

FY 2016-17 & FY 2017-18 ADOPTED BUDGET — INVEST IN VENTURA —



Photo: Rip Rippey

CREATING & MAINTAINING
ECONOMIC DEVELOPMENT
AND VITALITY



A SAFE AND CLEAN VENTURA

DELIVERING CORE SERVICES



ENHANCING PUBLIC TRUST



LONG-TERM FISCAL STABILITY



June 20, 2016



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Ventura
California**

For the Fiscal Year Beginning

July 1, 2015

Executive Director

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DIRECTORY OF CITY OFFICIALS

Erik Nasarenko
Mayor

Neal Andrews
Deputy Mayor

Carl E. Morehouse
Councilmember

Cheryl Heitmann
Councilmember

Mike Tracy
Councilmember

James L. Monahan
Councilmember

Christy Weir
Councilmember

CITY OF
SAN BUENAVENTURA
CALIFORNIA
www.cityofventura.net

Mark Watkins
City Manager

Dan Paranick
Assistant City Manager

Antoinette Mann
City Clerk

Gregory Diaz
City Attorney

Elizabeth Foushee
Human Resources
Director

Gilbert Garcia
Finance &
Technology Director

Jeffrey Lambert
Community Development
Director

Nancy O'Connor
Parks, Recreation &
Community Partnerships
Director

Rick Raives
Public Works
Director

Ken Corney
Police Chief

David Endaya
Fire Chief

Shana Epstein
Ventura Water
General Manager

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READER'S GUIDE

The budget is intended to address many different audiences, both internally and externally. It serves as a policy document, financial plan, operational guide, and a communication device. It has been formatted to enhance readability and provide users with extractable sections that can stand on their own. The document is intended to reflect the emphasis that the City of Ventura (San Buenaventura) places on excellent services delivered in an efficient, respectful, and courteous manner. These services are intended to enhance and protect the quality of life that Ventura citizens have enjoyed and have come to expect.

The City of Ventura utilizes a two-year budget process and adopts a budget annually. On June 20th, 2016, the City Council adopted a balanced budget for FY 2016-2017, and a spending plan for 2017-2018.

Changes from the Previous Year

Changes continue to be made to the document as the organization further incorporates performance management data and responds to a changing business environment. This organization is in partnership with the community to reinvent government for the delivery of excellent and efficient service with less bureaucracy. It is challenging to reflect these changes in a multi-year format that is meaningful to readers. We have attempted to mold our document to reflect changes appropriately and to display the pride with which Ventura charges into the future, using innovation to meet the needs of our citizens.

Budget Document Organization

The City Manager has written a **Budget Message** that provides an excellent overview of the 2017 Budget. The budget message includes information about the issues for the upcoming year and short-term factors that influence the decisions made in the development of the budget.

The **Ventura at a Glance** section provides background and historical information about Ventura. It also provides statistical community information, such as population, demographics, top ten employers, and economic indicators.

The **Budget Brief** is a high level overview of the City's current budget.

This budget has been developed based on strategic directives and guidance from City Council, which have been consolidated into five citywide Strategic Objectives, or Goals, for planning purposes. They are described in the **Strategic Outcomes** section, highlighting key departmental goals and benchmarks related to each one.

The **Citywide Fund Summaries** section provides information on the appropriated funds. This section gives a financial summary of all funds citywide with beginning and ending balances.

The **Individual Fund Summaries** section provides information on individual funds. This section provides trended information on the details of activity within each major fund. The tables include summary financial data with sources and uses of funds for five budget periods: two prior year actuals, prior year adopted, current year adopted, and spending plan for next budget year. This section also includes a full-time equivalent (FTE) personnel component.

READER'S GUIDE

The **Departmental Programs** section includes detail sheets for each department. While the Individual Fund Summaries provide information arranged by fund, this section is arranged by department and is intended to provide users with accessible operating information for each department and its respective divisions, regardless of the fund in which they are budgeted.

Each department summary includes a description and list of services, expenditures for the previous two years, prior year adopted, current year adopted, and next budget year. Personnel costs are listed separately, and include full-time, part-time, and temporary or seasonal positions. Employee Benefits includes payroll taxes, pensions, insurances, and other benefits. Services and supplies are defined as travel, training, utilities, repair and maintenance costs, professional organization fees and dues, printing, postage, consumables and small equipment. Capital outlay includes equipment purchases in excess of \$10,000 per unit. Generally, new equipment purchases are found within division budgets, and replacement equipment is found within an Internal Service Fund (ISF). All capital equipment to be purchased for the year is listed in the Capital Projects section.

The **Capital Improvement Plan** section is provided to describe projects included in the budget. The summary details all projects currently in process. The Capital Spending Plan Summary schedule includes all anticipated spending this year followed by a listing of all projects by fund. The Capital Project Appropriation sheets include a project number, description, and requested appropriations for the current budget year. The Capital Project Impact on Operations Budget sheet will further quantify the impact on the operating budget after adding these assets.

The **Fiscal Policies** section explains financial policies, investment policies, the budget process, debt related issues, and the bases for accounting and budgeting. It explains the policies regarding the operating and debt service reserves, as well as the trends seen in each accounting fund.

The **Appendices** are a collection of schedules and topic-specific information. Included in the appendices is information regarding internal service allocations, interfund activity, debt schedules, reserves, fund balance, the most recent budget resolution, and a glossary of terms and acronyms.

CITY OF
VENTURA

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Hector Vargas

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CITY OF
VENTURA

BUDGET MESSAGE



BUDGET MESSAGE

June 20, 2016

Honorable Mayor and Members of the City Council:

In accordance with the City Charter, the Adopted Fiscal Year 2016-17 Operating and Capital Improvement Budget is attached for the City Council's review. The budget document also includes a 2017-18 spending plan.

This past year has been outstanding in many ways. The City of San Buenaventura celebrated its 150th anniversary of incorporation this year. Numerous events and parties were organized to celebrate our rich history and those that came before us. This year will require strong leadership as several major issues will shape the City for the generations that follow.

On the fiscal front we made progress in addressing our budget challenges. The City continues to practice fiscal responsibility and is producing a structurally balanced budget.

The Year Ahead

General Fund

The Adopted FY 2016-17 General Fund budget is \$104.8 million, which includes appropriations for operations as well as one-time expenditures. The ongoing budget of \$99.6 million is structurally balanced, and is supported by ongoing revenues of \$99.6 million. Last year's Adopted budget was \$96.2 million. The \$8.6 million increase compared to last year is supported by \$3.2 million in additional ongoing revenues as well as additional \$5.4 million one-time revenues.

The good news is that have we have gone through the great recession and we now know what our recovery looks like. Although our sales tax and property tax revenues are back to pre-recession levels, when adjusted for inflation the City is still behind compared to pre-recession funding. The recession was not a short term dip but resulted in a permanent reset of our finances. The positions and programs that were lost are not being restored. To provide the services that our citizens want, and to maintain the infrastructure, parks, and facilities that the City owns and operates, we will have to identify a new revenue source.

Needs Assessment

During Fiscal Year 2016-17 budget development, staff completed a specific and comprehensive, in-depth analysis of City operations, and identified the areas where gaps in capital investment and City services exist. The result of this analysis is presented in the Needs Assessment document. Recent community survey priorities and City Council goals factored heavily in the development of the Needs Assessment.

The Budget document describes what the City plans to accomplish, while the Needs Assessment identifies the things that the City is not able to do. The Needs Assessment identifies approximately \$345 million in important capital projects, \$6.4 million in ongoing infrastructure maintenance needs, and \$10.9 million in City services that help support a high quality of life for residents and visitors. If the voters were to approve a sales tax measure in 2016, it would provide the City with the means to maintain our aging infrastructure and to meet the community's expectations.

Fiscal Responsibility and Transparency

The City has done an outstanding job of financial planning and reporting in a transparent and open manner. In 2015, the City was recognized by the Government Finance Officers Association (GFOA) with the Certificate of Achievement for Excellence in Financial Reporting for the City's Comprehensive Annual Financial Report (CAFR). The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. The City also received the GFOA Distinguished Budget Presentation Award. In order to receive this award, the City's budget had to satisfy nationally recognized guidelines.

This adopted budget rebalances our internal service fund balances to a healthy level, in order to address long-term needs with existing City resources. The rebalancing helps to preserve the \$3 million reserve in the Public Liability Fund, sets aside funds for the replacement of critical software systems, and relieves \$1.4 million in General Fund debt. The adopted budget uses one-time funds to grow General Fund reserves to a level that improves the City's fiscal security and ability to weather short-term financial challenges.

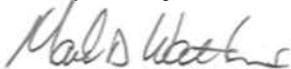
The City has a dedicated workforce that is committed to serving the community with a high level of professionalism and integrity. I am proud of our employees, who have shared in the effort to balance our budget and have found creative ways to provide quality services. It is with their help that we will continue to provide high quality service to the public in a manner that values efficiency and fiscal responsibility

Pursuing Long-Term Fiscal Stability

This year, the City Council added the pursuit of long-term fiscal stability to its goals. This budget is built with that goal in mind; however, the lack of available funding to maintain the City's infrastructure creates a significant future financial burden.

In the State of the City address, the Mayor noted that previous generations of City leaders and residents have established a legacy by investing in the City's future. These investments include the construction of a pier, which is an anchor for economic vitality; the seismic retrofit and remodel of our historic City Hall; and, building a Community Park with a world class aquatic center for residents and visitors to enjoy. The City is at a crossroads. Support from the Federal and State governments for the City's sidewalks, roads, beaches, and public safety needs are on a steady decline. We have not identified an ongoing revenue source for keeping all of our fire stations open, to addressing the homelessness issues in our community, to keeping our beaches and waterways clean and for maintaining our streets and sidewalks. Public support for a sales tax measure, in which all funds will remain local, will help to ensure that Ventura continues to receive national recognition as one of the best places to live for the next 150 years.

Respectfully submitted,



Mark D. Watkins
City Manager

CITY OF
VENTURA

VENTURA AT A GLANCE



**VENTURA AT
A GLANCE**

VENTURA AT A GLANCE



Overview

People have lived along this stretch of the California coast for at least ten thousand years. San Buenaventura was founded in 1782 by Father Junipero Serra, the ninth of the California missions. He named it after the Italian St. Bonaventure, hence the nickname that Ventura is the “City of Good Fortune.”

Ventura is indeed the “City of Good Fortune” with its surrounding mountains; miles of uncrowded sun drenched beaches and mild year-round climate. The City’s Parks Division is proud of its numerous historical sites, bike paths and parks, many featuring magnificent views and several located right on the beachfront.

Climate

The City of Ventura offers a Mediterranean climate with average temperatures in the mid-70°s. Ranging from sea level to mountain peaks to valleys and coastal plains the region has a versatile playing ground for an outdoor-oriented community. Year round, residents and visitors can enjoy beach-walking, surfing, hiking, biking, camping, fishing, golfing and more in Ventura’s mild climate.

Geography

City of Ventura is located 63 miles northwest of Los Angeles and 30 miles south of Santa Barbara. It is nestled between the Los Padres National Forest and the Pacific Ocean. The western portion of the City stretches north along the Ventura River and on the east is flat alluvial coastal plain. The Santa Clara River forms part of the the city’s southerly boundary and the city stretches north to the foothills.



Dennis Schreiber

HISTORY



The City of Ventura is one of America’s most livable communities. We’re located between Malibu and Santa Barbara on the blue Pacific Ocean, overlooking Anacapa and Santa Cruz islands.

The City of San Buenaventura was incorporated in 1866. The minutes of the first City Council meetings were recorded in Spanish, which was still the pre-dominant language of its time. Ventura became the County seat when Santa Barbara and Ventura Counties split in 1873. That same year, a courthouse and wharf were built, a bank was opened and the first public library was created.

An oil strike in 1914 fueled rapid growth. In the years following World War II, farmland gave way to outward suburban development. Growth has slowed in recent decades as Ventura has matured into a seaside community known for its scenic coastline and hillsides, rich culture, revitalized historic Downtown and environmental stewardship.

In 2005, the City Council unanimously adopted a visionary General Plan that the Ventura County Star praised as “a model for other communities.” During the current economic crisis, the City Council has focused on delivering key services within available means and promoting sustainable prosperity.

The City of Ventura provides a full range of services to 109,000 residents. It operates under the “Council/Manager” form of government under a charter adopted by voters in 1934, with an elected seven member City Council. The Mayor is chosen from among the City Council and serves a term of two years.





VENTURA'S FORM OF GOVERNMENT

Ventura is a charter city, operating with a seven member panel forming the Ventura City Council. Each member must be a registered voter in the City and is elected at-large. Each member represents the interests of the City as a whole.

Elections to select Councilmembers are held on the first Tuesday after the first Monday in November of the even numbered years. The newly elected Councilmembers assume their seat on the City Council at the first meeting in December following the election and serve for a term of four years.

At the same time, the Council is reorganized and one of its members is selected to be Mayor. The Mayor serves a term of two years as the presiding officer of the Council. The Mayor has been delegated the responsibility to act as the City Council's ceremonial representative at public events and functions. The Deputy Mayor is also selected in the same manner and serves a two-year term.

The Ventura City Council meets at 6:00 pm three Mondays each month. Meetings are held in the Council Chambers at City Hall, 501 Poli Street - Second Floor, Ventura. All meetings are open to the public.



Mayor
Erik Nasarenko



Deputy Mayor
Neal Andrews



Councilmember
Cheryl Heitmann



Councilmember
James L. Monahan



Councilmember
Carl E Morehouse



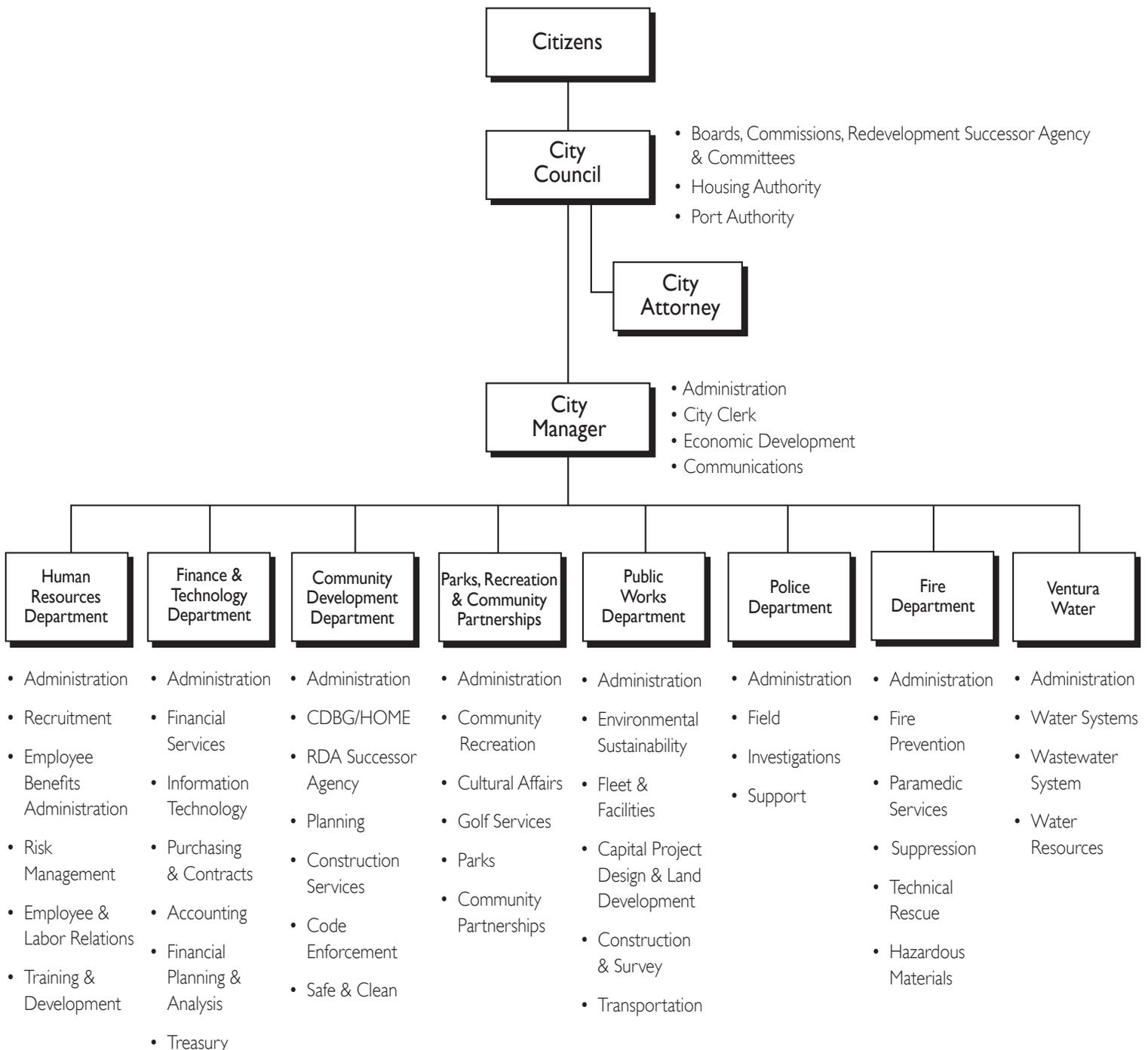
Councilmember
Mike Tracy



Councilmember
Christy Weir



ORGANIZATIONAL STRUCTURE



COMMUNITY PROFILE

Ventura is a vibrant city with a small coastal town feel. It is abundant in art, history, and natural beauty. Ventura has a strong community spirit and the work and play atmosphere offers a high quality of life for visitors and residents alike.

DEMOGRAPHICS

The information presented is based on the 2010-2014 American Community Survey (ACS) 5-Year Estimates from the United States Census Bureau unless indicated otherwise.

POPULATION

2015 Est. (CA Dept. of Finance)	109,338
2015 Est., July 1 - US Census	109,708
2010-14 Est, ACS	108,449
2010 Est. Base, April 1 - US Census	107,235
2010 Census, April 1 - US Census	106,433
Growth, 2010 Est. Base - 2015 Est.	2.3%

POPULATION BY SEX/AGE

Percent female persons	50.6
Percent male persons	49.4

19 years and under	26,360
65 & over	15,622
Median age (years)	39.4

RACE AND ORIGIN

One race	103,569
Two or more races	4,880

Race alone or in combination with one or more other races

White	92,048
Black or African American	2,745
American Indian and Alaska Native	2,086
Asian	5,275
Native Hawaiian and Other Pacific Islander	540
Some other race	11,012

HOUSING STATUS

(in housing units unless noted)

Total	43,795
Occupied	41,306
Owner-occupied	22,444

HOUSING STATUS *continued*

Renter-occupied	18,862
Vacant	2,489
Homeowner vacancy rate	0.7
Rental vacancy rate	5.1
Avg. household size	
Owner-occupied unit	2.56
Renter-occupied unit	2.59
Median value of owner-occupied units	\$428,600
Occupied units paying rent	18,408
Median gross rent	\$1,391

ECONOMIC CHARACTERISTICS

EMPLOYMENT STATUS

Population 16 years and over	87,120
In labor force	57,132
Civilian labor force	56,996
Percent unemployed	9.2

COMMUTING TO WORK

Mean travel time to work in minutes	23.0
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CLASS OF WORKER

Civilian employed population	
16 years and over	51,764
Private wage and salary workers	37,502
Government workers	9,260
Self-employed in own not incorporated business workers	4,926
Unpaid family workers	76

OCCUPATION

Management, business, science, and arts occupations	21,662
Service occupations	9,322
Sales and office occupations	12,595

OCCUPATION *continued*

Natural resources, construction, and maintenance occupations	4,011
Production, transportation and moving occupations	4,174

INCOME AND BENEFITS
(in 2014 inflation-adjusted dollars)

Total households	41,306
Median household income	\$66,485
Mean household income	\$84,321
Total families	25,901
Median family income	\$81,446
Mean family income	\$97,900
Total nonfamily households	15,405
Median nonfamily income	\$44,448
Mean nonfamily income	\$57,464
Per capita income	\$33,180

INCOME AND BENEFITS *continued*

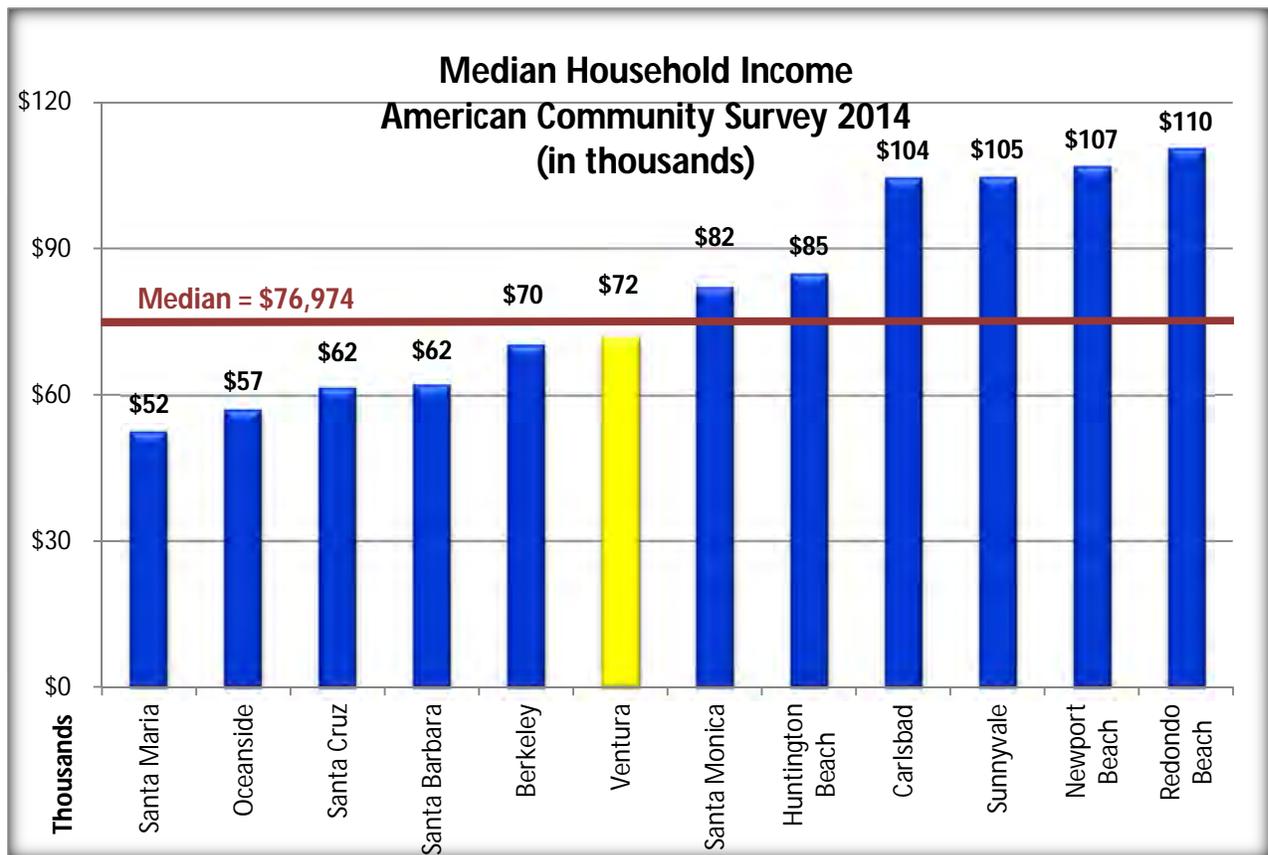
Median earnings for workers	\$35,755
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TOP EMPLOYERS

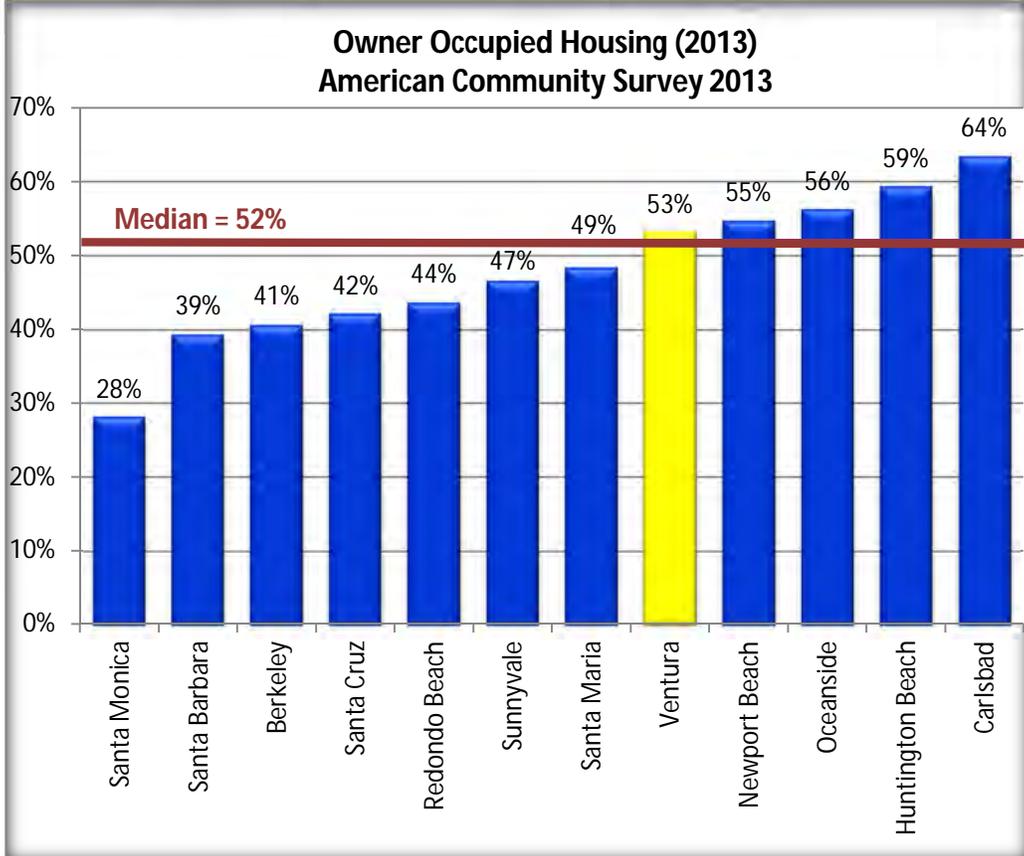
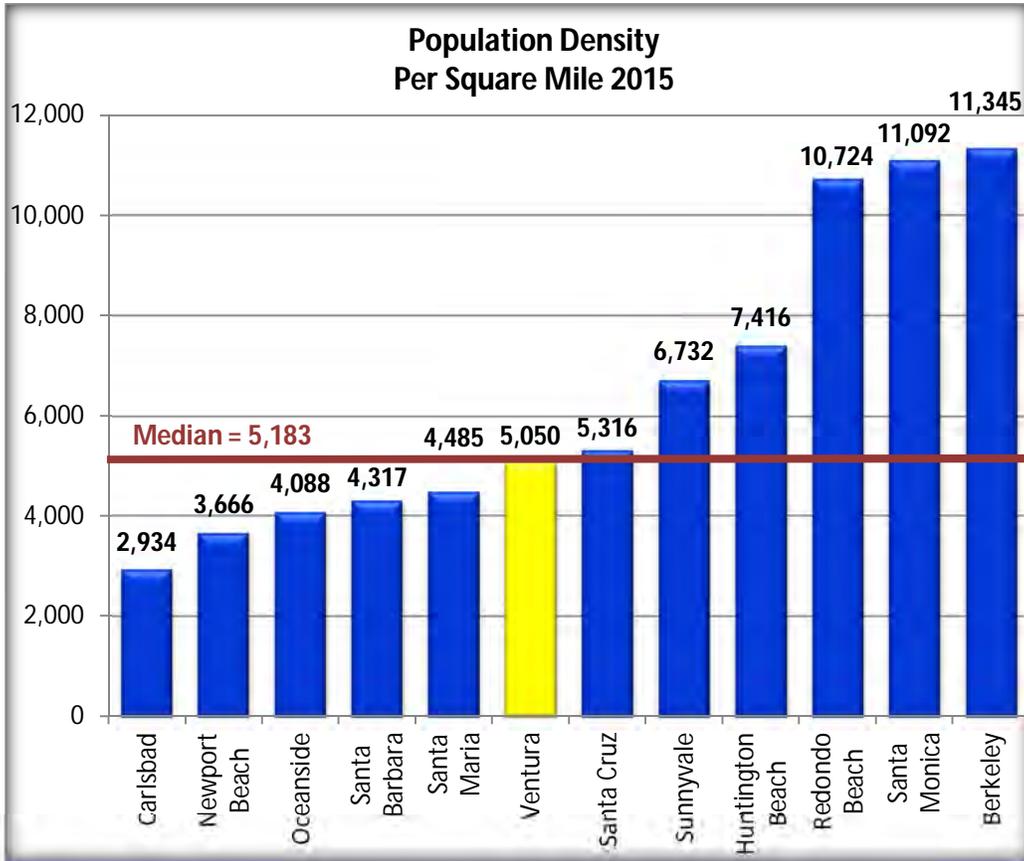
- Community Memorial Health Systems
- County of Ventura
- Ventura County Health Care Agency
- Ventura Unified School District
- Ventura County Community College District
- Argon St: A Boeing Company
- City of Ventura
- Employers Depot, Inc.
- Meditech Health Services
- Judicial Council of California
- Taft Electrical
- Patagonia International, Inc.

EDUCATION

Percent high school graduate or higher	89.5
Percent bachelor's degree or higher	33.6



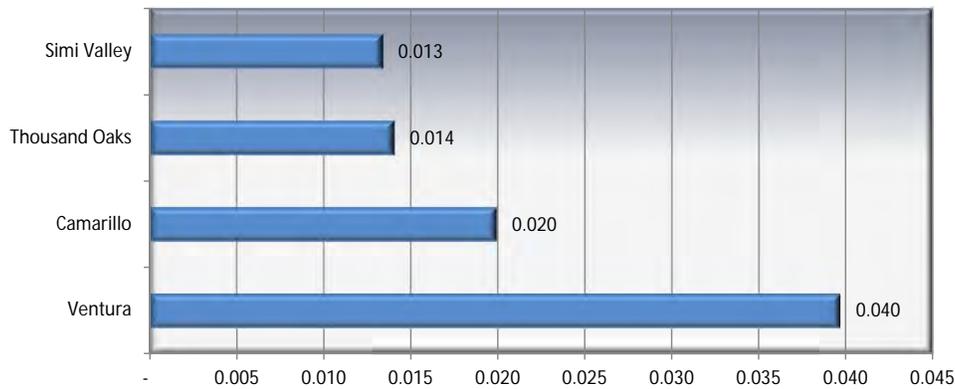
Data from City of Santa Barbara



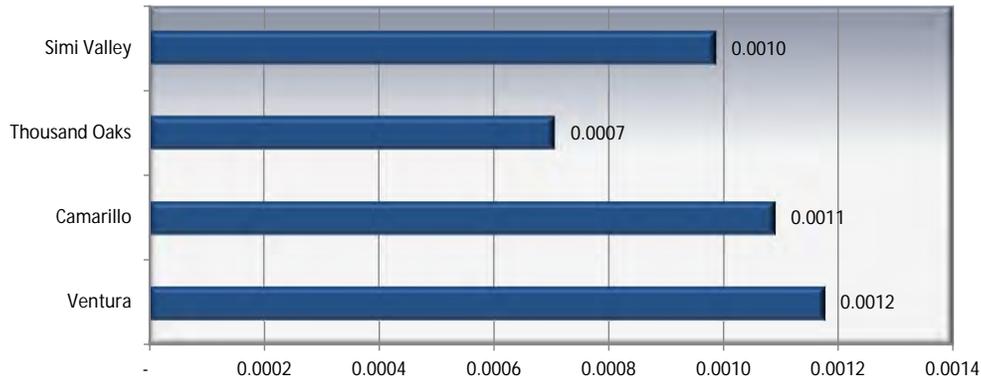
COMPARISONS TO SURROUNDING CITIES

Jurisdiction:	Ventura	Camarillo	Thousand Oaks	Simi Valley
Population at January 1, 2016 (estimates) ¹	108,037	68,861	131,855	126,843
Part 1 Crimes Jan-Dec 2015 ²	4284	1369	1846	1692
Part 1 Crime per Capita	0.040	0.020	0.014	0.013
Total Sworn Police Officers ²	127	75	93	125
Sworn Police Officers per Capita	0.0012	0.0011	0.0007	0.0010
Public Safety Expenses ³	\$ 51,734,729	\$ 17,029,186	\$ 28,679,593	\$ 31,445,540
Property Tax Revenue ³	\$ 30,651,975	\$ 15,545,442	\$ 16,142,673	\$ 28,340,047
Sales Tax Revenue ³	\$ 26,351,297	\$ 14,296,711	\$ 29,664,075	\$ 15,944,424
Total General Fund Cash & Investments ³	\$ 37,455,478	\$ 55,748,660	\$ 84,823,255	\$ 26,280,480
Total General Fund Revenue ³	\$ 100,475,549	\$ 39,267,399	\$ 74,948,364	\$ 58,627,834

Part 1 Crime per Capita



Sworn Police Officers per Capita



¹ Department of Finance: <http://www.dof.ca.gov/Forecasting/Demographics/Estimates/e-1/>

² Individual city website or Ventura County Sheriff's Department website

³ City's Comprehensive Annual Financial Report 2015

Education

Public school students from kindergarten through 12th grade attend schools in the Ventura Unified School District. There are 17 elementary schools, 5 middle schools, and 5 high schools in the district plus homestead programs and open classrooms. There are numerous private education options at all grade levels.

Ventura hosts four college campuses: Ventura College, The Colleges of Law, Southern California Institute of Law, and Santa Barbara Business College. Ventura College is a two-year community college, part of the Ventura County Community College District, with approximately 14,000 students each semester. It was established in 1925 as the first college in Ventura County. The Colleges of Law and Southern California Institute of Law prepare graduates for careers in law-related fields. The Colleges of Law, Santa Barbara & Ventura, is a nonprofit, regionally accredited law school. Southern California Institute of Law is a private, independent educational institution established in 1986. Santa Barbara Business College offers a range of programs in business, healthcare, technology, law, and aviation.



CITY OF
VENTURA

BUDGET BRIEF



Gary Talbot

Budget Brief FY 2016-2017

City Council Goals for FY 2016-17

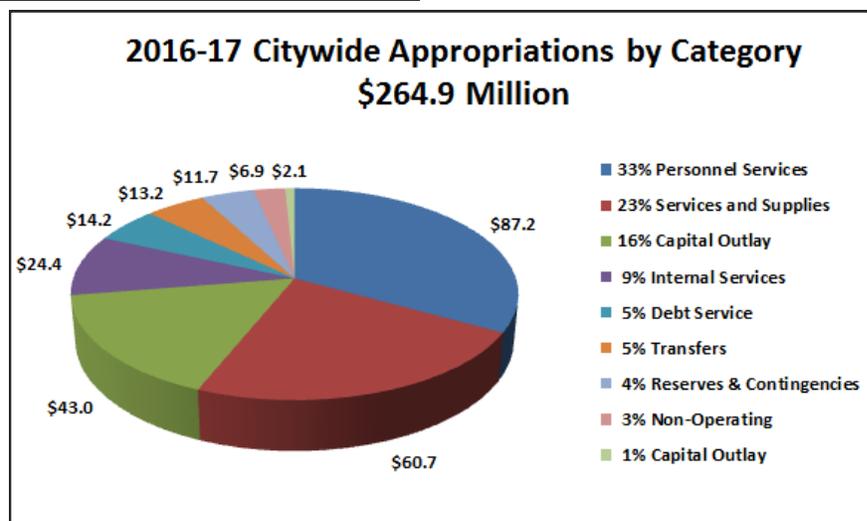
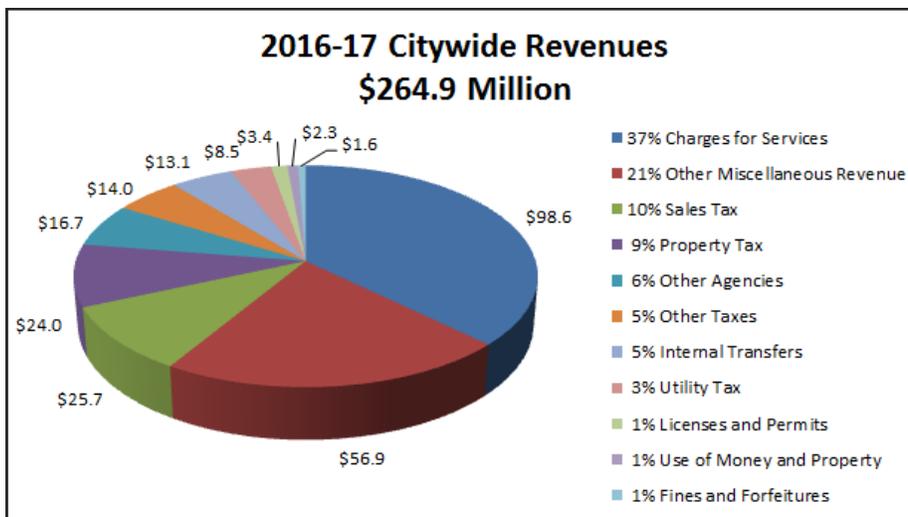
- Ensuring long-term fiscal responsibility
- Creating and maintaining economic development and vitality
- Delivering core services
- Safe and clean Ventura
- Enhancing public trust



Budget Process

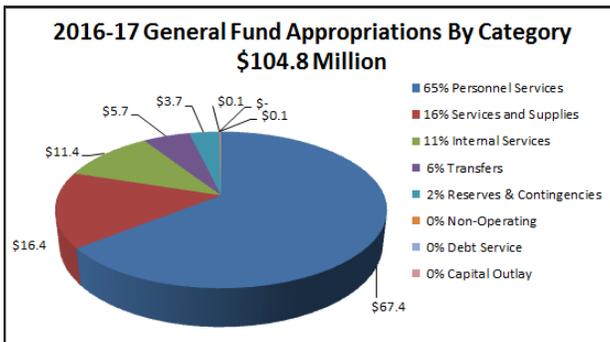
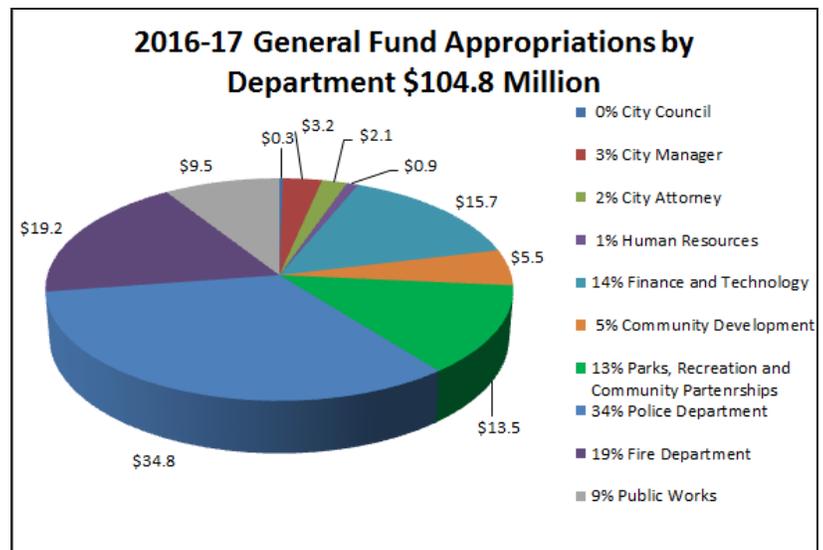
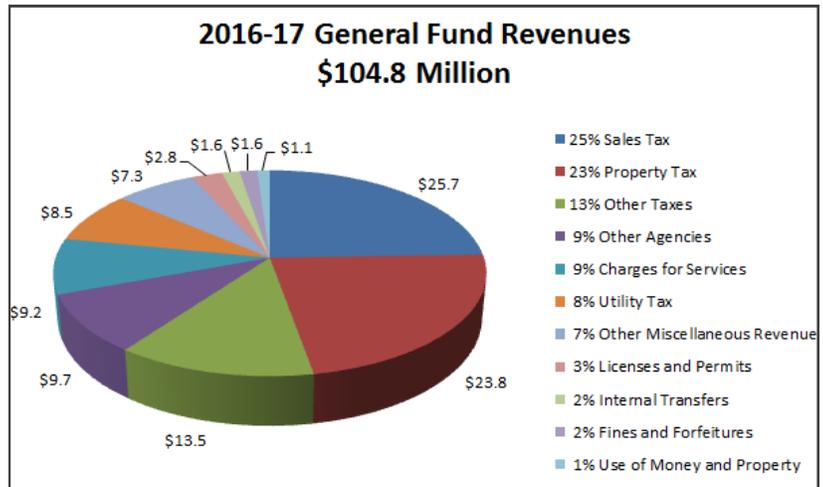
The City of Ventura utilizes a two-year budget process and adopts a budget annually. On June 20, 2016, the City Council adopted a balanced budget for FY 2016-17. The adopted General Fund Budget is \$104.8 million. The Operating Budget is \$221.3 million, with a Capital Improvement Budget of \$43.6 million, for a total combined budget of \$264.9 million.

The Budget encompasses 33 different funds, including the General Fund, as well as Enterprise funds: Water, Wastewater, and the Golf Funds. The City's 2016-17 fiscal year runs from July 1, 2016 through June 30, 2017.



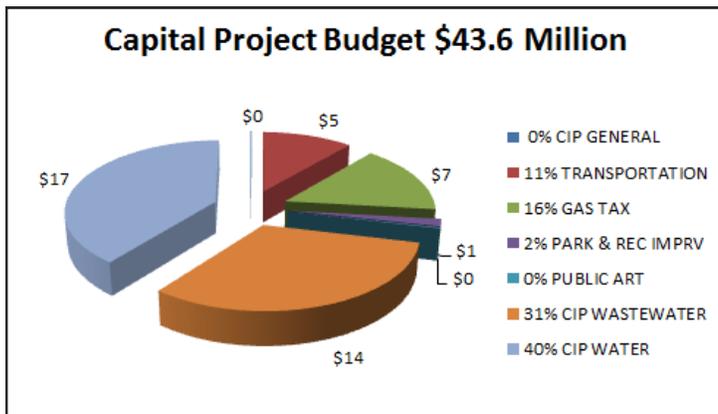
General Fund

The General Fund revenues have increased to \$8.6 million, reflecting an increase of 9%. This is due to a \$3.2 million increase in ongoing revenues, and a \$5.4 million increase in one-time projects funded by one-time revenues.



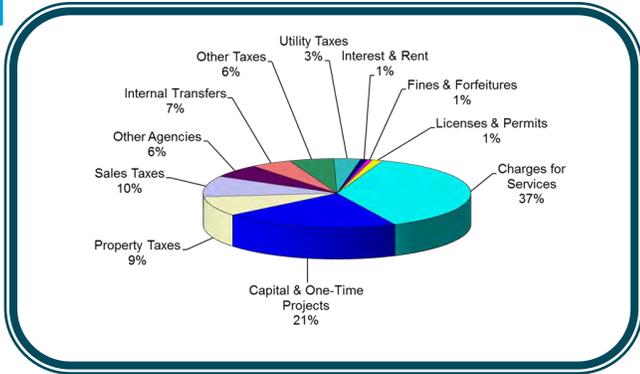
Maintaining City's infrastructure with limited resources.

Capital Projects



Budget Summary Overview

Where the money comes from...\$264.9M Citywide Budget



Budget preparation begins with revenue projections. To make those projections as accurate as possible, six techniques are used, depending upon the unique characteristics of each revenue source.

