

ADMINISTRATIVE REPORT

Date: May 31, 2011

Agenda Item No.: ~~14~~ 6

Council Action Date: June ~~6~~, 2011
June 13, 2011

To: RICK COLE, CITY MANAGER / EXECUTIVE DIRECTOR

From: JAY PANZICA, CHIEF FINANCIAL OFFICER / FINANCIAL OFFICER

Subject: FISCAL YEAR 2011-12 RESOLUTIONS ADOPTING THE OPERATING, CAPITAL IMPROVEMENT, AND REDEVELOPMENT AGENCY (RDA) BUDGETS

RECOMMENDATION

It is recommended that the Council and RDA:

- a. Continue and close the public hearing from May 2, 2011, on the FY 2011-12 Operating, Capital Improvement, and Redevelopment Agency budgets.
- b. Adopt the following Resolutions along with any changes authorized by Council / RDA after concluding the public hearing on the FY 2011-12 budgets:
 1. City Council: FY 2011-12 Operating and Capital Improvement Budget and Appropriation Limit Resolution, Attachment 1.
 - i. Adopt the City Resolution except for the GANN Limit, which will be presented for approval once the data is available from the State.
 2. Redevelopment Agency: FY 2011-12 Redevelopment Agency Budget Resolution, Attachment 2.
- c. Authorize the Finance & Technology Department to adjust the budget appropriations for expenses and revenues for FY 2010-11 for items listed in Attachment 3.

PREVIOUS COUNCIL ACTION

On March 7, 2011, City Council held a Budget Workshop to provide staff with strategic guidance on the three options for closing a projected \$500,000 shortfall in next fiscal year's General Fund Operating budget.

On April 4, 2011, City Council provided staff with strategic guidance on various options for generating new revenue.

On May 2, 2011, City Council opened a public hearing on the City and RDA budgets to obtain public comments and begin deliberations on final decisions for next year's

budget. Council directed staff to format the budget reports to include a historical line-item comparison and provide the information online to City Council and the public prior to the June 6, 2011, meeting.

SUMMARY

The Proposed Budget for FY 2011-12 was distributed to the City Council and RDA on April 28, 2011, and discussed at the May 2, 2011, public hearing. This meeting is to continue to conduct the public hearing and adopt the Budget Resolutions with any changes for FY 2011-12.

Since the transmittal of the Proposed Budget, the Council has approved items that will impact the budget for FY 2011-12. Staff recommends that final changes be made to the Proposed Budget to reflect Council's approved items and other minor revisions to keep all funds balanced.

Although the budget proposal is unable to meet all the needs of Ventura's citizens, the current recommendation aims to bring another year of steady progress toward achieving the community's long-term vision.

DISCUSSION

General Fund

This year, the City is continuing its commitment to live within its means, by submitting a balanced budget that does not resort to borrowing money in order to meet its ongoing operating expenses. As in the past several years, all funds recommended for use in this budget are funds that the General Fund currently has in place, or expects to receive during the coming year. In addition, the budget as submitted does not include any impacts to those public services that are currently being provided.

A variety of means was used to balance this year's budget. This included a combination of 1) expense reductions, 2) savings from previous years for activities that were not performed, and 3) new revenue. In order to maintain current levels of service, any expense reductions that may be necessary to balance the budget will be accomplished through savings from employee concessions, efficiencies implemented, or internal consolidations of functions.

The actions taken to balance this year's budget, in conjunction with those taken in previous years, will result in the city continuing to be in a stable financial position and allow it to continue to weather the effects of the world wide economic slowdown that has occurred the past several years.

Sales Tax and the Economy

While the national economy seems to be slowly recovering, municipal governments have yet to experience meaningful improvements in their revenue sources. Fortunately, the latest forecasts for the City of Ventura show a revenue level for FY 2011-12 of slightly more than FY 2010-11. New data continues to reinforce the positive trend the City has been experiencing in sales tax revenue. We are still a long way from returning to our previous levels of revenue; however, it appears as though the negative trend has been firmly reversed. While threats to the recovery loom (rising oil and gas prices; continued softness in the housing market; potential public sector job losses; and political gridlock in Washington and many State capitals), the good news is that most indications are that the worst is behind us, and that a "double dip" recession is unlikely.

