CITY OF VENTURA
PUBLIC WORKS
Land Development

ENCROACHMENT PERMIT

THIS PERMIT MUST BE AVAILABLE AT THE JOB SITE AND MUST BE AVAILABLE TO INSPECTORS

Date Issued _____ **PERMIT NO.** _____

The undersigned hereby request permission to encroach on the following public street, alley, easement or other public place at described location: _____

For the purpose of :

_____

_____

_____

Contractor **Business Address** **Phone** **Business License**

Note: Pursuant to Section 4.155.210 of the Municipal Code, no person shall engage in business in the City without first paying for and receiving a City business license.

Pursuant to Section 6-8.1 of the City of San Buenaventura Special Provisions, the contractor shall remedy any defects in the work and pay for any damage to other work resulting therefrom, which shall appear within a period of one year from the date of final acceptance of the work unless longer period is specified. The owner will give notice of observed defects with reasonable promptness.

It is understood that any permit granted by virtue of this request is revocable at the sole discretion of the City, and that the same shall be void unless the work has been completed on or before _____

In consideration for issuance of this permit Permittee agrees to hold the City harmless from any claims or judgments for damages or other relief against the City as a result of acts or omissions of the permittee in the performance of encroachment work whether the condition giving rise to the claim or judgment was created in whole or in part by the permittee.

YOU MUST CONTACT THE CITY THREE (3) WORKING DAYS PRIOR START OF CONSTRUCTION AT (805)654-7767 AND YOUR INSPECTOR WILL RETURN YOUR CALL TO DISCUSS INSPECTION REQUIREMENTS.

INSPECTION REQUESTS CALLS CAN BE MADE 24 HOURS A DAY BY CALLING THE DEDICATED INSPECTION VOICE MAIL AT (805) 654-7767. INSPECTION REQUESTS CALLS RECEIVED PRIOR TO 6:00 A.M. ON A NORMAL WORKDAY WILL BE RETURNED THAT SAME DAY. INSPECTION REQUESTS CALLS RECEIVED AFTER 6:00 A.M. WILL BE RETURNED THE NEXT NORMAL WORKDAY. THE INSPECTOR WILL RETURN CALLS TO SCHEDULE INSPECTIONS WITHIN AN AM OR PM TIME FRAME WITH THE CONTRACT YOU HAVE PROVIDED.

CONTACT UNDERGROUND SERVICE ALERT (USA) TOLL FREE AT 811, THREE (3) WORKING DAYS PRIOR TO DIGGING OR EXCAVATION.

By signing this permit, you agree to abide by all requirements of the City of Ventura Municipal Code and that you have read and understand all of the attached conditions. In addition, your signature binds you as a representative of the property owner.

_____ _____

Owner/Representative Name & Title Signature Date

By: _____

Bond	☐ On File	☐ Required
Insurance	☐ On File	☐ Required
Traffic Control Plan	☐ On File	☐ Required

Permission is hereby granted to perform the work in accordance with the above request, subject to attached conditions.

Date:

Fees Paid

Invoice Total **Amt Paid** **Amt Due**

INSPECTION REPORT

DATE	COMMENTS

☐ Work Completed _____ _____

Inspector **Date**

In compliance with the American Disabilities Act, this document is available in alternate formats by calling the City of Ventura Land Development at 654-7829 or by contacting the California Relay Service.