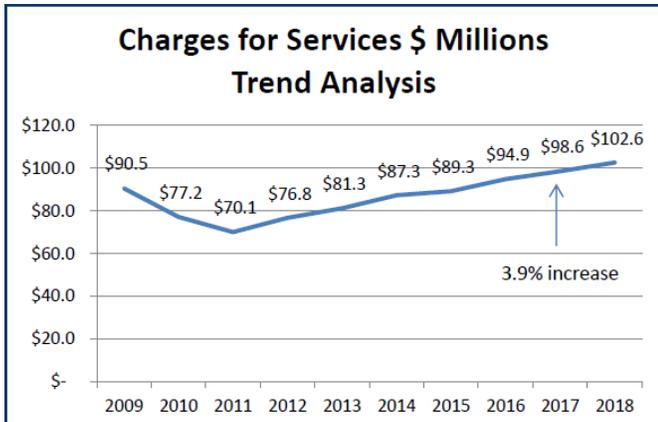
- Deterministic Techniques (i.e. month-to-month trend analysis)
- Time Series Techniques (i.e. moving averages)
- Econometric Models (i.e. predictive statistics)
- Informed/Expert Judgement (i.e. advice of expert staff)
- Estimates from other governmental agencies (i.e. property valuation estimates)
- Estimates from staff, subject matter experts, consulting firms (i.e. sales tax projections)

Additional resources that the City uses include information from the League of California Cities, MuniServices Economic Overview, and other data available from the State of California, County of Ventura, sales tax local regional trends, U.S. Department of Labor and other federal agencies.

Description of the Top Four Revenue Sources

A description the top four revenues, which represent approximately 68% of the City’s operating revenue budget follows:

Charges for Services = 37% of Total Revenue



Charges for Services

Description: A majority of the revenues from Charges for Services include the Water Fund at \$31.1 million, Wastewater Fund at \$22.1 million, the General Fund at \$9.2 million, and Golf Fund at \$4.8 million.

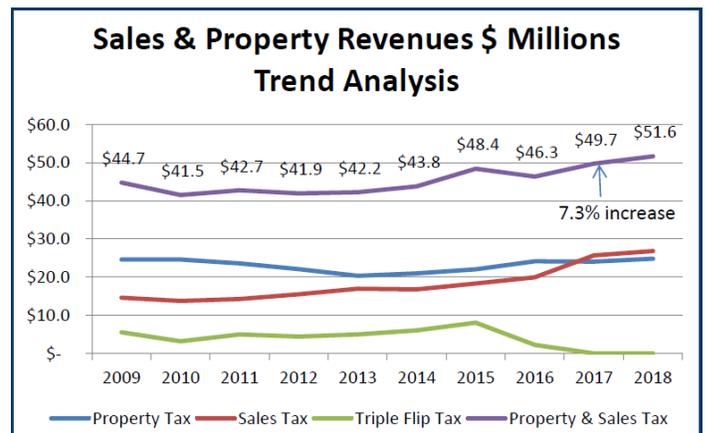
The largest operational funds are the Water and Wastewater funds, since the City manages its own utilities. The General Fund accounts for classes and admission fees in PRCP and the City’s overhead charge to other funds.

Sales and Property Tax

Description: Sales Tax—The City receives less than one cent of the 7.50 cents per dollar sales tax for retail sales transactions in the City. All of the \$25.7 million sales tax revenue is deposited into the City’s General Fund.

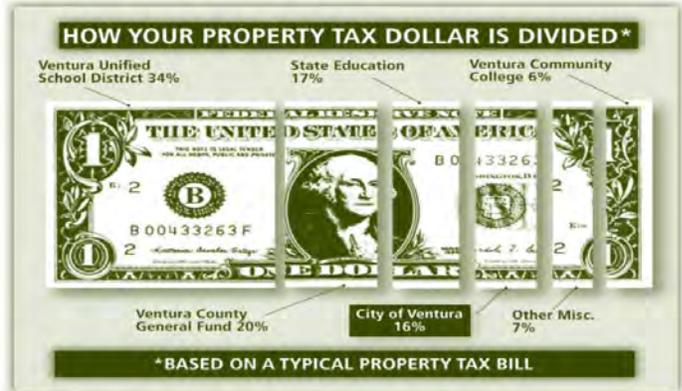
Property Tax—City receives 16.5 cents out of every dollar of annual property tax assessments on real and tangible personal property located within its borders. \$24 million is allocated to the General Fund.

Sales & Property Taxes = 18.9% of Total

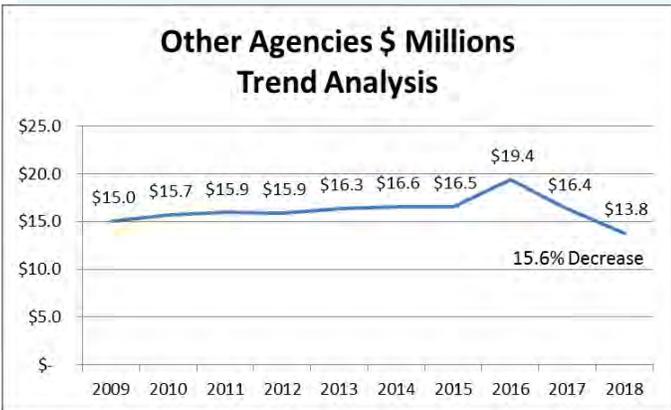


Note: The Triple Flip Tax ended in 2016.

Approximately 80% of the 7.50% sales tax on a purchase goes to the State and the remaining is shared between Ventura County and the City of Ventura.



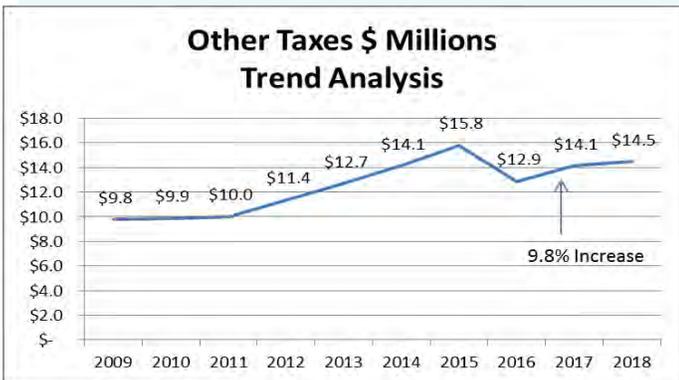
Other Agencies = 6% of Total Revenue



Other Agencies

Description: A majority of the revenues that come from Other Agencies include \$9.3 million in Motor Vehicle In-Lieu Fees that is deposited into the General Fund, \$4.8 million in Gas Tax, and \$1.4 million for community Block Grant Programs.

Other Taxes = 6.1% of Total Revenue



Other Taxes

Description: A majority of the revenues from Other Taxes includes Franchise Fees of \$4.1 million, Transient Occupancy Tax (TOT) of \$5.4 million, Business Licensing Fees of \$1.7 million, and Cardroom Tax of \$1.7 million. The Franchise Fee is paid to a municipality to allow use of the public streets and rights-of-way and to operate a cable television within that municipality. The TOT is levied for the privilege of occupying a room or other living space in a hotel, motel, or other tourist housing.

Other Taxes continued

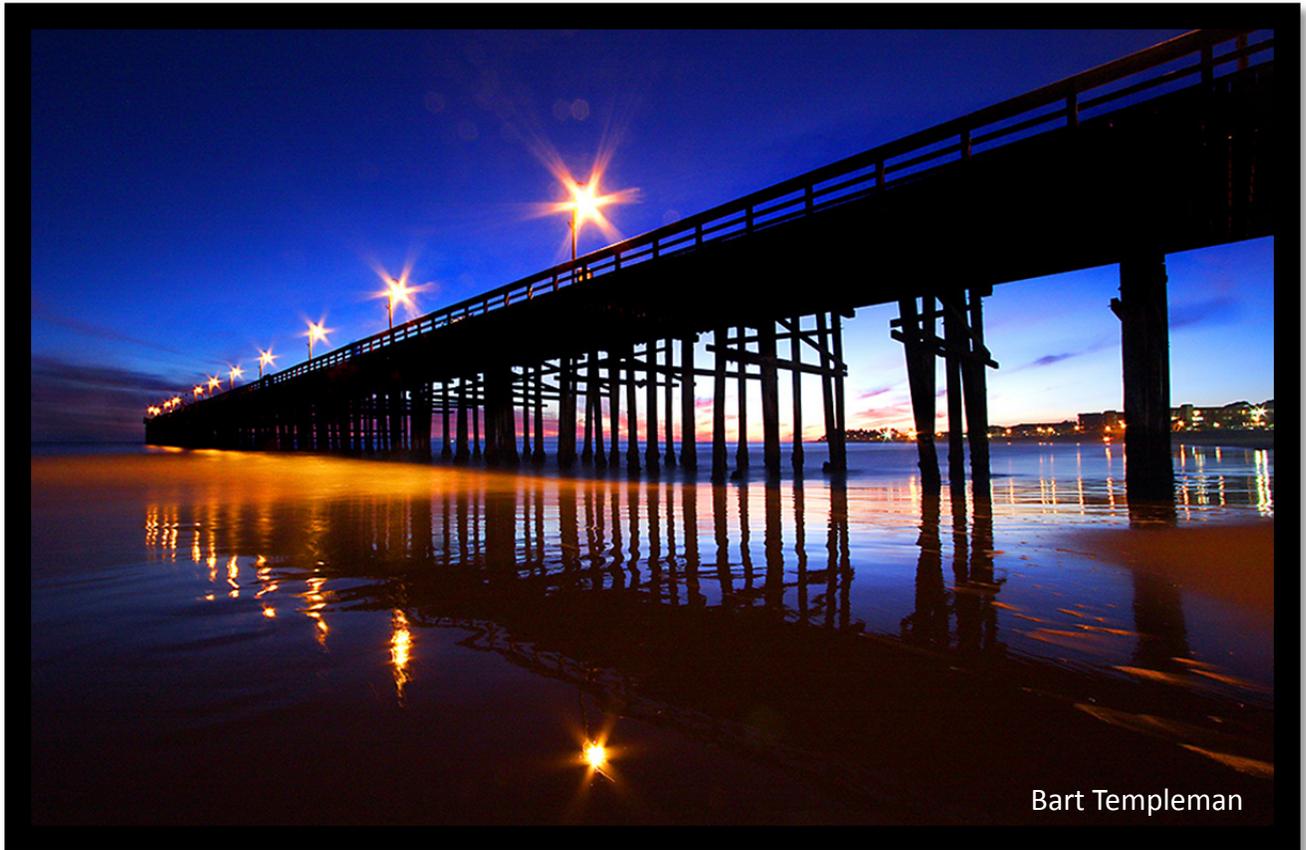
Business Licensing Fees are for the privilege of obtaining a legal document that grants one the right to operate a business in the City. The Cardroom Tax is a license tax on the privilege of operating a Cardroom within the City and is enacted to raise revenue for municipal purposes.



Latitudes Fine Art

CITY OF
VENTURA

STRATEGIC OUTCOMES



CITY COUNCIL GOAL SETTING 2016-2017

Pursuing Long-Term Fiscal Stability

Local sales tax measure
Grants – State and Federal funds
Developer contributions
Protect and expand economic base

Creating and Maintaining Economic Development and Vitality

Wellness District Plan to enhance the economic wellbeing of the entire community
Permanent fixes to beach areas
South Seaward Area
Joint meetings with Planning Commission and Design Review Committee to update Design
Guidelines
Focus Area One
Expand Arts, Culture, Education and Library partnerships

Providing Core Services

Police
Fire
Water/wastewater
Streets/sidewalks
Infrastructure

Safe and Clean

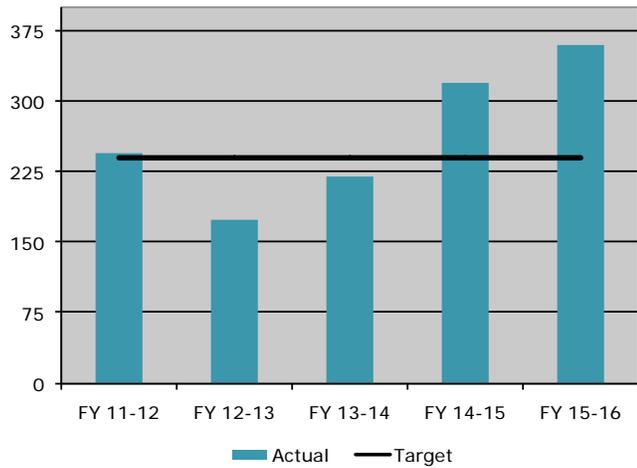
Focus on homeless veterans
Maximize County, State and Federal services to homeless
Maintain and expand Ambassador Program
Focus on nuisance behaviors
Address debris issues
Explore revisions to zoning standards to align homeless shelters and services

Enhancing Public Trust

Focus on customer service to residents
Develop Communications Program
Focus on Code Enforcement; affordable and easy
Charter reform

General Government Department

Business Ombudsman



Objective:

Provide resources and assistance to retain existing businesses, attract new businesses, and support expanding businesses in the City of Ventura.

Process:

Perform at least 20 ombudsman duties per month.

Benefit:

A strong local economy is vital to providing the necessary capital to fund and expand core public services.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Target	240	240	240	240	240
Actual	245	175	221	320	360

Ventura Ventures Technology Center (V2TC)



Objective:

Encourage entrepreneurship and the development of new businesses and jobs in Ventura.

Process:

By providing entrepreneurs and startups with flexible workspace, opportunities for networking and mentorship, and resources to launch or expand a new business in Ventura, including a full-service business acceleration program managed by Aspire3, an entrepreneur development organization.

Benefit:

The success of small businesses and start-ups is directly correlated to the creation of new jobs and a strong local economy. Since its inception in 2009, over a hundred jobs have been created and dozens of companies have been launched from the incubator. Our biggest success story is The Trade Desk – an innovative technology company who started in V2TC, was recognized by Forbes in 2015 as one of the top ten “Most Promising Companies,” and now has offices throughout the U.S., in Europe, Asia, and Australia with its headquarters in Ventura.



General Government Department

Economic Development Strategy



Objective:

Establish a shared vision and blueprint for strengthening the local economy focusing on new and innovative economic development strategies while capitalizing on existing assets and natural resources.

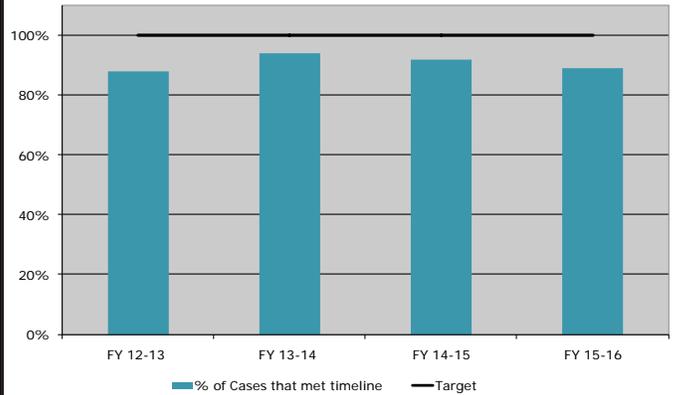
Process:

A comprehensive five year Economic Strategy was developed and adopted in collaboration with business leaders, institutions, industry professionals and other key stakeholders. The strategy is reviewed and updated annually to reflect completed action items in six focus areas: responsive and effective government, tourism, retail, quality of life, entrepreneurship, agriculture and food, healthcare, and manufacturing.

Benefit:

The Economic Development Strategy established the City's economic development priorities and guides the Economic Development staff's work plan. In developing and implementing the Economic Development Strategy, City staff has developed and strengthened partnerships with key local stakeholders in the business community including the Chamber, the Downtown Ventura Partners, the Visitors and Convention Bureau, and many other agencies and business leaders.

Public Records Act Request



Objective:

To provide the public with information promptly and within the statutory deadlines.

Process:

The public can request public information through the City's online system, My Ventura Access, by email, or by walk-in at the City Clerk's Office or other City departments.

Other:

The City provides annual training for staff on how to respond to public records requests.

Benefit:

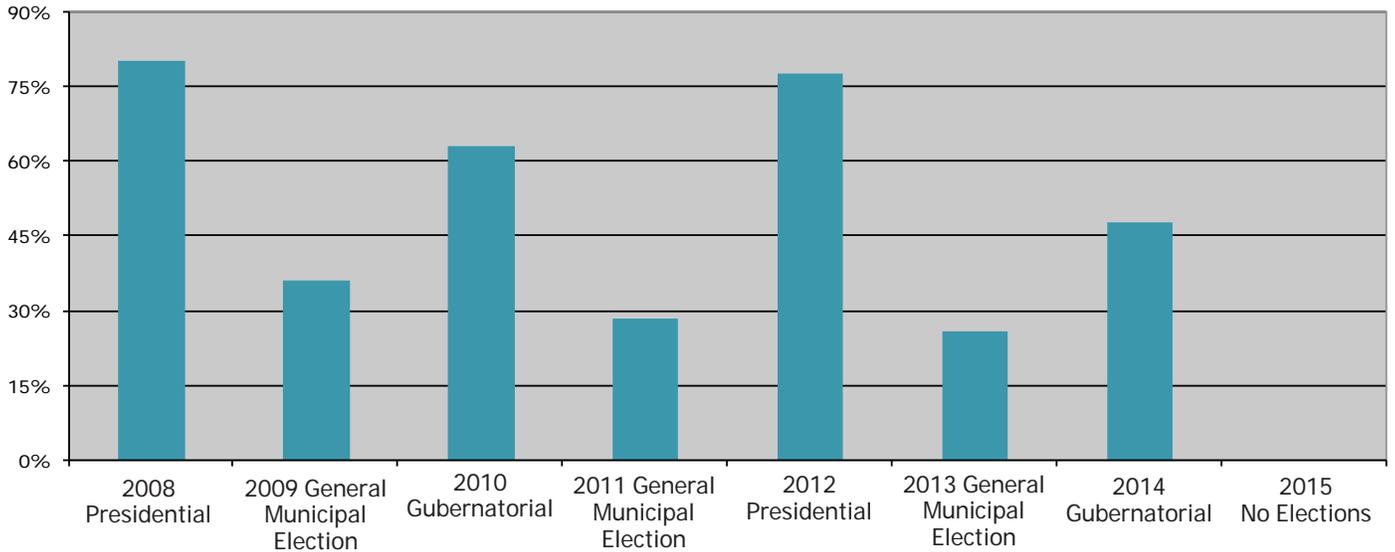
Tracking responsiveness to public requests promotes transparency to restore public confidence in municipal government.

	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Target	100%	100%	100%	100%
% of Cases that met timeline	88%	94%	92%	89%



General Government Department

Voter Turnout in Each November Election



Objective:

To analyze opportunities to provide proactive efforts for civic engagement.

Process:

This measurement requires tracking of voter turnout for Presidential, Federal, State and local elections.

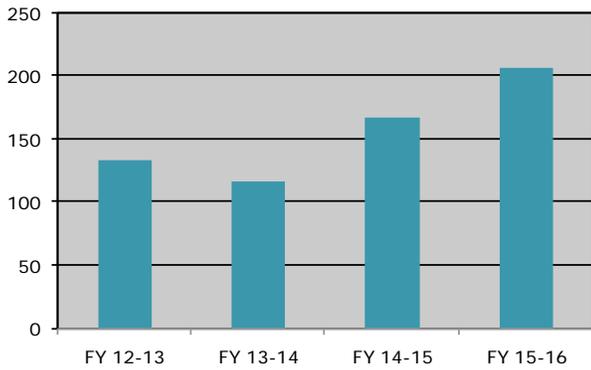
Benefit:

Tracking this measurement will help to analyze voter outreach and opportunities to provide proactive efforts for civic engagement.

	2008 Presidential	2009 General Municipal Election	2010 Gubernatorial	2011 General Municipal Election	2012 Presidential	2013 General Municipal	2014 Gubernatorial Election	2015 No Elections
Actual	80.16%	36.33%	63.25%	28.65%	77.63%	26.13%	47.79%	0.006%

Community Development Department

Planning Entitlements



Objective:

Planning Division staff implements City Council direction on General Plan and Zoning Ordinance updates or policy initiatives, coordinates annual cycles of the CDBG and HOME programs with community partners, and completes development review of permits in an efficient, collaborative and timely manner.

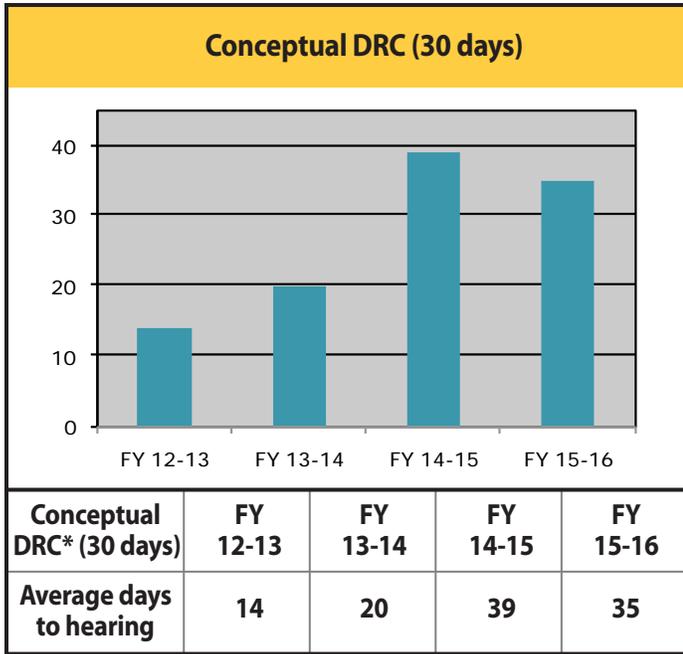
Process:

- Review for all ministerial permits and zone clearances at the public counter shall be acted upon within 10 working days. Action means approval, denial, or request for additional information in order to process the permit application.
- All discretionary permits receive initial contact within five working days by the principal planner.
- Discretionary permits receive a completeness determination by the case planner within 30 calendar days.
- Discretionary permits deemed complete and are CEQA exempt shall be processed to decision-maker within 3 months.
- Discretionary permits deemed complete and are CEQA non-exempt (require a ND or MND processing) shall be processed to decision-maker within 6 months.

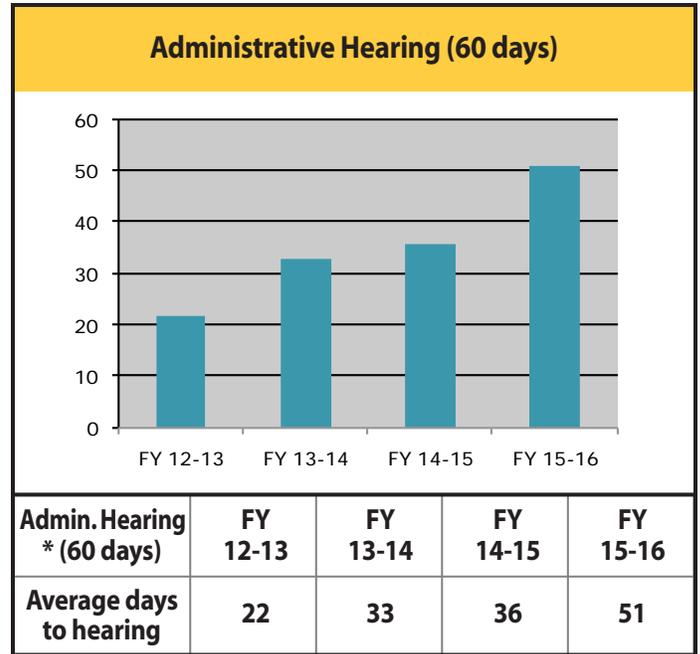
	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Number of Discretionary Cases Filed	134	116	167	207



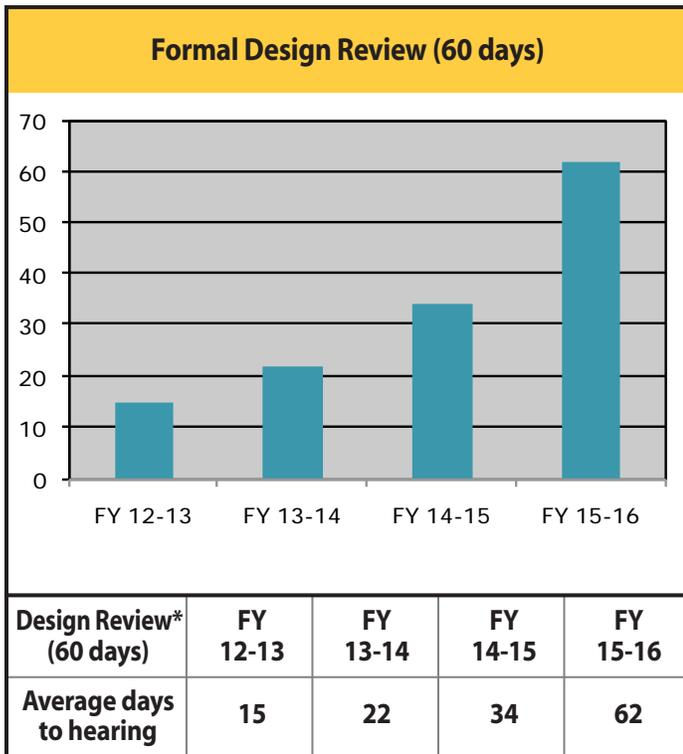
Community Development Department



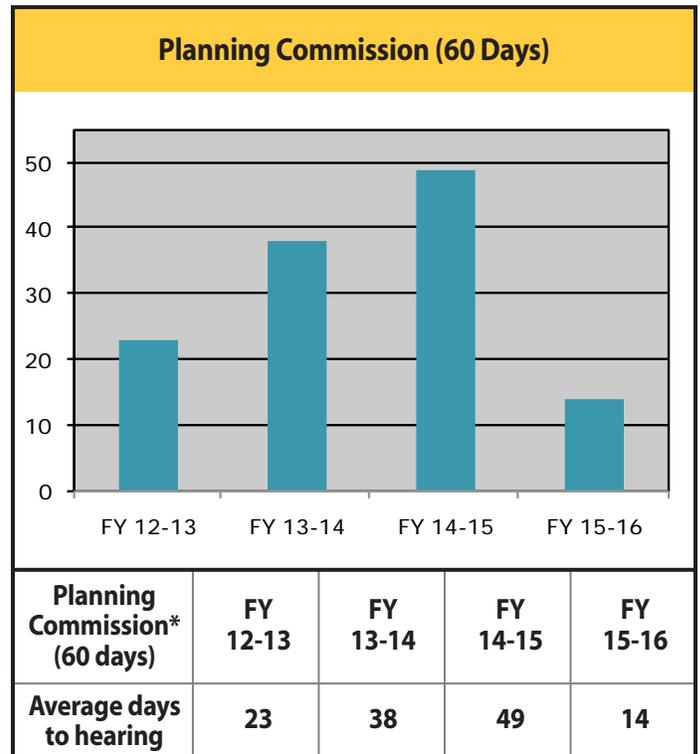
* When application is complete, target to Design Review Committee is 30 days.



* When application is complete, target to Administrative Hearing is 60 days.



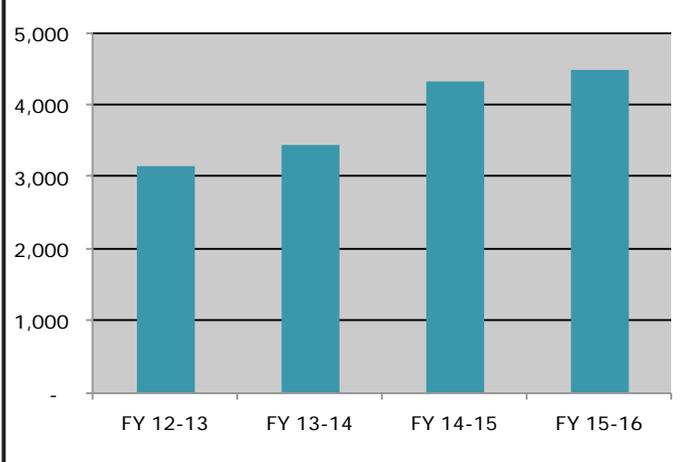
* When application is complete, target to Formal Design Review is 60 days.



* When application is complete, target to Planning Commission is 60 days.

Community Development Department

Building Permits



Objective:

Construction activity is a key indicator of the economic vitality of the City. In conjunction with the number of permits issued, the value of the work is an important indicator of economic activity as well.

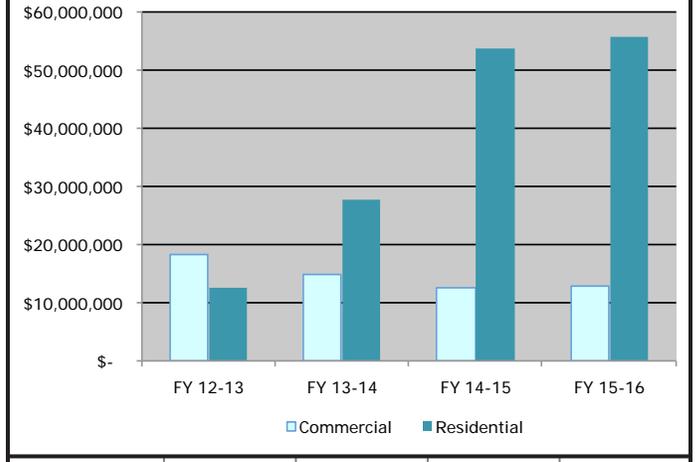
Process:

The Community Development Department's Building and Safety Division strives to serve all customers. We have implemented a procedure for plan review by appointment for tenant improvement projects. This is an effort to streamline the plan review process for smaller, less complex tenant improvement projects that can be reviewed over-the-counter.

	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Building Permits	3,141	3,439	4,337	4,505



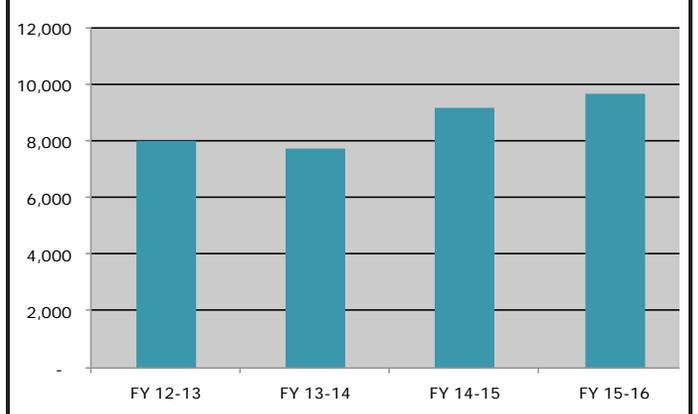
Value of Building Permits Issued



	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Commercial	\$18,142,379	\$14,618,408	\$12,482,813	\$12,762,812
Residential	\$12,712,075	\$27,636,204	\$53,600,806	\$55,690,797



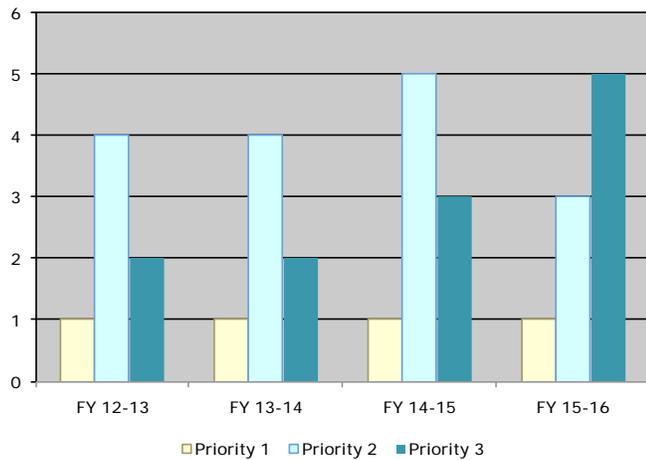
Building Inspections



	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Building Inspections	8,033	7,732	9,163	9,652

Community Development Department

Code Enforcement Response Time by Priority



Objective:

City Code Enforcement recognizes that our neighborhoods, commercial corridors, and industrial zones desire to maintain their character and function. Code Enforcement is responsible for identifying violations and responding to complaints and assisting citizens with abating the violations.

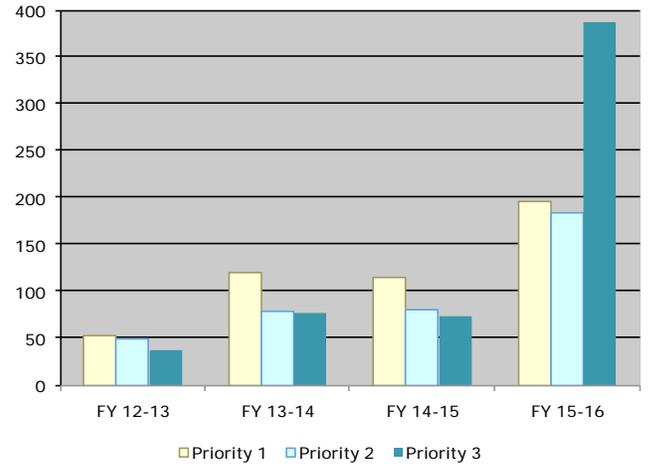
Process:

When a complaint is received, it is assigned a priority, based on life-safety hazards associated with the report. Staff strives to respond to the complaint based on established timeframes.

Life Safety Hazard	Priority	Response Target
Immediate	1	24 hours
Potential	2	1-3 days
None	3	5 days

	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Priority 1	1	1	1	1
Priority 2	4	4	5	3
Priority 3	2	2	3	4

Code Enforcement Owner Resolution Time



Objective:

City Code Enforcement recognizes that our neighborhoods, commercial corridors, and industrial zones desire to maintain their character and function. Code Enforcement is responsible for identifying violations and responding to complaints and assisting citizens with abating the violations.

Process:

Code Enforcement has adopted reasonable timeframes for resolution based on the priority of the violations. The resolution time of violations can be immediate to up to a year. Cases involving financial hardships or other extenuating circumstances may dictate an extended resolution time.

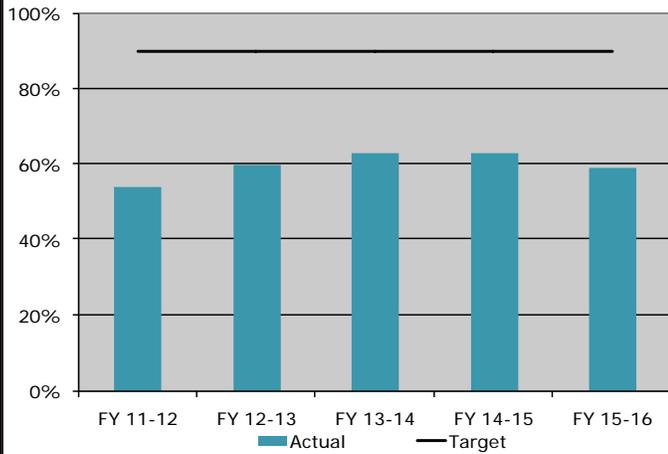
Life Safety Hazard	Priority	Resolution Target
Immediate	1	Immediate
Potential	2	60-360 days
None	3	30-90 days

	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Priority 1	53	119	115	196
Priority 2	48	79	80	183
Priority 3	38	78	74	388



Fire Department

Percentage of Time Response to Emergency Events in Five Minutes or Less



Objective:

To achieve a target of 90 percent for emergency response arrival within five minutes.

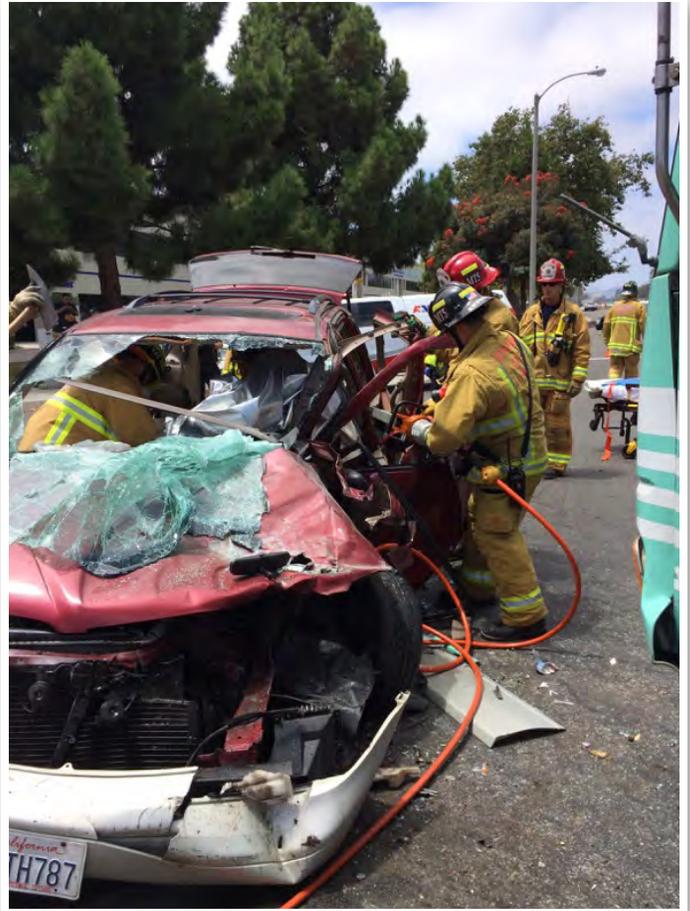
Process:

Automatic Vehicle Location (AVL) technology, negotiating mutual-aid and automatic-aid agreements with partner fire agencies, and installing traffic pre-emption controls on signaled intersections have helped achieve this goal.

Benefit:

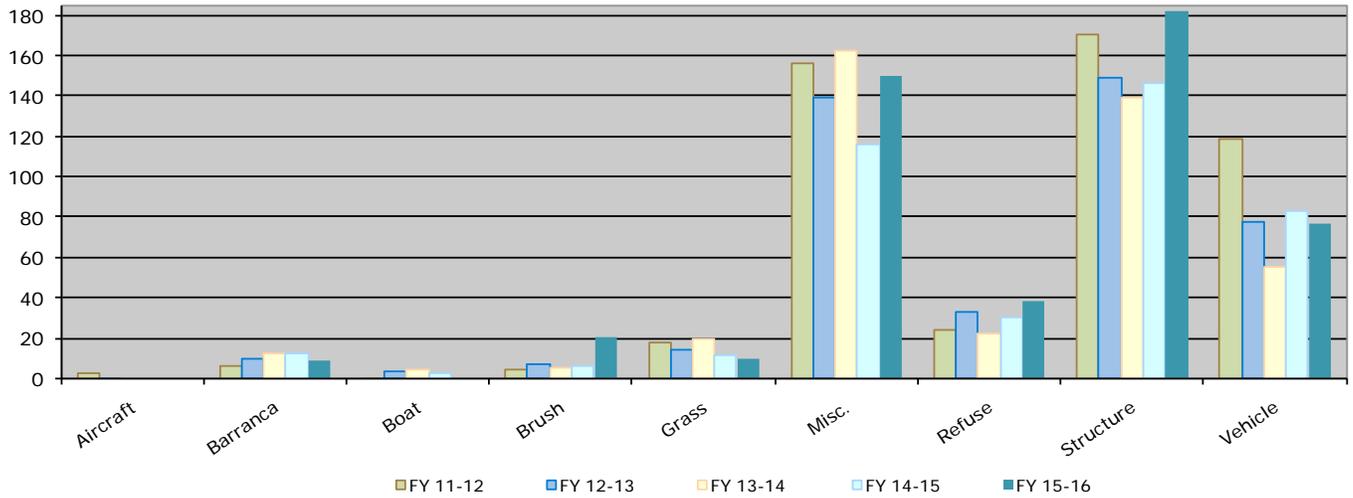
Research has shown that medical intervention beginning within five minutes of a traumatic injury or cardiac event gives the patient a greater chance of survival.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Target	90%	90%	90%	90%	90%
Actual	54%	60%	63%	63%	59%
Variance	-36%	-30%	-27%	-27%	-31%



Fire Department

Total Number of Fires



Objective:

To achieve a reduction in the number of fires through prevention efforts.

Process:

Code requirements, including mandatory sprinkler system installations and retrofits for new and remodeled construction, contribute to this goal. Fire safety education and emergency preparedness for elementary school children remains a priority.

Benefit:

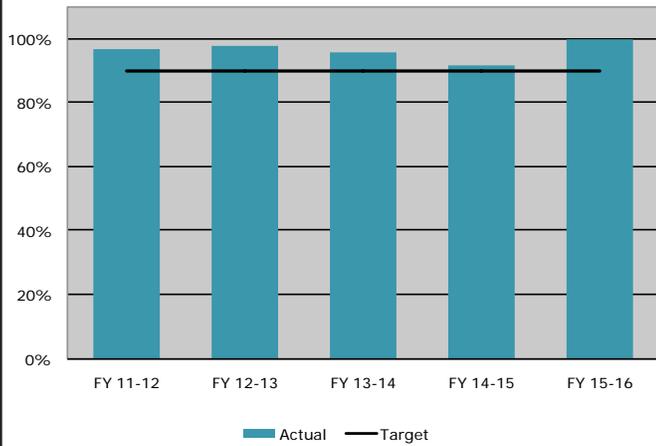
This measure is important as a gauge of overall demand for fire suppression services.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Total Fires	498	432	418	406	487



Fire Department

Containment of All Structure Fires: % of Fires Limited to the Conditions Found Upon Arrival



Objective:

To effectively respond to fires and keep them from increasing in size and causing greater damage.

Process:

Fire containment requires appropriate fire resources at strategic locations, maintenance of fire equipment, updated training in fire codes, suppression techniques, dispatch support, and traffic pre-emption controls.

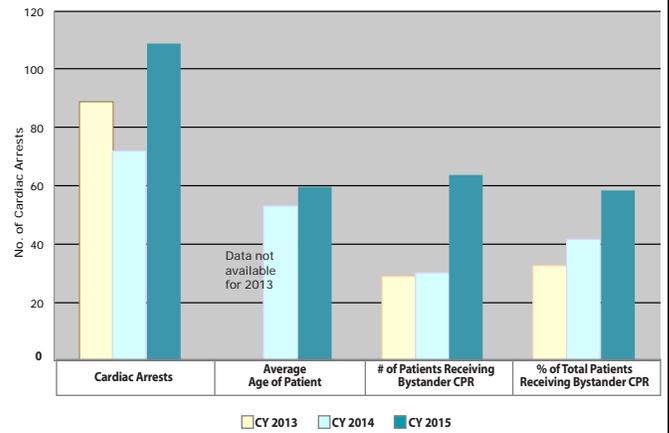
Benefit:

Effective fire containment maximizes life safety for our community and minimizes damage to structures and property.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Target	90%	90%	90%	90%	90%
Actual	97%	98%	96%	92%	100%
Variance	7%	8%	6%	2%	10%



Cardiac Arrest Statistics



Objective:

To provide a sustainable and effective level of cardiac arrest survivability.

Process:

This requires an emergency 911 system with medically trained dispatchers, paramedic level care by Fire Department first responders in 5 minutes or less, public CPR and AED training, and cooperation with EMS transport agencies.