Last year's Adopted General Fund Budget (FY 2010-11) was \$80.4 million. For FY 2011-12, the recommended General Fund Budget is \$88.8 million and grew due to the following:

- Ongoing revenue estimates are projected to increase by \$800,000 to \$81.2 million. Sales Tax, a major component of General Fund revenue, is increasing by \$800,000 due to the improved economy, but is being offset by a decrease in items such as Vehicle License fees and Utility User Taxes.
- One-time revenues are estimated to grow by \$6.8 million due to various capital projects of \$5.2 million and the use of available fund balances of \$1.6 million.
- On-going expenses are estimated to grow due to several categories: such items as regular operating cost adjustments, PERS retirement rates, and Workers' Compensation rates.
- Since the presentation of the Proposed Budget, it is recommended that the General Fund increase by approximately \$800,000 due to the transfer of Code Enforcement from the Building & Safety Fund (03) to the General Fund (01) to better reflect Code Enforcement's main funding source.

Enterprise Operations

A review of the Water and Wastewater Enterprise Fund shows that this important city function is also operating in a fiscally responsible manner and continues to fund its operations with the revenue it generates; however, upcoming regulatory requirements are expected to have a significant impact on future expense levels and new revenue sources will have to be identified in the near future. As a result, a significant cost study is underway to identify the costs related to the new requirements and the impacts they will have on future rates.

The Golf Fund, the city's other Enterprise operation, continues to struggle with lower than expected revenue. The golf industry was hit hard by the downturn in the economy,

and has resulted in a reduction of golf "rounds" and the fees they generate. When combined with an extremely wet winter and spring that drove down attendance even further, this operation has had a difficult year. Although sufficient to cover ongoing operations, current revenue levels are not sufficient to meet the repayment of existing bond debt payments. To address this situation, staff has developed an aggressive ten-year operations plan with the current operators, to return the operation to a profitable position.

FY 2011-12 OPERATING AND CAPITAL IMPROVEMENT BUDGET RESOLUTION

The Operating and Capital Improvement Budget changes recommended in the FY 2011-12 Proposed Budget are listed in Attachment 1 - Exhibit A and include revisions primarily for items that have been previously discussed and approved by Council.

Capital Improvement Plan

The capital projects for FY 2011-12 were originally part of the City's Six-Year Capital Improvement Plan that was approved by Council on March 21, 2011. Attachment 1, Exhibit A, lists the final recommended capital improvement budgets for FY 2011-12, which is the first year of the Six-Year Capital Improvement Plan.

The Appropriation Limit Calculation

The purpose of the Appropriation Limit is to comply with legal requirements of Proposition 4, commonly known as the Gann Initiative. California voters approved the Gann Initiative in November 1979, for the purpose of placing limits on the amount of tax revenue that may be spent by a government agency. City staff will return to City Council with the FY 2011-12 Appropriation Limit calculations once the data is available from the State of California.

FY 2011-12 REDEVELOPMENT AGENCY BUDGET RESOLUTION

The FY 2011-12 recommended Budget for the Redevelopment Agency is \$6,847,679. The budget includes capital project funding of \$285,000 and the annual payment for the line of credit provided by the City is \$562,365. Attachment 2 is the resolution for the RDA budget and Exhibit A identifies revisions to the recommended Adopted Budget from the Proposed Budget.

FINAL BUDGET APPROVAL

It is recommended that the attached resolutions be adopted with any changes authorized by Council / RDA after concluding the public hearing on the FY 2011-12 budgets.

PUBLIC DOCUMENTS

In addition to this Administrative Report, please also refer to the March 7, April 4, and May 2, Administrative Reports for further detail. The Proposed Budget for FY 2011-12 is available through the City Clerk and the Internet at the City's Website <http://www.cityofventura.net/budget>

Line-Item Budget

In an effort to support the citywide green initiative, the size of the printed budget book has been significantly reduced and will have a limited hard copy production. Once again, it will be made available primarily electronically. A detailed line-item budget by department and fund for both expenses and revenue is available to the public on the City's Website, titled "FY 2011-12 Line-item Proposed Budget". A formal printed budget book will be produced after Council adopts the budget in June. The line-item budget on the website will be updated and may be found using the link called "FY 2011-12 Line-item Adopted Budget".

