



CITY OF VENTURA

SHORT TERM VACATION RENTAL APPLICATION

THE FOLLOWING ITEMS MUST BE SUBMITTED WITH YOUR APPLICATION:

- Application Fee (\$625)
- Initial Inspection Fee (\$128)
- Nuisance Response plan (See Exhibit 'A')
- Surety Bond in the amount of \$1,500 naming the City as the obligee
- OR-**
- Request to waive surety bond requirement: must include copy of lease agreement with clause forbidding parties and loud social events between the hours of 10:00 p.m. and 7:00 a.m. per SBMC §6.455.125.7(i).

A separate Application Packet is required for each unit (i.e., duplex, triplex).

PROPERTY ADDRESS: _____

Applicant's Name: _____

Relation to Property: _____

Mailing Address: _____

Telephone: (Home) _____ (Work) _____

(Cell) _____ E-Mail: _____

List all Owners on the Deed. If more than two, use an additional sheet of paper.

Owner of Property: _____

Mailing Address: _____

Telephone: (Home) _____ (Work) _____

(Cell) _____ E-Mail: _____

Owner of Property: _____

Mailing Address: _____

Telephone: (Home) _____ (Work) _____

(Cell) _____ E-Mail: _____

Description of the Dwelling:

Rental of a room (or rooms) in a dwelling on a short term basis is not allowed, it must be the **full dwelling.*

Unit Type: Full Single-Family Home Full Unit of Duplex Full Unit of Apartment

Number of Bedrooms: _____ Unit Square Footage: _____

Advertised Occupancy: _____ Off-Street Parking Spaces: _____
(Max. 2 persons plus 2 persons per bedroom)

I request to waive surety bond requirement. I have included a copy of lease agreement with clause forbidding parties and loud social events between the hours of 10:00 p.m. and 7:00 a.m. per SBMC §6.455.125.7(i).

-OR-

I have a Surety Bond. I have included a copy with this application.

Surety Bond Provider Name: _____

Surety Bond Agent Name: _____

Telephone number: _____

I acknowledge that it is the home owner’s responsibility to check with their Homeowner’s Association to ensure Short Term Vacation Rentals are allowed.

I acknowledge that Code Enforcement will be performing an Initial Inspection of the property applying for a Short Term Vacation Rental Permit.

I certify that all information contained herein is accurate and complete to the best of my knowledge. I authorize any designated property manager, agent, and/or contact person(s) identified in this application and I have read all requirements of Chapter 6.455 of the San Buenaventura Municipal Code as pertains to the operation of a Short Term Vacation Rental. I understand that a letter will be mailed to the occupant and/or owner of properties located within a 300-foot radius of the vacation rental advising of its use and that a copy of the nuisance response plan will be placed on the City’s Internet web site designated for short-term rental nuisance response plans for public access.

Signature of Applicant

Date

Signature of Owner

Date

Signature of Owner

Date