Benefit:

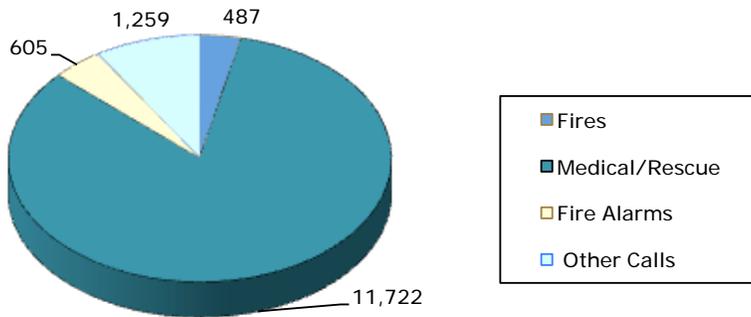
Shorter response times from first responders increase patient survivability. Each minute that passes between patient collapse and firefighter/paramedic intervention decreases the chance of survival from sudden cardiac arrest by 7-10%.

	CY 2013	CY 2014	CY 2015
Cardiac Arrests	89	72	109
Average Age of Patient	---	53	60
# of Patients Receiving Bystander CPR	29	30	64
% of Total Patients Receiving Bystander CPR	32.6	41.7	58.7



Fire Department

Total Calls – FY 2015 - 2016



Objective:

To identify the types and frequency of Emergency Medical Service calls the Ventura City Fire Department responds to on a daily basis.

Process:

Calls are dispatched from an emergency 911 dispatch center based on the caller information which is obtained by dispatchers. The call type is identified in the initial response.

Benefit:

By identifying the call type and frequency, the Fire Department may utilize its resources more appropriately, improve training, and determine the necessary resources to better respond to the needs of our citizens.

Emergency, Fire, and Rescue Related Calls	1st Quarter FY 15-16	2nd Quarter FY 15-16	3rd Quarter FY 15-16	4th Quarter FY 15-16	FY 15-16 Total
Aircraft Accident/Emergency	0	0	0	0	0
Assist Other Agency (PD, Public Works, Lifeguards, Harbor Patrol, Etc.)	9	7	4	7	27
Confined Space Entry - Physical Entrapment (Non Vehicle) - Urban Search and Rescue	5	9	9	4	27
Fire - Barranca Fire/Grass Fire	4	2	6	7	19
Fire - Boat Fire/ Fire in Marina	0	0	0	0	0
Fire - Brush Fire - Open Area (Not in Santa Clara or Ventura River)	7	8	0	6	21
Fire - Refuse Fire (Facility or Open Area)	12	8	7	11	38
Fire - Structure Fire (Commercial and Residential)	45	48	56	33	182
Fire - Uncategorized and Riverbottom	31	49	32	38	150
Fire - Vehicle Fire	21	15	22	19	77
Fire Alarm - Commercial	133	143	119	119	514
Fire Alarm - Residential	20	29	23	19	91
Flooding Emergency	0	4	25	0	29
General Hazard Investigation	118	116	93	90	417
Hazardous Materials Incident - Hazardous Condition - Natural Gas Break -Investigation	53	63	77	43	236
Motorcycle Collision - Motorcycle Crash	5	6	1	9	21
Multiple Casualty Incident - Mass Casualty Incident	0	0	0	0	0
Ocean Rescue - Drowning	18	10	17	9	54
Petroleum Fire	0	0	0	0	0
Public Service - Broken Utilities, Animal Problems, Citizen Assist, Lift assist, etc.	155	137	130	155	577
System Testing of Apparatus	16	7	21	4	48
Traffic Collisions - Heavy Rescue Component (Entrapment, Overturned, Pedestrian Struck)	76	56	64	44	240
Traffic Collisions - Not Including a Complicated Heavy Rescue Component	183	198	188	214	783
Sub Total	911	915	894	831	3,551

Fire Department

Medical and Traumatic Emergencies	1st Quarter FY 15-16	2nd Quarter FY 15-16	3rd Quarter FY 15-16	4th Quarter FY 15-16	FY 15-16 Total
Abdominal Pain - Gastrointestinal Emergency	63	66	65	52	246
Airway Obstruction - Choking - Tracheal Blockage	12	11	10	16	49
Allergic Reactions - Envenomation - Anaphylaxis	24	9	24	10	67
Ambulance Only Call	16	10	26	19	71
Animal Attacks - Bites	9	4	8	11	32
Cardiac Emergency - Chest Pain - Possible Myocardial Infarction	194	202	202	211	809
Childbirth - Miscarriage	13	10	10	4	37
Diabetic Emergency - Hyper and Hypoglycemia	50	35	52	27	164
Electrocution - Burns - Explosions	1	1	2	5	9
Emergencies Related to Vision and Eyes / Headache	13	16	25	16	70
Environmental Emergencies - Hypothermia and Hyperthermia	14	1	1	2	18
Epileptic Seizure - Convulsions	113	101	133	102	449
Fall Victims - Low and High Elevations - Trauma	374	390	384	359	1,507
Gunshot Victim	5	9	7	11	32
Hemorrhage and Penetrating Injuries to the Body (Excludes Stabbing)	70	60	65	78	273
Ill Subject - Non Emergency Response Based on Information from Reporting Party	274	266	242	268	1,050
Ill Subject - Reporting Party Unable/Unwilling to Provide Detailed Description of Emergency	121	104	98	89	412
Loss of Consciousness - Syncopal Episode, Fainting	244	227	243	216	930
Medical Alarm - Notification from Automated Emergency Notification Service	74	84	60	78	296
Obvious Death	7	9	8	6	30
Patient found in Full Cardiac Arrest - Respiratory Arrest	49	47	35	42	173
Prescription or Recreational Drug Overdose - Poisoning	89	97	91	96	373
Psychiatric Emergency - Behavioral Problem	68	66	65	68	267
Respiratory Emergencies - Difficulty Breathing - Distress	207	218	268	201	894
Spinal Trauma - Back Injury - Pain	21	27	25	20	93
Stabbing Victim	12	4	6	6	28
Stroke - Cerebral Vascular Accident	48	51	57	60	216
Traumatic Injuries - Blunt Force Accidents (Non Industrial and Industrial)	102	99	86	98	385
Unknown Medical or Traumatic Emergency	34	0	0	0	34
Unknown Problem - 3rd Party Report of Emergency, No Information Available from PD	259	279	275	319	1,132
Violence Related - Battery and Assault - Traumatic Injury	100	77	98	101	376
Sub Total	2,680	2,580	2,671	2,591	10,522
Total Calls for Service	3,591	3,495	3,565	3,422	14,073
Mutual Aid Received from Outside Fire Agencies (Included in Total Calls for Service)	103	104	112	104	423
Mutual Aid Provided to Outside Fire Agencies (Included in Total Calls for Service)	184	188	151	198	721

Human Resources Department

Workers' Compensation Program - Frequency, Cost and Severity

Objective:

To measure and compare taxpayer dollars paid to provide workers' compensation claims benefits to City employees.

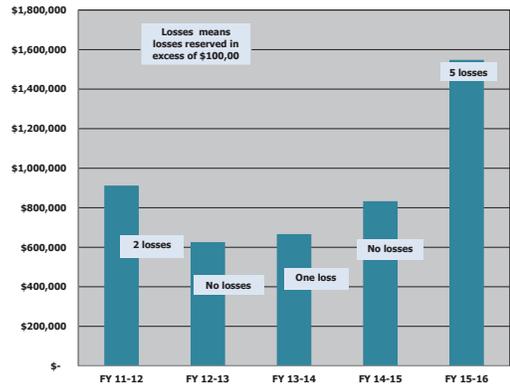
Process:

Risk Management works with its third-party administrator, medical providers and cost containment vendors to ensure a high quality and efficient resolution of claims.

Benefit:

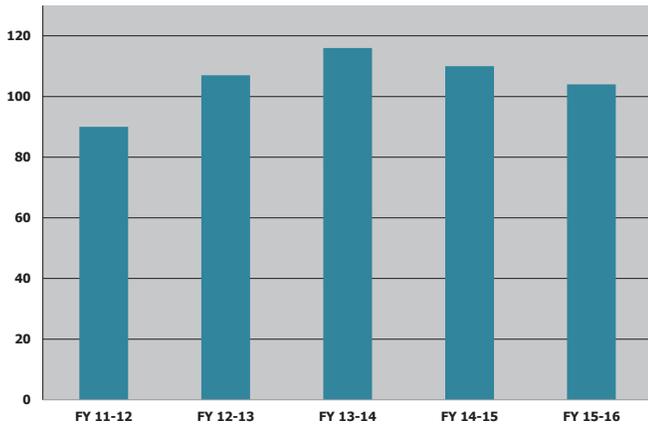
Reduced injury frequency will limit the costs that the City and its taxpayers pay for claims costs.

Costs - Incurred Reserves Valued at the end of each FY



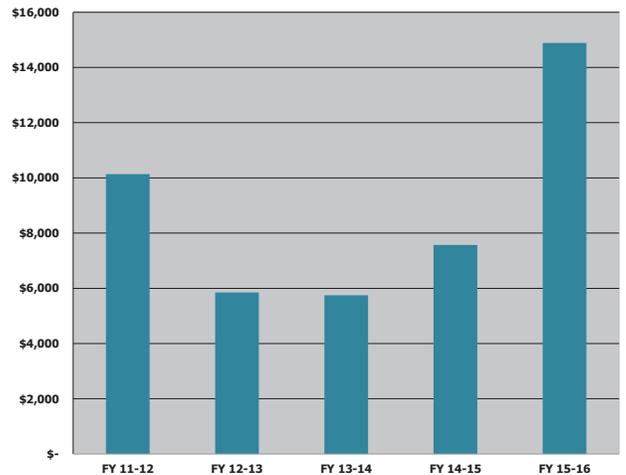
*Numbers are in \$1,000's	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Incurred Reserves*	\$912	\$626	\$666	\$832	\$1,548

Frequency - Valued as of the end of Each FY



	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Number of Claims	90	107	116	110	104

Claims Severity - Valued at the end of Each FY



	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Avg Cost Per Claim	\$10,134	\$5,852	\$5,748	\$7,570	\$14,887



Human Resources Department

Public Liability Claims - Frequency, Cost and Severity

Objective:

The Risk Management Division works with the City Attorney's office and its claims administrator in to implement effective loss prevention protocols to minimize direct and indirect claims costs.

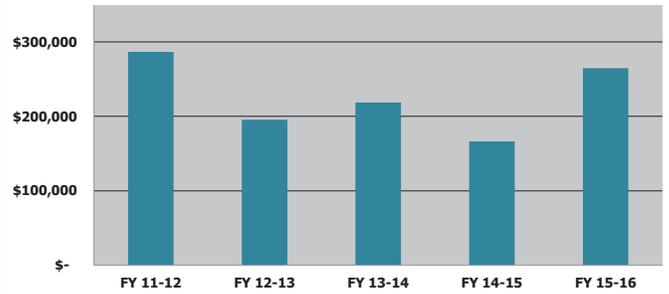
Process:

Risk Management works with its third-party administrator and internal departments to thoroughly investigate claims made by the public to determine and which claims are warranted and resolve them in an efficient manner.

Benefit:

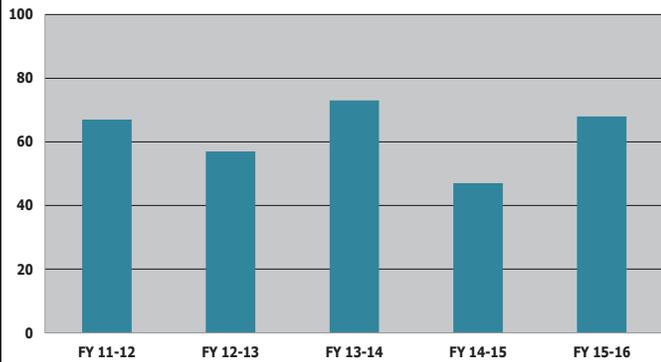
Claims settled in an efficient manner curtail costly litigation. Resolving warranted claims and resisting claims that are not warranted promote a sense of fairness within the community.

Costs - Incurred Reserves Valued at the end of each FY



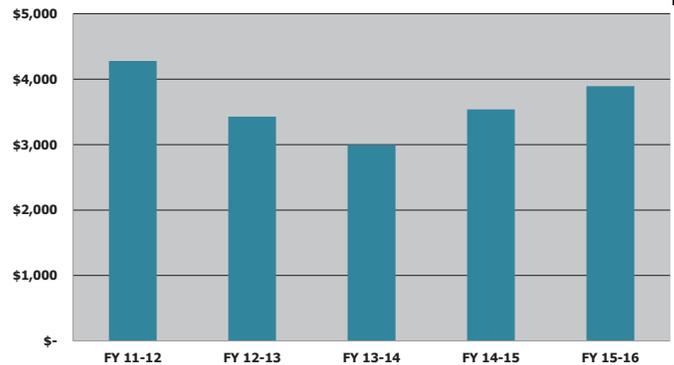
*Numbers are in \$1,000's	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Incurred Reserves*	\$286	\$195	\$218	\$166	\$264

Frequency - Valued at the end of each FY



	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Number of Claims	67	57	73	47	68

Severity - Average Cost per Claim, Valued at the end of Each FY

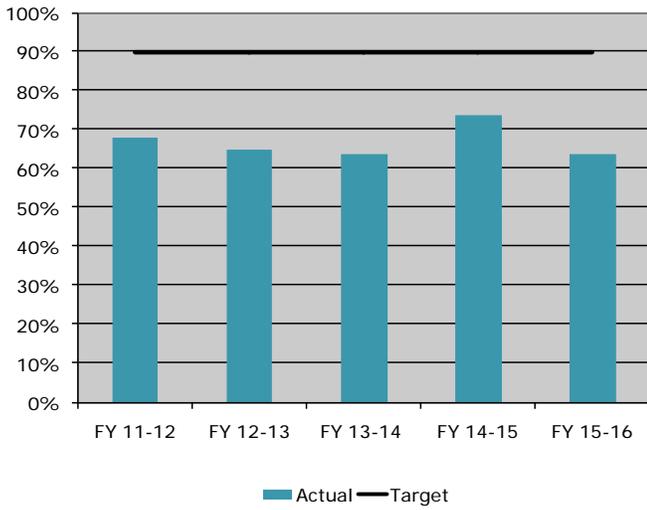


	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Avg Cost Per Claim	\$4,278	\$3,428	\$2,995	\$3,538	\$3,894



Police Department

Respond to In-progress Crimes & Emergencies in 5 Minutes or Less, 90% of the Time



Objective:

Arrive on scene within five minutes or less 90% of the time to emergency and in-progress calls for service.

Process:

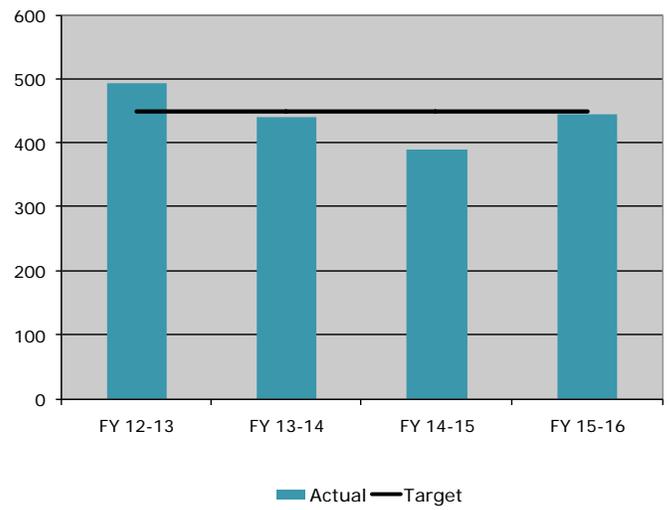
The Ventura Police Department prioritizes calls for service. Emergency and in-progress crimes are given the highest priority.

Benefit:

The timely arrival of police officers to a reported crime in-progress or other serious emergencies is vital to prevent injury or death, apprehend suspected criminals, identify witnesses and evidence, and enhance the solvability of the crime.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Target	90%	90%	90%	90%	90%
Actual	68%	65%	64%	74%	64%
Variance	-22%	-25%	-26%	-16%	-26%

Reduce the Monthly Average of 600 Vagrancy Related Calls for Service by 25%



Objective:

To measure the success of citywide strategies implemented to address the issue and impacts of vagrancy.

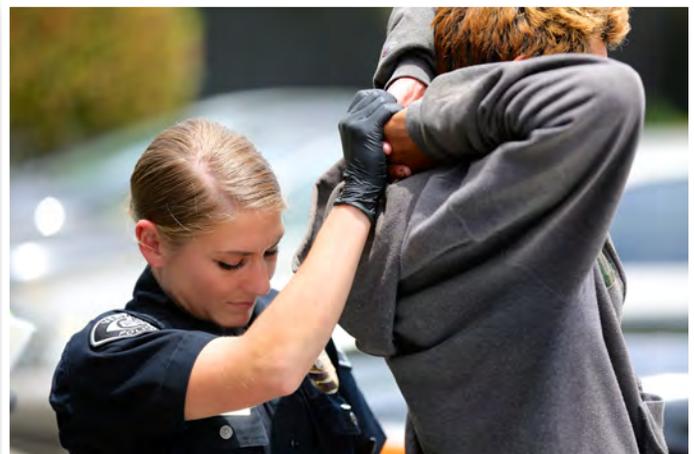
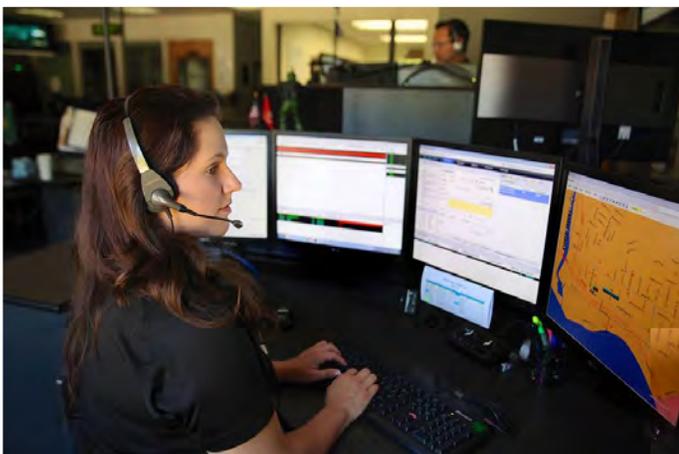
Process:

The Ventura Police Department measures police calls for service to behaviors related to vagrancy. Upon completion of a call the officer notes within the call history if the call was related to vagrancy.

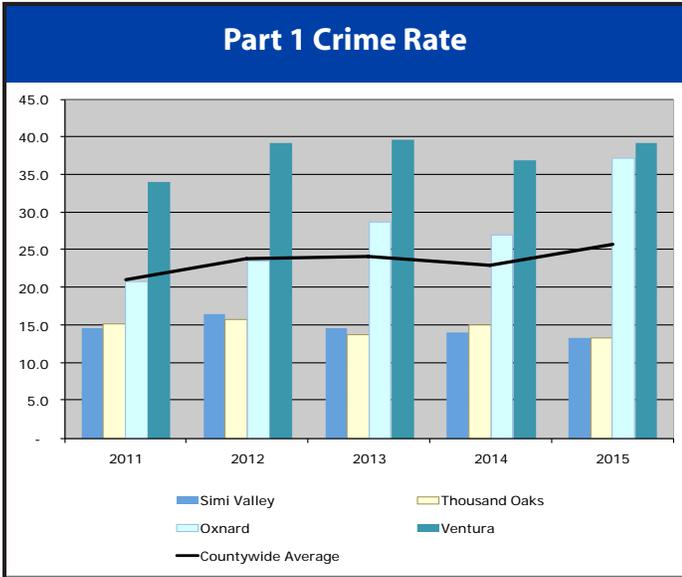
Benefit:

The impacts of vagrancy are significant on the quality of life in a community. The City's Safe and Clean Initiative strategies help provide safe and clean public spaces for our community.

	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Target	450	450	450	450
Actual	494	442	390	445
Variance	44	-8	-60	-5



Police Department



Objective:

To measure Ventura's per-capita Part I Crime rate, per 1,000 residents, in comparison to other similarly sized cities within Ventura County.

Process:

UCR (Uniform Crime Reports) Part I crimes are reported to the DOJ/FBI on a monthly/annual basis. Part I crimes include: Homicide, Rape, Robbery, Aggravated (Felony) Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson.

Other:

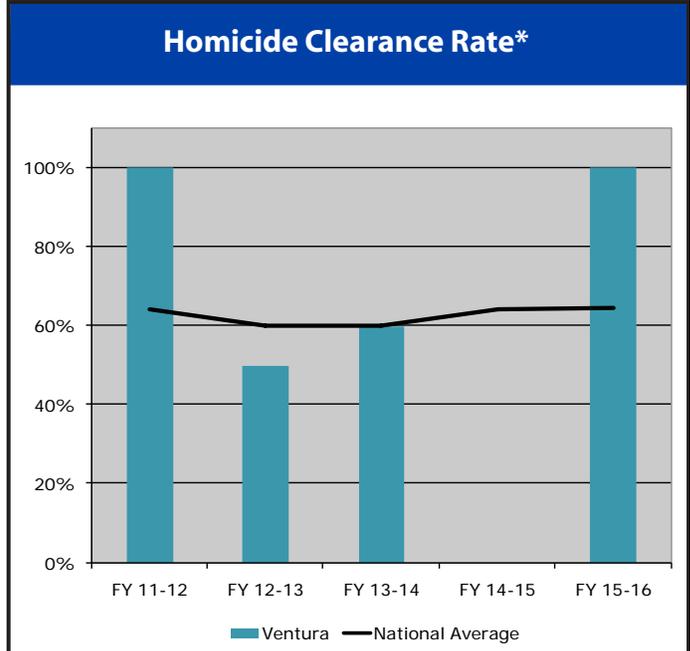
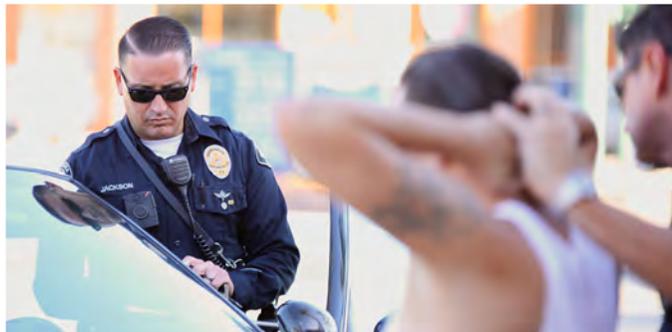
Please note that Part I Crime performance measure data is reported on an annual (calendar) basis for the purposes of comparison to other jurisdictions.

Benefit:

The measure of per-capita Part I Crime can be an indicator of the cumulative influence of crime in the community.

	2011	2012	2013	2014	2015
Countywide Average*	21.1	23.8	24.1	23	25.8
Simi Valley	14.6	16.5	14.6	14	13.4
Thousand Oaks	15.1	15.7	13.7	15	13.3
Oxnard	20.7	23.5	28.6	27	37.1
Ventura	34.0	39.3	39.7	37	39.2

*Over 100,000 population



National Average Data is based off of calendar year provided by the FBI.

Most recent National Average Data provided by FBI is for 2014.

Objective:

To measure Part I Crimes solved (clearance rates) in comparison to other similarly sized jurisdictions within Ventura County.

Process:

Part I crimes solved (clearance rates) are reported to the DOJ. Cases are cleared by arrest or exceptional means (want/warrant).

Other:

Part I crimes include: Homicide, Rape, Robbery, Aggravated (Felony) Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson.

Benefit:

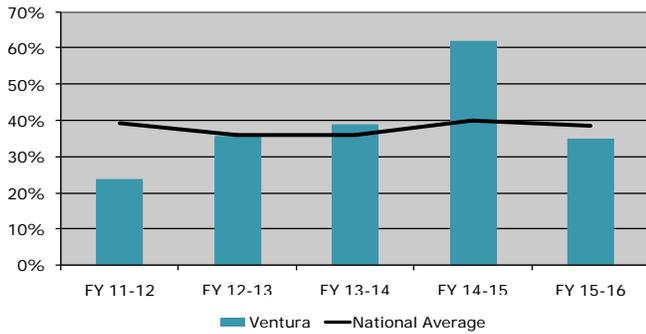
Tracking clearance rates can be an indicator of the effectiveness of overall policing strategies.

*** Achieve a Crime Clearance Rate 2% above the National Average for the Eight Part-One Crimes (Crimes Solved) – Homicide**

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
National Average	64%	60%	60%	64.1%	65%
Ventura (% Cleared)	100%	50%	60%	0%	100%
Variance	36%	-10%	0%	-64.1%	35%

Police Department

Rape Clearance Rate

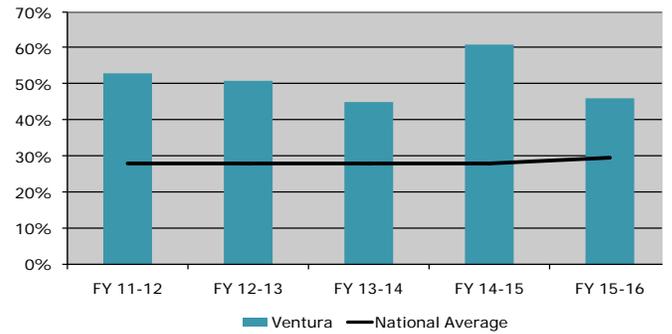


National Average Data is based off of calendar year provided by the FBI.

Most recent National Average Data provided by FBI is for 2014.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
National Average	39%	36%	36%	40%	39%
Ventura	24%	36%	39%	62%	35%
Variance	-15%	0%	3%	22%	-3.3%

Robbery Clearance Rate

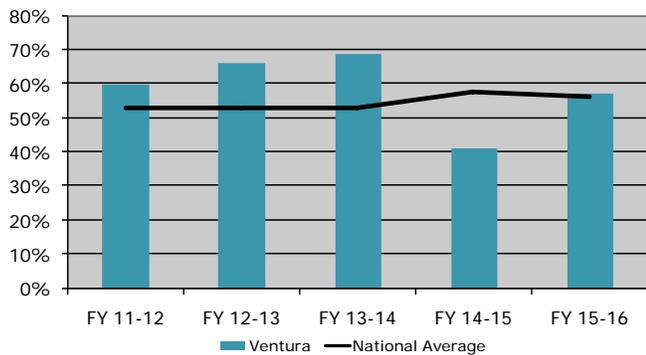


National Average Data is based off of calendar year provided by the FBI.

Most recent National Average Data provided by FBI is for 2014.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
National Average	28%	28%	28%	28%	30%
Ventura	53%	51%	45%	61%	46%
Variance	25%	23%	17%	33%	16%

Aggravated Assault Clearance Rate

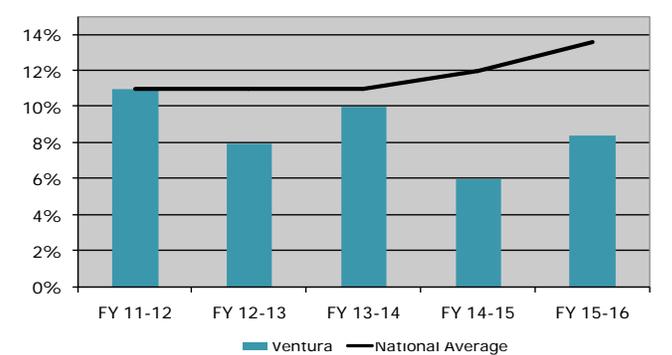


National Average Data is based off of calendar year provided by the FBI.

Most recent National Average Data provided by FBI is for 2014.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
National Average	54%	53%	53%	58%	56%
Ventura	60%	66%	69%	41%	57%
Variance	6%	13%	16%	-17%	1%

Burglary Clearance Rate



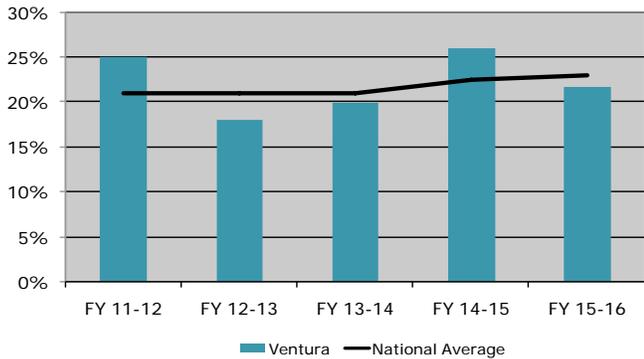
National Average Data is based off of calendar year provided by the FBI.

Most recent National Average Data provided by FBI is for 2014.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
National Average	11%	11%	11%	12%	14%
Ventura	11%	8%	10%	6%	8%
Variance	0%	-3%	-1%	-6%	-6%

Police Department

Larceny-Theft Clearance Rate

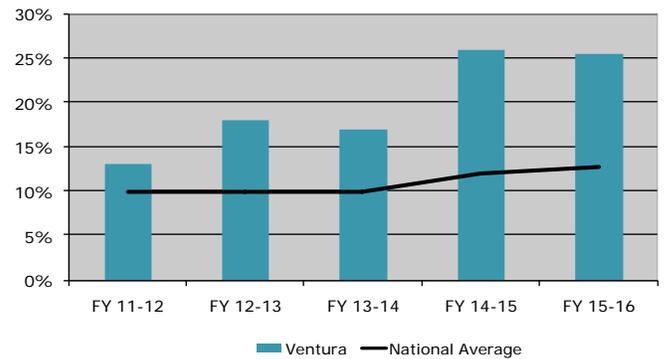


National Average Data is based off of calendar year provided by the FBI.

Most recent National Average Data provided by FBI is for 2014.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
National Average	21%	21%	21%	22%	23%
Ventura	25%	18%	20%	26%	22%
Variance	4%	-3%	-1%	4%	-1%

Motor Vehicle Theft Clearance Rate

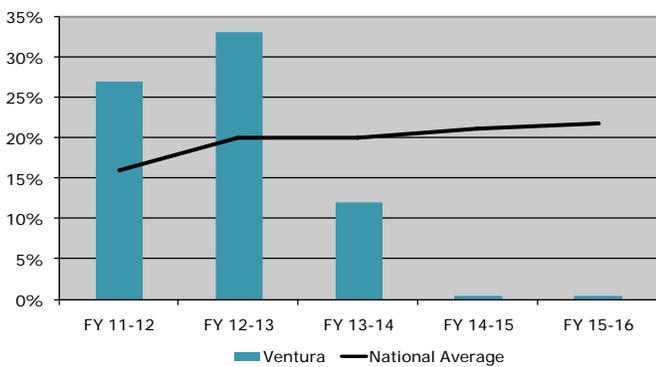


National Average Data is based off of calendar year provided by the FBI.

Most recent National Average Data provided by FBI is for 2014.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
National Average	10%	10%	10%	12%	13%
Ventura	13%	18%	17%	26%	26%
Variance	3%	8%	7%	14%	13%

Arson Clearance Rate



National Average Data is based off of calendar year provided by the FBI.

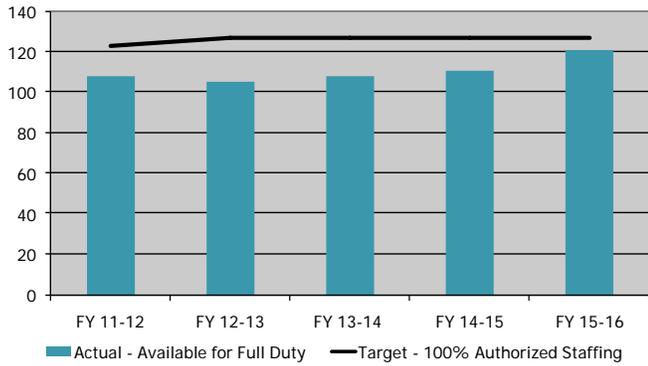
Most recent National Average Data provided by FBI is for 2014.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
National Average	16%	20%	20%	21%	22%
Ventura	27%	33%	12%	0%	0%
Variance	11%	13%	-8%	-21%	-22%



Police Department

Sworn Personnel "Available" Staffing



Objective:

To maintain 100% of authorized staffing with officers available for full-duty.

Process:

Timely and efficient treatment of work related injuries is important to return the officer to full duty. The hiring of qualified police officers, injury prevention efforts, state of the art safety equipment, training for tactical skills, and promoting wellness are also valuable tools.

Other:

Personnel attrition and work related injuries have the greatest impact on staffing shortages.

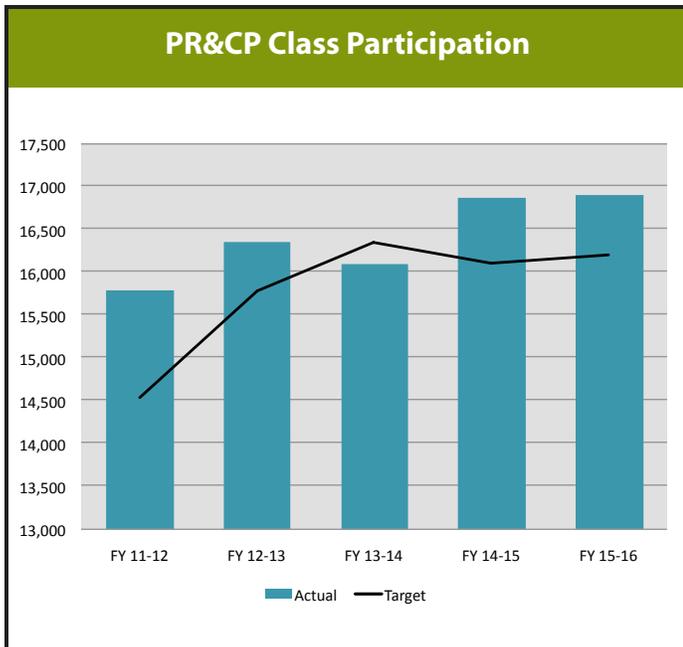
Benefit:

Officer vacancies and injuries can lead to increased overtime costs and reduces the department's overall crime fighting capacity.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Target - 100% Authorized Staffing	123	127	127	127	127
Actual - Available for Full Duty	108	105	108	111	121
Variance	-15%	-22%	-19%	-16%	-6%



Parks, Recreation & Community Partnerships Department



Objective:

To track participation in Parks, Recreation & Community Partnerships (PRCP) classes and programs.

Process:

Registration is tracked through the Active Net system and produces real-time reports. Program coordinators work with marketing specialists to review program performance and revenue goals and adjust future program offerings.

Benefit:

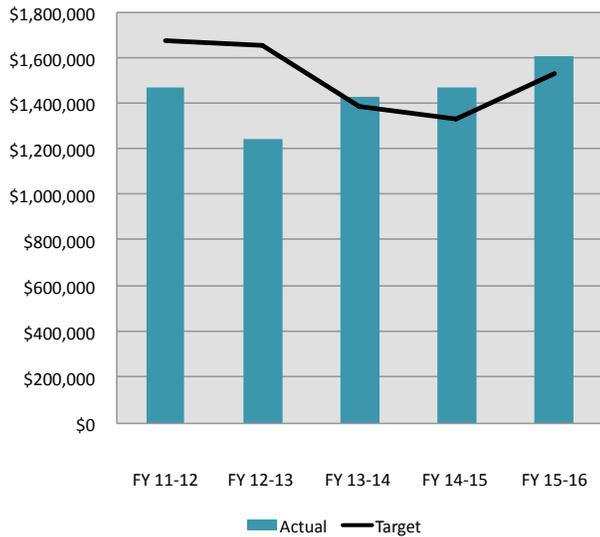
The PRCP Department's classes and programs offer many benefits to the community. Classes provide exercise, entertainment, interaction with neighbors, exposure to the arts, and community awareness.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Target	14,538	15,793	16,350	16,100	16,200
Actual	15,793	16,350	16,103	16,867	16,904
Variance	1,255	557	-247	767	704



Parks, Recreation & Community Partnerships Department

Golf Course Income



Objective:

To ensure golf courses are managed to maximize revenues through Golf Net Income.

Process:

Golf Net Income is measured by deducting operational and non-operational costs from gross revenues. Customer satisfaction is being measured through monthly surveys which directly correlate to financial performance.

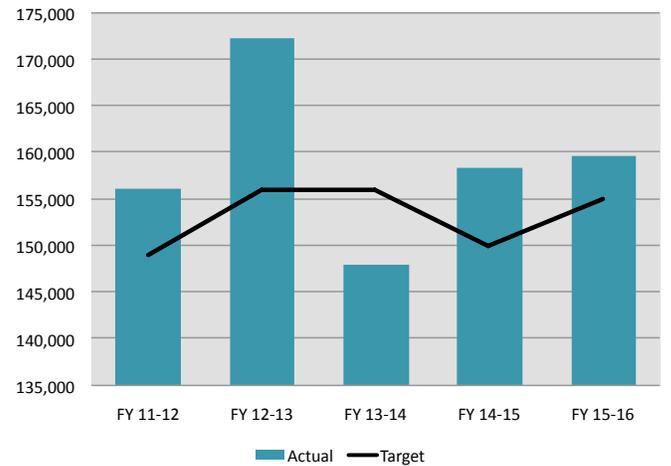
Benefit:

This measure is intended to be a tool to show the effectiveness of the independent golf management company and City staff to navigate the complex issues associated with golf operations and management.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Target	\$1,676,317	\$1,654,180	\$1,382,370	\$1,333,427	\$1,528,674
Actual	\$1,469,854	\$1,245,499	\$1,429,936	\$1,472,812	\$1,608,657
Variance	-206,463	-408,681	47,566	139,385	79,983



Visitors to Ventura Aquatics Center



Objective:

To maximize participation at the Aquatics Center through competitive fee setting and creative programming.

Process:

The Aquatics Center staff tracks trends in usage on a monthly basis. They survey program participants on their satisfaction of programs offered, including instructor, times of classes, and gained knowledge.

Benefit:

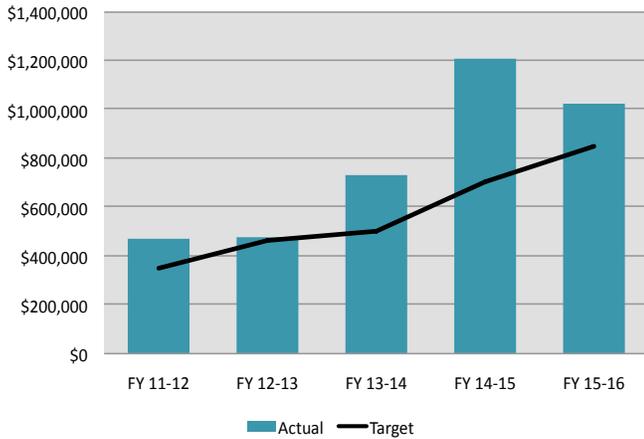
The City of Ventura values and encourages an involved and active citizenry. The Aquatic Center provides a unique opportunity for residents to recreate and exercise.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Target	149,000	156,000	156,000	150,000	155,000
Actual	156,086	172,346	147,927	158,442	159,715
Variance	7,086	16,346	-8,073	8,442	4,715



Parks, Recreation & Community Partnerships Department

Grant & Sponsorship Funding Raised to Enhance Programs



Objective:

To track the amount of grant and sponsorship funding for Parks, Recreation & Community Partnerships (PRCP) programs.

Process:

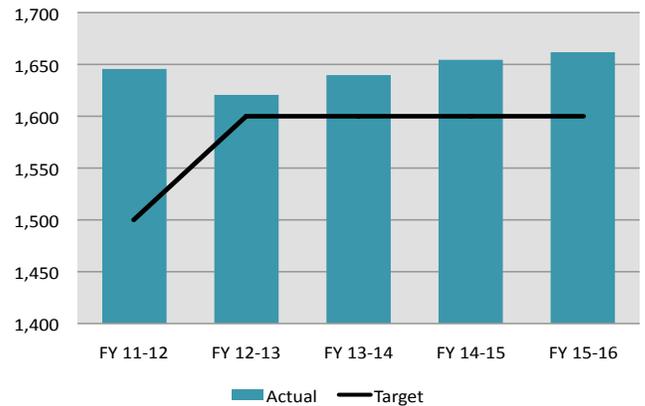
Parks, Recreation & Community Partnerships Department partners with foundations, corporations, and community partners to enhance local programs.

Benefit:

Grant funding has enhanced programs for low-income youth and sponsorships allow PRCP to offer exciting events. Grants and scholarships are essential to secure funding for future programs.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Target	\$350,000	\$460,000	\$500,000	\$700,000	\$850,000
Actual	\$470,174	\$479,518	\$731,340	\$1,210,998	\$1,022,670
Variance	\$120,174	\$19,518	\$231,340	\$510,998	\$172,670

Number of At-Risk Youth Involved in PEAK, PAL, Westpark and Teen Voice Programs



Objective:

The collaboration between the Parks, Recreation & Community Partnerships Department, Ventura PAL and VUSD provides free afterschool programs, helps disadvantaged youth grow into productive citizens and, provides a positive and proactive approach to crime prevention.

Process:

The number of youth involved in PEAK, PAL, Teen Voice, and Westpark Community Center programs, including sports leagues, is tracked each year.

Benefit:

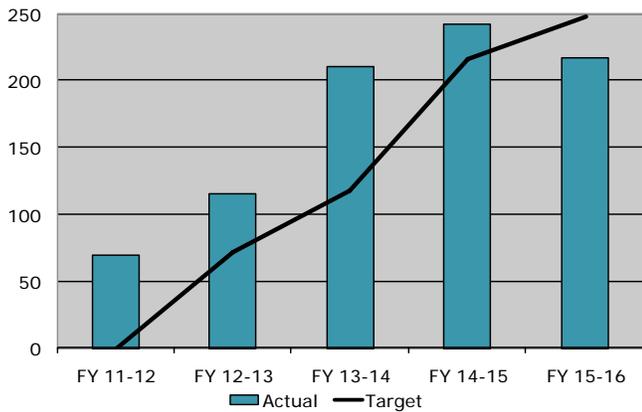
The programs for at-risk youth have shown to lower crime activity in low-income neighborhoods, increase participant's grades and test scores, increase overall graduation rates, and increase fitness levels of the youth involved.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Target	1,500	1,600	1,600	1,600	1,600
Actual	1,645	1,620	1,640	1,654	1,662
Variance	145	20	40	54	62



Public Works Department

Increase Bike Riding in the City of Ventura by 2.5% Each Year



Objective:

This measure tracks bike riding in the City, which is an indicator of bicycling conditions and alternative transportation acceptance in the City.

Process:

A count of bike riders was taken at three locations in the City in March 2012 and data will be collected every Spring on an annual basis. Two additional locations were added in 2014, for a total of five locations. We work to improve biking conditions by seeking grant funds for improvements and working on bike safety educational programs.

Other:

The 2011 Bicycle Master Plan provides several goals and implementation measures for improving bike traveling conditions throughout the City.

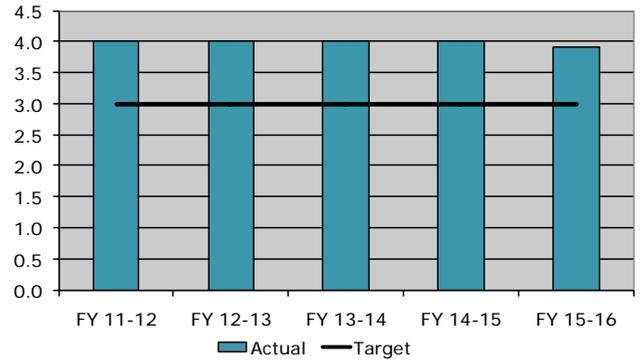
Benefit:

Bike riding is an integral component of the City's mobility system while concurrently improving physical health. Increased bike riding is an indication of having bicycling facilities and features that are safe and convenient to use.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Target	N/A	72	118	216	248
Actual	70	115	210	242	217
Variance	N/A	43	92	26	-31



Clean Beaches – Ocean Water Quality



Objective:

To analyze bacteria levels and assign each beach an A-F grade based on the risk of getting sick from contact with the water.