Two-Year Budget

A few years ago, the budget process was redesigned to incorporate a two-year budget. The intent is that budget submissions encompass a two-year time frame, with the first year entailing a full review and the second year incorporating only significant and necessary clean up items. The City is still producing a two-year budget; however, the cycle is being delayed one year in order to better align the cycle to Councilmember's term in office.

FY 2010-11 BUDGET ADJUSTMENTS

Attachment 3 lists recommended budget adjustments to the current year budget that require Council approval.

CITIZEN ADVISORY GROUP REVIEW

There is no citizen advisory group review necessary for submission of this Administrative Report; however, it is important to note that the Finance, Audit and Budget Committee has received presentations regarding its development and has approved various portions of the plan. On March 10, 2011 and May 26, 2011, the Council's Finance, Audit and Budget Committee met and included an agenda item to discuss the recommendations made regarding the budget.

PUBLIC COMMUNICATIONS / PUBLIC ENGAGEMENT

At the end of the budget process, City Council and staff will have outreached to the public at four budget workshops over the past four months to thoughtfully weigh the

pros and cons of how to balance the General Fund shortfall. The budget discussion and documents are available on the City's Website.

FISCAL IMPACTS


Adoption of the above referenced Resolutions will establish the following FY 2011-12 budgets:

- Operating Budget \$199,179,797
- Capital Improvement Budget \$59,923,297
- Total Combined Budgets \$259,103,094
- General Fund Budget \$88,791,777
- RDA Budget \$6,847,679

The adoption of all budgets will provide the City and RDA with the appropriations and plans to continue its services and programs through FY 2011-12.

ALTERNATIVES

The City Council / RDA may choose to amend, not amend, or amend only a portion of the recommended Adopted Budget. The process for adopting the City Budget is outlined in the City's Charter. The City Charter requires that the City Council receive a Proposed Budget by May 1 and adopt the annual budgets on or before June 30 of each year.



Jay Panzica
Chief Financial Officer / Financial Officer

FORWARDED TO THE CITY COUNCIL AND REDEVELOPMENT AGENCY



Office of the City Manager / Executive Director

Attachment 1: FY 2011-12 Operating and Capital Improvement Budget and Appropriations Limit Resolution

- Exhibit A – Recommended Changes

Attachment 2: FY 2011-12 Redevelopment Agency (RDA) Budget Resolution

- Exhibit A – Recommended Changes

Attachment 3: FY 2010-11 Budget Adjustments

THIS PAGE INTENTIONALLY LEFT BLANK.

ATTACHMENT 1
FY 2011-12 Operating and Capital Improvement
Budget and Appropriation Limit Resolution

THIS PAGE INTENTIONALLY LEFT BLANK.

RESOLUTION NO. 2011-

RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA ADOPTING THE OPERATING BUDGET AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2011-12 AND ESTABLISHING ANNUAL APPROPRIATION LIMIT REQUIRED BY ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION

BE IT RESOLVED by the Council of the City of San Buenaventura as follows:

SECTION 1: Fiscal Year 2011-12 Operating Budget

A. By memorandum dated May 2, 2011 and delivered on April 28, 2011, a copy of which is on file in the Office of the City Clerk, the City Manager has submitted to the City Council the Proposed Operating Budget for the City of San Buenaventura for the FY 2011-12 commencing July 1, 2011.

B. The City Council conducted a two-day public hearing on May 2 and June 6, 2011 and held two budget workshops on March 7 and April 4, 2011 prior to the public hearing.

C. All other proceedings preliminary to the adoption of the Operating Budget have been completed in conformance with the provisions of the City Charter (Article XII-Fiscal Administration Section 1204 through Section 1209).

D. The FY 2011-12 total City and RDA Budget is proposed for adoption at \$259,103,094, of which the Operating Budget is \$199,179,797.

E. The Operating Budget for FY 2011-12 as submitted to the City Council is hereby approved and adopted with the revisions identified in Exhibit A.

SECTION 2: FY 2011-12 Capital Improvement Budget

A. By memorandum dated March 21, 2011, a copy of which is on file in the Office of the City Clerk, the City Manager has also submitted to the City Council the Proposed Capital Improvement Budget for the City of San Buenaventura for the FY 2011-12, commencing July 1, 2011.

B. The City Council conducted capital project meetings on January 24, February 14 and March 21, 2011, which was a public hearing.

C. All other proceedings preliminary to the adoption of the Capital Improvement Budget have been completed in conformance with the provisions of the City Charter (Section 1206(b)).

D. The annual Capital Improvement Budget is based upon the 2011-2017 Six-Year Capital Improvement Project (CIP) Plan adopted by the City Council on March 21, 2011.

E. Pursuant to the California Government Code and the San Buenaventura Municipal Code, the Planning Commission of the City of San Buenaventura determined on March 15, 2011, that the projects included in the CIP Plan fiscal years 2011 through 2017 are consistent with the General Plan.

F. The FY 2011-12 Capital Improvement Budget is proposed for adoption at \$59,923,297.

G. The Capital Improvement Budget for FY 2011-12 as submitted to the City Council is hereby approved and adopted with revisions identified in Exhibit A.

SECTION 3: Appropriation Limitation Calculation

A. Article XIII B of the California Constitution places a limitation on the annual appropriations from the proceeds of taxes. Subject to certain exceptions, it limits the City Council's authority to make expenditures from the proceeds of taxes, as well as certain state subventions to the City's appropriations for the prior year, adjusted for changes in the cost of living and changes in the City's population. For fiscal years after July 1, 1990, the Appropriations Limit for the City is the limit for FY 1986-87, adjusted for the changes between FY 1986-87 and the year prior to the current fiscal year.

B. Division 9 of the Government Code (commencing with Government Code Section 7900) implements the provisions of Article XIII B and requires the City Council to adopt a resolution establishing the City's Appropriations Limit for the forthcoming fiscal year prior to the commencement of the fiscal year. The resolution must be adopted at a duly noticed public meeting and must be based on documentation made available to the public at least 15 days prior to the adoption of the resolution.

C. To determine the City's Appropriation Limit in a manner provided for by the State Constitution and the Government Code, the City Council notes that the City's appropriation limit for the City's previous fiscal year was \$120,437,212.

D. The City Council has also determined that the change in the cost of living, change in the per capita personal income, and change in the county's population were as follows:

Change in the cost of living	1.029%
Change in per capita income	-2.54%
Change in the county's population	1.25%

E. Based on the foregoing determination, the City Council establishes the City's appropriation limit for fiscal year 2010-11 at \$118,845,333. Documentation used in establishing the appropriation limit was made available for public review in the Finance and Technology Department and the Office of the City Clerk, at least 15 days prior to the date of this Resolution.

F. Data necessary to calculate the inflation factor for "growth" in non-residential assessed valuation for base FY 1990-91 was not available from the County Assessor due to new construction within the City. When this data becomes available, the City Council may need to adjust all of the City's appropriation limits from FY 1990-91 to the present fiscal year.

SECTION 4: Fiscal Year Appropriation Carryover

A. The completion of City work does not necessarily coincide with the calendar dates of the fiscal year, and as such, work is in progress, contracts are in process, or other work will be unavoidably delayed as of June 30.

B. Consequently, the City Council hereby authorizes the carryover of appropriations from one budget year to the next to complete the authorized fiscal year work plan, authorized capital projects not to exceed full project appropriation, and other special operating needs. Effective June 30, therefore, before closing the City's financial accounting records for the fiscal year, the City Council:

1. Hereby appropriates the carryover to the General Fund and all other specified City funds for use in the new fiscal year, those appropriations from the old fiscal year budget. There are none requested in this resolution.
2. Authorizes the carryover of unspent capital project appropriations remaining at year-end into the new fiscal year for use in the new fiscal year not-to-exceed full project appropriation.
3. Authorizes carryover of any unexpired grant funds remaining at year-end into the new fiscal year for use in the new fiscal year.

PASSED AND APPROVED this ___ day of June 2011.