Process:

Eleven sites are tested weekly from April - October by the County Environmental Health Department. Heal the Bay, a non-profit organization, takes the data and analyzes it and then reports an annual "Beach Report Card" every Fall. Our performance measure reports the grade provided by Heal the Bay.

Other:

The City implements an array of programs designed to keep our beaches and waterways clean, including street sweeping services, installing trash screens in storm drain inlets near high litter areas, regular cleaning of 1,800 storm drain inlets, responding to illegal stormwater discharges, and more.

Benefit:

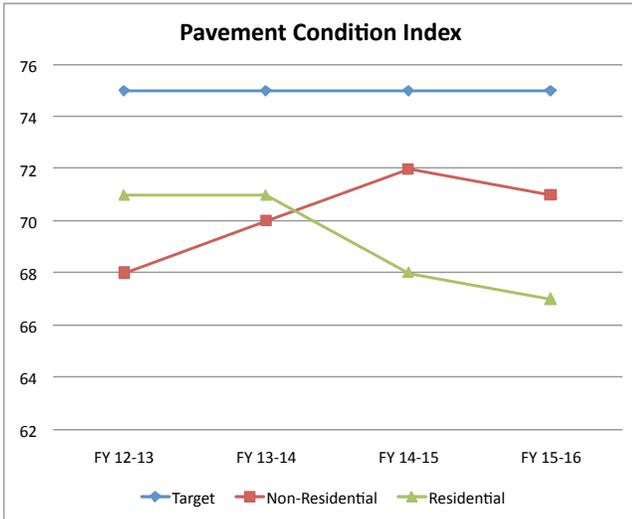
Those who swim, surf, or play in coastal water polluted with high levels of bacteria can become ill with stomach flu, colds, and skin rashes. Polluted water also harms fish, shellfish, crabs, and other marine life and plants along Ventura's coast. The Heal the Bay Beach Report helps the City measure the success of stormwater programs to protect Ventura's coastal water.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Target	3.0	3.0	3.0	3.0	3.0
Actual	4.0	4.0	4.0	4.0	3.9
Variance	1.0	1.0	1.0	1.0	.9



Public Works Department

Pavement Condition Index



Objective:

To track the City's overall Pavement Condition for all City streets.

Process:

The City implements and updates a 5-year Pavement Maintenance Plan annually and includes a list of streets scheduled to be repaved or resurfaced as part of the Capital Improvement Plan. It also includes a qualitative analysis of street conditions utilizing a Pavement Condition Index (PCI).

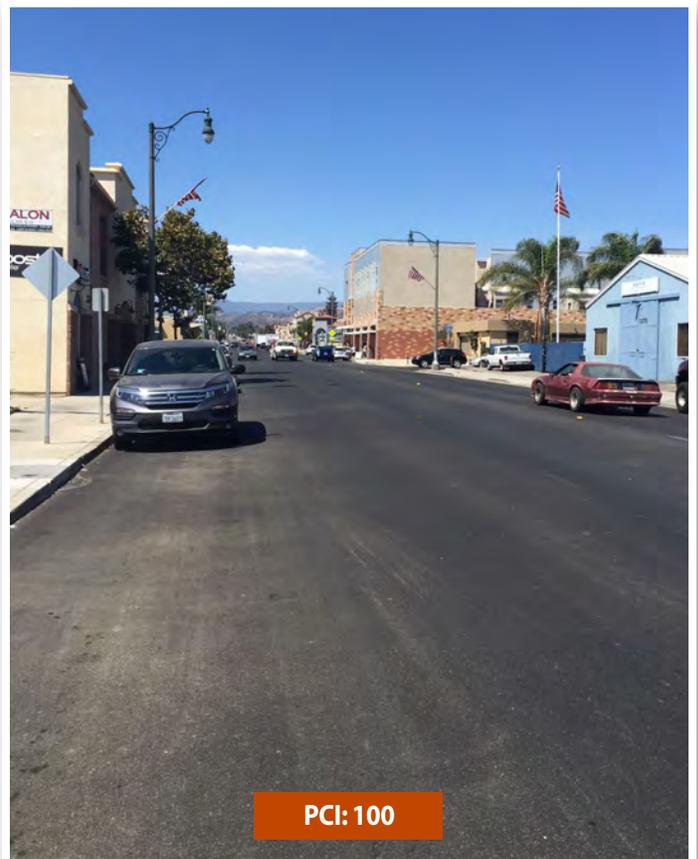
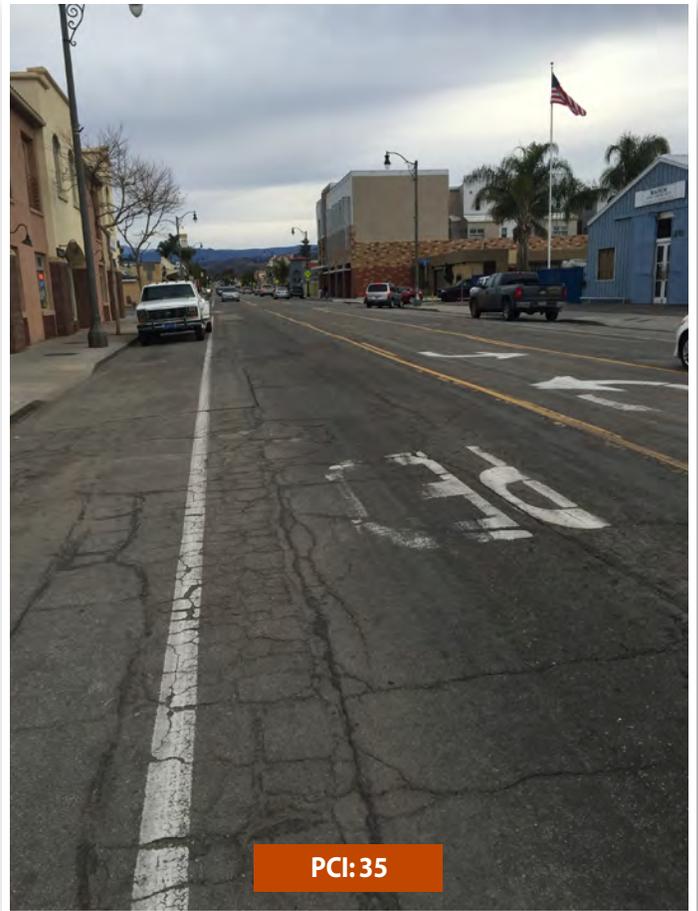
Other:

Annually, we update the five-year Pavement Maintenance Plan which is driven by available funding.

Benefit:

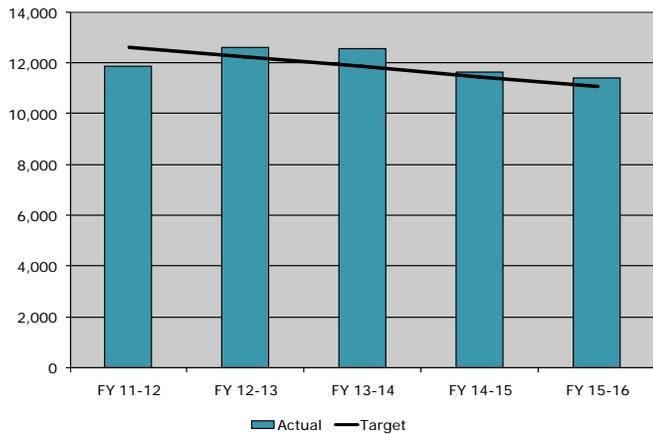
By knowing the condition of our streets, we can update and optimize our strategy for accomplishing maintenance goals. The maintenance of City streets is key to the accessibility and mobility of a community.

Non-Residential	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Target	75	75	75	75
Actual	68	70	72	71
Variance	7	5	3	4
Residential	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Target	75	75	75	75
Actual	71	71	68	67
Variance	4	4	7	8



Public Works Department

Reduce City Operations Greenhouse Gas Emissions



Objective:

To dramatically reduce greenhouse gas emissions.

Process:

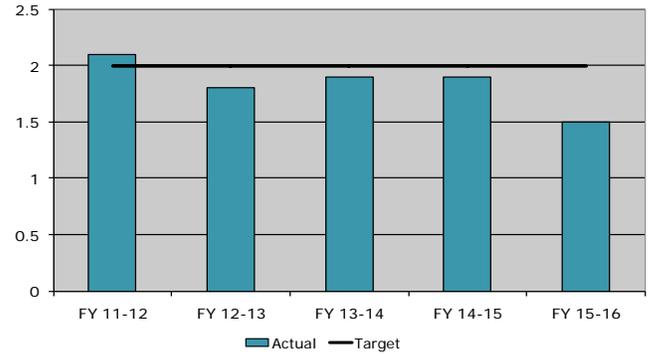
The City has pursued energy and fuel conservation efforts to reduce emissions and operating costs by cutting our use of electricity, natural gas, and vehicle fuel. This is measured with reports from Southern California Edison, the Gas Company, and the City's fuel usage. Our target is reduced by 2.8% (385 tons) every year using 2008 baseline data.

Benefit:

Reducing the City's greenhouse gas emissions is consistent with the statewide Global Warming Solutions Act, although individual jurisdictions are not yet required to comply. In addition, reducing greenhouse gas emissions through energy and fuel efficiency is fiscally responsible.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Target	12,617	12,231	11,846	11,461	11,076
Actual	11,875	12,589	12,536	11,641	11,409
Variance	-742	358	690	180	333

Reduce Litter in High Visibility Places



Objective:

To be informed of the general trend of litter in our community and to identify areas where additional clean-up measures are needed.

Process:

The Litter Index is measured every Fall on an annual basis by a group of volunteers and City staff. The group conducts a "window" survey of 31 designated litter hot spots and provides a score for each location.

Other:

The City provides monthly street sweeping in residential neighborhoods and weekly or daily in commercial areas. Trash barrels are provided at bus stops and high pedestrian areas. Volunteers are coordinated to remove litter from beaches and parks.

Benefit:

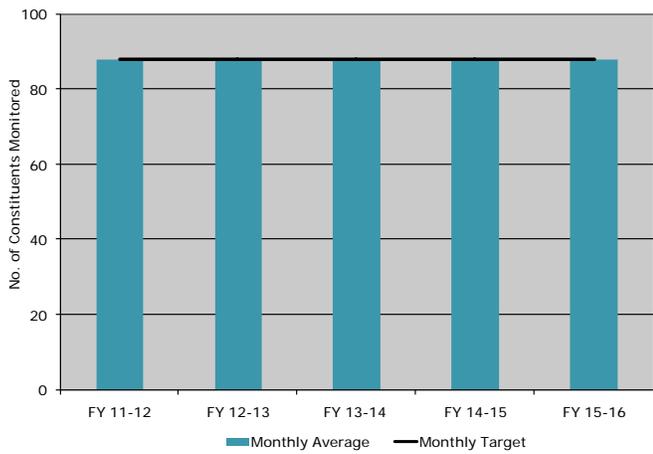
The identification of high litter areas and the removal of litter from parks, streets, and beaches through volunteer clean-ups and street sweeping provides a clean community.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Target	2	2	2	2	2
Actual	2.1	1.8	1.9	1.9	1.5
Variance	0.1	-0.2	-0.1	-0.1	-0.5



Ventura Water Performance

Meet 100% Health Regulations



Objective:

To meet or exceed health and safety regulations.

Process:

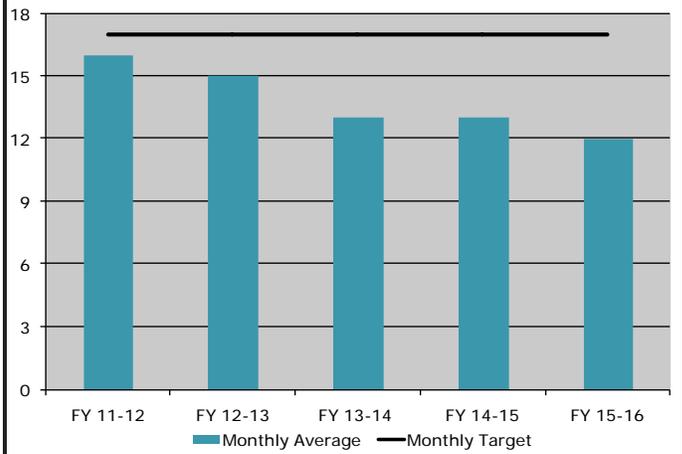
Water quality testing results are reported to the California Department of Public Health and other regulatory agencies. The number of constituents in the water is tested each month.

Benefit:

Clean water is essential for the health of our community and environment.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Monthly Target	88	88	88	88	88
Monthly Average	88	88	88	88	88
Percentage	100%	100%	100%	100%	100%

Meet 100% of Non-health Based Standards



Objective:

To meet or exceed non-health water quality standards.

Process:

Water quality testing results are reported to the California Department of Public Health and other regulatory agencies. The number of constituents in the water is tested each month.

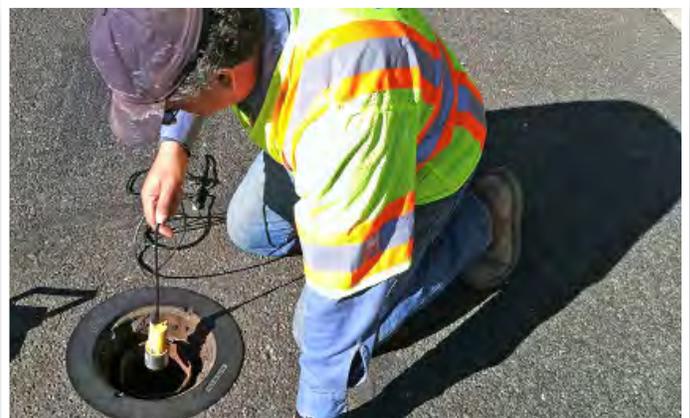
Other:

Non-health based standards refer to taste and smell in water characteristics.

Benefit:

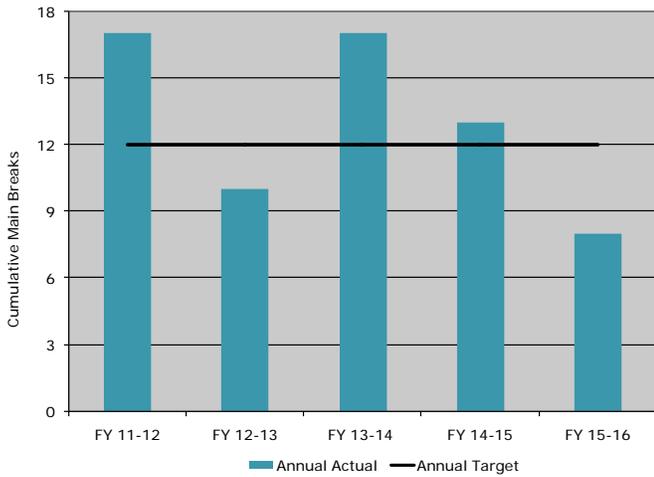
Clean water is essential for the health of our community and environment.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Monthly Target	17	17	17	17	17
Monthly Average	16	15	13	13	12
Percentage	92%	88%	76%	76%	71%



Ventura Water Performance

Less than 12 Main Breaks Annually



Objective:

To reduce water disruptions is a core standard of reliable water operations.

Process:

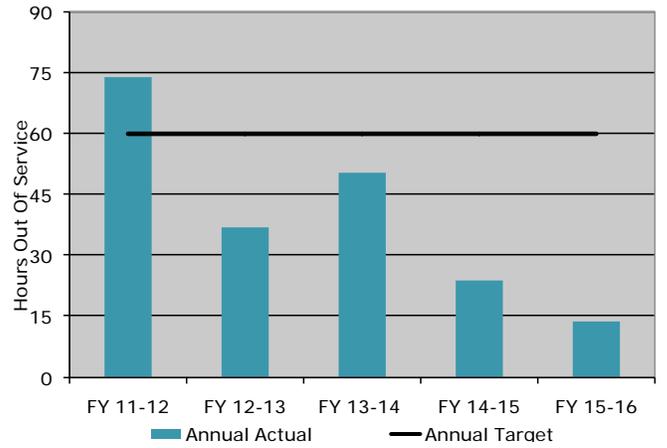
Prompt response and repair of main breaks and a maintenance program that proactively identifies and repairs leaks.

Benefit:

Minimizing service disruptions due to main breaks is a priority. Households, hospitals, schools, and businesses depend on reliable water service.

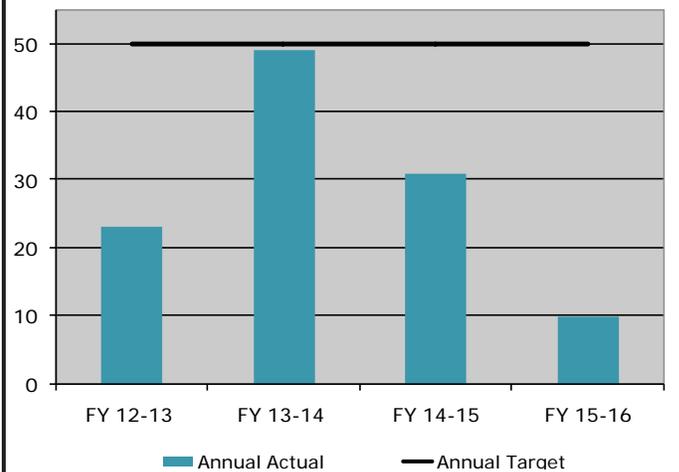
	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Monthly Target	12	12	12	12	12
Monthly Average	17	10	17	13	8
Variance	-5	2	-5	-1	4

Less than 5 Hours Out of Drinking Water Service per Month



	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Annual Target	60	60	60	60	60
Annual Average	74	37	50.5	24	14
Variance	-14	32	4.5	36	46

Less than 50 Customers Out of Service per Month

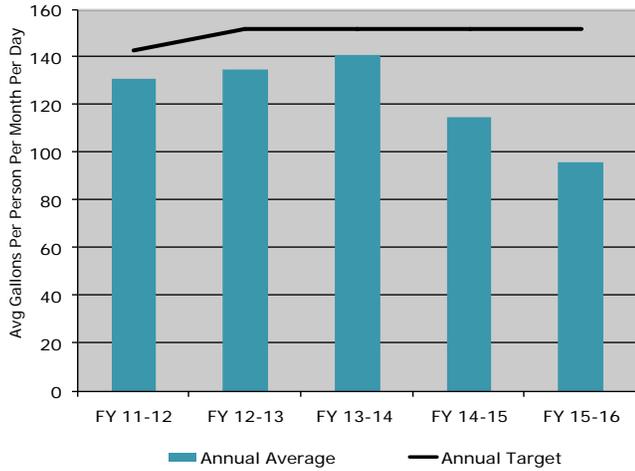


	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Annual Target	50	50	50	50	50
Annual Average	No Stats	23	49	31	10
Variance		27	1	19	40



Ventura Water Performance

Surpass State Water Efficiency for Gallons Used per Person per Day Seasonal Average



Objective:

To be water efficient and reduce the amount of unaccounted water loss.

Process:

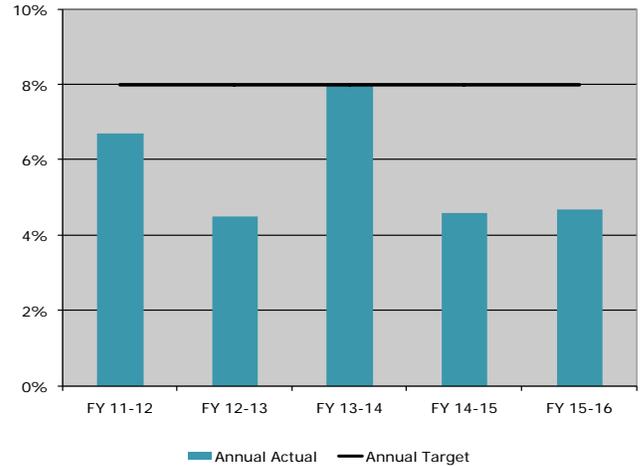
Improved customer education and tools; leak identification, tracking and repairs; and water waste identification and response.

Benefit:

As water stewards, using our natural resources efficiently is important for the future of our environment and community.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Annual Target	143	152	152	152	152
Annual Average	131	135	141	115	96
Variance	12	17	11	37	56

Maintain Water Loss to 8% or Less



Objective:

To be water efficient and reduce the amount of unaccounted water loss.

Process:

Improved water loss tracking and reporting and leak identification, tracking and repairs.

Other:

Water efficiency will be aided in the future by an automated meter reading system.

Benefit:

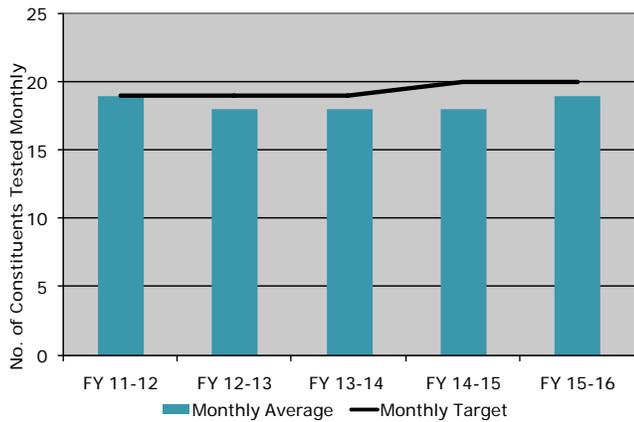
As water stewards, using our natural resources efficiently is important for the future of our environment and community.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Annual Target	8.0%	8.0%	8.0%	8.0%	8.0%
Annual Actual	6.7%	4.5%	8.0%	4.6%	4.7%
Variance	1.3%	3.5%	0.0%	3.4%	3.3%



Ventura Water Performance

Meet 100% of Reclamation Water Standards



Objective:

To meet 100% of reclamation water standards for water that is released into the Santa Clara River Estuary.

Process:

Monitoring and adjusting treatment processes each day at the Ventura Water Reclamation Facility to maintain required level of water quality. Rigorous and extensive testing standards and reporting required by the Los Angeles Regional Water Quality Control Board.

Other:

Failure to meet compliance standards may result in fines.

Benefit:

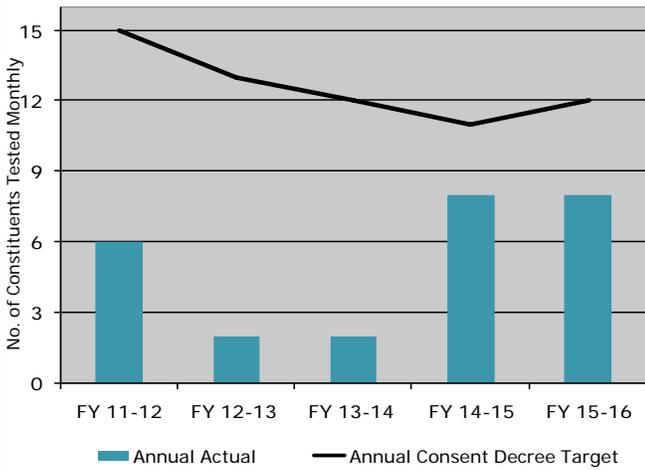
Ventura releases highly treated water into the Santa Clara River Estuary which increases quality habitat for native fish species.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Annual Target	19	19	19	20	20
Annual Average	19	18	18	18	19
Percentage	100%	95%	95%	90%	95%



Ventura Water Performance

Eliminate Sewer Overflows – 12 Annually



Objective:

To minimize sewer system overflows.

Process:

Sewer main lines are regularly inspected by Closed Circuit TV (CCTV) to identify defects that require spot repair, replacement, sewer line cleaning, and manhole inspections. This information directs a proactive maintenance program.

Other:

Target number is set annually by a Consent Decree (CD).

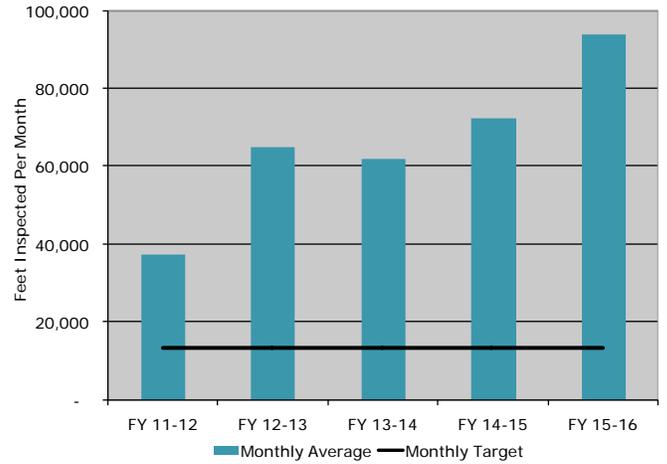
Benefit:

Sewage overflows can significantly harm public health and damage property as well as contaminant the environment. Elimination of sewer system overflows is a priority goal.

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Annual CD Target	15	13	12	11	12
Annual Actual	6	2	2	8	8
Variance	9	11	9	3	4

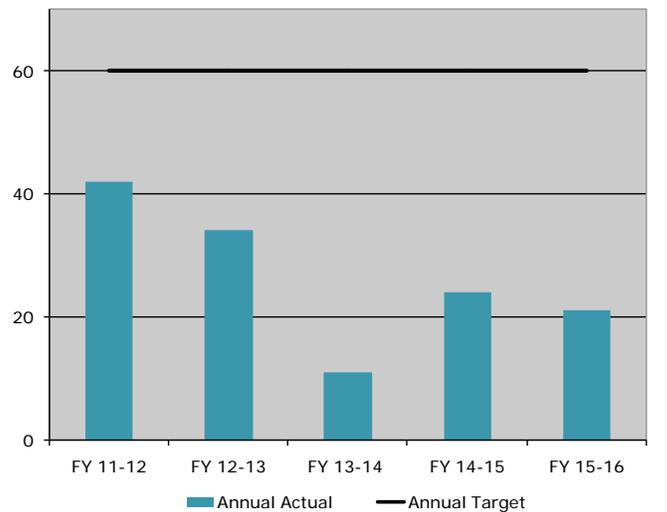


Evaluate 4 Miles per Month of Aging Lines Repairing or Replacing as Needed



	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Monthly Target	13,400	13,400	13,400	13,400	13,400
Monthly Average	37,524	65,107	62,057	72,468	93,907
Variance	24,074	51,707	48,657	59,068	80,507

Collection System Spot Repairs – 60 per Year



	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Annual Target	60	60	60	60	60
Actual	42	34	11	24	21
Variance	18	26	49	36	39

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CITY OF
VENTURA

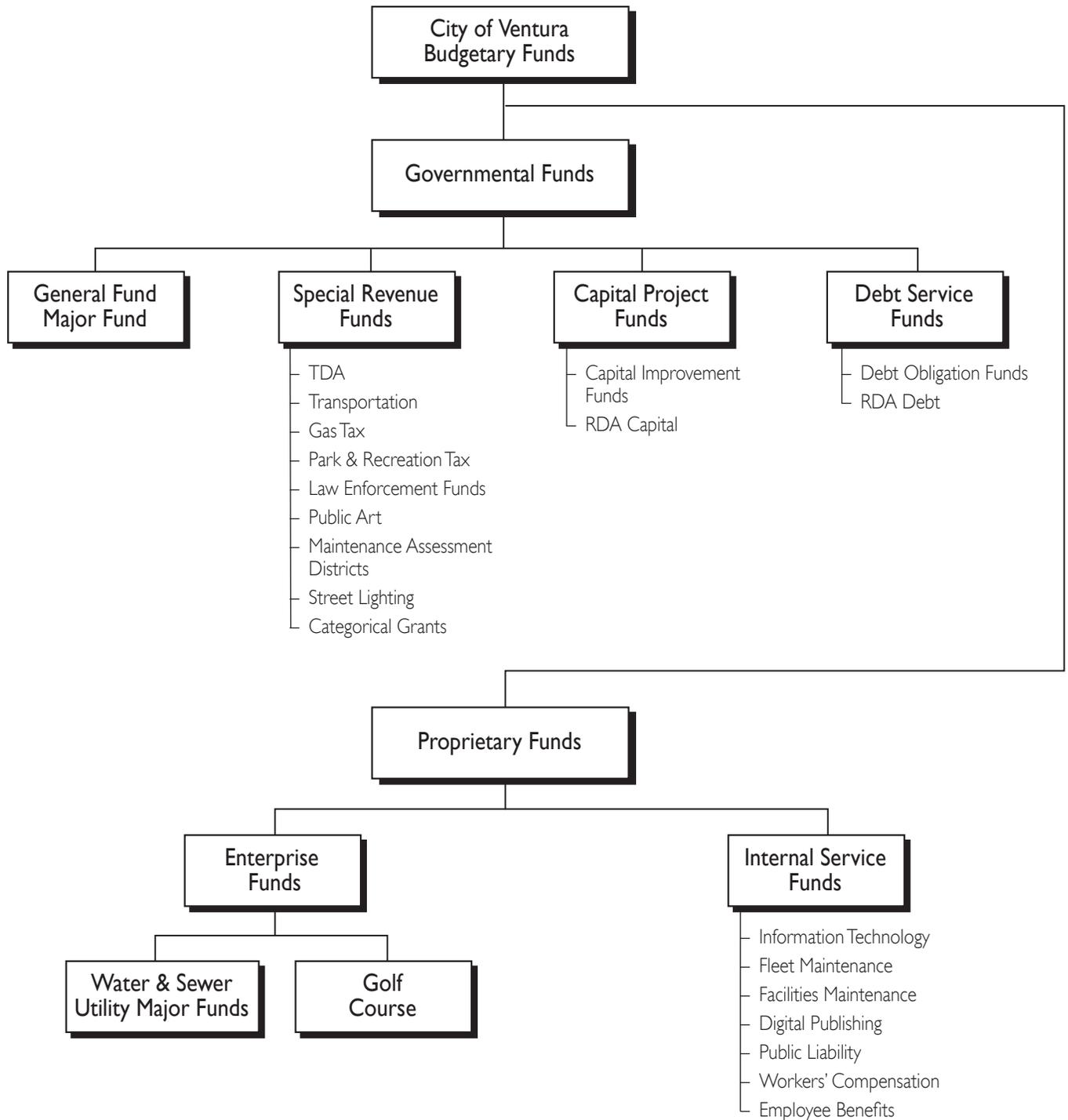
CITYWIDE FUND SUMMARIES



Daniel Flores



FUND STRUCTURE





FUND DESCRIPTIONS

Governmental Funds

1. General Fund - The General Fund was established to account for the sources and uses of financial resources traditionally associated with governments which are not required to be accounted for in another fund.

2. Special Revenue Funds – Special Revenue Funds are used to account for and report proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.
 - a. Transportation Development Act Fund - This fund is used to account used for the planning and construction of bicycle and pedestrian facilities and for the development and support of public transportation needs.

 - b. Transportation Fund - This fund is used to account for transportation and traffic related projects not funded by the State of California with Gas Tax.

 - c. Gas Tax Capital Projects Fund - This fund is used to account for revenue received from the State of California and other sources to be used for street maintenance and improvements only.

 - d. Parks and Recreation Capital Projects Fund - This fund is used to account for part and recreation facilities tax revenue to be used for planning, acquisition, improvements, or expansion of public parks, playgrounds, or other recreational facilities.

 - e. Law Enforcement Funds – These funds are used to account for safety grants.

 - f. Public Art Funds – These funds are used to account for "in the open air" artwork throughout our community and for conservation to protect the public art collection.

 - g. Maintenance Assessment District Funds – These funds are used to account for special benefit costs associated to specific property owners.

 - h. Street Lighting Fund –This fund is used to account for special assessment collected to pay for the street lights within designated areas within the city.

i. Housing and Community Development Block Grant Capital Projects Fund - This fund is used to account for revenue and expenditures related to Federal community development block grants (CDBG).

j. Other Governmental Funds - This is the aggregate of all the other non-major governmental funds.

3. Capital Improvement Projects Funds - This fund is used to account for financial resources to be used for purchase or construction of major capital improvements (other than those funded through proprietary or special revenue funds).

4. Debt Service Funds – Debt Service Funds are used to account for and report of all city debt service.

a. Certificates of Deposit (COPs) Debt Obligation & Debt Service Fund - This fund is used to account for the accumulation of resources and payment of long-term debt, principal and interest, for COP issued by the Public Facilities Financing Authority.

b. Redevelopment Successor Agency Private Purpose Trust Fund - This fund is used to account for the winding down of the former Redevelopment Agency, including disposition of reap properties held by the Agency and the repayment of the Successor Agency's outstanding long-term debt.

Proprietary Funds

1. Enterprise Funds – Funds established to account for business-type activities.

a. Wastewater Fund - This fund is used to account for all wastewater activities and treatment services provided to residents of the City of San Buenaventura, including but not limited to administration, operations, maintenance, laboratory, and debt service.

b. Water Fund - This fund is used to account for all water activities and water treatment services provided to residents of the City of San Buenaventura and some residents of the County. Such activities include, but are not limited to, administration, maintenance, distribution, customer service, production, purification, and debt service.

c. Golf Fund - This fund is used to account for revenues and costs related to the operation of two municipal golf courses for use by the general public.

2. Internal Service Funds - These funds are used to provide goods and services from one department or agency to other departments or agencies of the City on a cost reimbursement basis.

Fund/Department Chart

DEPARTMENT	Major Government Funds									Proprietary Funds				
	General Fund	COPs & Debt Service	Capital Projects Fund	TDA Fund	Transportation Fund	Gas Tax Fund	Parks & Rec. Capital Projects	Housing & Community Development Block Grant Capital Projects	Redevelopment Successor Agency Fund	Other Governmental Funds	Wastewater Fund	Water Fund	Golf Fund	Internal Service funds
City Council	x	x												
City Manager	x													x
City Attorney	x													x
Community Development	x		x					x	x					x
Finance & Technology	x		x											x
Fire	x		x							x				x
Human Resources	x		x											x
Parks, Rec., & Comm. Ptshps.	x		x				x						x	x
Police	x		x							x				x
Public Works	x		x	x	x	x		x	x					x
Ventura Water	x		x								x	x		x

CITYWIDE SUMMARIES

CITYWIDE REVENUES BY CATEGORY

CITYWIDE EXPENDITURES BY CATEGORY

SUMMARY OF REVENUES - ALL FUNDS

SUMMARY OF EXPENDITURES - ALL FUNDS

REVENUES BY FUND BY YEAR

EXPENDITURES BY FUND BY YEAR

CITYWIDE HISTORY OF REVENUES BY CATEGORY

CITYWIDE HISTORY OF EXPENDITURES BY CATEGORY

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**FY 2016-17
ADOPTED BUDGET**

CITYWIDE REVENUES BY CATEGORY

Account Category	2014	2015	2016	2017	2018
	Actual	Actual	Adopted	Adopted	Spending Plan
Property Tax	27,006,485	30,068,285	26,380,729	24,044,743	24,811,505
Sales Tax	16,776,023	18,322,803	19,956,751	25,666,531	26,827,322
Utility Tax	8,503,378	8,352,711	8,689,953	8,549,901	8,642,421
Other Taxes	14,122,580	15,806,044	12,872,585	14,045,832	14,378,597
Licenses and Permits	2,840,660	3,348,654	2,556,332	3,436,398	3,512,448
Fines and Forfeitures	1,745,183	1,552,034	1,495,988	1,592,390	1,606,232
Use of Money and Property	5,468,280	2,763,761	1,900,842	2,254,212	2,279,848
Other Agencies	16,575,493	16,522,494	19,365,376	16,653,229	13,985,347
Charges for Services	87,322,422	89,264,222	94,928,693	98,597,199	102,625,116
Other Miscellaneous Revenue	8,263,081	7,412,004	5,985,332	6,281,099	3,391,484
Internal Transfers	15,197,202	13,677,962	18,061,668	13,334,353	14,886,850
Prior Year Resources	0	0	60,834,772	50,402,521	61,846,934
Total Revenues	203,820,788	207,090,973	273,029,021	264,858,408	278,794,104

CITYWIDE EXPENDITURES BY CATEGORY

Account Category	2014	2015	2016	2017	2018
	Actual	Actual	Adopted	Adopted	Spending Plan
Personnel Services	77,450,794	79,619,041	82,317,623	86,539,007	88,371,746
Services and Supplies	46,544,726	51,165,672	57,822,744	60,956,217	61,836,575
Internal Services	22,570,879	23,106,359	24,444,484	24,451,957	24,427,285
Non-Operating	16,509,686	22,301,848	6,919,818	6,969,988	7,054,997
Debt Service	12,252,038	13,328,512	13,910,120	14,228,517	11,771,779
Capital Outlay	3,049,000	2,573,126	2,819,754	2,065,216	2,177,908
Reserves & Contingencies	0	17,260	8,701,312	12,722,024	20,059,180
Internal Transfers	15,197,202	13,677,962	18,061,668	13,334,353	14,886,850
Total Operating Expenses	193,574,325	205,789,780	214,997,523	221,267,279	230,586,320
CIP	11,768,112	11,913,702	58,031,498	43,591,129	48,207,784
Total CIP & Operating Expenses	205,342,437	217,703,482	273,029,021	264,858,408	278,794,104

Note: The effect of the Triple Flip is recorded as a decrease in Property Tax and an increase to Sales Tax.