Elaine M. Preston
Interim City Clerk

APPROVED AS TO FORM

By: 

Ariel Pierre Calonne, City Attorney

**EXHIBIT A
FY 2011-12 BUDGET REVISIONS**

The City Manager has submitted the Proposed Budget for the City of San Buenaventura for FY 2011-12, commencing July 1, 2011, and proposes to make the following changes for FY 2011-12:

All Funds Summary

FY 2011-12 Adopted Budget - Expenses					
Fund No.	Fund Description	FY 2011-12 Proposed Budget	Recommended Changes	FY 2011-12 Adopted Budget	FY 2011-12 Capital Project Budget
1	General	\$ 86,772,654	\$ 2,019,123	\$ 88,791,777	
2	General Grant & Categorical	2,987,379	13,954	3,001,333	
3	Building & Safety	2,230,534	-489,149	1,741,385	
4	CIP General	6,616,246	0	6,616,246	6,616,246
6	TDA Article 8C	129,572	0	129,572	
7	TDA Article 3	40,000	0	40,000	
8	TDA Article 8A		125,000	125,000	125,000
9	E-Gov Systems Implementation	1,115,650	-1,115,650	\$ -	
12	Gas Tax	17,110,265	3,762	17,114,027	17,114,027
14	Supplemental Law Enforcement	292,942	0	292,942	
15	Law Enforcement Fund	209,955	0	209,955	
18	Park & Rec Imprv	2,025,965	0	2,025,965	2,025,965
19	Public Art	1,059,771	10,095	1,069,866	1,076,270
21	Lease Obligation-COP	13,379,118	3,272,774	16,651,892	
23	Lease Obligation-Parking Structure	1,038,095	1,999	1,040,094	
30	Downtown Parking District	1,003,009	40,439	1,043,448	80,000
32	HCDCA-Act of 1974	1,329,608	130,686	1,460,294	
40	Maint Assmt Districts	885,419	-351	885,068	
42	Street Lighting District No 36	1,277,592	86,987	1,364,579	
44	Portobello Assmt Dist-Dredging	265,743	0	265,743	
45	PBID - Downtown Property Improv Dist	442,737	633	443,370	
51	Wastewater	17,588,626	2,193,802	19,782,428	
52	Water	23,552,978	33,977	23,586,955	
53	Golf	5,002,034	840,254	5,842,288	
61	Information Technology	2,320,431	2,142,757	4,463,188	
64	Fleet Maintenance	6,601,760	60,541	6,662,301	
65	Facilities Maintenance	3,571,945	29,492	3,601,437	
66	Digital Publishing	420,049	4,379	424,428	
67	Workers' Compensation	3,289,754	-324,331	2,965,423	
68	Employee Benefits	6,209,334	0	6,209,334	
69	Public Liability	1,813,490	-9,202	1,804,288	
71	CIP Wastewater	11,115,000	0	11,115,000	11,115,000
72	CIP Water	20,697,789	0	20,697,789	20,697,789
73	CIP Golf	788,000	0	788,000	788,000
	City Total	\$243,183,444	\$9,071,971	\$252,255,415	\$59,638,297
88	RDA-Merged DT Capital Projects	3,371,286	62,206	3,433,492	285,000
89	RDA-Merged DT Low-Mod Projects	1,411,374	15,552	1,426,926	
91	RDA-Administration	710,627	77,758	788,385	
92	RDA-Debt Service	1,198,876	0	1,198,876	
	RDA Total	\$6,692,163	\$155,516	\$6,847,679	\$285,000
	Combined City & RDA Total	\$249,875,607	\$9,227,487	\$259,103,094	\$59,923,297

ATTACHMENT 2
FY 2011-12 Redevelopment
Agency Budget Resolution

THIS PAGE INTENTIONALLY LEFT BLANK.

REDEVELOPMENT AGENCY RESOLUTION NO. RA2011-

**A RESOLUTION OF THE REDEVELOPMENT AGENCY
OF THE CITY OF SAN BUENAVENTURA ADOPTING THE
AGENCY'S OPERATING BUDGET FOR FY 2011-12**

BE IT RESOLVED by the Redevelopment Agency of the City of San Buenaventura as follows:

SECTION 1: By memorandum dated May 2, 2011 and delivered on April 28, 2011, a copy of which is on file in the office of the City Clerk, the Agency's Executive Director has submitted to the Agency's Board a proposed budget for the FY 2011-12 commencing July 1, 2011.