**FY 2016-17
ADOPTED BUDGET**

SUMMARY OF REVENUES - ALL FUNDS

Fund No.	Fund Description	FY 2016-17 Adopted	City Council	City Manager	City Attorney	Human Resources	Finance & Technology
01	GENERAL	104,807,700	-	190,796	204,800	21	91,740,478
02	GENERAL GRANT & CATEGORICAL	2,715,023	-	-	-	-	-
04	CIP GENERAL	59,000	-	-	-	-	-
06	TDA ART8C & ART4	403,692	-	-	-	-	-
07	TDA ART3	230,479	-	-	-	-	-
10	TRANSPORTATION	4,850,000	-	-	-	-	-
12	GAS TAX	6,775,222	-	-	-	-	-
14	SUPPLEMENTAL LAW ENFORCEMENT S	190,712	-	-	-	-	-
15	LAW ENFORCEMENT	50,026	-	-	-	-	-
18	PARK & REC IMPRV	717,172	-	-	-	-	-
19	PUBLIC ART	97,462	-	-	-	-	-
21	LEASE OBLIGATION-COP	4,410,907	-	-	-	-	4,410,907
23	LEASE OBLIGATION-PARKING STRUCTURE	596,331	-	-	-	-	596,331
30	DOWNTOWN PARKING DISTRICT	1,226,744	-	-	-	-	-
32	HCDA-ACT OF 1974	1,432,370	-	-	-	-	-
40	MAINT ASSMT DISTRICTS	721,967	-	-	-	-	-
42	STREET LIGHTING DISTRICT NO 36	1,376,223	-	-	-	-	-
45	PBID	446,000	-	-	-	-	446,000
51	WASTEWATER	25,407,126	-	-	-	-	-
52	WATER	36,691,291	-	-	-	-	-
53	GOLF	6,481,179	-	-	-	-	-
61	INFORMATION TECHNOLOGY	5,212,678	-	-	-	-	5,212,678
64	FLEET MAINTENANCE	5,769,495	-	-	-	-	-
65	FACILITIES MAINTENANCE	4,309,726	-	-	-	-	-
66	DIGITAL PUBLISHING	490,520	-	-	-	-	490,520
67	WORKERS COMPENSATION	2,578,820	-	-	-	2,578,820	-
68	EMPLOYEE BENEFITS	8,119,121	-	-	-	8,119,121	-
69	PUBLIC LIABILITY	1,917,738	-	-	-	1,917,738	-
71	CIP WASTEWATER	14,902,996	-	-	-	-	-
72	CIP WATER	17,189,277	-	-	-	-	-
75	ESTUARY PROTECTION	2,574,950	-	-	-	-	-
85	REDEVELOPMENT OBLIGATION RET	1,812,805	-	-	-	-	-
86	SUCCESSOR AGENCY ADMIN	250,000	-	-	-	-	-
87	SUCCESSOR HOUSING AGENCY	43,656	-	-	-	-	-
TOTAL REVENUES		264,858,408	-	190,796	204,800	12,615,700	102,896,914

**FY 2016-17
ADOPTED BUDGET**

SUMMARY OF REVENUES - ALL FUNDS

Fund No.	Fund Description	Community Development	Parks, Rec. & Community Partnerships	Police	Fire	Public Works	Ventura Water
01	GENERAL	3,892,259	3,317,010	2,459,914	1,140,268	1,862,154	-
02	GENERAL GRANT & CATEGORICAL	-	93,710	644,000	-	1,977,313	-
04	CIP GENERAL	-	-	-	-	59,000	-
06	TDA ART8C & ART4	-	-	-	-	403,692	-
07	TDA ART3	-	20,000	-	-	210,479	-
10	TRANSPORTATION	-	-	-	-	4,850,000	-
12	GAS TAX	-	-	-	-	6,775,222	-
14	SUPPLEMENTAL LAW ENFORCEMENT S	-	-	190,712	-	-	-
15	LAW ENFORCEMENT	-	-	50,026	-	-	-
18	PARK & REC IMPRV	-	717,172	-	-	-	-
19	PUBLIC ART	-	97,462	-	-	-	-
21	LEASE OBLIGATION-COP	-	-	-	-	-	-
23	LEASE OBLIGATION-PARKING STRUCTURE	-	-	-	-	-	-
30	DOWNTOWN PARKING DISTRICT	-	-	-	-	1,226,744	-
32	HCDA-ACT OF 1974	1,432,370	-	-	-	-	-
40	MAINT ASSMT DISTRICTS	-	721,967	-	-	-	-
42	STREET LIGHTING DISTRICT NO 36	-	-	-	-	1,376,223	-
45	PBID	-	-	-	-	-	-
51	WASTEWATER	-	-	-	-	-	25,407,126
52	WATER	-	-	-	-	-	36,691,291
53	GOLF	-	6,481,179	-	-	-	-
61	INFORMATION TECHNOLOGY	-	-	-	-	-	-
64	FLEET MAINTENANCE	-	-	-	-	5,769,495	-
65	FACILITIES MAINTENANCE	-	-	-	-	4,309,726	-
66	DIGITAL PUBLISHING	-	-	-	-	-	-
67	WORKERS COMPENSATION	-	-	-	-	-	-
68	EMPLOYEE BENEFITS	-	-	-	-	-	-
69	PUBLIC LIABILITY	-	-	-	-	-	-
71	CIP WASTEWATER	-	-	-	-	-	14,902,996
72	CIP WATER	-	-	-	-	-	17,189,277
75	ESTUARY PROTECTION	-	-	-	-	-	2,574,950
85	REDEVELOPMENT OBLIGATION RET	1,812,805	-	-	-	-	-
86	SUCCESSOR AGENCY ADMIN	250,000	-	-	-	-	-
87	SUCCESSOR HOUSING AGENCY	43,656	-	-	-	-	-
TOTAL REVENUES		7,431,090	11,448,500	3,344,652	1,140,268	28,820,048	96,765,640

**FY 2016-17
ADOPTED BUDGET**

SUMMARY OF EXPENDITURES - ALL FUNDS

Fund No.	Fund Description	FY 2016-17 Adopted	City Council	City Manager	City Attorney	Human Resources	Finance & Technology
01	GENERAL	104,807,700	281,913	3,214,703	2,077,278	947,049	15,732,682
02	GENERAL GRANT & CATEGORICAL	2,715,023	-	-	-	-	-
04	CIP GENERAL	59,000	-	-	-	-	-
06	TDA ART8C & ART4	403,692	-	-	-	-	-
07	TDA ART3	230,479	-	-	-	-	-
10	TRANSPORTATION	4,850,000	-	-	-	-	-
12	GAS TAX	6,775,222	-	-	-	-	-
14	SUPPLEMENTAL LAW ENFORCEMENT S	190,712	-	-	-	-	-
15	LAW ENFORCEMENT	50,026	-	-	-	-	-
18	PARK & REC IMPRV	717,172	-	-	-	-	-
19	PUBLIC ART	97,462	-	-	-	-	-
21	LEASE OBLIGATION-COP	4,410,907	-	-	-	-	4,410,907
23	LEASE OBLIGATION-PARKING STRUCTURE	596,331	-	-	-	-	596,331
30	DOWNTOWN PARKING DISTRICT	1,226,744	-	-	-	-	-
32	HCDA-ACT OF 1974	1,432,370	-	-	-	-	-
40	MAINT ASSMT DISTRICTS	721,967	-	-	-	-	-
42	STREET LIGHTING DISTRICT NO 36	1,376,223	-	-	-	-	-
45	PBID	446,000	-	-	-	-	446,000
51	WASTEWATER	25,407,126	-	-	-	-	-
52	WATER	36,691,291	-	-	-	-	-
53	GOLF	6,481,179	-	-	-	-	-
61	INFORMATION TECHNOLOGY	5,212,678	-	-	-	-	5,212,678
64	FLEET MAINTENANCE	5,769,495	-	-	-	-	-
65	FACILITIES MAINTENANCE	4,309,726	-	-	-	-	-
66	DIGITAL PUBLISHING	490,520	-	-	-	-	490,520
67	WORKERS COMPENSATION	2,578,820	-	-	-	2,578,820	-
68	EMPLOYEE BENEFITS	8,119,121	-	-	-	8,119,121	-
69	PUBLIC LIABILITY	1,917,738	-	-	-	1,917,738	-
71	CIP WASTEWATER	14,902,996	-	-	-	-	-
72	CIP WATER	17,189,277	-	-	-	-	-
75	ESTUARY PROTECTION	2,574,950	-	-	-	-	-
85	REDEVELOPMENT OBLIGATION RETIREMENT	1,812,805	-	-	-	-	-
86	SUCCESSOR AGENCY ADMINISTRATION	250,000	-	-	-	-	-
87	SUCCESSOR HOUSING AGENCY	43,656	-	-	-	-	-
TOTAL EXPENDITURES		264,858,408	281,913	3,214,703	2,077,278	13,562,728	26,889,118

**FY 2016-17
ADOPTED BUDGET**

SUMMARY OF EXPENDITURES - ALL FUNDS

Fund No.	Fund Description	Community Development	Parks, Rec. & Community Partnerships	Police	Fire	Public Works	Ventura Water
01	GENERAL	5,507,833	13,546,467	34,805,992	19,168,179	9,525,604	-
02	GENERAL GRANT & CATEGORICAL	-	93,710	644,000	-	1,977,313	-
04	CIP GENERAL	-	-	-	-	59,000	-
06	TDA ART8C & ART4	-	-	-	-	403,692	-
07	TDA ART3	-	20,000	-	-	210,479	-
10	TRANSPORTATION	-	-	-	-	4,850,000	-
12	GAS TAX	-	-	-	-	6,775,222	-
14	SUPPLEMENTAL LAW ENFORCEMENT S	-	-	190,712	-	-	-
15	LAW ENFORCEMENT	-	-	50,026	-	-	-
18	PARK & REC IMPRV	-	717,172	-	-	-	-
19	PUBLIC ART	-	97,462	-	-	-	-
21	LEASE OBLIGATION-COP	-	-	-	-	-	-
23	LEASE OBLIGATION-PARKING STRUCTURE	-	-	-	-	-	-
30	DOWNTOWN PARKING DISTRICT	-	-	-	-	1,226,744	-
32	HCDA-ACT OF 1974	1,432,370	-	-	-	-	-
40	MAINT ASSMT DISTRICTS	-	721,967	-	-	-	-
42	STREET LIGHTING DISTRICT NO 36	-	-	-	-	1,376,223	-
45	PBID	-	-	-	-	-	-
51	WASTEWATER	-	-	-	-	-	25,407,126
52	WATER	-	-	-	-	-	36,691,291
53	GOLF	-	6,481,179	-	-	-	-
61	INFORMATION TECHNOLOGY	-	-	-	-	-	-
64	FLEET MAINTENANCE	-	-	-	-	5,769,495	-
65	FACILITIES MAINTENANCE	-	-	-	-	4,309,726	-
66	DIGITAL PUBLISHING	-	-	-	-	-	-
67	WORKERS COMPENSATION	-	-	-	-	-	-
68	EMPLOYEE BENEFITS	-	-	-	-	-	-
69	PUBLIC LIABILITY	-	-	-	-	-	-
71	CIP WASTEWATER	-	-	-	-	-	14,902,996
72	CIP WATER	-	-	-	-	-	17,189,277
75	ESTUARY PROTECTION	-	-	-	-	-	2,574,950
85	REDEVELOPMENT OBLIGATION RETIREMENT	1,812,805	-	-	-	-	-
86	SUCCESSOR AGENCY ADMINISTRATION	250,000	-	-	-	-	-
87	SUCCESSOR HOUSING AGENCY	43,656	-	-	-	-	-
TOTAL EXPENDITURES		9,046,664	21,677,957	35,690,730	19,168,179	36,483,498	96,765,640

**FY 2016 -17
ADOPTED BUDGET**

REVENUES BY FUND BY YEAR

Fund Number	Fund Name	2014	2015	2016	2017	2018
		Actual	Actual	Adopted	Adopted	Spending Plan
01	GENERAL	91,144,175	98,512,395	96,230,821	104,807,700	107,551,339
02	GENERAL GRANT & CATEGORICAL	4,085,148	4,325,924	4,048,249	2,715,023	2,718,258
03	BUILDING & SAFETY	2,175,365	0	0	0	0
04	CIP GENERAL	2,082,817	912,539	1,773,054	59,000	230,823
06	TDA ART8C & ART4	227,088	252,844	253,250	403,692	403,692
07	TDA ART3	206,486	118,002	147,910	230,479	20,000
08	TDA ART8A	836,909	8,958	0	0	0
10	TRANSPORTATION	0	0	0	4,850,000	8,176,893
12	GAS TAX	5,894,592	6,562,824	12,388,659	6,775,222	3,812,075
14	SUPPLEMENTAL LAW ENFORCEMENT S	189,474	337,731	192,801	190,712	193,571
15	LAW ENFORCEMENT	78,688	18,407	50,026	50,026	50,026
18	PARK & REC IMPRV	884,412	1,766,825	967,644	717,172	0
19	PUBLIC ART	94,694	97,294	138,994	97,462	67,876
21	LEASE OBLIGATION-COP	4,320,579	4,429,884	4,480,301	4,410,907	2,231,419
23	LEASE OBLIGATION-PARKING STRUCTURE	883,510	884,828	596,331	596,331	596,331
30	DOWNTOWN PARKING DISTRICT	1,019,135	1,101,718	999,512	1,226,744	1,198,044
32	HCDA-ACT OF 1974	685,035	768,197	1,317,070	1,432,370	1,432,370
40	MAINT ASSMT DISTRICTS	583,507	534,611	696,663	721,967	721,967
42	STREET LIGHTING DISTRICT NO 36	1,283,361	1,316,349	1,378,678	1,376,223	1,376,223
45	PBID	436,657	455,384	446,000	446,000	446,000
46	VOCTBID	694,096	786,286	0	0	0
51	WASTEWATER	19,070,846	21,348,846	25,826,997	25,407,126	26,841,211
52	WATER	28,858,566	26,886,602	34,156,046	36,691,291	38,967,332
53	GOLF	4,743,769	4,897,161	5,860,516	6,481,179	6,486,716
61	INFORMATION TECHNOLOGY	4,701,722	5,698,926	5,789,261	5,212,678	5,222,735
64	FLEET MAINTENANCE	4,291,883	4,132,420	6,257,956	5,769,495	5,781,243
65	FACILITIES MAINTENANCE	3,578,851	3,626,136	4,273,797	4,309,726	4,273,236
66	DIGITAL PUBLISHING	423,363	452,462	481,234	490,520	492,953
67	WORKERS COMPENSATION	5,091,898	2,889,027	2,927,376	2,578,820	2,578,820
68	EMPLOYEE BENEFITS	7,095,112	6,915,543	8,120,206	8,119,121	8,125,796
69	PUBLIC LIABILITY	3,372,503	1,911,816	1,917,738	1,917,738	1,917,738
71	CIP WASTEWATER	573,538	1,092,123	21,815,172	14,902,996	21,383,558
72	CIP WATER	1,211,913	460,747	25,405,067	17,189,277	20,606,309
73	CIP GOLF	79,582	203,856	0	0	0
75	ESTUARY PROTECTION	753,679	1,269,321	1,936,731	2,574,950	2,783,089
83	GENERAL PROPERTY, PLANT, EQUIP	(22,139)	0	0	0	0
85	REDEVELOPMENT OBLIGATION RETIREMEN	1,874,912	1,862,104	1,861,305	1,812,805	1,812,805
86	SUCCESSOR AGENCY ADMINISTRATION	215,576	250,000	250,000	250,000	250,000
87	SUCCESSOR HOUSING AGENCY	99,485	2,887	43,656	43,656	43,656
TOTAL REVENUES		203,820,788	207,090,973	273,029,021	264,858,408	278,794,104

**FY 2016 -17
ADOPTED BUDGET**

EXPENDITURES BY FUND BY YEAR

Fund Number	Fund Name	2014	2015	2016	2017	2018
		Actual	Actual	Adopted	Adopted	Spending Plan
01	GENERAL	90,244,597	94,186,982	96,230,821	104,807,700	107,551,339
02	GENERAL GRANT & CATEGORICAL	4,489,661	4,384,345	4,048,249	2,715,023	2,718,258
03	BUILDING & SAFETY	1,716,579	0	0	0	0
04	CIP GENERAL	1,903,238	552,955	1,773,054	59,000	230,823
06	TDA ART8C & ART4	175,438	171,082	253,250	403,692	403,692
07	TDA ART3	270,982	58,039	147,910	230,479	20,000
08	TDA ART8A	116,565	857,539	0	0	0
10	TRANSPORTATION	0	0	0	4,850,000	8,176,893
12	GAS TAX	4,917,319	5,114,407	12,388,659	6,775,222	3,812,075
14	SUPPLEMENTAL LAW ENFORCEMENT S	161,999	394,124	192,801	190,712	193,571
15	LAW ENFORCEMENT	41,386	40,590	50,026	50,026	50,026
18	PARK & REC IMPRV	576,115	870,701	967,644	717,172	0
19	PUBLIC ART	198,218	116,824	138,994	97,462	67,876
21	LEASE OBLIGATION-COP	4,434,622	4,398,511	4,480,301	4,410,907	2,231,419
23	LEASE OBLIGATION-PARKING STRUCTURE	909,931	594,706	596,331	596,331	596,331
30	DOWNTOWN PARKING DISTRICT	885,367	931,305	999,512	1,226,744	1,198,044
32	HCDA-ACT OF 1974	675,738	755,004	1,317,070	1,432,370	1,432,370
40	MAINT ASSMT DISTRICTS	488,434	451,761	696,663	721,967	721,967
42	STREET LIGHTING DISTRICT NO 36	1,307,176	1,342,654	1,378,678	1,376,223	1,376,223
45	PBID	575,286	443,339	446,000	446,000	446,000
46	VOCTBID	717,710	966,178	0	0	0
51	WASTEWATER	17,509,554	20,070,971	25,826,997	25,407,126	26,841,211
52	WATER	27,962,417	30,330,554	34,156,046	36,691,291	38,967,332
53	GOLF	5,931,052	6,772,511	5,860,516	6,481,179	6,486,716
61	INFORMATION TECHNOLOGY	3,853,859	4,472,254	5,789,261	5,212,678	5,222,735
64	FLEET MAINTENANCE	6,049,610	4,836,656	6,257,956	5,769,495	5,781,243
65	FACILITIES MAINTENANCE	3,693,242	3,804,497	4,273,797	4,309,726	4,273,236
66	DIGITAL PUBLISHING	352,648	391,228	481,234	490,520	492,953
67	WORKERS COMPENSATION	1,458,568	2,389,833	2,927,376	2,578,820	2,578,820
68	EMPLOYEE BENEFITS	7,223,158	7,295,004	8,120,206	8,119,121	8,125,796
69	PUBLIC LIABILITY	1,003,717	2,392,869	1,917,738	1,917,738	1,917,738
71	CIP WASTEWATER	1,930,160	2,324,166	21,815,172	14,902,996	21,383,558
72	CIP WATER	5,449,189	6,188,399	25,405,067	17,189,277	20,606,309
73	CIP GOLF	76,495	200,063	0	0	0
75	ESTUARY PROTECTION	0	901,000	1,936,731	2,574,950	2,783,089
83	GENERAL PROPERTY, PLANT, EQUIP	6,204,697	7,082,309	0	0	0
85	REDEVELOPMENT OBLIGATION RETIREMEN	1,584,644	1,424,258	1,861,305	1,812,805	1,812,805
86	SUCCESSOR AGENCY ADMINISTRATION	240,830	184,741	250,000	250,000	250,000
87	SUCCESSOR HOUSING AGENCY	12,241	11,119	43,656	43,656	43,656
TOTAL EXPENDITURES		205,342,437	217,703,482	273,029,021	264,858,408	278,794,104

**CITYWIDE HISTORY OF
REVENUES AND EXPENDITURES**

REVENUES BY CATEGORY

	2009	2010	2011	2012	2013
Account Category	Actual	Actual	Actual	Actual	Actual
Property Tax	30,142,883	27,754,787	28,501,590	26,454,541	25,305,273
Sales Tax	14,598,479	13,749,457	14,231,682	15,469,950	16,927,744
Utility Tax	9,019,829	8,719,232	8,774,360	8,567,922	8,551,487
Other Taxes	9,768,347	9,878,796	10,001,725	11,373,594	12,694,058
Licenses and Permits	1,004,297	1,466,962	2,506,676	2,024,855	2,117,286
Fines and Forfeitures	2,226,912	1,867,339	1,634,251	1,539,504	1,396,547
Use of Money and Property	6,570,161	5,054,937	2,669,416	2,341,972	2,271,792
Other Agencies	15,020,626	15,671,424	15,920,577	15,857,521	16,316,562
Charges for Services	90,549,731	77,164,435	70,088,779	76,775,628	81,269,477
Other Miscellaneous Revenue	3,667,916	3,607,499	25,203,848	25,049,549	7,465,542
Internal Transfers	30,519,122	14,447,610	12,780,199	16,170,172	12,795,589
Prior Year Resources	0	0	0	0	0
Total Revenues	213,088,301	179,382,477	192,313,105	201,625,208	187,111,357

EXPENDITURES CATEGORY

	2009	2010	2011	2012	2013
Account Category	Actual	Actual	Actual	Actual	Actual
Personnel Services					
Services and Supplies	46,316,657	46,926,767	45,578,008	51,173,235	46,901,845
Internal Services	36,193,489	25,458,036	19,175,970	21,614,240	21,670,906
Non-Operating	10,684,813	10,568,570	16,856,652	16,390,364	19,007,196
Debt Service	11,147,804	13,453,242	33,369,753	28,716,756	7,989,622
Capital Outlay	3,930,511	1,546,013	1,402,536	2,600,977	2,918,502
Reserves & Contingencies	0	0	175,143	0	300
Internal Transfers	21,734,122	14,447,610	12,780,199	16,170,172	12,795,589
Total Operating Expenses	210,038,292	187,098,959	201,302,648	212,071,371	188,512,165
CIP	11,843,281	17,522,107	15,641,028	13,363,388	12,759,788
Total CIP & Operating Expenses	221,881,573	204,621,066	216,943,675	225,434,759	201,271,953

**CITYWIDE HISTORY OF
REVENUES AND EXPENDITURES**

REVENUES BY CATEGORY

Account Category	2014	2015	2016	2017	2018
	Actual	Actual	Adopted	Adopted	Spending Plan
Property Tax	27,006,485	30,068,285	26,380,729	24,044,743	24,811,505
Sales Tax	16,776,023	18,322,803	19,956,751	25,666,531	26,827,322
Utility Tax	8,503,378	8,352,711	8,689,953	8,549,901	8,642,421
Other Taxes	14,122,580	15,806,044	12,872,585	14,045,832	14,378,597
Licenses and Permits	2,840,660	3,348,654	2,556,332	3,436,398	3,512,448
Fines and Forfeitures	1,745,183	1,552,034	1,495,988	1,592,390	1,606,232
Use of Money and Property	5,468,280	2,763,761	1,900,842	2,254,212	2,279,848
Other Agencies	16,575,493	16,522,494	19,365,376	16,653,229	13,985,347
Charges for Services	87,322,422	89,264,222	94,928,693	98,597,199	102,625,116
Other Miscellaneous Revenue	8,263,081	7,412,004	5,985,332	6,281,099	3,391,484
Internal Transfers	15,197,202	13,677,962	18,061,668	13,334,353	14,886,850
Prior Year Resources	0	0	60,834,772	50,402,521	61,846,934
Total Revenues	203,820,788	207,090,973	273,029,021	264,858,408	278,794,104

EXPENDITURES CATEGORY

Account Category	2014	2015	2016	2017	2018
	Actual	Actual	Adopted	Adopted	Spending Plan
Personnel Services	77,450,794	79,619,041	82,317,623	86,539,007	88,371,746
Services and Supplies	46,544,726	51,165,672	57,822,744	60,956,217	61,836,575
Internal Services	22,570,879	23,106,359	24,444,484	24,451,957	24,427,285
Non-Operating	16,509,686	22,301,848	6,919,818	6,969,988	7,054,997
Debt Service	12,252,038	13,328,512	13,910,120	14,228,517	11,771,779
Capital Outlay	3,049,000	2,573,126	2,819,754	2,065,216	2,177,908
Reserves & Contingencies	0	17,260	8,701,312	12,722,024	20,059,180
Internal Transfers	15,197,202	13,677,962	18,061,668	13,334,353	14,886,850
Total Operating Expenses	193,574,325	205,789,780	214,997,523	221,267,279	230,586,320
CIP	11,768,112	11,913,702	58,031,498	43,591,129	48,207,784
Total CIP & Operating Expenses	205,342,437	217,703,482	273,029,021	264,858,408	278,794,104

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CITY OF
VENTURA

INDIVIDUAL FUND SUMMARIES



**INDIVIDUAL
FUND SUMMARIES**

INDIVIDUAL FUND SUMMARIES

REVENUES & EXPENDITURES BY FUND & CATEGORY	FUND(S)
GENERAL FUND	01
CATEGORICAL GRANTS	02,14,15
GENERAL CIP/TDA FUNDS	04,06-08
TRANSPORTATION FUND	10
GAS TAX FUND	12
PARKS & PUBLIC ART FUNDS	18,19
LEASE OBLIGATION FUNDS	21,23
DOWNTOWN PARKING DISTRICT	30
HOUSING & COMMUNITY DEVELOPMENT FUND	32
ASSESSMENT DISTRICTS	40,42
PBID FUND	45
WASTEWATER FUND	51
WATER FUND	52
GOLF FUND	53
INTERNAL SERVICE FUNDS	61-69
CAPITAL IMPROVEMENT FUNDS	71,75
RDA SUCESSOR AGENCY FUNDS	85-87

**FY 2016-17
ADOPTED BUDGET**

GENERAL FUND - 01

REVENUES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Property Tax	26,754,470	29,910,015	26,124,929	23,788,943	24,555,705
Sales Tax	16,776,023	18,322,803	19,956,751	25,666,531	26,827,322
Utility Tax	8,503,378	8,352,711	8,689,953	8,549,901	8,642,421
Other Taxes	12,327,716	13,289,268	12,872,585	13,545,832	13,878,597
Licenses and Permits	583,741	2,755,827	1,975,232	2,816,898	2,872,448
Fines and Forfeitures	1,745,183	1,552,034	1,495,988	1,592,390	1,606,232
Use of Money and Property	3,115,313	988,409	1,074,947	1,135,649	1,152,656
Other Agencies	8,597,006	9,201,518	8,744,429	9,673,753	9,860,034
Charges for Services	8,409,402	9,841,942	7,835,807	9,161,059	9,299,199
Other Miscellaneous Revenue	2,650,846	2,534,607	1,946,548	2,163,402	2,184,214
Internal Transfers	1,681,097	1,763,261	1,624,772	1,611,154	1,611,151
Prior Year Resources	0	0	3,888,880	5,102,188	5,061,360
TOTAL REVENUES	91,144,175	98,512,395	96,230,821	104,807,700	107,551,339

EXPENDITURES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	56,510,901	58,711,844	62,112,967	67,417,122	68,876,061
Services and Supplies	13,239,122	13,826,539	14,499,634	16,385,065	16,667,179
Internal Services	10,269,087	10,921,432	11,467,238	11,378,767	11,378,767
Non-Operating	179,079	3,374,628	27,310	75,044	157,507
Debt Service	0	29	0	0	0
Capital Outlay	195,694	385,683	256,851	123,851	123,851
Reserves & Contingencies	0	300	577,943	3,682,926	4,912,362
Transfers	9,850,713	6,966,527	7,288,878	5,744,925	5,435,612
TOTAL OPERATING EXPENDITURES	90,244,597	94,186,982	96,230,821	104,807,700	107,551,339
TOTAL CIP & OPERATING EXPENDITURES	90,244,597	94,186,982	96,230,821	104,807,700	107,551,339

**FY 2016-17
ADOPTED BUDGET**

CATEGORICAL GRANTS - 02,14,15

REVENUES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Property Tax	247,442	150,725	250,000	250,000	250,000
Use of Money and Property	850	1,145	1,708	1,708	1,708
Other Agencies	1,957,852	2,059,977	1,600,947	285,002	285,002
Charges for Services	868,282	992,320	744,739	750,739	750,739
Other Miscellaneous Revenue	894,245	877,104	934,646	934,646	934,646
Internal Transfers	384,639	600,791	566,446	564,357	567,216
Prior Year Resources	0	0	192,590	169,309	172,544
TOTAL REVENUES	4,353,311	4,682,061	4,291,076	2,955,761	2,961,855

EXPENDITURES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	3,019,002	3,409,665	3,112,981	1,719,188	1,735,952
Services and Supplies	1,155,524	1,238,287	1,040,720	1,095,492	1,084,822
Internal Services	157,943	124,773	122,755	122,790	122,790
Non-Operating	3,001	0	0	0	0
Capital Outlay	70,887	46,335	0	0	0
Reserves & Contingencies	0	0	14,620	18,291	18,291
Transfers	286,689	0	0	0	0
TOTAL OPERATING EXPENDITURES	4,693,046	4,819,060	4,291,076	2,955,761	2,961,855
TOTAL CIP & OPERATING EXPENDITURES	4,693,046	4,819,060	4,291,076	2,955,761	2,961,855

**FY 2016-17
ADOPTED BUDGET**

GENERAL CIP/TDA FUNDS - 04,06-08

REVENUES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Other Taxes	144,067	320,431	0	0	0
Use of Money and Property	27,672	21,188	0	0	0
Other Agencies	1,428,265	463,417	273,250	172,079	172,079
Charges for Services	1	0	0	0	0
Other Miscellaneous Revenue	314,226	41,182	0	0	0
Internal Transfers	1,439,069	446,126	1,278,057	25,000	0
Prior Year Resources	0	0	622,907	496,092	482,436
TOTAL REVENUES	3,353,301	1,292,343	2,174,214	693,171	654,515

EXPENDITURES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	246,779	448,041	34,093	65,078	65,446
Services and Supplies	531,868	241,907	235,554	427,300	354,643
Internal Services	4,605	5,281	3,603	3,603	3,603
Non-Operating	0	7,212	0	0	0
Reserves & Contingencies	0	0	0	0	0
Transfers	256,204	696,276	127,910	138,190	0
TOTAL OPERATING EXPENDITURES	1,039,455	1,398,718	401,160	634,171	423,692
CIP	1,426,767	240,898	1,773,054	59,000	230,823
TOTAL CIP & OPERATING EXPENDITURES	2,466,222	1,639,616	2,174,214	693,171	654,515



**FY 2016-17
ADOPTED BUDGET**

TRANSPORTATION FUND - 10

REVENUES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Other Taxes	0	0	0	500,000	500,000
Use of Money and Property	0	0	0	100,000	100,000
Other Miscellaneous Revenue	0	0	0	1,000,000	266,893
Prior Year Resources	0	0	0	3,250,000	7,310,000
TOTAL REVENUES	0	0	0	4,850,000	8,176,893

EXPENDITURES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
TOTAL OPERATING EXPENDITURES	0	0	0	0	0
CIP	0	0	0	4,850,000	8,176,893
TOTAL CIP & OPERATING EXPENDITURES	0	0	0	4,850,000	8,176,893

Note: Transportation funds previously held in Fund 12 - Gas Tax. New Fund 10 for Transportation established in F2017.

**FY 2016-17
ADOPTED BUDGET**

GAS TAX FUND - 12

REVENUES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Other Taxes	1,193,808	1,205,056	0	0	0
Use of Money and Property	425,177	396,925	136,916	40,000	40,000
Other Agencies	3,683,428	4,041,054	7,431,018	4,661,363	2,237,200
Charges for Services	0	172	0	0	0
Other Miscellaneous Revenue	135,533	298,517	748,000	0	0
Internal Transfers	456,645	621,100	127,910	138,190	0
Prior Year Resources	0	0	3,944,815	1,935,669	1,534,875
TOTAL REVENUES	5,894,592	6,562,824	12,388,659	6,775,222	3,812,075

EXPENDITURES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	524,278	582,651	0	0	0
Services and Supplies	367,958	690,576	0	0	0
Internal Services	3,418	2,643	0	0	0
Non-Operating	60,438	152,788	0	0	0
Reserves & Contingencies	0	0	0	0	3,069,750
Transfers	406,261	368,381	307,197	0	0
TOTAL OPERATING EXPENDITURES	1,362,353	1,797,039	307,197	0	3,069,750
CIP	3,554,966	3,317,368	12,081,462	6,775,222	742,325
TOTAL CIP & OPERATING EXPENDITURES	4,917,319	5,114,407	12,388,659	6,775,222	3,812,075

Note: Transportation funds previously held in Fund 12 - Gas Tax. New Fund 10 for Transportation established in F2017.

**FY 2016-17
ADOPTED BUDGET**

PARKS & PUBLIC ART FUNDS - 18,19

REVENUES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Other Taxes	456,989	991,289	0	0	0
Use of Money and Property	76,316	119,420	0	0	0
Other Agencies	124,851	0	0	430,000	0
Other Miscellaneous Revenue	74,469	259,238	0	0	0
Internal Transfers	246,481	494,172	341,243	287,172	0
Prior Year Resources	0	0	765,395	97,462	67,876
TOTAL REVENUES	979,106	1,864,118	1,106,638	814,634	67,876

EXPENDITURES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	60,691	72,853	19,440	0	0
Services and Supplies	30,150	62,334	74,240	0	0
Internal Services	4,822	3,124	814	0	0
Non-Operating	0	27,430	0	0	0
Reserves & Contingencies	0	0	21,000	0	0
Transfers	307,347	195,416	34,401	0	0
TOTAL OPERATING EXPENDITURES	403,011	361,158	149,895	0	0
CIP	371,322	626,367	956,743	814,634	67,876
TOTAL CIP & OPERATING EXPENDITURES	774,332	987,525	1,106,638	814,634	67,876

**FY 2016-17
ADOPTED BUDGET**

LEASE OBLIGATION FUNDS - 21,23

REVENUES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Use of Money and Property	478	1,245	18,382	17,892	15,721
Charges for Services	114	0	0	0	0
Internal Transfers	5,203,497	5,313,466	5,054,693	4,989,346	2,812,029
Prior Year Resources	0	0	3,557	0	0
TOTAL REVENUES	5,204,089	5,314,711	5,076,632	5,007,238	2,827,750

EXPENDITURES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Services and Supplies	10,450	13,550	14,057	33,700	45,831
Debt Service	5,162,225	4,939,199	5,062,575	4,932,538	2,740,919
Reserves & Contingencies	0	0	0	0	0
Transfers	171,878	40,469	0	41,000	41,000
TOTAL OPERATING EXPENDITURES	5,344,553	4,993,217	5,076,632	5,007,238	2,827,750
TOTAL CIP & OPERATING EXPENDITURES	5,344,553	4,993,217	5,076,632	5,007,238	2,827,750

FY 2016-17
ADOPTED BUDGET

DOWNTOWN PARKING DISTRICT - 30

REVENUES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Licenses and Permits	560,260	592,826	581,100	619,500	640,000
Use of Money and Property	458,875	496,401	417,912	527,700	538,500
Charges for Services	0	0	500	500	500
Other Miscellaneous Revenue	0	12,490	0	0	0
Internal Transfers	0	0	0	0	0
Prior Year Resources	0	0	0	79,044	19,044
TOTAL REVENUES	1,019,135	1,101,718	999,512	1,226,744	1,198,044

EXPENDITURES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	412,123	447,149	519,086	496,635	497,425
Services and Supplies	173,763	184,299	148,085	242,577	193,215
Internal Services	49,927	50,351	51,531	68,371	68,371
Non-Operating	31	(16)	0	0	0
Debt Service	249,523	249,523	249,523	249,523	0
Capital Outlay	0	0	0	60,000	0
Reserves & Contingencies	0	0	31,287	27,838	357,233
Transfers	0	0	0	81,800	81,800
TOTAL CIP & OPERATING EXPENDITURES	885,367	931,305	999,512	1,226,744	1,198,044

HOUSING & COMMUNITY DEVELOPMENT FUND - 32

REVENUES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Use of Money and Property	4,804	11,669	1,613	1,613	1,613
Other Agencies	680,230	756,527	1,315,457	1,430,757	1,430,757
TOTAL REVENUES	687,049	770,212	1,319,086	1,434,387	1,434,388

EXPENDITURES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	223,457	237,486	177,939	159,209	162,026
Personnel Services-Salaries	163,773	180,544	131,716	117,421	118,282
Personnel Services-Benefits	58,349	55,165	45,083	41,465	43,421
Personnel Services-Work Comp	1,079	1,071	1,140	323	323
Personnel Services-Accrual	256	707	0	0	0
Services and Supplies	360,539	311,293	1,120,876	1,120,876	1,120,876
Internal Services	16,783	15,477	16,642	16,642	16,642
Capital Outlay	0	101,483	0	0	0
Reserves & Contingencies	0	0	1,613	135,643	132,826
TOTAL OPERATING EXPENDITURES	602,793	667,754	1,319,086	1,434,387	1,434,388
CIP	74,958	89,265	0	0	0
TOTAL CIP & OPERATING EXPENDITURES	677,752	757,019	1,319,086	1,434,387	1,434,388

**FY 2016-17
ADOPTED BUDGET**

ASSESSMENT DISTRICTS - 40,42

REVENUES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Property Tax	4,392	3,000	5,000	5,000	5,000
Use of Money and Property	13,645	22,149	3,142	3,000	3,000
Other Agencies	0	0	275	275	275
Charges for Services	1,444,122	1,368,485	1,321,889	1,557,487	1,557,487
Other Miscellaneous Revenue	(2,526)	(1,939)	0	0	0
Internal Transfers	407,235	459,264	496,535	496,535	496,535
Prior Year Resources	0	0	248,500	35,893	35,893
TOTAL REVENUES	1,866,868	1,850,959	2,075,341	2,098,190	2,098,190

EXPENDITURES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	34,770	27,851	0	0	0
Services and Supplies	1,602,768	1,582,153	1,811,625	1,828,030	1,828,030
Internal Services	101,050	101,050	101,050	101,050	101,050
Non-Operating	0	6,762	0	0	0
Reserves & Contingencies	0	16,960	104,197	106,265	106,265
Transfers	57,023	59,639	58,469	62,845	62,845
TOTAL OPERATING EXPENDITURES	1,795,611	1,794,415	2,075,341	2,098,190	2,098,190
TOTAL CIP & OPERATING EXPENDITURES	1,795,611	1,794,415	2,075,341	2,098,190	2,098,190

**FY 2016-17
ADOPTED BUDGET**

PBID FUND - 45

REVENUES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Property Tax	181	4,545	800	800	800
Use of Money and Property	118	31	200	200	200
Charges for Services	436,358	450,808	445,000	445,000	445,000
TOTAL REVENUES	436,657	455,384	446,000	446,000	446,000

EXPENDITURES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Services and Supplies	575,286	443,339	446,000	446,000	446,000
TOTAL OPERATING EXPENDITURES	575,286	443,339	446,000	446,000	446,000
TOTAL CIP & OPERATING EXPENDITURES	575,286	443,339	446,000	446,000	446,000

**FY 2016-17
ADOPTED BUDGET**

WASTEWATER FUND - 51

REVENUES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Use of Money and Property	187,144	63,422	0	0	0
Other Agencies	103,860	0	0	0	0
Charges for Services	18,623,446	20,276,348	22,525,846	22,105,975	23,540,060
Other Miscellaneous Revenue	156,396	108,075	0	0	0
Internal Transfers	0	901,000	156,400	156,400	156,400
Prior Year Resources	0	0	3,144,751	3,144,751	3,144,751
TOTAL REVENUES	19,070,846	21,348,846	25,826,997	25,407,126	26,841,211

EXPENDITURES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	3,425,155	3,531,338	3,920,481	4,351,840	4,462,911
Services and Supplies	4,861,144	5,101,180	7,513,657	7,285,007	7,555,821
Internal Services	2,045,634	2,099,193	2,131,684	2,136,523	2,136,523
Non-Operating	3,579,671	4,587,338	3,227,151	3,229,623	3,232,169
Debt Service	1,551,727	2,262,948	2,498,029	2,507,080	2,502,775
Capital Outlay	291,824	201,639	81,159	83,594	86,101
Reserves & Contingencies	0	0	2,526,515	1,875,898	2,927,350
Transfers	1,747,598	2,287,336	3,928,321	3,937,561	3,937,561
TOTAL OPERATING EXPENDITURES	17,502,754	20,070,971	25,826,997	25,407,126	26,841,211
CIP	6,800	0	0	0	0
TOTAL CIP & OPERATING EXPENDITURES	17,509,554	20,070,971	25,826,997	25,407,126	26,841,211

**FY 2016-17
ADOPTED BUDGET**

WATER FUND - 52

REVENUES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Use of Money and Property	195,623	56,380	0	50,000	50,000
Other Agencies	0	0	0	0	0
Charges for Services	26,584,781	24,387,742	28,782,817	31,097,333	33,373,374
Other Miscellaneous Revenue	541,701	614,598	340,346	440,346	440,346
Internal Transfers	1,536,461	1,827,881	3,476,461	3,476,461	3,476,461
Prior Year Resources	0	0	1,556,422	1,627,151	1,627,151
TOTAL REVENUES	28,858,566	26,886,602	34,156,046	36,691,291	38,967,332

EXPENDITURES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	5,055,576	5,225,412	6,161,197	6,183,085	6,337,996
Services and Supplies	11,104,916	12,011,969	14,831,041	16,171,851	16,679,593
Internal Services	2,662,893	2,797,739	2,862,124	2,876,740	2,876,740
Non-Operating	4,472,587	5,066,243	1,550,076	1,550,040	1,550,040
Debt Service	3,961,661	4,468,431	4,735,901	4,746,905	4,736,899
Capital Outlay	104,588	136,998	653,244	522,841	693,026
Reserves & Contingencies	0	0	2,551,489	3,817,315	5,270,524
Transfers	445,891	623,762	810,974	822,514	822,514
TOTAL OPERATING EXPENDITURES	27,808,111	30,330,554	34,156,046	36,691,291	38,967,332
CIP	154,306	0	0	0	0
TOTAL CIP & OPERATING EXPENDITURES	27,962,417	30,330,554	34,156,046	36,691,291	38,967,332

**FY 2016-17
ADOPTED BUDGET**

GOLF FUND - 53

REVENUES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Use of Money and Property	0	(5,354)	0	0	0
Charges for Services	4,742,199	4,812,296	4,958,752	4,821,403	4,821,403
Other Miscellaneous Revenue	1,570	90,219	0	0	0
Prior Year Resources	0	0	901,764	1,659,776	1,665,313
TOTAL REVENUES	4,743,769	4,897,161	5,860,516	6,481,179	6,486,716

EXPENDITURES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	168,269	177,134	221,697	223,024	228,561
Services and Supplies	3,117,892	3,927,958	3,004,066	3,511,972	3,511,972
Internal Services	383,466	397,691	397,563	397,563	397,563
Non-Operating	942,373	940,723	908,223	908,223	908,223
Capital Outlay	0	0	0	111,430	111,430
Transfers	1,319,052	1,329,005	1,328,967	1,328,967	1,328,967
TOTAL OPERATING EXPENDITURES	5,931,052	6,772,511	5,860,516	6,481,179	6,486,716
TOTAL CIP & OPERATING EXPENDITURES	5,931,052	6,772,511	5,860,516	6,481,179	6,486,716

**FY 2016-17
ADOPTED BUDGET**

INTERNAL SERVICE FUNDS - 61-69

REVENUES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Use of Money and Property	185,427	103,995	75,428	75,856	75,856
Charges for Services	23,701,863	24,154,011	26,133,012	25,789,153	25,760,665
Other Miscellaneous Revenue	911,580	348,173	78,466	78,466	78,466
Internal Transfers	3,756,461	1,020,151	939,151	365,151	365,151
Prior Year Resources	0	0	2,541,511	2,089,472	2,112,383
TOTAL REVENUES	28,555,331	25,626,330	29,767,568	28,398,098	28,392,521

EXPENDITURES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	5,089,264	5,621,842	5,869,854	5,806,020	5,883,289
Services and Supplies	8,319,728	10,506,799	12,999,148	12,322,724	12,267,243
Internal Services	6,604,823	6,464,839	7,175,647	7,236,075	7,211,403
Non-Operating	1,066,898	1,056,431	1,206,058	1,206,058	1,206,058
Debt Service	7,069	5,896	4,756	3,272	1,987
Capital Outlay	2,386,006	1,700,988	1,828,500	1,163,500	1,163,500
Reserves & Contingencies	0	0	663,454	640,298	638,890
Transfers	104,166	210,151	20,151	20,151	20,151
TOTAL OPERATING EXPENDITURES	23,577,955	25,566,947	29,767,568	28,398,098	28,392,521
CIP	56,846	15,395	0	0	0
TOTAL CIP & OPERATING EXPENDITURES	23,634,801	25,582,342	29,767,568	28,398,098	28,392,521

**FY 2016-17
ADOPTED BUDGET**

CAPITAL IMPROVEMENT FUNDS - 71,75

REVENUES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Use of Money and Property	701,778	483,756	170,000	300,000	300,000
Charges for Services	1,342,200	2,193,813	2,180,331	2,868,550	3,076,689
Other Miscellaneous Revenue	489,116	117,728	0	0	0
Internal Transfers	85,618	230,750	4,000,000	1,000,000	3,000,000
Prior Year Resources	0	0	42,806,639	30,498,673	38,396,267
TOTAL REVENUES	2,618,713	3,026,047	49,156,970	34,667,223	44,772,956

EXPENDITURES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	1,198,670	1,053,549	0	0	0
Services and Supplies	13,750	22,869	0	0	0
Internal Services	7,933	11,801	0	0	0
Non-Operating	912	0	1,000	1,000	1,000
Reserves & Contingencies	0	0	1,779,331	2,417,550	2,625,689
Transfers	112,432	901,000	4,156,400	1,156,400	3,156,400
TOTAL OPERATING EXPENDITURES	1,333,698	1,989,219	5,936,731	3,574,950	5,783,089
CIP	6,122,147	7,624,409	43,220,239	31,092,273	38,989,867
TOTAL CIP & OPERATING EXPENDITURES	7,455,844	9,613,628	49,156,970	34,667,223	44,772,956

**FY 2016-17
ADOPTED BUDGET**

RDA SUCESSOR AGENCY FUNDS - 85-87

REVENUES BY FUND AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Use of Money and Property	95,657	2,979	594	594	594
Charges for Services	88	0	0	0	0
Other Miscellaneous Revenue	2,094,228	2,112,011	1,937,326	1,888,826	1,888,826
Prior Year Resources	0	0	217,041	217,041	217,041
TOTAL REVENUES	2,189,973	2,114,990	2,154,961	2,106,461	2,106,461

EXPENDITURES BY FUND AND CATEGORY

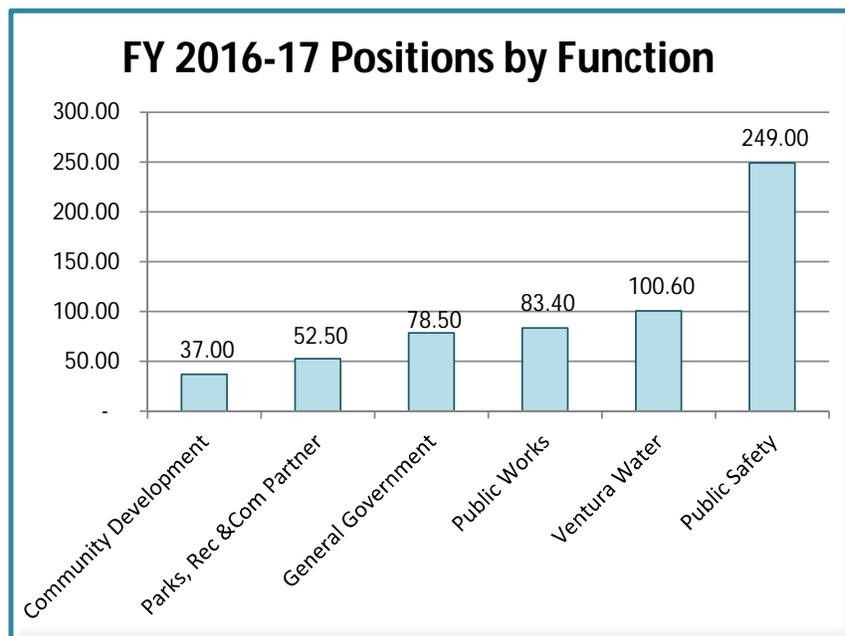
Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	137,933	72,225	167,888	117,806	122,079
Services and Supplies	266,567	34,443	84,041	85,623	81,350
Internal Services	113,381	110,964	113,833	113,833	113,833
Debt Service	1,319,833	1,402,486	1,359,336	1,789,199	1,789,199
Reserves & Contingencies	0	0	429,863	0	0
TOTAL OPERATING EXPENDITURES	1,837,715	1,620,119	2,154,961	2,106,461	2,106,461
TOTAL CIP & OPERATING EXPENDITURES	1,837,715	1,620,119	2,154,961	2,106,461	2,106,461

**FY 2016-17
ADOPTED BUDGET**

AUTHORIZED POSITIONS

Department	FY 2014-15 Adopted Positions	FY 2015-16 Adopted Positions	FY 2016-17 Adopted Positions	Difference
General Government				
City Attorney	7.50	9.00	9.00	-
City Manager	10.00	10.00	10.75	0.75
Finance and Technology	47.75	47.75	47.75	-
Human Resources	11.00	11.00	11.00	-
Subtotal General Government	76.25	77.75	78.50	0.75
Community Development	37.00	37.00	37.00	-
Parks, Recreation & Community Partnerships	53.25	53.25	52.50	(0.75)
Public Safety				
Fire	83.00	83.00	83.00	-
Police	165.00	166.00	166.00	-
Subtotal Public Safety	248.00	249.00	249.00	-
Public Works	84.40	84.00	83.40	(0.60)
Ventura Water	98.10	98.00	100.60	2.60
Total Citywide FTEs (1)	597.00	599.00	601.00	2.00

(1) FTEs = full-time equivalent positions Updated 6/8/16



CITY OF
VENTURA

DEPARTMENTAL PROGRAMS

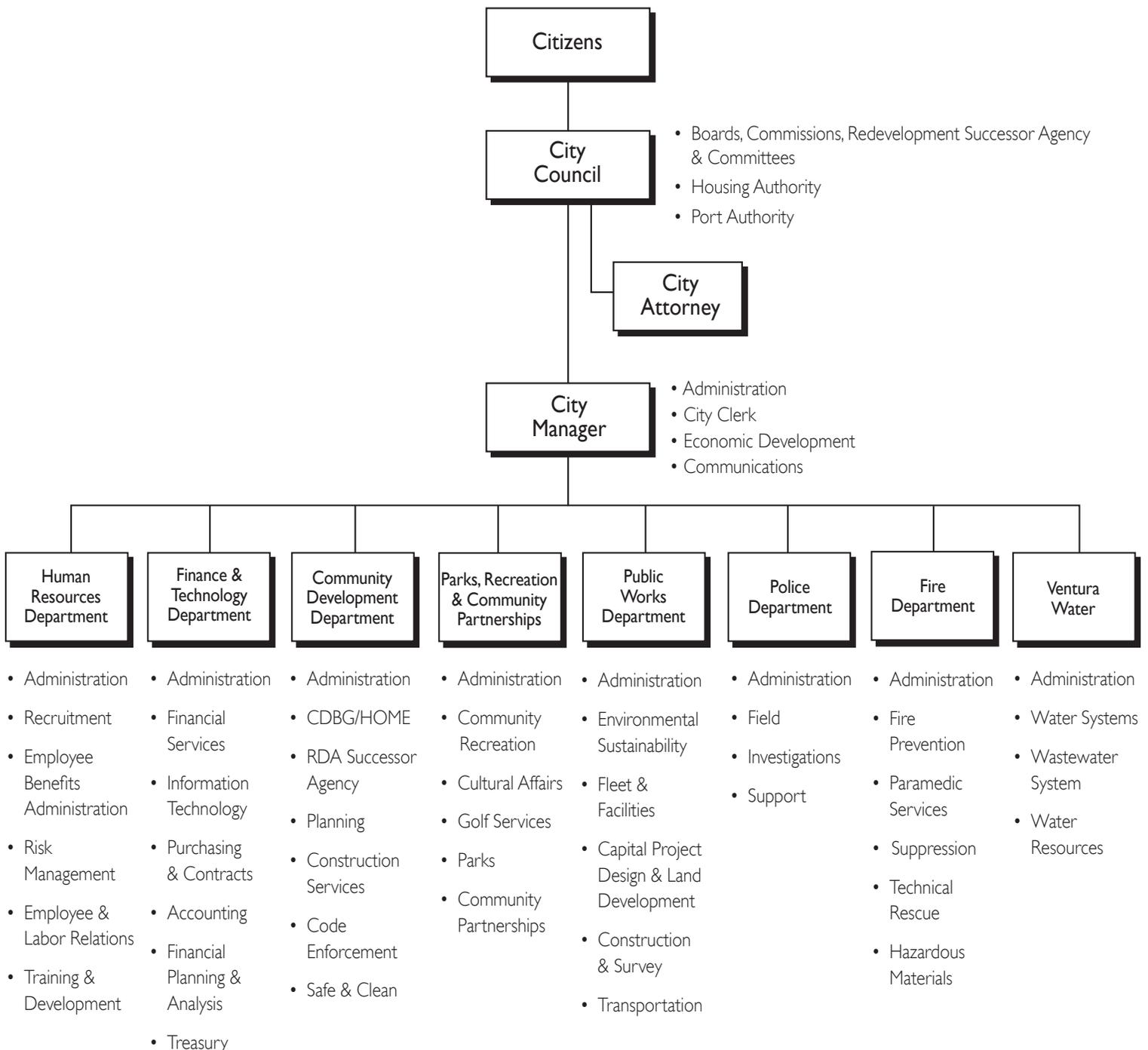


AJ Gebhart

**DEPARTMENTAL
PROGRAMS**



ORGANIZATIONAL STRUCTURE



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DEPARTMENTAL PROGRAMS

EXPENDITURES BY DEPARTMENT AND CATEGORY

EXPENDITURES BY DEPARTMENT AND FUND

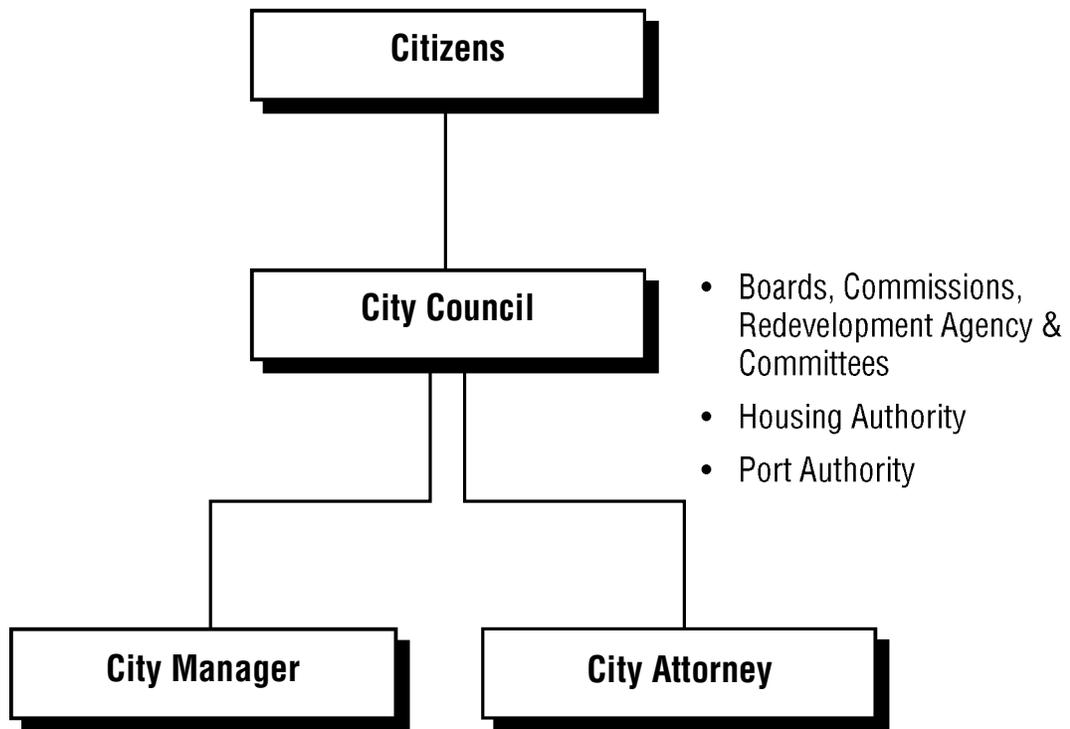
EXPENDITURES BY DEPARTMENT AND PROJECT

DEPARTMENT

CITY COUNCIL	01
CITY MANAGER	02
CITY ATTORNEY	03
HUMAN RESOURCES	04
FINANCE & TECHNOLOGY	05
COMMUNITY DEVELOPMENT	06
PARKS, RECREATION, & COMMUNITY PARTNERSHIPS	07
POLICE	08
FIRE	09
PUBLIC WORKS	10
VENTURA WATER	11

BUDGET

FY 2016-17



CITY COUNCIL

EXPENDITURES BY DEPARTMENT AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	75,342	75,382	78,905	74,755	74,755
Services and Supplies	117,562	155,094	100,436	100,436	100,436
Internal Services	12,511	12,290	14,162	26,722	26,722
Reserves & Contingencies	0	300	80,000	80,000	80,000
TOTAL OPERATING EXPENDITURES	205,416	243,065	273,503	281,913	281,913
TOTAL CIP & OPERATING EXPENDITURES	205,416	243,065	273,503	281,913	281,913

EXPENDITURES BY DEPARTMENT AND FUND

Fund - Description	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
01 - General	205,416	243,065	273,503	281,913	281,913
TOTAL EXPENDITURES	205,416	243,065	273,503	281,913	281,913

EXPENDITURES BY DEPARTMENT AND PROJECT

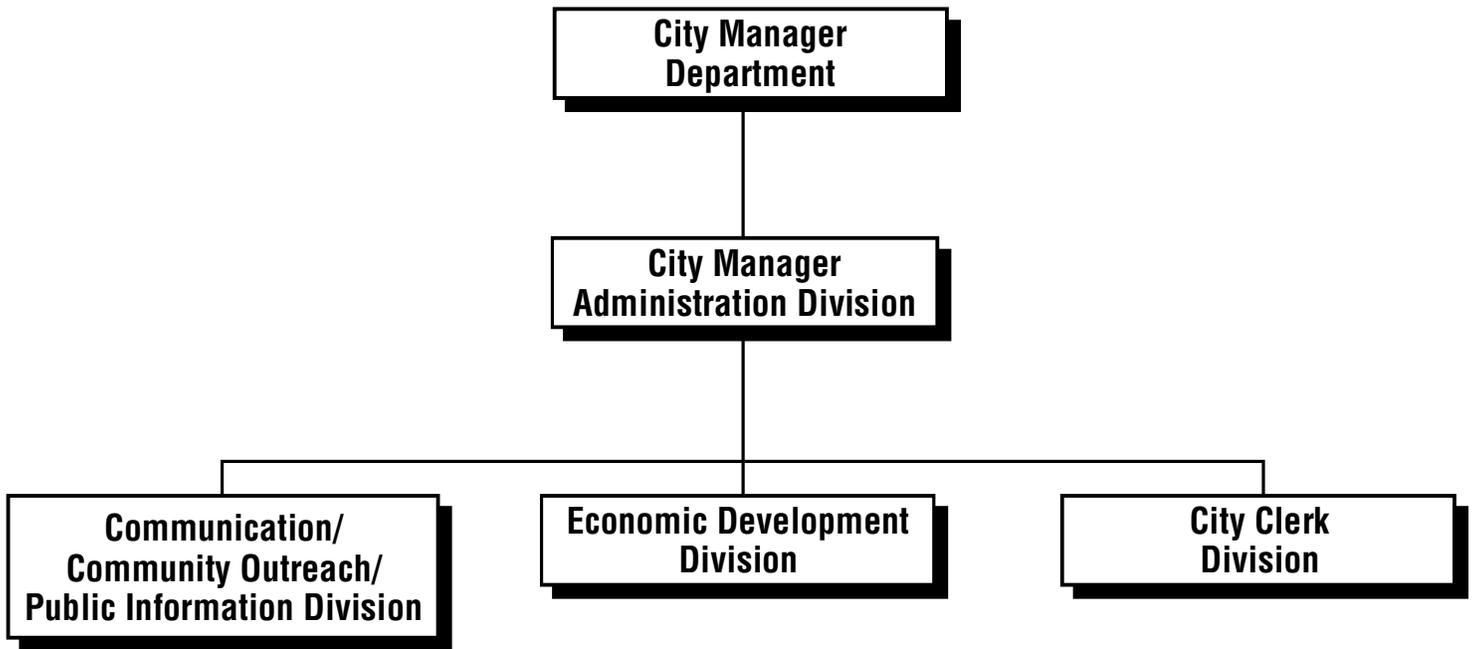
Project	Project Name	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 ADOPTED	2018 Spending Plan
Fund	01 - GENERAL FUND					
10100	CITY COUNCIL	205,416	243,065	273,503	281,913	281,913
Fund Total	01 - GENERAL FUND	205,416	243,065	273,503	281,913	281,913
Total	City Council Department	205,416	243,065	273,503	281,913	281,913

BUDGET

FY 2016-17

Position FTE Total 10.75

City Manager



Under the Charter adopted by the citizens of Ventura in 1934, the City Manager is "the administrative head of the City government "responsible to the City Council for the administration of all City affairs" including preparing the annual budget and ensuring the effective implementation of the City Council's policies and priorities. The City Manager advises the City Council on strategic direction for the City and provides overall organizational leadership to ensure a customer-centric workforce. The Office of the City Manager coordinates all interdepartmental assignments, intergovernmental relations, special projects, economic development, media relations, and many other aspects of which it takes to effectively and efficiently run our City.

CITY MANAGER

EXPENDITURES BY DEPARTMENT AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	952,247	1,209,628	1,479,241	1,645,678	1,692,294
Services and Supplies	236,171	193,685	198,168	1,228,068	1,230,168
Internal Services	100,104	299,455	310,261	293,223	293,223
Non-Operating	0	85,287	0	47,734	130,197
Transfers	0	351	0	0	0
TOTAL OPERATING EXPENDITURES	1,288,522	1,788,407	1,987,670	3,214,703	3,345,882
TOTAL CIP & OPERATING EXPENDITURES	1,288,522	1,788,407	1,987,670	3,214,703	3,345,882

EXPENDITURES BY DEPARTMENT AND FUND

Fund - Description	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
01 - General	1,288,522	1,788,407	1,987,670	3,214,703	3,345,882
TOTAL EXPENDITURES	1,288,522	1,788,407	1,987,670	3,214,703	3,345,882

EXPENDITURES BY DEPARTMENT AND PROJECT

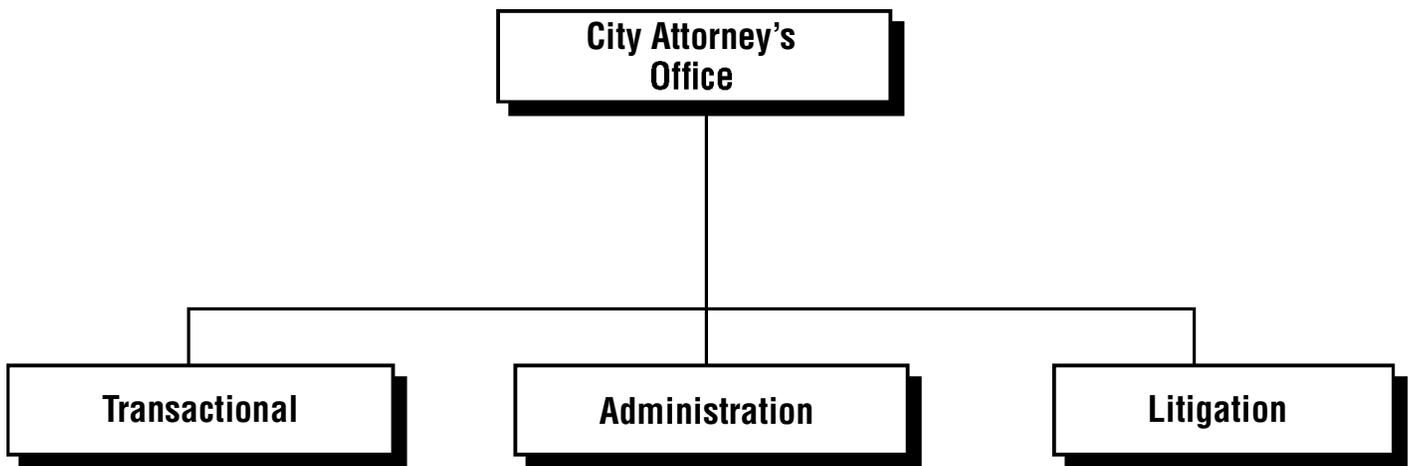
Project	Project Name	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 ADOPTED	2018 Spending Plan
Fund	01 - GENERAL FUND					
10300	CITY MANAGER	694,413	854,312	967,449	1,094,672	1,115,509
10311	ECONOMIC DEVELOPMENT ADMINISTRATION	0	354,128	370,108	1,333,202	1,432,080
10312	PROPERTY MANAGEMENT	87	154,052	196,134	196,134	196,134
10329	CITY CLERK	594,022	425,914	453,979	590,695	602,159
Fund Total	01 - GENERAL FUND	1,288,522	1,788,407	1,987,670	3,214,703	3,345,882
Total	City Manager Department	1,288,522	1,788,407	1,987,670	3,214,703	3,345,882

BUDGET

FY 2016-17

Position FTE Total 9.00

City Attorney



The City Attorney's Office mission is to provide the highest quality legal services to elected officials, appointed officials, and staff in conducting City business. The City Attorney's Office is responsible for the following:

- Transactional Matters (Advisory)
- Contracts and Leases
- Ordinances
- Resolutions
- Advising the Mayor, City Council, City Manager, all Boards and Commissions, and City staff on legal issues
- Overseeing outside/special counsel
- Civil litigation, both plaintiff and defendant
- Municipal Code Prosecutions on behalf of the "People of the State of California"

CITY ATTORNEY

EXPENDITURES BY DEPARTMENT AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	1,094,092	1,068,750	1,485,107	1,536,607	1,580,564
Services and Supplies	341,516	558,128	325,888	435,888	435,888
Internal Services	77,684	86,428	94,163	104,783	104,783
TOTAL OPERATING EXPENDITURES	1,513,293	1,713,306	1,905,158	2,077,278	2,121,235
TOTAL CIP & OPERATING EXPENDITURES	1,513,293	1,713,306	1,905,158	2,077,278	2,121,235

EXPENDITURES BY DEPARTMENT AND FUND

Fund - Description	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
01 - General	1,513,293	1,713,306	1,905,158	2,077,278	2,121,235
TOTAL EXPENDITURES	1,513,293	1,713,306	1,905,158	2,077,278	2,121,235

EXPENDITURES BY DEPARTMENT AND PROJECT

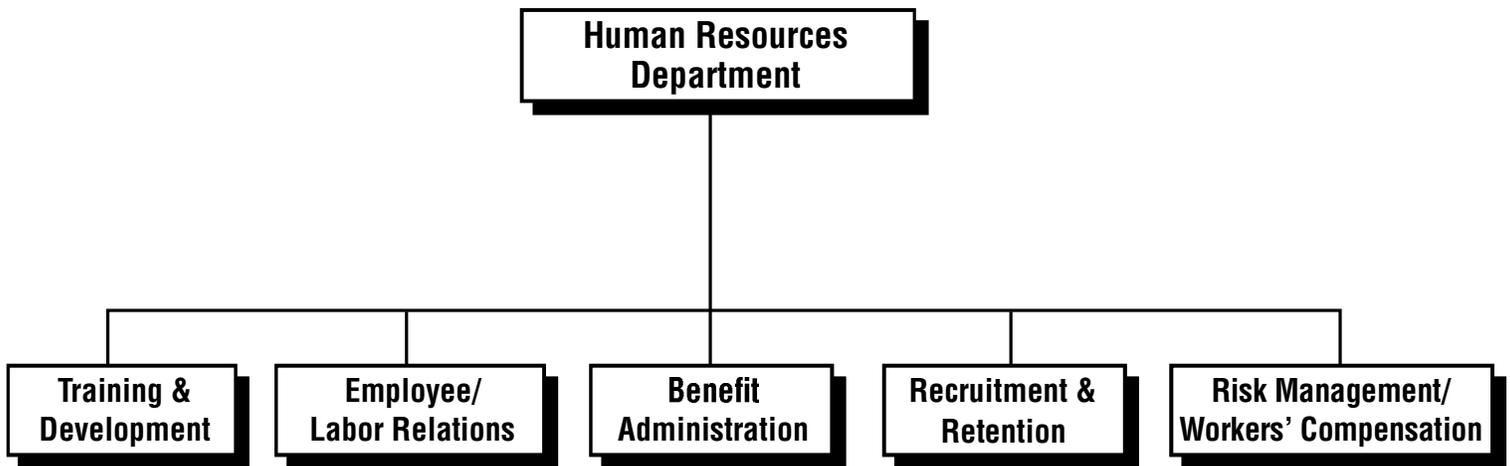
Project	Project Name	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 ADOPTED	2018 Spending Plan
Fund	01 - GENERAL FUND					
10600	CITY ATTORNEY ADMINISTRATION	782,836	1,036,288	1,905,158	2,077,278	2,121,235
10601	CITY ATTORNEY LITIGATION CITY	627,055	584,134	0	0	0
10602	ATTORNEY ADVISORY	103,401	92,885	0	0	0
Fund Total	01 - GENERAL FUND	1,513,293	1,713,306	1,905,158	2,077,278	2,121,235
Total	City Attorney Department	1,513,293	1,713,306	1,905,158	2,077,278	2,121,235

BUDGET

FY 2016-17

Position FTE Total 11.00

Human Resources



The Human Resources Department strives to be a strategic partner to ten City Departments that provide diverse services to the community. Human Resources' services include: recruitment and selection for 600 positions, classification and compensation, labor and employee relations, employee training and development, benefits administration, workers' compensation, safety, and employee wellness. Staff also manages public liability and loss-control programs.

The department staff seeks to promote a work environment that values high quality service for our community, to hire and retain well-qualified employees who have a passion for their work and the Citizens we serve, to encourage and promote diversity, and to support creativity in a team setting.

HUMAN RESOURCES

EXPENDITURES BY DEPARTMENT AND CATEGORY

Account Category Name	2014	2015	2016	2017	2018
	Actual	Actual	Adopted	Adopted	Spending Plan
Personnel Services	1,917,237	2,268,856	1,973,409	1,967,323	2,001,173
Personnel Services-Salaries	1,538,365	1,626,835	1,650,103	1,632,207	1,647,771
Personnel Services-Overtime	32,419	2,298	1,076	1,076	1,076
Personnel Services-Benefits	361,598	519,244	313,918	330,357	348,509
Personnel Services-Work Comp	8,058	7,788	8,312	3,683	3,817
Personnel Services-Accrual	(23,203)	112,691	0	0	0
Services and Supplies	2,277,150	4,424,692	5,066,992	4,828,813	4,823,456
Internal Services	6,220,168	6,073,146	6,763,565	6,763,565	6,763,565
Non-Operating	21,529	41,550	1,619	1,619	1,619
Reserves & Contingencies	0	0	82,408	1,408	0
Transfers	0	190,000	0	0	0
TOTAL OPERATING EXPENDITURES	10,436,084	12,998,243	13,887,993	13,562,728	13,589,813
TOTAL CIP & OPERATING EXPENDITURES	10,436,084	12,998,243	13,887,993	13,562,728	13,589,813

EXPENDITURES BY DEPARTMENT AND FUND

Fund - Description	2014	2015	2016	2017	2018
	Actual	Actual	Adopted	Adopted	Spending Plan
01 - General	750,641	853,330	922,673	947,049	967,459
67 - Workers Compensation	1,458,568	2,392,161	2,927,376	2,578,820	2,578,820
68 - Employee Benefits	7,223,158	7,359,287	8,120,206	8,119,121	8,125,796
69 - Public Liability	1,003,717	2,393,466	1,917,738	1,917,738	1,917,738
TOTAL EXPENDITURES	10,436,084	12,998,243	13,887,993	13,562,728	13,589,813

FY 2016-17
ADOPTED BUDGET

HUMAN RESOURCES

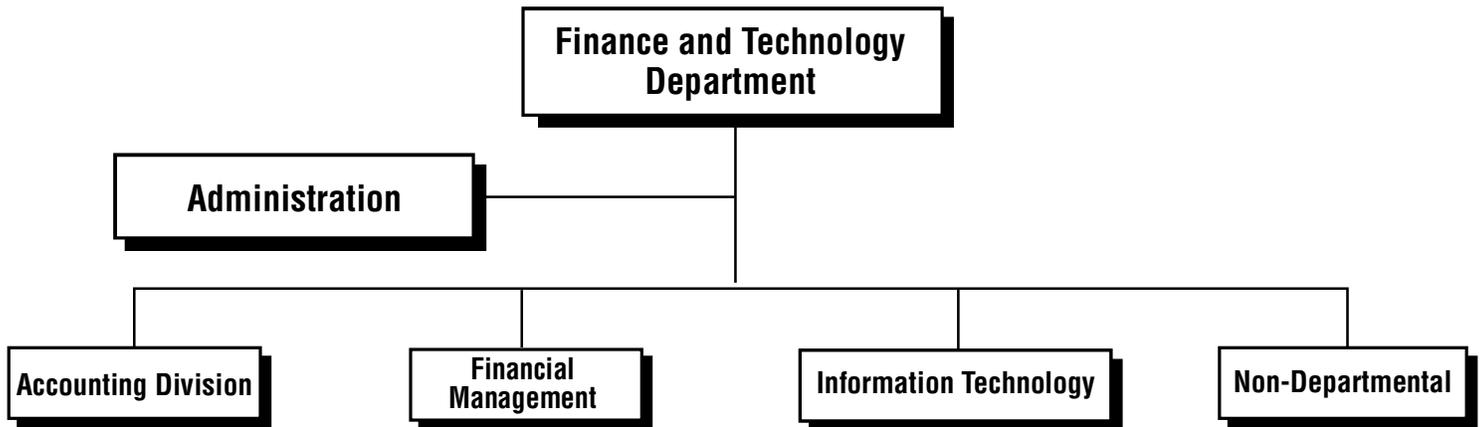
EXPENDITURES BY DEPARTMENT AND PROJECT

Project	Project Name	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 ADOPTED	2018 Spending Plan
Fund	01 - GENERAL FUND					
10400	HUMAN RESOURCES ADMINISTRATION	328,514	401,894	410,667	402,542	415,664
10420	RECRUITMENT	260,945	289,667	316,623	344,571	350,628
10421	TRAINING CITYWIDE	57,728	53,885	84,936	86,529	86,989
10436	LABOR RELATIONS SUPPORT	103,454	107,883	110,447	113,407	114,178
Fund Total	01 - GENERAL FUND	750,641	853,330	922,673	947,049	967,459
Fund	67 WORKERS COMPENSATION					
10460	WORKERS COMPENSATION	1,299,071	2,239,402	2,655,497	2,325,054	2,328,034
10461	PREVENTION MATERIALS / TRAINING	119,809	120,802	162,669	149,469	149,469
10463	ERGONOMICS	30,948	6,625	73,920	71,720	68,740
10464	COMMUNICABLE DISEASES	8,740	5,815	35,290	32,577	32,577
22367	REV MGMT-WORKERS COMP	0	19,517	0	0	0
Fund Total	67 - WORKERS COMPENSATION	1,458,568	2,392,161	2,927,376	2,578,820	2,578,820
Fund	68 - EMPLOYEE BENEFITS					
10431	EMPLOYEE BENEFITS ADMINISTRATION	7,222,524	7,349,514	8,119,640	8,118,555	8,125,230
22266	DEPRECIATION-EMPLOYEE BENEFITS	602	396	566	566	566
22368	REV MGMT-EMPLOYEE BENEFITS	32	9,377	0	0	0
Fund Total	68 - EMPLOYEE BENEFITS	7,223,158	7,359,287	8,120,206	8,119,121	8,125,796
Fund	69 PUBLIC LIABILITY					
22269	DEPRECIATION-RISK MGMT	758	758	0	0	0
22369	REV MGMT-RISK MANAGEMENT	0	200,534	1,053	1,053	1,053
26100	RISK MANAGEMENT ADMINISTRATION	256,977	273,223	326,105	350,475	326,105
26110	RISK MGMT-INSURANCE, CLAIMS & JUDGEMENTS	682,075	1,918,778	1,590,580	1,566,210	1,590,580
26902	MUSHROOM FARM FIRE-2013	63,906	173	0	0	0
Fund Total	69 - PUBLIC LIABILITY	1,003,717	2,393,466	1,917,738	1,917,738	1,917,738
Total	Human Resources Department	10,436,084	12,998,243	13,887,993	13,562,728	13,589,813

BUDGET

FY 2016-17

Position FTE Total 47.75

Finance & Technology

The Finance and Technology Department is responsible for all fiscal, financial, information services and technology activities of the City. The department provides the business processes and systems that enable the City to function as a unit in an efficient and accountable manner in pro-active compliance with all laws and regulations. The department operates in four divisions:

- Financial management includes budgeting, financial analysis, mobile home rent administration, banking and treasury, revenue services, collections, debt management, purchasing and procurement, contract administration, digital publishing, and mail services.
- Accounting includes maintenance of the general ledger, financial reporting, accounts payable, and payroll.
- Information Technology includes systems analysis, project management, application development and support, data center operations, network administration, systems and database administration and help desk.
- Non-departmental includes internal transfers and capital projects.

FINANCE & TECHNOLOGY

EXPENDITURES BY DEPARTMENT AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	4,837,557	4,869,898	6,007,386	5,891,774	6,302,727
Services and Supplies	5,394,215	5,931,561	5,658,373	5,338,391	5,731,195
Internal Services	1,609,908	1,770,697	1,800,362	1,819,367	1,794,695
Non-Operating	6,553,090	10,522,076	193,129	193,129	193,129
Debt Service	5,162,225	4,939,199	5,062,575	4,932,538	2,740,919
Capital Outlay	3,814	191,605	0	0	0
Reserves & Contingencies	0	0	763,989	3,735,757	4,965,193
Transfers	9,385,300	6,142,975	6,479,026	4,978,162	4,665,990
TOTAL OPERATING EXPENDITURES	32,946,108	34,368,010	25,964,840	26,889,118	26,393,848
TOTAL CIP & OPERATING EXPENDITURES	32,946,108	34,368,010	25,964,840	26,889,118	26,393,848

EXPENDITURES BY DEPARTMENT AND FUND

Fund - Description	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
01 - General	15,841,203	16,002,996	14,171,713	15,732,682	17,404,410
02 - General Grant & Categorical	3,001	0	0	0	0
21 - Lease Obligation-COP	4,434,622	4,398,511	4,480,301	4,410,907	2,231,419
23 - Lease Obligation-Parking Structure	909,931	594,706	596,331	596,331	596,331
45 - PBID	575,286	443,339	446,000	446,000	446,000
46 - VOCTBID	717,710	966,178	0	0	0
61 - Information Technology	3,853,859	4,515,100	5,789,261	5,212,678	5,222,735
66 - Digital Publishing	352,648	395,021	481,234	490,520	492,953
83 - General Property, Plant, Equip	6,257,849	7,052,158	0	0	0
TOTAL EXPENDITURES	32,946,108	34,368,010	25,964,840	26,889,118	26,393,848

FINANCE & TECHNOLOGY

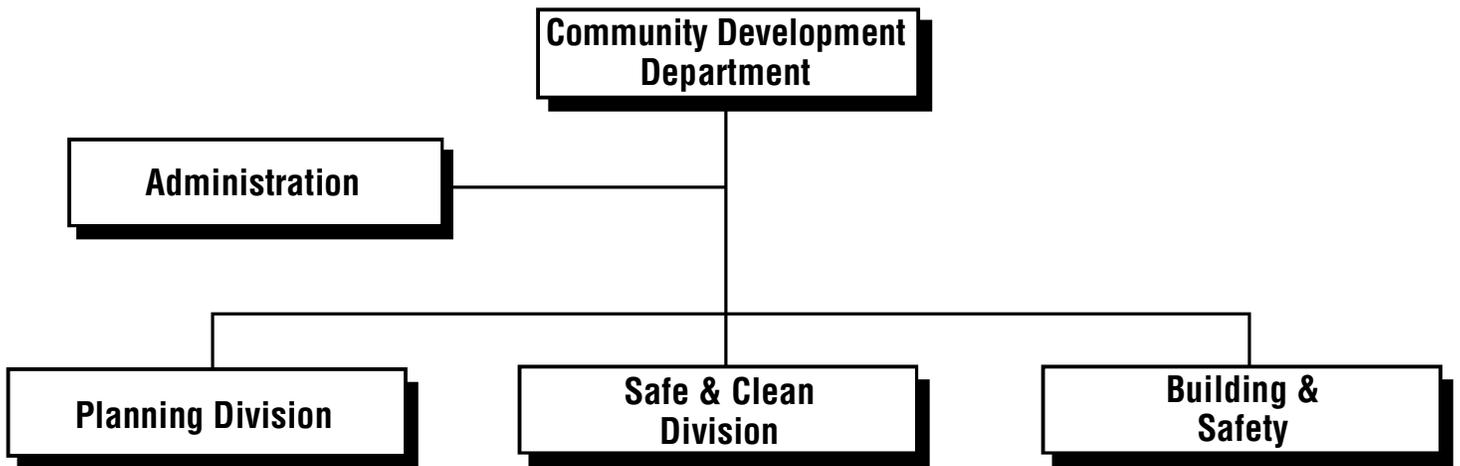
EXPENDITURES BY DEPARTMENT AND PROJECT

Project	Project Name	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 ADOPTED	2018 Spending Plan
Fund	01 - GENERAL FUND					
21100	FINANCE AND TECHNOLOGY ADMINISTRATION	317,342	206,215	337,902	386,638	397,850
22200	ACCOUNTING AND REPORTING	781,026	753,752	739,642	826,475	849,105
22205	PAYROLL SERVICES	212,092	200,705	215,116	222,455	224,628
22288	DEBT-COP REF 2010 SERIES F	15,676	0	0	0	0
22301	REV MGMT-GENERAL FUND	5,129,767	5,576,035	2,538,300	996,436	684,264
22400	PURCHASING & CONTRACTS	411,226	425,049	444,508	443,587	453,610
22420	MAIL SERVICES	89,739	88,308	95,048	99,970	100,609
22500	TREASURY	726,239	728,061	872,248	699,775	712,296
23100	FINANCIAL PLANNING AND ANALYSIS	550,622	577,896	581,869	609,392	615,406
23110	MOBILE HOME RENT ADMIN	33,526	33,204	45,243	46,891	47,365
23500	FINANCIAL SERVICES ADMINISTRATION	209,419	108,572	176,222	292,586	301,014
26112	INTRL SER(INS) GEN FUND	1,102,649	1,232,773	1,232,420	1,232,420	1,232,420
28021	TSF-TO 21 LEASE OBLIG COP	3,199,507	3,315,199	3,357,895	3,357,895	3,357,895
29999	CITYWIDE OBLIGATIONS	3,062,373	2,755,803	3,535,300	6,518,162	8,427,948
81007	POLICE TRUST	0	1,424	0	0	0
Fund Total	01 - GENERAL FUND	15,841,203	16,002,996	14,171,713	15,732,682	17,404,410
Fund	02 - GENERAL GRANT & CATEGORICAL					
22302	REV MGMT GEN GRANT & CAT	3,001	0	0	0	0
Fund Total	02 - GENERAL GRANT & CATEGORICAL	3,001	0	0	0	0
Fund	21 - LEASE OBLIGATION-COP					
22284	DEBT-COP 2001 SERIES C	95,383	0	0	0	0
22285	DEBT-COP 2012 SERIES A	682,466	684,719	680,949	685,469	685,469
22286	DEBT-COP 2012 SERIES B	37,890	143,424	144,650	147,625	144,463
22288	DEBT-COP REF 2010 SERIES F	3,618,882	3,570,369	3,654,702	3,577,813	1,401,487
Fund Total	21 - LEASE OBLIGATION-COP	4,434,622	4,398,511	4,480,301	4,410,907	2,231,419
Fund	23 - LEASE OBLIGATION-PARKING STRUCTURE					
22297	DEBT-2007 SERIES E COP	909,931	594,706	596,331	596,331	596,331
Fund Total	23 - LEASE OBLIGATION-PARKING STRUCTURE	909,931	594,706	596,331	596,331	596,331
Fund	45 - PBID					
22345	REV MGMT - PBID	575,286	443,339	446,000	446,000	446,000
Fund Total	45 - PBID	575,286	443,339	446,000	446,000	446,000
Fund	46 - VOCTBID					
22346	REV MGMT - VOCTBID	717,710	966,178	0	0	0
Fund Total	46 - VOCTBID	717,710	966,178	0	0	0
Fund	61 - INFORMATION TECHNOLOGY					
10509	I-NET ISF	2,569	0	0	0	0
10560	INFORMATION TECHNOLOGY ADMINISTRATION	280,810	276,985	457,995	488,344	497,392
10561	INFORMATION TECHNOLOGY OPERATIONS	1,226,677	1,208,006	1,029,689	1,058,352	1,040,872
10562	TELECOMMUNICATIONS	271,120	331,746	403,178	408,249	409,546
10564	POLICE-FIRE INFORMATION SERVICES	695,400	672,463	725,918	684,917	688,265
10566	COUNCIL TECHNOLOGY EQUIP UPGRADE	0	0	80,651	80,651	80,651
10568	V-GIS	273,799	278,517	344,165	338,455	341,319
10569	BUSINESS APPLICATION SERVICES	915,552	1,007,410	1,610,320	1,560,580	1,571,560
10572	WIN7 MIGRATION - DESKTOP REPLACEMENT	0	563,743	495,000	346,000	346,000
10573	OFFICE 365 CONVERSION AND SETUP	0	0	300,000	0	0
22259	DEPRECIATION-COMPUTER REPLACEMENT	187,930	172,510	156,950	156,950	156,950
22361	REV MGMT-INFORMATION TECHNOLOGY	0	3,720	185,395	90,180	90,180
Fund Total	61 - INFORMATION TECHNOLOGY	3,853,859	4,515,100	5,789,261	5,212,678	5,222,735
Fund	66 - DIGITAL PUBLISHING					
22265	DEPRECIATION-REPRODUCTION SVCS	3,408	3,408	9,019	9,019	9,019
22366	REV MGMT-REPRODUCTION SERVICES	0	606	0	0	0
22430	DIGITAL PUBLISHING SERVICES	349,240	391,008	472,215	481,501	483,934
Fund Total	66 - DIGITAL PUBLISHING	352,648	395,021	481,234	490,520	492,953
Fund	83 - GENERAL PROPERTY, PLANT, EQUIP					
83001	GOVERNMENTAL DEPRECIATION	6,257,849	7,052,158	0	0	0
Fund Total	83 - GENERAL PROPERTY, PLANT, EQUIP	6,257,849	7,052,158	0	0	0
Total	Finance and Technology Department	32,946,108	34,368,010	25,964,840	26,889,118	26,393,848

BUDGET

FY 2016-17

Position FTE Total 37.00

Community Development

The Community Development Department is responsible for the City's long range planning policy, development review and zoning, building and safety, code enforcement, homelessness issues, housing and redevelopment for the City of Ventura. The department works to ensure that new construction and additions to existing structures meet the policies and guidelines that have been established for public safety, zoning and development. The Community Development Department ensures that all development is consistent with State Law, Building Codes, the General Plan and Development Code.

The department staff work together to protect life and property, while improving quality of life and the environment. Community Development also works with various city commissions that help guide and advise the City Council regarding growth in the City. Many projects that come before the City for review are presented to one or more commissions or committees for recommendations to the City Council.