SECTION 2: The Agency conducted a two-day public hearing on May 2 and June 6, 2011, on the proposed budget and all other proceedings preliminary to the adoption of the budget, which have been duly completed.

SECTION 3: The Redevelopment Agency's Operating Budget of \$6,847,679 for FY 2011-12 as submitted to the Agency is hereby approved and adopted with revisions as identified in Exhibit A. There is \$285,000 in capital project funding included in the RDA Capital Improvement Budget for FY 2011-12.

SECTION 4: The Low/Moderate Housing Fund has been reviewed and is found to be in compliance with the expenditure schedule relating to excess surplus amounts.

SECTION 5: The annual payment for the line of credit provided by the City of San Buenaventura for FY 2011-12 is \$562,365.

PASSED AND APPROVED this ____ day of June 2011.

Elaine M. Preston
Records Officer

APPROVED AS TO FORM:

By: _____

Ariel Pierre Calonne
Agency Counsel

**EXHIBIT A
FY 2011-12 BUDGET REVISIONS**

The Executive Director has submitted the Proposed Budget for the Redevelopment Agency for FY 2011-12, commencing July 1, 2011, and proposes to make the following changes for FY 2011-12:

All Funds Summary - RDA

FY 2011-12 Adopted Budget - Expenses					
Fund No.	Fund Description	FY 2011-12 Proposed Budget	Recommended Changes	FY 2011-12 Adopted Budget	FY 2011-12 Capital Project Budget
88	RDA-Merged DT Capital	3,371,286	62,206	3,433,492	285,000
89	RDA-Merged DT Low-Mod	1,411,374	15,552	1,426,926	
91	RDA-Administration	710,627	77,758	788,385	
92	RDA-Debt Service	1,198,876	0	1,198,876	
	Total	\$6,692,163	\$155,516	\$6,847,679	\$285,000

ATTACHMENT 3
FY 2010-11 Budget Adjustments

THIS PAGE INTENTIONALLY LEFT BLANK.

City of Ventura FY 2010-11 Budget Adjustments							
Dept	Proj#	Project Description	Act#	Account Name	Revenue	Expenditure	Explanation
General - Fund 01							
CD	31110	Economic Retention & Expansion	52399	Other Prof. Services		107,000	Assistance for Downtown Holiday marketing (\$40 K), Shop Local (\$47 K), and Freeway Sign (\$20 K) using the Revenue Enhancement reserve.
CD	31110	Economic Retention & Expansion	48201	Use of Fund Balance	-107,000		
CD	31115	City Hall North Leases	52399	Other Prof. Services		8,000	Assistance for 5th floor information technology improvements at 505 Poli using the Revenue Enhancement reserve.
CD	31115	City Hall North Leases	48201	Use of Fund Balance	-8,000		
FT	22205	Payroll Services	51110, various	Salaries - Full Time		64,412	Transfer payroll services from Human Resources to Finance & Technology
HR	10415	Payroll Services	51110, various	Salaries - Full Time		-64,412	
PD	42500	Business Services	52302	Management Consulting		30,000	Transfer of available appropriation from County Fair Fund 02
PD	42500	Business Services	49002	Transfer from Fund 02 General Grant	-30,000		
PD	42500	Business Services	56113	Internal Service - Building Mtnce		-14,415	Correct internal billing between Police & Fire for building maintenance services
FD	52100	Fire Suppression	56113	Internal Service - Building Mtnce		14,415	
FD	52110	Fire Suppression Admin	52306	Prof Svcs - Empl & Maint Medical		2,000	Permanently transfer physical exams funding from Worker Compensation Fund 67 to Fire Dept and HR Recruitment
HR	10420	Recruitment	52603	Post offer, physical & background		6,000	
HR	10462	Prevention Physicals	49067	Transfer from Fund 67 Workers Comp	-8,000		
FT	22205	Payroll Services	51110, various	Salaries - Full Time		36,000	Additional ongoing resources for payroll services
FT	29999	Citywide Obligations	55999	Contingencies		-36,000	
PRCP	73610	Sailing & Kayaking	46740	Recreation Enrichment Program	-40,000		Correction.
FT	48201	Other - From Fund Balance	22301	Rev Mgmt - General Fund	40,000		
PRCP	77700	Park Management Support	51110	Salaries - Full Time		-31,858	\$25,577 50% split position between PW and PRCP; \$6,281 transfer back some funding to cover Temp Agency services in Engineering due to the recent Parks reorganization
PW	65100, various	Engineering Administration	52322, various	Prof Svcs - Temp Agencies		31,858	
PRCP	76110, various	Community Services Administration	51198, various	Salary Savings		23,625	Correct target budget between Parks, Rec, and Comm Partnership and City Manager. Fund Volunteer Program in Comm Dev from Parks, Rec and Comm Partnership.
CD	31110	Economic Retention & Expansion	55213	Other - Volunteer		5,000	
CM	10329	City Clerk	55215	Other - Election		-28,625	
General Grant & Categorical - Fund 02							
PD	43907, 43909	Clickit & DUI Grants	51150	Salaries - Overtime		2,751	To cover non-reimbursable grant expenses. Funding from Patrol.
PD	43907, 43909	Clickit & DUI Grants	49001	Transfer from FD 01 General	-2,751		