COMMUNITY DEVELOPMENT

EXPENDITURES BY DEPARTMENT AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	4,156,503	3,822,650	4,097,602	4,403,058	4,509,166
Services and Supplies	2,383,250	2,093,520	3,190,788	2,134,156	2,129,883
Internal Services	672,535	535,409	546,422	546,558	546,558
Non-Operating	78,948	0	50	50	50
Debt Service	1,319,833	1,402,493	1,359,336	1,789,199	1,789,199
Capital Outlay	0	101,483	0	0	0
Reserves & Contingencies	0	0	431,476	173,643	170,826
Transfers	131,949	0	0	0	0
TOTAL OPERATING EXPENDITURES	8,743,020	7,955,555	9,625,674	9,046,664	9,145,682
CIP	74,958	89,265	0	0	0
TOTAL CIP & OPERATING EXPENDITURES	8,817,978	8,044,820	9,625,674	9,046,664	9,145,682

EXPENDITURES BY DEPARTMENT AND FUND

Fund - Description	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
01 - General	4,587,947	5,669,697	6,153,643	5,507,833	5,606,851
03 - Building & Safety	1,716,579	0	0	0	0
32 - HCDA-ACT OF 1974	675,738	755,004	1,317,070	1,432,370	1,432,370
85 - Redevelopment Obligation Retirement	1,584,644	1,424,258	1,861,305	1,812,805	1,812,805
86 - Successor Agency Administration	240,830	184,741	250,000	250,000	250,000
87 - Successor Housing Agency	12,241	11,119	43,656	43,656	43,656
TOTAL EXPENDITURES	8,817,978	8,044,820	9,625,674	9,046,664	9,145,682

COMMUNITY DEVELOPMENT

EXPENDITURES BY DEPARTMENT AND PROJECT

Project	Project Name	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 ADOPTED	2018 Spending Plan
Fund	01 - GENERAL FUND					
31100	COMMUNITY DEVELOPMENT ADMINISTRATION	590,823	549,734	778,893	572,434	581,073
31110	ECONOMIC DEVELOPMENT ADMINISTRATION	778,331	(276)	0	0	0
31111	SPECIAL EVENTS PERMITTING AND GRANTS	5,000	0	0	0	0
31112	SAFE AND CLEAN PUBLIC PLACES	28,845	0	0	0	0
31114	JOBS INVESTMENT	150,000	0	0	0	0
31115	CITY HALL NORTH LEASES	150,651	0	0	0	0
31119	HOUSING	130,211	166,216	146,719	154,415	154,756
31121	HOUSING ELEMENT 2005-2014	27,508	9,838	0	0	0
31122	ECONOMIC STRATEGY IMPLEMENTATION	62,871	0	0	0	0
31123	CITY REPAIR AND DEMOLITION	0	0	0	50,000	50,000
31125	LONG RANGE PROPERTY MANAGEMENT	0	41,665	0	48,500	48,500
31130	VISITOR & CONVT BUREAU	0	800,652	850,000	0	0
31131	SPECIAL EVENTS PERMITTING AND GRANTS	0	0	10,000	0	0
31132	SAFE AND CLEAN PUBLIC PLACES	0	263,135	400,580	319,480	321,276
32125	CODE ENFORCEMENT	535,648	615,172	557,460	765,713	779,396
32140	CONSTRUCTION PERMITS	0	1,581,561	1,714,744	1,884,557	1,932,869
33100	PLANNING SERVICES	1,306,594	1,607,969	1,578,409	1,595,896	1,622,143
33106	WESTSIDE REVITALIZATION	4,998	3,138	5,000	5,000	5,000
33108	MONTALVO OUTREACH	0	0	25,000	25,000	25,000
34100	HOUSING PRESERVATION PROGRAM	6,384	6,194	61,838	61,838	61,838
34102	AFFORDABLE HOUSING ADMIN	0	0	0	0	0
34104	CODE COMPLIANCE LOAN ADMIN	12,500	12,349	12,500	12,500	12,500
34105	COMM REHAB LOAN ADMIN	12,500	12,349	12,500	12,500	12,500
76205	VISITOR & CONVT BUREAU	785,083	0	0	0	0
Fund Total	01 - GENERAL FUND	4,587,947	5,669,697	6,153,643	5,507,833	5,606,851
Fund	03 - BUILDING & SAFETY					
32105	CONSTRUCTION PERMITS	1,716,579	0	0	0	0
Fund Total	03 - BUILDING & SAFETY	1,716,579	0	0	0	0
Fund	32 - HCDA-ACT OF 1974					
22332	REV MGMT-HCDA, ACT 1974	0	0	1,613	135,643	132,826
94080	CDBG HOUSING PRESERVATION	21,159	23,905	135,000	135,000	135,000
94233	ECONOMIC DEVELOPMENT	22,801	20,065	185,000	185,000	185,000
94234	CDBG ADMINISTRATIVE	149,771	181,065	162,225	144,082	146,323
94610	FAIR HOUSING	7,992	8,000	10,000	10,000	10,000
94611	HOME PROGRAM & ADMINISTRATION	67,030	56,175	41,351	40,764	41,340
94613	TURNING POINT-VINCE ST. (HOME)	3,862	12,696	0	0	0
94615	HOUSING AUTHORITY-DISTRESSED PROPERTIES	16,909	0	0	0	0
94616	PRCP-WESTPARK PUBLIC RESTROOM DEMOLITION	0	0	37,000	37,000	37,000
94617	PW - KELLOGG ST SIDEWALK IMPROVEMENT	0	0	115,000	115,000	115,000
94618	HOUSING AUTHORITY-MULTI FAMILY REHAB	0	0	110,000	110,000	110,000
94619	CEDC-SNAPDRAGON (HOME)	0	1,622	0	0	0
94620	HOUSING AUTH-JOHNSON GARDENS (HOME)	0	83	0	0	0
94624	COUNTYWIDE EMERGENCY PROGRAM	38,000	41,000	43,798	43,798	43,798
94632	AVENUE LIBRARY SERVICES	82,000	84,000	84,000	84,000	84,000
94649	WESTPARK COMMUNITY CENTER SITE IMPROVEMENT	63,282	92,642	0	0	0
94652	EP FOSTER PARK CONSTRUCTION	0	0	0	0	0
94653	AVENUE ADULT CENTER SAFETY & ADA	43,115	0	0	0	0
94655	CABRILLO EDC-LOS ANGELES AVE APTS	8,389	0	0	0	0
94656	TURNING POINT - TRANSITIONAL VETERAN HOUSING	6,822	0	0	0	0
94657	WESTSIDE NEIGHBORHOOD REVITALIZATION HO R	20,205	12,109	30,000	30,000	30,000
94662	PW-VENTURA AVE SIDEWALK IMPROVEMENTS	0	33,237	0	0	0
94663	HOME CHDO RESERVE	0	0	42,879	42,879	42,879
94676	WEV SELF EMPLOYMENT TRAINING	50,000	50,000	50,000	50,000	50,000
94687	BICYCLE SAFETY RODEO	15,000	15,000	25,000	25,000	25,000
94688	VENTURA AVE CLEANUP	4,608	0	0	0	0
94689	VENTURA AVE LIBRARY LEASE	4,400	0	0	0	0
94697	NEIGHBORHOOD REVITALIZATION PROGRAM	31,892	21,751	30,000	30,000	30,000

COMMUNITY DEVELOPMENT

EXPENDITURES BY DEPARTMENT AND PROJECT

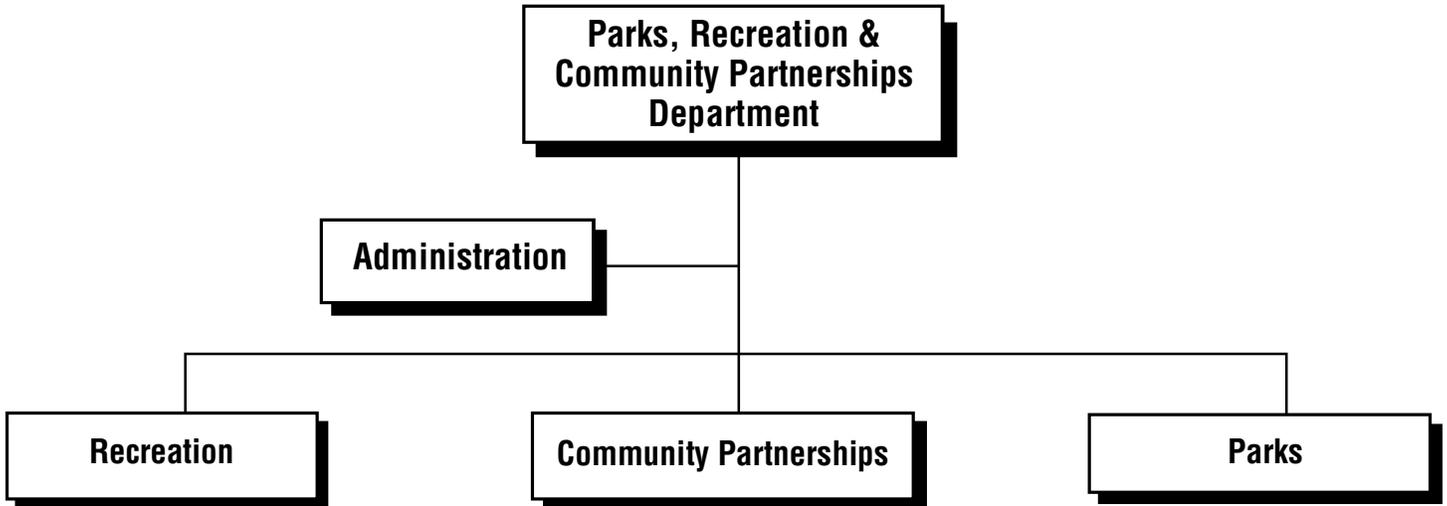
Project	Project Name	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 ADOPTED	2018 Spending Plan
94698	WESTPARK KITCHEN IMPROVEMENTS	18,502	101,653	0	0	0
94699	HOME HOUSING DEVELOPEMNT OTHER	0	0	214,204	214,204	214,204
Fund Total	32 - HCDA-ACT OF 1974	675,738	755,004	1,317,070	1,432,370	1,432,370
Fund	85 - REDEVELOPMENT OBLIGATION RETIREMENT					
99201	REDEVELOPMENT OBLIGATION RETIREMENT	1,610,176	1,424,258	1,861,305	1,812,805	1,812,805
99210	SUCCESSOR HOUSING AGENCY ADMINISTRATION	(25,532)	0	0	0	0
Fund Total	85 - REDEVELOPMENT OBLIGATION RETIREMENT	1,584,644	1,424,258	1,861,305	1,812,805	1,812,805
Fund	86 - SUCCESSOR AGENCY ADMINISTRATION					
99200	RDA SUCCESSOR AGENCY ADMINISTRATION	240,830	184,741	250,000	250,000	250,000
Fund Total	86 - SUCCESSOR AGENCY ADMINISTRATION	240,830	184,741	250,000	250,000	250,000
Fund	87 - SUCCESSOR HOUSING AGENCY					
99210	SUCCESSOR HOUSING AGENCY ADMINISTRATION	12,241	11,119	43,656	43,656	43,656
Fund Total	87 - SUCCESSOR HOUSING AGENCY	12,241	11,119	43,656	43,656	43,656
Total	Community Development Department	8,817,978	8,044,820	9,625,674	9,046,664	9,145,682

BUDGET

FY 2016-17

Position FTE Total 52.50

Parks, Recreation & Community Partnerships



The Parks, Recreation, and Community Partnerships Department creates opportunities for a better life through people, parks, programs, and partnerships. The Parks Division oversees 800 acres of parkland as well as all street and parks trees and medians in the City.

The Recreation Division provides traditional recreation classes, camps and programs for youth and adults, aquatics, as well as grant-funded afterschool programs for underserved youth. The Recreation Division also oversees the City’s two municipal golf courses, which are managed by contractors.

The Community Partnerships Division has oversight of cultural programs, senior programs and centers, historic sites, two competitive granting programs, volunteer services, customer service for the department, camps and classes, special events, and oversight of the library contract with the County of Ventura.

There are three Commissions (Library, Cultural Affairs, and Public Art) staffed by the Community Partnership Division; the Recreation and Parks Division jointly staff the Parks and Recreation Commission, and the Parks Division staffs the Tree Committee.

The four departmental strategic goals are:

- Innovative service delivery, less dependence on general fund (increased revenues and sponsorships)
- A fun, motivating work environment that promotes pride and ownership
- The best customer service: responsive, helpful, honest, knowledgeable, patient, and friendly
- Promote PRCP as an innovative, focused and vital department

PARKS, RECREATION, & COMMUNITY PARTNERSHIPS

EXPENDITURES BY DEPARTMENT AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	6,205,921	6,106,452	6,410,809	6,655,340	6,747,034
Services and Supplies	7,554,013	8,441,099	7,936,563	9,276,841	9,401,841
Internal Services	2,296,553	2,346,774	2,412,859	2,413,312	2,288,312
Non-Operating	941,797	976,886	908,323	908,323	908,323
Capital Outlay	33,715	40,848	0	111,430	111,430
Reserves & Contingencies	0	16,960	125,197	106,265	106,265
Transfers	1,690,278	1,598,060	1,421,837	1,391,812	1,391,812
TOTAL OPERATING EXPENDITURES	18,722,277	19,527,078	19,215,588	20,863,323	20,955,017
CIP	426,417	815,761	956,743	814,634	67,876
TOTAL CIP & OPERATING EXPENDITURES	19,148,695	20,342,839	20,172,331	21,677,957	21,022,893

EXPENDITURES BY DEPARTMENT AND FUND

Fund - Description	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
01 - General	11,647,256	11,773,429	12,394,804	13,546,467	13,632,624
02 - General Grant & Categorical	152,224	125,167	93,710	93,710	93,710
04 - CIP General	10,528	16,225	0	0	0
07 - TDA ART3	68,375	13,854	20,000	20,000	20,000
18 - Park & Rec Imprv	576,115	870,701	967,644	717,172	0
19 - Public Art	198,218	116,824	138,994	97,462	67,876
40 - Maint Assmt Districts	488,434	451,761	696,663	721,967	721,967
53 - Golf	5,931,052	6,774,815	5,860,516	6,481,179	6,486,716
73 - CIP Golf	76,495	200,063	0	0	0
TOTAL EXPENDITURES	19,148,695	20,342,839	20,172,331	21,677,957	21,022,893

PARKS, RECREATION, & COMMUNITY PARTNERSHIPS

EXPENDITURES BY DEPARTMENT AND PROJECT

Project	Project Name	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 ADOPTED	2018 Spending Plan
Fund	01 - GENERAL FUND					
10342	LIFEGUARD SERVICES	44,423	54,961	119,000	119,000	119,000
10350	SOCIAL SERVICES CONTRIBUTION	92,000	92,000	92,000	162,000	162,000
10371	JULY 4TH STREET FAIR	93,538	85,535	92,585	95,814	96,281
33130	GRAPHICS & MARKETING	188,321	192,972	196,868	402,319	407,486
71400	LIBRARY SERVICES SUPPORT	9,187	33,907	59,532	129,532	129,532
72102	VOLUNTEER VENTURA	145,922	175,529	172,890	97,384	98,092
72105	CIVIC ENGAGEMENT & MARKETING	286,298	285,706	309,457	0	0
72110	FACILITY RENTALS & FILM PERMITS	48,865	49,544	52,553	64,392	64,626
73200	YOUTH SPORTS	126,320	133,541	147,493	138,447	140,375
73210	YOUTH AND EDUCATION PROGRAMS SUPPORT	606,389	509,145	588,467	605,768	611,553
73300	ADULT SPORTS AND RECREATION	126,171	136,464	220,403	184,882	185,816
73310	ADULT RECREATION SUPPORT	39,937	43,734	47,122	48,380	49,822
73400	AQUATICS	473,068	572,965	494,777	591,140	595,008
73500	WESTPARK COMMUNITY CENTER	289,872	300,868	311,300	344,290	345,224
73520	HIGH SCHOOL LEADERSHIP	11,307	13,578	13,468	13,736	13,736
73600	RECREATION CLASSES	175,496	205,823	189,100	196,492	197,426
73610	SAILING & KAYAKING	95,758	104,070	103,642	114,171	116,099
73700	CORPORATE GAMES	71,161	105,233	69,560	70,863	70,863
73800	SUMMER DAY CAMP	46,137	50,078	53,549	73,663	73,663
73801	AFTERSCHOOL PROGRAMS	373,353	386,506	414,941	440,530	444,790
74400	SENIOR RECREATION CENTER	9,230	1,337	0	0	0
74410	SENIOR SERVICES SUPPORT	63,688	54,870	60,988	63,323	63,987
74502	VENTURA TRAVEL PROGRAMS	250,487	16,035	0	0	0
74800	VENTURA AVE ADULT/SENIOR CENTER	213,091	234,549	249,480	254,723	255,657
75110	COMMUNITY PARTNERSHIPS & COMMISSION SUPPORT	169,301	173,807	176,444	186,807	188,603
75210	DISCOVER VENTURA	4,925	0	0	0	0
75215	HISTORIC PROGRAM & SITE SUPPORT	123,867	158,407	160,522	167,719	168,186
75300	COMMUNITY GARDEN	11,013	8,168	16,271	39,005	39,241
75400	OUTDOOR INTERPRETIVE PROGRAMS	112,667	120,994	138,376	141,829	142,296
75500	CULTURAL ARTS CLASSES	233,207	237,907	203,497	210,717	211,652
75510	COMMUNITY ARTS & CULTURAL AFFAIRS SUPPORT	182,503	196,368	207,059	212,006	213,335
75550	CHILDREN'S INTERNATIONAL ARTS FESTIVAL	9,504	15,160	15,025	15,025	15,025
75715	CULTURAL ARTS GRANT	110,411	110,638	110,600	110,600	110,600
75770	MUSIC UNDER THE STARS	67,498	72,657	76,598	78,209	78,443
76110	PARKS, RECREATION & COMMUNITY PART. ADMIN.	576,804	573,568	567,306	589,413	595,706
76111	CUSTOMER SERVICE	72,522	68,143	109,745	165,721	169,480
77700	PARKS MANAGEMENT SUPPORT	346,222	356,409	398,524	470,644	473,916
77720	PARK MAINTENANCE	2,004,594	1,912,685	2,018,368	2,044,683	2,062,944
77721	SAFE AND CLEAN PARKS	0	28,249	77,795	80,819	80,819
77725	PARK FACILITIES	246,189	246,301	261,045	267,438	271,682
77730	LANDSCAPE CONTRACT MAINTENANCE	602,161	639,648	712,598	608,801	609,875
77740	PARK CONTRACT MAINTENANCE	1,079,752	1,163,899	1,255,413	1,719,883	1,721,149
77750	PARKS AQUATICS MAINTENANCE	721,533	795,840	743,538	957,503	962,079
77760	PIERPONT / S. SEAWARD MAINTENANCE	9,175	10,500	8,640	8,640	8,640
77800	URBAN FORESTRY	1,083,385	1,045,133	1,078,265	1,260,156	1,267,917
Fund Total	01 - GENERAL FUND	11,647,256	11,773,429	12,394,804	13,546,467	13,632,624
Fund	02 - GENERAL GRANT & CATEGORICAL					
73501	CHILD & ADULT CARE FOOD GRANT - WESTPARK	39,540	34,963	0	0	0
73612	CAL BOATING GRANT	12,718	12,378	0	0	0
74500	SENIOR NUTRITION PROGRAM	20,141	77,771	93,710	93,710	93,710
74503	SCAN NUTRITION ASSISTANCE GRANT	12,445	55	0	0	0
74504	SENIOR NUTRITION 10/13 to 6/14	59,879	0	0	0	0
74652	NATIONAL ENDOWMENT FOR THE ARTS - BIG READ	7,500	0	0	0	0
Fund Total	02 - GENERAL GRANT & CATEGORICAL	152,224	125,167	93,710	93,710	93,710
Fund	04 - CIP GENERAL					
93035	CEMETERY MEMORIAL PARK IMPROVEMENT	10,528	16,225	0	0	0
Fund Total	04 - CIP GENERAL	10,528	16,225	0	0	0

PARKS, RECREATION, & COMMUNITY PARTNERSHIPS

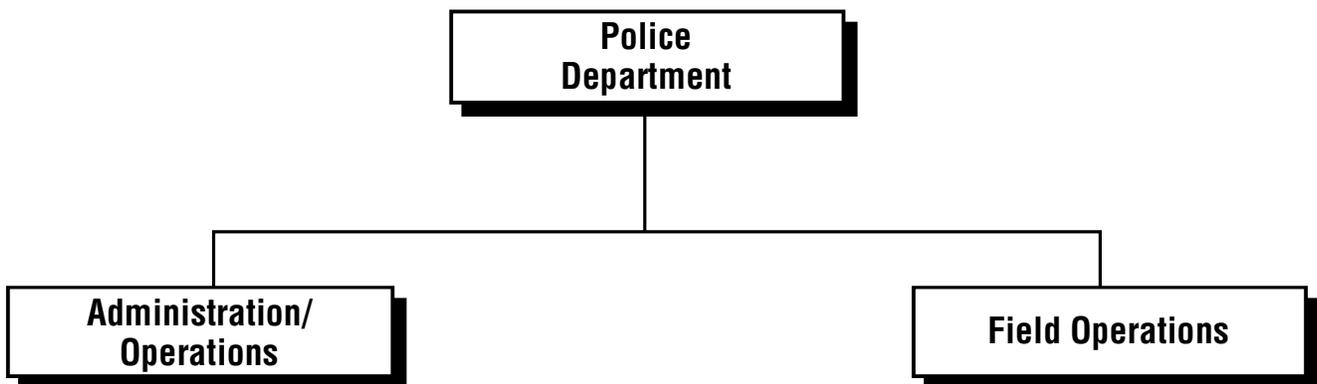
DEPARTMENT EXPENDITURES BY PROJECT

Project	Project Name	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 ADOPTED	2018 Spending Plan
Fund	07 - TDA ART3					
90713	BIKE PATH MAINTENANCE	68,375	13,854	20,000	20,000	20,000
Fund Total	07 - TDA ART3	68,375	13,854	20,000	20,000	20,000
Fund	18 - PARK & REC IMPRV					
22018	REV MGMT-PARK & REC IMPRV	7,347	35,592	0	0	0
28001	TSF-TO 01-GENERAL FUND	150,000	150,000	34,401	0	0
92006	COMM PARK ENERGY SAVINGS IMPROVEMENTS	66,583	7,256	314,428	287,172	0
92910	COMMUNITY PARK SOFTBALL FIELD #1 LIGHTS	251,375	0	0	0	0
92912	KELLOGG/WESTSIDE PARKS	0	293	20,000	0	0
92913	COMMUNITY PARK SPORTS FIELDS 3 & 5	100,810	677,561	26,815	0	0
92914	PARKS PLAYGROUND STRUCTURE IMPROVEMENTS	0	0	572,000	0	0
92915	WESTPARK TURF REPLACEMENT	0	0	0	430,000	0
Fund Total	18 PARK & REC IMPRV	576,115	870,701	967,644	717,172	0
Fund	19 - PUBLIC ART					
98004	ART GENERAL	0	30,000	0	0	0
98012	ART GAS TAX	150,000	0	0	0	0
98100	PUBLIC ART ADMINISTRATION	21,826	33,448	22,943	0	0
98153	PUBLIC ART MUNICIPAL ART ACQUISITION	8,514	2,674	34,155	0	0
98165	PUBLIC ART-MISSION PARK	2,000	0	20,000	10,000	67,876
98167	PUBLIC ART-PROMENADE/SURFERS POINT	0	0	0	2,000	0
98173	PUBLIC ART-CONSERVATION	9,201	14,600	20,000	0	0
98177	PUBLIC ART-PLACE COMMUNITY ART PROJECTS	69	15,602	17,396	0	0
98182	PUBLIC ART-COMMUNITY RESPONSE	202	9,500	21,000	0	0
98191	PUBLIC ART-BICYCLE RACKS	280	0	3,500	0	0
98192	PUBLIC ART-WELLS NEIGHBORHOOD PARK	0	0	0	65,462	0
98194	PUBLIC ART-STREETSCAPE MURALS BUS SHELTER	125	8,000	0	0	0
98195	PUBLIC ART - WESTPARK ENTRYWAY	6,000	3,000	0	0	0
98196	PUBLIC ART - SERVICE AREA PARK BICYCLE RACK	0	0	0	10,000	0
98197	PUBLIC ART - GENERAL PARK BICYCLE RACKS	0	0	0	10,000	0
Fund Total	19 - PUBLIC ART	198,218	116,824	138,994	97,462	67,876
Fund	40 - MAINT ASSMT DISTRICTS					
24001	MAINT DIST 1 WESTON WEST RANCH	7,725	7,875	9,725	9,688	9,688
24002	MAINT DIST 2 BEAZER HOMES	48,433	55,828	65,453	66,283	66,283
24003	MAINT DIST 3 BIRD OF PARADISE	24,203	21,805	29,657	29,744	29,744
24004	MAINT DIST 4 SYCAMORE VILLAGE	47,546	39,474	49,091	56,205	56,205
24006	MAINT DIST 6 GROVES	74,638	84,700	89,547	90,345	90,345
24008	MAINT DIST 8 GREYSTONE HOMES	39,322	27,437	45,751	46,091	46,091
24010	MAINT DIST 10 WESTON EAST RANCH	10,319	9,048	9,971	10,001	10,001
24011	MAINT DIST 11 ARCHSTONE	38,225	29,378	65,497	65,636	65,636
24012	MAINT DIST 12 MONTALVO PARK	41,149	23,657	45,048	57,553	57,553
24014	MAINT DIST 14 CITRUS GLEN	20,134	15,612	29,690	30,184	30,184
24016	MAINT DIST 16 HENDERSON COTTAGES	14,092	18,029	21,382	21,618	21,618
24017	MAINT DIST 17 CITRUS WALK	57,026	56,490	83,614	84,534	84,534
24018	MAINT DIST 18 CITRUS PLACE	34,720	33,375	36,009	36,406	36,406
24095	MAINT DIST 5A CHAPEL LANE	0	1,475	5,209	5,267	5,267
24096	MAINT DIST 8A HENDERSON RANCH	19,015	16,230	82,673	83,761	83,761
24097	MAINT DIST 10B SARATOGA RANCH	11,887	11,346	28,346	28,651	28,651
Fund Total	40 - MAINT ASSMT DISTRICTS	488,434	451,761	696,663	721,967	721,967
Fund	53 - GOLF					
22261	DEPRECIATION-GOLF	942,373	943,027	901,764	901,764	901,764
78200	GOLF OPERATIONS	2,128,926	2,132,479	2,203,069	2,204,396	2,209,933
78201	OLIVAS GC CONTRACT OPERATIONS	1,644,550	2,196,522	1,560,570	2,001,188	2,001,188
78202	BUENAVENTURA GC CONTRACT OPERATIONS	1,215,202	1,502,787	1,195,113	1,373,831	1,373,831
Fund Total	53 - GOLF	5,931,052	6,774,815	5,860,516	6,481,179	6,486,716
Fund	73 - CIP GOLF					
95532	OLIVAS LINKS DRIVING RANGE AND LIGHTING	76,495	200,063	0	0	0
Fund Total	73 - CIP GOLF	76,495	200,063	0	0	0
Total	Parks, Recreation and Community Partnerships Dept	19,148,695	20,342,839	20,172,331	21,677,957	21,022,893

BUDGET

FY 2016-17

Position FTE Total 166.00

Police

The Ventura Police Department serves to effectively reduce crime, the fear of crime and improve the quality of life in our community. Police Department efforts are grounded in five fundamental goals which are achieved through a broad spectrum of activities and identified measures to track progress towards these goals:

- **Crime Control: Effective Responses to Crime in Our Community**
- **Team Development: A Focus on Our Most Important Resource**
- **Achieving Active Community Partnerships: Shared Community Problem Solving Efforts**
- **Maintaining Safe Neighborhoods: Sustaining a High Quality of Life in our Neighborhoods**
- **Efficiency and Accountability: Maintaining Public Trust and Confidence**

POLICE

EXPENDITURES BY DEPARTMENT AND CATEGORY

Account Category Name	2014	2015	2016	2017	2018
	Actual	Actual	Adopted	Adopted	Spending Plan
Personnel Services	26,456,446	27,324,988	27,814,800	29,787,932	30,111,726
Services and Supplies	2,072,165	2,419,377	1,984,635	2,471,030	2,468,171
Internal Services	3,135,629	3,257,852	3,446,526	3,365,239	3,365,239
Non-Operating	4	0	0	0	0
Capital Outlay	78,257	339,293	0	36,000	36,000
Reserves & Contingencies	0	0	14,620	18,291	18,291
Transfers	288,318	154,830	14,327	12,238	15,097
TOTAL OPERATING EXPENDITURES	32,030,820	33,496,339	33,274,908	35,690,730	36,014,524
TOTAL CIP & OPERATING EXPENDITURES	32,030,820	33,496,339	33,274,908	35,690,730	36,014,524

EXPENDITURES BY DEPARTMENT AND FUND

Fund - Description	2014	2015	2016	2017	2018
	Actual	Actual	Adopted	Adopted	Spending Plan
01 - General	30,586,315	32,134,429	32,394,081	34,805,992	35,126,927
02 - General Grant & Categorical	1,241,119	927,196	638,000	644,000	644,000
14 - Supplemental Law Enforcement	161,999	394,124	192,801	190,712	193,571
15 - Law Enforcement	41,386	40,590	50,026	50,026	50,026
TOTAL EXPENDITURES	32,030,820	33,496,339	33,274,908	35,690,730	36,014,524

POLICE

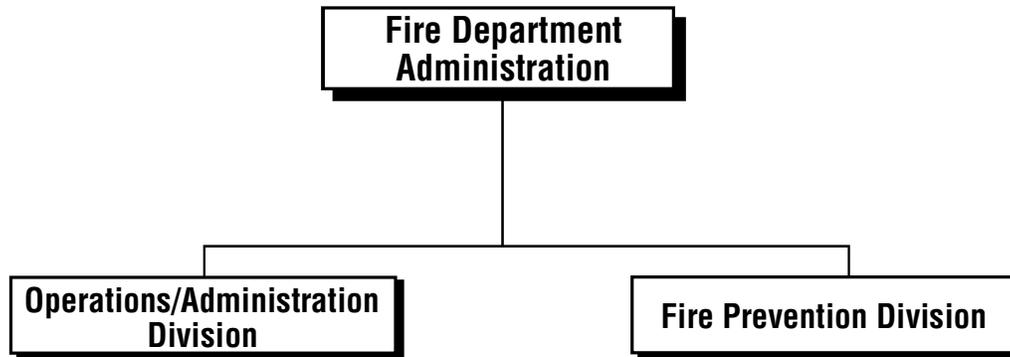
EXPENDITURES BY DEPARTMENT AND PROJECT

Project	Project Name	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 ADOPTED	2018 Spending Plan
Fund	01 - GENERAL FUND					
10305	ANIMAL CONTROL	222,970	243,105	267,000	442,000	442,000
41100	POLICE ADMINISTRATION	1,126,566	1,166,102	1,274,505	1,312,989	1,331,983
41105	PROFESSIONAL STANDARDS	460,781	606,362	656,818	1,315,734	1,029,221
41200	DETECTIVE OPERATIONS	3,749,796	3,943,750	3,903,516	4,491,430	4,563,332
41220	SERIOUS HABITUAL OFFENDERS (SHO)	11,997	138,943	0	0	0
42155	FRONT DESK OPERATIONS	150,596	154,890	163,648	177,469	181,943
42200	911 COMMUNICATIONS	2,228,300	2,350,753	2,167,547	2,646,598	2,689,919
42410	SCHOOL RESOURCES	519,044	537,087	559,178	594,776	603,714
42420	PUBLIC AFFAIRS	133,931	107,964	144,009	137,110	142,505
42500	BUSINESS SERVICES	1,538,578	1,831,647	1,536,482	1,692,092	1,694,535
42550	RECORDS	939,636	1,017,223	1,047,423	1,008,646	1,023,923
42650	ABC PROGRAM	185,722	192,082	219,285	226,550	229,535
43100	PATROL	15,277,148	15,689,494	16,330,720	16,196,474	16,556,464
43200	TRAFFIC/SPECIAL OPERATIONS	701,406	495,921	538,183	509,184	516,095
43205	AUTOMATIC ENFORCEMENT RED LIGHT PROGRAM	582,113	698,034	610,705	595,282	598,582
43210	PARKING ENFORCEMENT	155,370	179,923	141,574	145,725	146,587
43250	POLICE TRAINING	110,798	115,293	118,900	118,900	118,900
43255	SPECIAL PROJECTS/PTF	645,249	670,175	849,279	1,122,585	1,138,189
43256	SAFE STREET TASK FORCE	3,319	0	0	0	0
43300	CRIME ANALYSIS	180,552	181,483	193,370	204,771	209,475
43400	SWAT OPERATIONS	130,210	118,244	115,463	140,463	140,463
43510	FIELD OPERATIONS ADMINISTRATION	831,079	855,752	887,278	1,020,863	1,056,819
43700	K-9 (POLICE DOGS)	23,282	22,999	15,733	15,733	15,733
43800	S.E.T.	426,366	521,780	431,217	468,370	474,762
43807	VTA UNIFIED SCHOOL DIST ACTV	8,408	12,637	28,406	28,406	28,406
43812	MISC SECURITY REQ/DETAILS	102,965	128,641	65,943	65,943	65,943
43818	CROSSING GUARDS	123,132	145,399	100,000	100,000	100,000
43822	FILMING ACTIVITIES	3,598	620	5,580	5,580	5,580
43823	CITY RECREATION ACTIVITIES	4,982	2,114	10,145	10,145	10,145
43901	PACIFIC VIEW MALL SECURITY	8,420	6,012	12,174	12,174	12,174
Fund Total	01 - GENERAL FUND	30,586,315	32,134,429	32,394,081	34,805,992	35,126,927
Fund	02 - GENERAL GRANT & CATEGORICAL					
42445	VCMC ER CONTRACT	735,257	449,000	449,000	449,000	449,000
43814	JAG 14 GRANT	0	18,858	0	0	0
43847	STRATEGIC PREV. FRAMEWORK STATE GRANT	147,254	136,293	0	0	0
43863	COUNTY FAIR	178,521	179,358	189,000	195,000	195,000
43864	JAG 10 GRANT	17,211	0	0	0	0
43866	JAG 11 GRANT	2,737	12,155	0	0	0
43869	JAG 13 GRANT	23,070	0	0	0	0
43870	F2013-14 HOMELAND SECURITY-PD	30,855	43,730	0	0	0
43915	OTS DUI 12-13 ENFORCEMENT & AWARENESS PROG	19,117	0	0	0	0
43916	OTS DUI 12-13 SOBRIETY CHECKPOINT	21,108	0	0	0	0
43917	OTS DUI 13-14 ENFORCEMENT & AWARENESS PROG	39,095	18,303	0	0	0
43918	OTS DUI 13-14 SOBRIETY CHECKPOINT	26,894	6,955	0	0	0
43919	OTS DUI 14-15 ENFORCEMENT & AWARENESS PROG	0	62,544	0	0	0
43920	OTS DUI 15-16 SELECTIVE TRAFFIC ENFORCEMENT	0	0	0	0	0
Fund Total	02 - GENERAL GRANT & CATEGORICAL	1,241,119	927,196	638,000	644,000	644,000
Fund	14 - SUPPLEMENTAL LAW ENFORCEMENT S					
41115	STATE COPS/TRAFFIC OFFICERS	161,999	394,124	192,801	190,712	193,571
Fund Total	14 - SUPPLEMENTAL LAW ENFORCEMENT S	161,999	394,124	192,801	190,712	193,571
Fund	15 - LAW ENFORCEMENT					
43815	NARCOTIC INVESTIGATIONS	24,112	14,240	20,026	20,026	20,026
43816	ASSET SEIZURE FEDERAL	17,274	26,351	30,000	30,000	30,000
Fund Total	15 - LAW ENFORCEMENT	41,386	40,590	50,026	50,026	50,026
Total	Police Department	32,030,820	33,496,339	33,274,908	35,690,730	36,014,524

BUDGET

FY 2016-17

Position FTE Total 83.00

Fire

The Ventura City Fire Department maintains a highly trained and skilled workforce in many disciplines due to the unpredictable nature of emergencies. Your Firefighters provide exemplary service out of six fire stations located strategically across the City. The Fire Suppression/Operations Division provides daily staffing of 22 Firefighters to protect the city, with one Battalion Chief overseeing the on-duty crews.

In 2015, Ventura City Fire responded to over 14,000 calls for service. Each of the Ventura City Fire companies is staffed with at least one advanced life support (ALS) emergency paramedic, making our response vehicles mobile emergency rooms in addition to the well-known firefighting machines they are. Many department members are cross-trained in numerous other disciplines such as Ocean Rescue, Urban Search and Rescue, and Hazardous Materials Response in addition to their Fire Suppression and Emergency Medical Service (EMS) duties. Ventura City Fire is an “all-hazards” emergency services agency, responding to a multitude of crises requiring our personnel to have highly specialized training, equipment, and response vehicles. The Firefighters also provide countless Community Risk Reduction presentations throughout the City, aimed at preventing an emergency before it happens.

The Fire Prevention Division is responsible for developing and implementing programs and policies that prevent or reduce the magnitude of emergency occurrences such as loss of property and life, personal injury or environmental damage. In addition, this division reviews permits and oversees the proper installation of fire sprinkler, fire alarm, and fire suppression systems. Fire inspectors conduct inspections to ensure that current codes and standards are followed.

Hazardous Materials Specialists provide inspections for regulatory programs involving storage tanks and dangerous materials. The City Fire Department enjoys a close mutual-aid working relationship with our local partner Fire and EMS agencies in order to provide the fastest and most comprehensive service to the community. The Ventura City Fire Department is proud to be on-duty and ready to serve the community at all times, day or night.

FIRE

EXPENDITURES BY DEPARTMENT AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	15,039,761	15,879,822	15,632,478	16,544,679	16,884,573
Services and Supplies	608,563	824,213	865,123	565,123	565,123
Internal Services	1,868,968	1,910,478	1,982,435	1,998,526	1,998,526
Capital Outlay	154,610	51,878	228,851	59,851	59,851
Reserves & Contingencies	0	0	0	0	0
Transfers	49,689	0	0	0	0
TOTAL OPERATING EXPENDITURES	17,721,589	18,666,391	18,708,887	19,168,179	19,508,073
CIP	0	0	0	0	230,823
TOTAL CIP & OPERATING EXPENDITURES	17,721,589	18,666,391	18,708,887	19,168,179	19,738,896

EXPENDITURES BY DEPARTMENT AND FUND

Fund - Description	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
01 - General	16,388,014	17,131,687	17,392,942	19,168,179	19,508,073
02 - General Grant & Categorical	1,333,575	1,534,704	1,315,945	0	0
04 - CIP General	0	0	0	0	230,823
TOTAL EXPENDITURES	17,721,589	18,666,391	18,708,887	19,168,179	19,738,896

FY 2016-17
ADOPTED BUDGET

FIRE

EXPENDITURES BY DEPARTMENT AND PROJECT

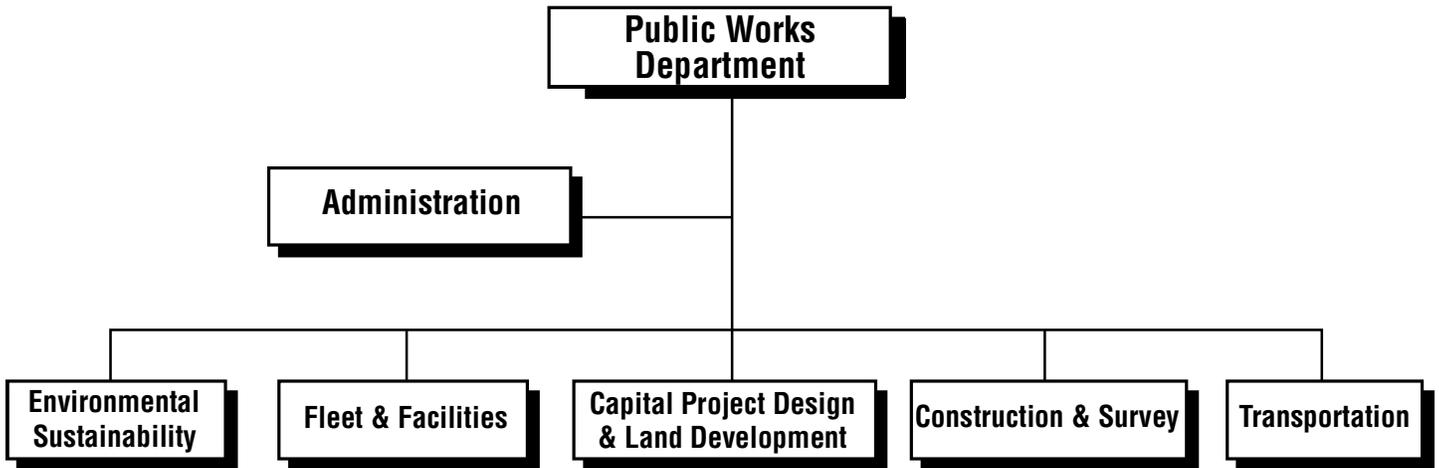
Project	Project Name	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 ADOPTED	2018 Spending Plan
Fund	01 - GENERAL FUND					
51100	FIRE ADMINISTRATION	567,489	608,578	659,144	680,685	688,827
52100	FIRE SUPPRESSION	13,441,087	14,113,832	13,878,683	16,071,917	16,368,601
52110	FIRE SUPPRESSION ADMIN	392,841	401,570	412,831	428,007	433,636
52115	FIRE COMMUNICATIONS	71,085	88,451	79,675	79,675	79,675
52150	HAZARDOUS MATERIALS RESPONSE	37,088	29,991	49,696	49,696	49,696
52200	FIRE TRAINING	391,618	366,943	399,470	416,925	421,208
52250	FIRE STATION MAINTENANCE	44,826	31,771	32,853	32,853	32,853
52300	APPARATUS & EQUIPMENT	47,951	95,504	359,352	59,352	59,352
52301	EMERGENCY VEHICLE PREEMPTION	54	1,045	0	0	0
52350	EMERGENCY PREPAREDNESS	4,592	4,501	9,699	9,720	9,720
52356	PARAMEDIC SERVICES	524,595	414,780	520,873	349,929	356,700
52400	FIRE PREVENTION/PUBLIC EDUCATION	15,341	18,291	20,817	20,817	20,817
52450	URBAN SEARCH AND RESCUE	22,995	26,004	33,022	33,043	33,043
52460	WATER RESCUE	14,686	17,834	14,540	14,540	14,540
53210	FIRE PREVENTION	545,969	660,440	552,389	549,713	562,626
53220	HAZARDOUS MATERIALS CUPA	265,796	252,152	369,898	371,307	376,779
Fund Total	01 - GENERAL FUND	16,388,014	17,131,687	17,392,942	19,168,179	19,508,073
Fund	02 - GENERAL GRANT & CATEGORICAL					
52102	SAFER GRANT	695,846	0	0	0	0
52109	FY2013 SAFER GRANT	466,132	1,206,301	1,315,945	0	0
52120	MUTUAL AID REIMBURSEMENT	103,090	195,960	0	0	0
52124	FY2013 EMPG GRANT	22,419	0	0	0	0
52125	FY2014 EMPG GRANT	0	15,631	0	0	0
52302	FY2013 HOMELAND SECURITY-MOBEX	1,918	12,422	0	0	0
52303	F2014 HOMELAND SEC_EOC MAINTENANCE	0	17,299	0	0	0
52304	F2014 HOMELAND SEC_REGIONAL HAZMAT TASK FORCE	0	25,000	0	0	0
52344	FY2013 HOMELAND SECURITY-USAR	12,186	27,510	0	0	0
52361	2012 HOMELAND SECURITY USAR GRANT	22,787	0	0	0	0
52362	FY2011 HOMELAND SECURITY GRANT	4,003	0	0	0	0
52363	FY2013 HOMELAND SECURITY-CERT	5,194	1,806	0	0	0
52364	FY2013 HOMELAND SECURITY-BODY ARMOR	0	30,000	0	0	0
52365	FY2014 HOMELAND SECURITY-CERT	0	2,774	0	0	0
Fund Total	02 - GENERAL GRANT & CATEGORICAL	1,333,575	1,534,704	1,315,945	0	0
Fund	04 - CIP GENERAL					
93710	HARBOR AREA PUBLIC SAFETY FACILITY	0	0	0	0	230,823
Fund Total	04 - CIP GENERAL	0	0	0	0	230,823
Total	Fire Department	17,721,589	18,666,391	18,708,887	19,168,179	19,738,896

BUDGET

FY 2016-17

Position FTE Total 83.4

Public Works



The Public Works Department is nationally accredited by the American Public Works Association. Public Works builds and maintains vital infrastructure and protects our environment for the safety and enjoyment of the people who live, work and visit Ventura. The Department maintains all the physical assets of the City, including the historic Ventura Pier, City Hall, and Olivas and Ortega Adobes. Public Works staff design, build, maintain and repair streets, bicycle routes, public buildings, storm drain systems, traffic signals, and parking lots. Public Works facilitates transportation, delivers construction projects, repairs sidewalks, acquires and maintains City vehicles and equipment, and keeps City pathways safe and accessible.

Public Works staff removes graffiti and manages and promotes environmental programs, such as waste reduction and trash removal services, recycling, street sweeping, and household hazardous waste collection. The department protects the ocean and beach water quality by cleaning 2,200 City storm drain catch basins and inlets and managing stormwater permits. The Public Works Department manages flood plain permitting and review, dredging at the Ventura Keys, and land development/grading permits.