City of Ventura FY 2010-11 Budget Adjustments							
Dept	Proj#	Project Description	Act#	Account Name	Revenue	Expenditure	Explanation
Building & Safety - Fund 03							
CD	32105	Construction Permits	59001	Transfer to FD 01 General		13,426	Increase the Permit System Loan payback to the Paramedic fund.
CD	32105	Construction Permits	46242	Developer Technology Fee	-13,426		
E-Gov Systems Implementation - Fund 09							
FT	10565	Agresso - ERP	51130, various	Salaries - Extra Help		80,000	Additional IT programming resources needed to complete the payroll module
FT	29999	Citywide Obligations	55999	Contingencies		-40,000	
FT	10561	Info Tech Ops	52218	Opr Sup - Small Tools & Equipment		-40,000	
Gas Tax - Fund 12							
PW	91989	Safe Routes to School 2010-11	81198	CIP-Improvements		490,400	Accept State transportation grant.
PW	91989	Safe Routes to School 2010-11	45317	St GT - Caltrans Safe Route School	-490,400		
Maintenance Assessment Districts - Fund 40							
PRCP	24012	Maint Dist 12 Montalvo Park	59001	Transfer to FD 01 General		18,492	Correct the administrative fee in accordance to the Engineer's Report.
PRCP	24012	Maint Dist 12 Montalvo Park	46864	Special Assessments	-18,492		
Wastewater - Fund 51							
PW	64100	Wastewater General & Admin	52304	Prof Svcs - Legal		285,000	Fund outside legal services for wastewater discharge litigation
PW	22351	Rev Mgmt - Wastewater	48201	Other - From Fund Balance	-285,000		
Information Technology - Fund 61							
FT	10561	Info Tech Ops	51130	Extra Help		40,000	IT Intern program funded through copier savings.
FT	10561	Info Tech Ops	49001	Transfer from General Fund	-40,000		
Fleet - Fund 64							
PW	62300	Fleet Maintenance & Operations	52220, various	Opr Sup - Fuel, Gasoline, Diesel		-47,323	Change Police / Parking District vehicle use from high to low.
PW	10564	Police-Fire Information Services	54399	Reserve For Future Allocation			
Facilities Maintenance - Fund 65							
PW	62400	Facilities Maintenance	53102, various	Utilities - Electric & various		-167,185	Correction.
PW	62400	Facilities Maintenance	48201	Use of Fund Balance	167,185		
Digital Publishing - Fund 66							
FT	22430	Digital Publishing Services	71400	Capital Outlay - Machinery & Equip		34,000	To purchase paper cutter and color scanner.
FT	22430	Digital Publishing Services	48201	Use of Fund Balance	-34,000		
				Total	-\$869,884	\$822,561	
				Net Change		-\$47,323	