PUBLIC WORKS

EXPENDITURES BY DEPARTMENT AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	7,057,321	7,192,663	7,256,208	7,496,936	7,666,827
Services and Supplies	9,580,358	8,988,309	10,151,080	11,120,613	10,840,000
Internal Services	1,860,673	1,905,397	2,079,921	2,107,399	2,107,399
Non-Operating	914,301	1,136,702	1,038,470	1,038,470	1,038,470
Debt Service	256,592	255,441	254,279	252,795	1,987
Capital Outlay	2,382,193	1,509,383	1,856,500	1,251,500	1,191,500
Reserves & Contingencies	0	0	346,287	495,897	3,895,042
Transfers	1,345,748	1,779,648	1,250,783	1,035,666	897,476
TOTAL OPERATING EXPENDITURES	23,397,186	22,767,544	24,233,528	24,799,276	27,638,701
CIP	5,038,579	3,573,661	13,854,516	11,684,222	8,919,218
TOTAL CIP & OPERATING EXPENDITURES	28,435,765	26,341,205	38,088,044	36,483,498	36,557,919

EXPENDITURES BY DEPARTMENT AND FUND

Fund - Description	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
01 - General	7,435,991	6,876,635	8,634,634	9,525,604	9,555,965
02 - General Grant & Categorical	1,759,741	1,797,278	2,000,594	1,977,313	1,980,548
04 - CIP General	1,892,710	536,731	1,773,054	59,000	0
06 - TDA ART8C & ART4	175,438	171,082	253,250	403,692	403,692
07 - TDA ART3	202,607	44,185	127,910	210,479	0
08 - TDA ART8A	116,565	857,539	0	0	0
10 - Transportation	0	0	0	4,850,000	8,176,893
12 - Gas Tax	4,917,319	5,114,407	12,388,659	6,775,222	3,812,075
30 - Downtown Parking District	885,367	931,305	999,512	1,226,744	1,198,044
42 - Street Lighting District No. 36	1,307,176	1,342,654	1,378,678	1,376,223	1,376,223
64 - Fleet Maintenance	6,049,610	4,851,677	6,257,956	5,769,495	5,781,243
65 - Facilities Maintenance	3,693,242	3,817,711	4,273,797	4,309,726	4,273,236
TOTAL EXPENDITURES	28,435,765	26,341,205	38,088,044	36,483,498	36,557,919

PUBLIC WORKS

EXPENDITURES BY DEPARTMENT AND PROJECT

Project	Project Name	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 ADOPTED	2018 Spending Plan
Fund	01 - GENERAL FUND					
61100	PUBLIC WORKS ADMINISTRATION	481,608	506,190	751,975	760,191	767,408
61102	SAFE AND CLEAN REPAIR AND MAINTENANCE	0	53,810	60,000	55,000	55,000
62211	ENVIRONMENTAL ADMINISTRATION	99,211	88,465	116,874	122,744	123,742
62223	PAVEMENT MAINTENANCE	307,411	0	0	0	0
62226	PAVEMENT MAINTENANCE	1,095,675	939,928	1,475,507	1,547,506	1,572,341
62251	SIGNS PAINTING CONCRETE	244,689	259,224	271,715	278,325	279,881
62263	SIGNALS AND LIGHTING	1,125,318	1,153,456	1,284,463	1,315,490	1,322,139
62264	LED SIGNAL CONVERSION	52,645	19,581	0	0	0
62500	PUBLIC WORKS SAFETY	60,466	64,769	80,270	78,827	80,502
62501	DOWNTOWN CLEANING	109,000	109,000	161,500	335,200	335,200
62502	GRAFFITI REMOVAL	179,145	161,626	186,124	192,867	193,970
62602	PARKING LOT MAINTENANCE	331,952	350,614	356,405	356,405	356,405
65201	TRANSPORTATION ADMINISTRATION	766,204	583,465	515,798	649,910	657,477
65310	CONSTRUCTION AND SURVEY SERVICES	583,912	596,219	744,133	795,667	725,211
65501	DESIGN ADMINISTRATION	470,671	464,188	528,710	621,086	653,602
65502	KEYS DREDGING	11,876	860	100,000	100,000	100,000
65503	SURFERS POINT COBBLE	0	0	0	300,000	300,000
65600	LAND DEVELOPMENT ENGINEERING	525,794	627,149	823,032	827,743	841,661
66100	STORMWATER UTILITY MAINTENANCE	533,683	548,566	655,306	658,831	659,464
66101	PIERPONT MAINTENANCE	177,348	107,777	200,000	200,000	200,000
66300	STREET CLEANING MAINTENANCE	279,384	241,748	322,822	329,812	331,962
Fund Total	01 - GENERAL FUND	7,435,991	6,876,635	8,634,634	9,525,604	9,555,965
Fund	02 - GENERAL GRANT & CATEGORICAL					
10730	HOUSEHOLD HAZARDOUS WASTE SERVICES	203,704	236,160	286,683	289,342	290,370
10731	ENVIRONMENTAL AB939 SERVICES	773,333	806,439	805,053	767,139	766,111
10740	FY 2011 BEVERAGE CONTAINER GRANT	23,541	0	0	0	0
10742	FY 2012 BEVERAGE CONTAINER GRANT	19,366	0	0	0	0
10743	USED OIL GRANT (OPP3)	23,713	0	0	0	0
10744	FY 2013 BEVERAGE CONTAINER GRANT	2,217	26,673	0	0	0
10745	USED OIL GRANT (OPP4)	7,729	22,918	0	0	0
10746	FY 2015 BEVERAGE CONTAINER GRANT	0	11,537	0	0	0
10747	USED OIL GRANT (OPP5)	0	4,890	0	0	0
65251	TRAFFIC SAFETY	154,827	161,839	185,000	220,000	220,000
65252	TRANSPORTATION ASSET MANAGEMENT	25,282	12,421	68,129	33,129	33,129
66200	STORM WATER COMPLIANCE	526,028	514,402	655,729	667,703	670,938
Fund Total	02 - GENERAL GRANT & CATEGORICAL	1,759,741	1,797,278	2,000,594	1,977,313	1,980,548
Fund	04 - CIP GENERAL					
22004	REV MGMT-GENERAL FUND-CIP	35,834	118,789	0	0	0
93020	2013-14 SURFERS POINT COBBLE NOURISHMENT	438,763	863	17,198	0	0
93039	BEACH WATER QUALITY IMPROVEMENTS	37,701	1,948	0	0	0
93040	CMP & DRAINAGE INFRASTRUCTURE REPLACEMENT	2,601	0	0	0	0
93044	BEACHFRONT PARKING STRUCTURE REPAIRS	298,857	(12,768)	0	0	0
93045	CITY HALL HVAC IMPROVEMENTS	29,461	43,190	954,535	25,000	0
93048	MARINA PARK BOATING DOCKS RENOVATION	16,028	5,000	0	0	0
93049	MARINA PARK RESTROOM REPL & PARK IMPR	26,294	69,805	277,324	0	0
93053	PROMENADE REPAIR AND IMPROVEMENTS	6,622	31,856	192,152	0	0
93054	CITY HALL EAST FIRST FLOOR REFURBISHMENT	649,262	241,069	0	0	0
93055	SURFERS POINT IMPROVEMENTS	185,904	18	0	0	0
93056	OLIVAS ADOBE RESTORATION	0	0	0	0	0
93057	MARINA BOATING DOCKS REPAIR	165,382	72	0	0	0
93059	GREEN STREET - HARTMAN DRIVE	0	30,320	302,845	25,000	0
93060	KELLOGG STREET IMPROVEMENTS	0	6,570	0	0	0
93061	PIER CORROSION REPAIRS	0	0	29,000	9,000	0
Fund Total	04 - CIP GENERAL	1,892,710	536,731	1,773,054	59,000	0
Fund	06 - TDA ART8C & ART4					
90602	TRANSIT FACILITIES MAINT	175,438	171,082	253,250	403,692	403,692
Fund Total	06 - TDA ART8C & ART4	175,438	171,082	253,250	403,692	403,692

PUBLIC WORKS

EXPENDITURES BY DEPARTMENT AND PROJECT

Project	Project Name	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 ADOPTED	2018 Spending Plan
Fund	07 - TDA ART3					
90715	ACCESS RAMPS FUNDS MANAGEMENT	145,557	25,255	0	0	0
90716	BIKE SAFETY EDUCATION	5,702	1,992	0	72,289	0
90717	FIVE POINTS INTERSECTION FUNDS MANAGEMENT	51,348	9,344	37,910	48,190	0
90718	SEAWARD BIKE SAFETY FUNDS MGMT (91047)	0	7,595	90,000	90,000	0
Fund Total	07 - TDA ART3	202,607	44,185	127,910	210,479	0
Fund	08 TDA ART8A					
90821	CITYWIDE PAVEMENT MAINTENANCE	6,339	0	0	0	0
90822	CITYWIDE PAVEMENT MAINTENANCE	86,760	315,034	0	0	0
90823	FUND MGMT - TELEPHONE - KIMBALL TO MONTGOM	23,466	542,506	0	0	0
Fund Total	08 - TDA ART8A	116,565	857,539	0	0	0
Fund	10 - TRANSPORTATION					
91019	OLIVAS PARK DRIVE EXTENSION	0	0	0	1,575,000	7,700,000
91049	OLIVAS LEVEE	0	0	0	1,000,000	266,893
91050	SEWERLINE - OLIVAS INTERCONNECT TO MCSD	0	0	0	15,000	0
91051	OLIVAS PARK DRIVE - MCSD PLANT DEMOLITION	0	0	0	945,000	0
91052	STREET RESURFACING - JOHNSON DR. - TELEPHO	0	0	0	815,000	0
91053	STREET RESURFACING - NORTH BANK DR. - BRISTC	0	0	0	500,000	110,000
91054	STREET RESURFACING - HARBOR BLVD. - CALIFOR	0	0	0	0	100,000
Fund Total	10 - TRANSPORTATION	0	0	0	4,850,000	8,176,893
Fund	12 - GAS TAX					
22012	REV MGMT-GAS TAX	469,699	524,669	307,197	0	3,069,750
91001	ST RESURFACING-WELLS RD-TELEGRAPH TO Foothill	6,294	5,454	0	0	0
91002	ST RESURFACING-VICTORIA AVE-HWY 126 TO WOODLAND	612,908	5,765	0	0	0
91004	ST RESURFACING-TELEPHONE-WELLS TO CACHUMA	859,556	11,599	0	0	0
91007	CALIFORNIA ST BRIDGE UPGRADE	47,547	145,317	825,000	148,484	0
91010	FIVE POINTS INTERSECTION IMPROVEMENTS	51,348	9,344	245,760	48,190	0
91013	BICYCLE AMENITIES	19,175	3,240	0	0	0
91014	CALIFORNIA ST/HWY 101	3,510	17,807	35,000	30,245	0
91016	HWY 126 HARMON BARRANCA BIKE PATH CONNECT	32,914	7	0	0	0
91017	HARBOR/VISTA DEL MAR IMPROVEMENTS	6,974	6,447	134,810	124,488	0
91019	OLIVAS PARK DRIVE EXTENSION	65,643	156,614	658,000	0	0
91020	ACCESS RAMPS 2011/2012	145,557	82,631	0	0	0
91021	BUS CENTER & SHELTERS	11,727	11,498	397,912	0	0
91023	TRAFFIC SIGNAL INFRASTRUCTURE MODERNIZATION	3,139	77,108	409,300	100,000	47,325
91024	SAFE ROUTES TO SCHOOL 2010-11	18,671	273,633	0	0	0
91026	STREET RESURFACING - TELEPHONE RD KIMBALL T	23,466	699,714	0	0	0
91027	VENTURA RIVER TRAIL - SHERIDAN WAY BIKE PATH	0	1,783	50,000	210,000	0
91028	TELEGRAPH RD - CLAREMONT ST TRAFFIC SIGNAL	258,493	772	0	0	0
91029	HWY 126 BIKE PATH GAP CLOSURE	1,954	10,352	938,046	388,000	0
91032	TELEGRAPH RD - ANACAPA MIDDLE SCHOOL SRTS	0	34,301	621,300	580,452	0
91033	STREET MAINTENANCE ASPHALT	11,157	0	0	0	0
91034	STREET RESURFACING - 2013 SLURRY/CAPE SEAL	147,608	0	0	0	0
91035	STREET RESURFACING - 2014 SLURRY/CAPE SEAL	1,043,346	8,632	0	0	0
91036	US 101 - OAK STREET OFFRAMP	77,761	453,139	324,383	0	0
91037	CALIFORNIA ST RR CROSSING	14,486	0	0	0	0
91039	STREET RESURFACING - 2015 SLURRY/CAPE SEAL	572	1,273,395	0	0	0
91040	STREET MAINTENANCE ASPHALT	72,354	45,985	70,000	0	0
91041	ST RESURFACING-TELEPHONE-MONTGOMERY TO	16,236	1,074,312	0	0	0
91042	NORTHBANK EXT-CABRILLO VILLAGE	11,376	11,351	0	0	0
91043	STREET RESURFACING - 2016 SLURRY/CAPE SEAL	0	34,660	1,500,000	175,000	0
91044	STREET RESURFACING - LOMA VISTA - MAIN ST TO MILLS	0	0	45,000	0	45,000
91045	STREET RESURFACING - VENTURA AVENUE	0	70,489	2,220,151	2,135,363	0
91046	STREET RESURFACING - 2017 SLURRY/CAPE SEAL	0	0	0	1,200,000	0
91047	SEAWARD AVE BIKE SAFETY IMPROVEMENTS	0	7,595	90,000	90,000	0
91048	WESTSIDE PEDESTRIAN / BICYCLE IMPROVEMENT	0	1,533	1,300,000	1,295,000	0
91049	OLIVAS LEVEE	0	25,615	748,000	0	0
91050	SEWERLINE - OLIVAS INTERCONNECT TO MCSD	0	18,637	1,368,800	0	0
91051	OLIVAS PARK DRIVE - MCSD PLANT DEMOLITION	0	11,007	100,000	0	0

PUBLIC WORKS

EXPENDITURES BY DEPARTMENT AND PROJECT

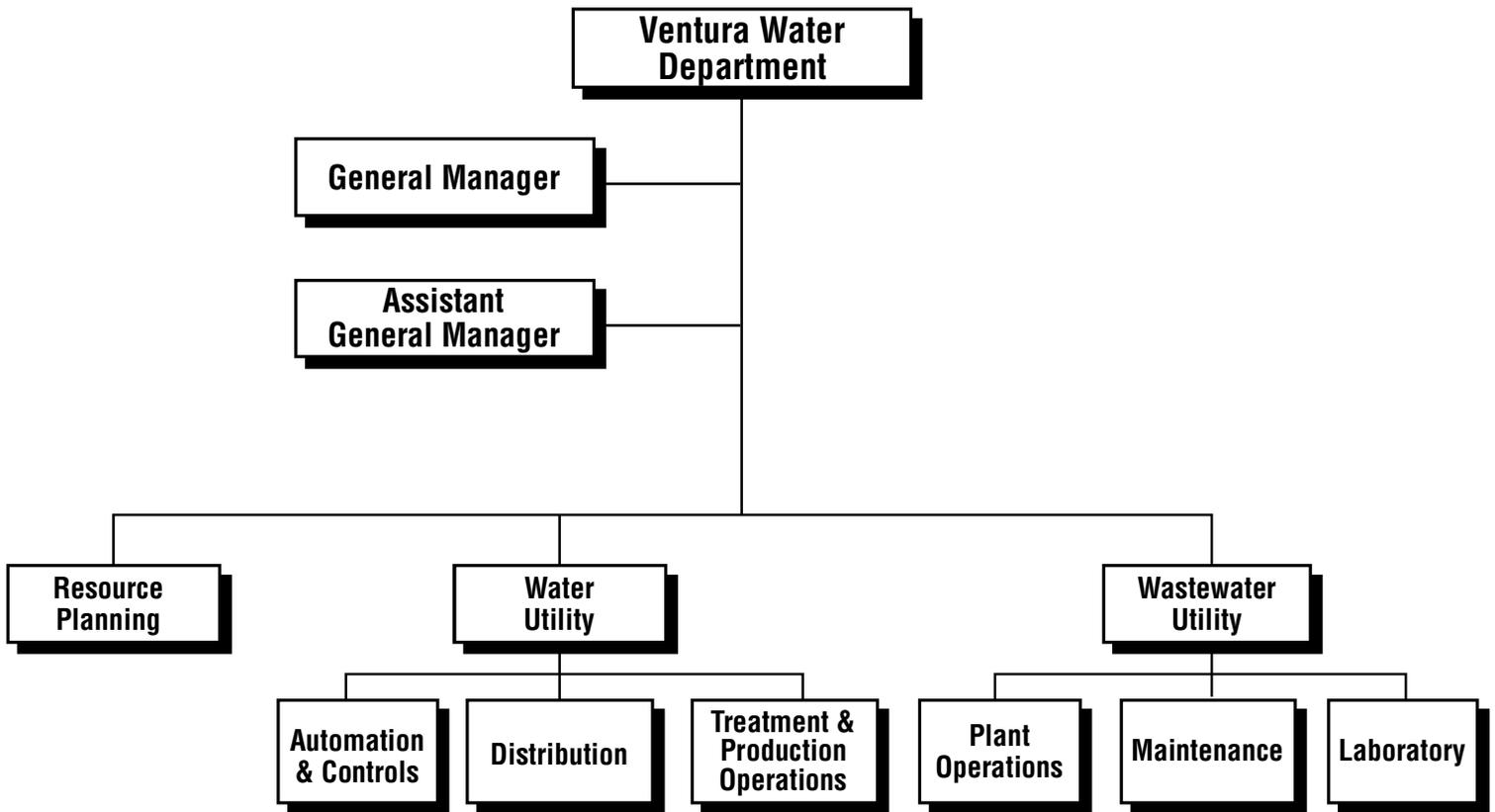
Project	Project Name	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 ADOPTED	2018 Spending Plan
91060	MAIN STREET BRIDGE REPLACEMENT	0	0	0	250,000	250,000
91061	STREET RESURFACING 2018 SLURRY/CAPE SEAL	0	0	0	0	400,000
91990	ASM - FAIRVIEW NEIGHBORHOOD	1,881	0	0	0	0
91996	STREET RESURFACING-N. CATALINA NEIGHBORHOOD	881,968	0	0	0	0
Fund Total	12 - GAS TAX	4,917,319	5,114,407	12,388,659	6,775,222	3,812,075
Fund	30 DOWNTOWN PARKING DISTRICT					
62633	DOWNTOWN PARKING DISTRICT OPERATIONS	885,367	931,305	999,512	1,226,744	1,198,044
Fund Total	30 - DOWNTOWN PARKING DISTRICT	885,367	931,305	999,512	1,226,744	1,198,044
Fund	42 - STREET LIGHTING DISTRICT NO 36					
65401	STREET LIGHTING DISTRICT NO 36	1,307,176	1,342,654	1,378,678	1,376,223	1,376,223
Fund Total	42 - STREET LIGHTING DISTRICT NO 36	1,307,176	1,342,654	1,378,678	1,376,223	1,376,223
Fund	64 - FLEET MAINTENANCE					
22253	DEPRECIATION-FLEET MAINTENANCE	757,505	842,013	1,018,470	1,018,470	1,018,470
22362	REV MGMT-FLEET MAINTENANCE	0	21,628	0	0	0
62301	FLEET MAINTENANCE & OPERATIONS	2,798,784	2,626,471	2,877,486	2,898,966	2,910,714
62311	VEHICLE EQUIP REPLACEMENT	387,200	180,231	671,000	564,000	564,000
62312	POLICE EQUIPMENT REPLACEMENT	485,085	359,474	566,000	535,000	535,000
62313	VENTURA WATER EQUIPMENT REPLACEMENT	456,629	632,560	810,000	438,059	438,059
62321	FIRE EQUIP REPLACEMENT	1,164,407	189,299	315,000	315,000	315,000
Fund Total	64 - FLEET MAINTENANCE	6,049,610	4,851,677	6,257,956	5,769,495	5,781,243
Fund	65 - FACILITIES MAINTENANCE					
22254	DEPRECIATION-FACILITIES MAINTENANCE	61,970	59,455	20,000	20,000	20,000
22363	REV MGMT - FACILITIES MAINTENANCE	0	7,095	0	0	0
62409	CITY HALL REPAIRS	61,936	0	0	0	0
62410	FACILITIES MAINTENANCE	3,182,897	3,273,051	3,453,797	3,489,726	3,453,236
62414	FACILITIES REPLACEMENT	386,439	478,111	800,000	800,000	800,000
Fund Total	65 - FACILITIES MAINTENANCE	3,693,242	3,817,711	4,273,797	4,309,726	4,273,236
Total	Public Works Department	28,435,765	26,341,205	38,088,044	36,483,498	36,557,919

BUDGET

FY 2016-17

Position FTE Total 100.60

Ventura Water



Ventura Water envisions itself as an “Innovative leader enhancing the vitality of Ventura.” The staff of almost 100 people proudly provides local, reliable and quality services for current customers and plans for future generations. This department provides integrated water and wastewater services to 113,000 customers with approximately 32,000 service connections. Ventura’s drinking water sources are all local and its reclamation facility treats daily more than seven million gallons from homes and businesses.

VENTURA WATER

EXPENDITURES BY DEPARTMENT AND CATEGORY

Account Category Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
Personnel Services	9,658,366	9,799,952	10,081,678	10,534,925	10,800,907
Services and Supplies	15,979,761	17,135,996	22,344,698	23,456,858	24,235,414
Internal Services	4,716,146	4,908,433	4,993,808	5,013,263	5,013,263
Non-Operating	8,053,169	9,779,945	4,778,227	4,780,663	4,783,209
Debt Service	5,513,388	6,731,379	7,233,930	7,253,985	7,239,674
Capital Outlay	396,412	338,637	734,403	606,435	779,127
Reserves & Contingencies	0	0	6,857,335	8,110,763	10,823,563
Transfers	2,305,921	3,812,098	8,895,695	5,916,475	7,916,475
TOTAL OPERATING EXPENDITURES	46,623,163	52,506,439	65,919,774	65,673,367	71,591,632
CIP	6,228,157	7,435,015	43,220,239	31,092,273	38,989,867
TOTAL CIP & OPERATING EXPENDITURES	52,851,320	59,941,454	109,140,013	96,765,640	110,581,499

EXPENDITURES BY DEPARTMENT AND FUND

Fund - Description	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
51 - WasteWater	17,509,554	20,132,467	25,826,997	25,407,126	26,841,211
52 - Water	27,962,417	30,395,422	34,156,046	36,691,291	38,967,332
71 - CIP WasteWater	1,930,160	2,324,166	21,815,172	14,902,996	21,383,558
72 - CIP Water	5,449,189	6,188,399	25,405,067	17,189,277	20,606,309
75 - Estuary Protection	0	901,000	1,936,731	2,574,950	2,783,089
TOTAL EXPENDITURES	52,851,320	59,941,454	109,140,013	96,765,640	110,581,499

VENTURA WATER

EXPENDITURES BY DEPARTMENT AND PROJECT

Project	Project Name	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 ADOPTED	2018 Spending Plan
Fund	51 - WASTEWATER					
22051	REV MGMT - WASTEWATER	0	108,149	2,395,115	1,744,498	2,795,950
22251	DEPRECIATION-WASTEWATER	3,460,117	4,325,294	3,144,751	3,144,751	3,144,751
22271	DEBT-WASTEWATER	1,684,308	2,481,199	2,505,529	2,514,580	2,510,275
64101	WASTEWATER OPERATIONS	4,017,664	3,878,327	6,020,492	6,002,023	6,028,781
64102	EXPANDING RECYCLED WATER STUDY	47,263	0	0	0	0
64111	WASTEWATER MAINTENANCE	3,411,329	3,553,586	4,870,993	5,164,687	5,289,652
64121	WASTEWATER TREATMENT	3,869,106	4,208,436	5,485,703	5,380,544	5,586,158
64125	WASTEWATER ESTUARY PHASE III	0	495,437	156,400	156,400	156,400
64131	WASTEWATER LABORATORY	1,019,767	1,082,040	1,248,014	1,299,643	1,329,244
Fund Total	51 - WASTEWATER	17,509,554	20,132,467	25,826,997	25,407,126	26,841,211
Fund	52 - WATER					
22052	REV MGMT - WATER	976	145,226	2,425,107	3,690,933	5,144,142
22252	DEPRECIATION-WATER	4,437,591	4,842,995	1,430,040	1,430,040	1,430,040
22272	DEBT-WATER	3,901,654	4,603,732	4,869,783	4,880,787	4,870,781
63051	VENTURA WATER GM OFFICE	635,066	901,808	1,736,446	773,511	787,700
63052	VENTURA WATER SUPPORT	0	553,902	1,025,653	1,092,902	1,112,902
63053	CUSTOMER CARE	0	0	0	1,577,627	1,789,026
63080	WATER CONSERVATION	0	0	0	1,001,277	1,001,586
63101	WATER OPERATIONS	2,502,221	2,855,714	2,942,111	2,897,050	2,894,607
63102	VENTURA WATER SCADA	346,754	636,028	951,589	1,066,105	942,221
63130	WATER DISTRIBUTION	2,854,757	3,356,485	3,626,323	3,593,762	3,588,647
63131	WORKORDER-CITY	45,753	65,930	0	0	0
63132	WORKORDER-COUNTY	439	541	0	0	0
63133	WORKORDER-SATICOY COUNTRY CLUB	166,719	157,142	0	0	0
63141	WATER PRODUCTION	4,314,797	3,508,311	5,147,881	5,361,284	5,623,789
63151	WATER PURIFICATION	4,313,012	5,300,607	5,349,847	5,721,413	6,131,960
63161	CUSTOMER CARE	924,847	918,241	1,468,650	0	0
63162	WATER EFFICIENCY	656,871	0	0	0	0
63163	VW BILLING SYSTEM UPGRADE	570,383	109	0	0	0
63170	WATER RESOURCE PLANNING	924,467	892,426	1,570,616	1,704,600	1,739,931
63171	STATE WATERLINE	1,366,111	1,656,223	1,612,000	1,900,000	1,910,000
Fund Total	52 - WATER	27,962,417	30,395,422	34,156,046	36,691,291	38,967,332
Fund	71- CIP WASTEWATER					
22071	REV MGMT-WASTEWATER CIP	107,163	0	4,000,000	1,000,000	3,000,000
96884	VWRF LANDSCAPE IMPROVEMENTS	0	0	0	39,996	210,000
96894	VWRF MAINTENANCE STORAGE AREA	0	0	0	0	140,000
96900	WASTEWATER PLANT UPGRADES (NUTRIENT IMPR	6,976	142,566	20,000	0	0
96903	VWRF SWITCHGEAR REPLACEMENT	26,767	0	0	0	0
96904	STATE BEACH LIFT STATION DRYWELL REPLACEMEN	416,881	0	0	0	0
96905	2005 SEWER REHABILITATION - HARBOR & WOOLSEY	62,411	618,625	258,877	10,000	0
96907	SEASIDE TRANSFER STATION FORCEMAIN	80,120	0	0	0	0
96909	WASTEWATER PLANT DISINFECTION FACILITY	269,487	9,892	600,000	0	0
96910	ASH ST & THOMPSON BLVD SEWER REPLACEMENT	4,595	0	0	0	0
96912	CALLENS ROAD SEWER REPLACEMENT	0	0	0	0	0
96913	AVENUE AREA SEWER REPLACEMENT	191,363	440,024	350,000	10,000	0
96914	WASTEWATER PLANT DEWATERING EQUIPMENT R	690,036	406,392	7,000,000	1,000,000	10,000
96915	RECYCLED WATERLINE - GOLF COURSE DRIVE	25,518	52,087	877,834	25,000	0
96918	WASTEWATER PLANT - DIGESTER IMPROVEMENT	23,759	18,157	300,000	400,000	1,978,084
96919	WASTEWATER LIFT STATION - NORTH BANK LIFT S'	0	12,799	735,000	400,000	447,201
96920	SEWERLINE REPLACEMENT - FRONT STREET (HEM	0	0	100,000	650,000	0
96921	SEWERLINE REPLACEMENT - HWY 126 EAST END S	0	9,987	1,244,000	800,000	565,000
96922	TRANSFER STATION - SEASIDE ELECTRICAL EQUIP	0	2,577	710,000	80,000	700,000
96923	WASTEWATER PLANT LIGHTING IMPROVEMENTS	0	388,962	215,000	10,000	0
96924	SEWERLINE REPLACEMENT - AURORA DR AREA	0	52,134	1,859,461	1,500,000	207,273
96925	SEWERLINE REPLACEMENT - MAIN AND BRENT ST AR	25,083	169,964	3,000,000	2,700,000	0
96926	OLIVAS SEWERLINE EXTENSION	0	0	0	110,000	760,000
96927	OLIVAS RECLAIMED WATER MAIN	0	0	45,000	123,000	616,000
96928	WASTEWATER PLANT - AERATION BLOWERS	0	0	500,000	600,000	2,000,000

VENTURA WATER

EXPENDITURES BY DEPARTMENT AND PROJECT

Project	Project Name	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 ADOPTED	2018 Spending Plan
96930	WASTEWATER PLANT - HEADWORKS BUILDING DEM	0	0	0	65,000	540,000
96931	SEWERLINE REPLACEMENT - LOMA VISTA AREA	0	0	0	2,200,000	0
96932	TRANSFER STATION - SEASIDE PUMP REPLACEMEN	0	0	0	80,000	50,000
96933	SEWERLINE REPLACEMENT - MAIN ST. AND CORON AD	0	0	0	80,000	520,000
96934	SEASIDE WASTEWATER FORCE MAIN	0	0	0	610,000	3,610,000
96935	ADVANCED WASTEWATER TREATMENT PLANT LAND	0	0	0	55,000	55,000
96936	WASTEWATER PLANT - PRIMARY TREATMENT ENHAN	0	0	0	0	500,000
96937	SEWERLINE REPLACEMENT - MAIN ST. - MILLS TO TEL	0	0	0	300,000	0
96938	BRINE LINE OCEAN OUTFALL	0	0	0	800,000	800,000
96939	WASTEWATER PLANT - WETLANDS IMPROVEMENTS	0	0	0	165,000	365,000
96940	RECYCLED WATERLINE - PUREWATER PIPELINES	0	0	0	500,000	500,000
96941	SEWERLINE REPLACEMENT - ANN STREET	0	0	0	590,000	3,810,000
97914	WATERLINE REPLACEMENT - HARBOR BLVD	0	0	0	0	0
Fund Total	71 - CIP WASTEWATER	1,930,160	2,324,166	21,815,172	14,902,996	21,383,558
Fund	72 - CIP WATER					
22072	REV MGMT-WATER CIP	6,181	0	0	0	0
97896	GOLF COURSE BPS & WELLS UPGRADE	0	0	0	160,000	110,000
97914	WATERLINE REPLACEMENT - HARBOR BLVD	1,658,710	84,359	0	0	0
97915	WATERLINE REPLACEMENT - MONTALVO AREA	1,694,533	1,588,153	50,000	0	0
97916	WATER STORAGE TANK CIRCULATION IMPROVEMEN	37,236	140,103	229,172	200,000	0
97917	SATICOY WELL 3	318,050	1,489,431	100,000	0	0
97921	FOSTER PARK WELLFIELD PRODUCTION RESTORAT	0	0	250,000	500,000	500,000
97923	MOUND WELL 2	0	7,570	100,000	737,430	3,000,000
97924	GOLF COURSE WELL 7	69,393	244,858	5,242,774	2,500,000	25,000
97925	WATER SYSTEM PRESSURE MONITORING STATIONS	348,013	290,011	5,000	0	0
97926	MARKET ST AREA WATERLINE REPLACEMENT	7,035	0	0	0	0
97927	WATERLINE REPLACEMENT-N. CATALINA NEIGHBOR	56,061	0	0	0	0
97928	SATICOY COUNTRY CLUB WELL 3	805,177	637	0	0	0
97930	REHABILITATE GOSNELL PUMP STATION	18,717	0	0	0	0
97931	TANK REPLACEMENT - HALL CANYON TANKS	18,742	107,568	2,081,258	0	0
97932	FIVE PUMP STATIONS - FIXED EMERGENCY POWER	41,834	720,809	500,000	10,000	0
97933	WELL - FOOTHILL WELL	2,083	324	0	0	0
97934	WATER QUALITY REVERSE OSMOSIS - TREATMENT	0	0	250,000	750,000	745,000
97935	WATERLINE REPLACEMENT - DARLING ROAD	57,486	709,384	76,072	0	0
97936	WATERLINE REPLACEMENT - NAVIGATOR DRIVE	72,921	654,303	0	0	0
97937	WATERLINE REPLACEMENT - ONDULANDO TRACT PH 1	174,026	44,725	1,850,000	34,734	0
97938	AUTOMATED METER READING INSTALLATION	22,808	0	10,000,000	3,300,000	6,600,000
97939	WATERLINE REPLACEMENT ONDULANDO TRACT - PH 2	21,653	18,203	1,677,830	1,000,000	0
97940	WATERLINE REPLACEMENT ONDULANDO TRACT - PH 3	0	0	200,000	2,000,000	619,309
97941	WATERLINE REPLACEMENT - PIERPONT LANES	18,531	66,474	1,271,469	358,950	1,000,000
97942	TREATMENT - AVENUE PLANT MEMBRANE MODULE	0	0	0	2,675,000	2,360,000
97943	WATER - ENERGY EFFICIENCY PROJECTS	0	0	215,000	0	0
97944	STORAGE TANKS - INTERIOR COATING	0	18,846	576,492	277,163	15,000
97945	WELL - REPAIR AND RESTORATION OF INTAKE STR.	0	0	200,000	77,000	518,000
97946	TREATMENT - LAND ACQUISITION - SATICOY COND.	0	0	50,000	50,000	50,000
97948	WATERLINE REPLACEMENT - ONDULANDO PHASE 4	0	0	270,000	100,000	270,000
97949	WATERLINE - VENTURA/OXNARD EMERGENCY WA1	0	2,643	150,000	100,000	600,000
97950	OLIVAS POTABLE WATER MAIN	0	0	60,000	155,000	770,000
97951	WELL - MOUND WELL 3	0	0	0	1,450,000	2,000,000
97952	LONG CANYON RESERVOIR WATER CIRCULATION I	0	0	0	49,000	361,000
97953	PUMP STATION - BOOSTER MOTOR CONTROL UPGRADES	0	0	0	80,000	220,000
97954	WATERLINE REPLACEMENT - HARBOR - PENINSULA	0	0	0	0	70,000
97955	WATERLINE - MIDTOWN TO WESTSIDE INTERCONNECTION	0	0	0	500,000	570,000
97956	WATERLINE - EASTSIDE TO MIDTOWN INTERCONNECTION	0	0	0	125,000	203,000
Fund Total	72 - CIP WATER	5,449,189	6,188,399	25,405,067	17,189,277	20,606,309
Fund	75 - ESTUARY PROTECTION					
22075	REV MGMT-ESTUARY PROTECTION	0	901,000	1,936,731	2,574,950	2,783,089
Fund Total	75 - ESTUARY PROTECTION	0	901,000	1,936,731	2,574,950	2,783,089
Total	Ventura Water	52,851,320	59,941,454	109,140,013	96,765,640	110,581,499

CITY OF
VENTURA

CAPITAL IMPROVEMENT PLAN



Donna Hendricks



January 25, 2016

Preserving Ventura's Vital Infrastructure

Transmittal of the 2016-2022

Proposed Capital Improvement Plan

Dear Honorable Mayor and City Councilmembers:

This year, the City of Ventura is celebrating its 150th anniversary. This is a special milestone for this beautiful coastal city, rich in California history from early Chumash settlers to the founding of the San Buenaventura Mission in 1792. We have come a long way from the dirt roads when Main Street was called "El Camino Real". The City was incorporated in 1866, and at the time, our 19th century infrastructure was relatively new or being planned and built. Our forefathers left us a legacy from our iconic wooden pier to a classic and historic City Hall. As we progress into the 21st Century, our aging infrastructure continues to wear with time and requires ongoing care and maintenance to sustain it into the future.

Ventura has done a noteworthy job of maintaining our infrastructure with the limited resources we have. In May 2015, the City conducted a survey indicating two thirds of Venturans thought the City was headed in the right direction and is doing a good job. The challenge, as many cities face, is that the City's infrastructure, both what is seen (streets, parks, public facilities) and that which is unseen

(storm drain, water and wastewater pipes) is in dire need of ongoing maintenance funds.

Increasingly, the State of California has shifted fiscal responsibility for many programs back to local agencies. The League of California Cities recently reported that cities and counties operate more than 81 percent of streets and roads in California, yet the amount of funding funneled back to local governments is minimal. Gas taxes do not go directly to local governments. They are paid to both the state and federal governments and are then channeled back to the City both directly and with grants. To make matters worse, this same excise tax has not been adjusted for inflation since 1994 and is worth only half its value. Parks, drainage, facility, public safety and coastal projects are largely dependent on the General Fund with some grant support. In some cases, we have control over our funding such as with water and wastewater utilities, although these needs are balanced against the need to keep rates down and be competitive regionally and still be acceptable to our customers. In other cases, we are largely dependent on outside funding.

The City has had high levels of success with obtaining grants, but in general, grants are available for construction and expansion of public facilities, rarely if ever for maintenance. The City is currently providing a base level of street services, sewer, water, storm drains, parks and facilities. Additionally, as a coastal community, we have responsibilities that other cities do not, including our historic wooden pier, sand removal and clean up, coastal erosion and protection, and dredging. While the City is working to maintain these services, the challenge remains that there are no identified new revenue streams available to fund the level of services our residents expect.

The care of our infrastructure is an essential city service. The way we care for our streets, sidewalks,

water, sewer, storm drains, and public facilities reflects on how well a community is doing and its ability to attract economic growth. A community's quality of life, health, safety and economic well-being are all tied to the cornerstone of its infrastructure. Among the items that our residents considered important was revealed in the Community Needs Survey rating the following areas as "extremely to very important": protecting our water supplies, local beaches, rivers and coastal waters from pollution (stormwater infrastructure), repairing potholes and repaving our streets, and maintaining essential city services. Unless we identify a stable funding source to provide for the maintenance of our infrastructure, we will continue to see a slow degradation of our assets that will be unacceptable to our community.

The Capital Improvement Plan (CIP) is a planning document that identifies the City's infrastructure needs over the next six years. The Plan includes maintenance and replacement projects as well as enhancements that improve the quality of life. Last year, the City completed 19 Capital Improvement projects totaling an estimated \$23 million dollars. These projects included: public facilities, streets and intersections, parks, beaches, open spaces, storm drains, and water and wastewater systems. Our residents depend on these improvements to maintain their quality of life and support our economy.

The current 2016-2022 Capital Improvement Plan consists of 184 projects, totaling \$734 million; of these, 96 projects, estimated at \$207 million, consist of infrastructure repair and replacement projects. In addition, the plan includes new projects that enhance the community and/or have been identified previously by the City Council, General Plan or Specific Community Plans.

The current Plan is divided into 8 functional project areas which include: Facilities, two Parks categories: Parks-General, and Parks-Coastal, Drainage, Public Art, Streets and Transportation, Wastewater and Water. Long term needs, beyond the six years of the Plan, are included in a list called "Other Long Term Needs".

The development of this document is a citywide effort, with special thanks to all City departments, especially the Public Works, Ventura Water and Finance and Technology Departments. It is with great appreciation for their hard work that this Proposed CIP Plan is transmitted to the City Council for review and consideration for adoption.



Mark D. Watkins
City Manager

CAPITAL SPENDING PLAN SUMMARY

Fund Number - Description	2017 Adopted Budget	2018 Spending Plan
04 - CIP GENERAL	59,000	230,823
10 - TRANSPORTATION	4,850,000	8,176,893
12 - GAS TAX	6,775,222	742,325
18 - PARK & REC IMPRV	717,172	0
19 - PUBLIC ART	97,462	67,876
71 - CIP WASTEWATER	13,902,996	18,383,558
72 - CIP WATER	17,189,277	20,606,309
TOTAL	\$43,591,129	\$48,207,784

CAPITAL SPENDING PLAN DETAILS

Fund/Description Project No./Title	2017 Adopted Budget	2018 Spending Plan
04 CIP GENERAL		
93045 CITY HALL HVAC IMPROVEMENTS	25,000	0
93059 GREEN STREET - HARTMAN DRIVE	25,000	0
93061 PIER CORROSION REPAIRS	9,000	0
93710 HARBOR AREA PUBLIC SAFETY FACILITY	0	230,823
04 CIP GENERAL	59,000	230,823
10 TRANSPORTATION		
91019 OLIVAS PARK DRIVE EXTENSION	1,575,000	7,700,000
91049 OLIVAS LEVEE	1,000,000	266,893
91050 SEWERLINE - OLIVAS INTERCONNECT TO MCSD	15,000	0
91051 OLIVAS PARK DRIVE - MCSD PLANT DEMOLITION	945,000	0
91052 STREET RESURFACING - JOHNSON DR. - TELEPHONE TO BRISTOL	815,000	0
91053 STREET RESURFACING - NORTH BANK DR. - BRISTOL TO PETIT	500,000	110,000
91054 STREET RESURFACING - HARBOR BLVD. - CALIFORNIA TO SANJON	0	100,000
10 TRANSPORTATION	4,850,000	8,176,893
12 GAS TAX		
91007 CALIFORNIA ST BRIDGE UPGRADE	148,484	0
91010 FIVE POINTS INTERSECTION IMPROVEMENTS	48,190	0
91014 CALIFORNIA ST/HWY 101	30,245	0
91017 HARBOR/VISTA DEL MAR IMPROVEMENTS	124,488	0
91023 TRAFFIC SIGNAL INFRASTRUCTURE MODERNIZATION	100,000	47,325
91027 VENTURA RIVER TRAIL - SHERIDAN WAY BIKE PATH LINK	210,000	0
91029 HWY 126 BIKE PATH GAP CLOSURE	388,000	0
91032 TELEGRAPH RD - ANACAPA MIDDLE SCHOOL SRTS - 2011	580,452	0
91043 STREET RESURFACING - 2016 SLURRY/CAPE SEAL	175,000	0
91044 STREET RESURFACING - LOMA VISTA - MAIN ST TO MILLS	0	45,000
91045 STREET RESURFACING - VENTURA AVENUE	2,135,363	0
91046 STREET RESURFACING - 2017 SLURRY/CAPE SEAL	1,200,000	0
91047 SEAWARD AVE BIKE SAFETY IMPROVEMENTS	90,000	0
91048 WESTSIDE PEDESTRIAN / BICYCLE IMPROVEMENT	1,295,000	0
91060 MAIN STREET BRIDGE REPLACEMENT	250,000	250,000
91061 STREET RESURFACING 2018 SLURRY/CAPE SEAL	0	400,000
12 GAS TAX	6,775,222	742,325
18 PARK & REC IMPRV		
92006 COMM PARK ENERGY SAVINGS IMPROVEMENTS	287,172	0
92915 WESTPARK TURF REPLACEMENT	430,000	0
18 PARK & REC IMPRV	717,172	0
19 PUBLIC ART		
98165 PUBLIC ART - MISSION PARK	10,000	0
98167 PUBLIC ART - PROMENADE/SURFERS POINT	2,000	0
98192 PUBLIC ART - WELLS NEIGHBORHOOD PARK	65,462	0
98165 PUBLIC ART - MISSION PARK	0	67,876
98196 PUBLIC ART - SERVICE AREA PARK BICYCLE RACKS	10,000	0
98197 PUBLIC ART - GENERAL PARK BICYCLE RACKS	10,000	0
19 PUBLIC ART	97,462	67,876

CAPITAL SPENDING PLAN DETAILS

Fund/Description Project No./Title	2017 Adopted Budget	2018 Spending Plan
71 CIP WASTEWATER		
96884 VWRP LANDSCAPE IMPROVEMENTS	39,996	210,000
96894 VWRP MAINTENANCE STORAGE AREA	0	140,000
96905 2005 SEWER REHABILITATION - HARBOR & WOOLSEY	10,000	0
96913 AVENUE AREA SEWER REPLACEMENT	10,000	0
96914 WASTEWATER PLANT DEWATERING EQUIPMENT REPLACEMENT	1,000,000	10,000
96915 RECYCLED WATERLINE - GOLF COURSE DRIVE	25,000	0
96918 WASTEWATER PLANT - DIGESTER IMPROVEMENT	400,000	1,978,084
96919 WASTEWATER LIFT STATION - NORTH BANK LIFT STATION UPGRADES	400,000	447,201
96920 SEWERLINE REPLACEMENT - FRONT STREET (HEMLOCK TO ASH)	650,000	0
96921 SEWERLINE REPLACEMENT - HWY 126 EAST END SEWER CROSSING	800,000	565,000
96922 TRANSFER STATION - SEASIDE ELECTRICAL EQUIP UPGRADE	80,000	700,000
96923 WASTEWATER PLANT LIGHTING IMPROVEMENTS	10,000	0
96924 SEWERLINE REPLACEMENT - AURORA DR AREA	1,500,000	207,273
96925 SEWERLINE REPLACEMENT - MAIN AND BRENT ST AREA	2,700,000	0
96926 OLIVAS SEWERLINE EXTENSION	110,000	760,000
96927 OLIVAS RECLAIMED WATER MAIN	123,000	616,000
96928 WASTEWATER PLANT - AERATION BLOWERS	600,000	2,000,000
96930 WASTEWATER PLANT - HEADWORKS BUILDING DEMOLITION	65,000	540,000
96931 SEWERLINE REPLACEMENT - LOMA VISTA AREA	2,200,000	0
96932 TRANSFER STATION - SEASIDE PUMP REPLACEMENT	80,000	50,000
96933 SEWERLINE REPLACEMENT - MAIN ST. AND CORONADO	80,000	520,000
96934 SEASIDE WASTEWATER FORCE MAIN	610,000	3,610,000
96935 ADVANCED WASTEWATER TREATMENT PLANT LAND ACQU	55,000	55,000
96936 WASTEWATER PLANT - PRIMARY TREATMENT ENHANCEMENT	0	500,000
96937 SEWERLINE REPLACEMENT - MAIN ST. - MILLS TO TELEPHONE	300,000	0
96938 BRINE LINE OCEAN OUTFALL	800,000	800,000
96939 WASTEWATER PLANT - WETLANDS IMPROVEMENTS	165,000	365,000
96940 RECYCLED WATERLINE - PUREWATER PIPELINES	500,000	500,000
96941 SEWERLINE REPLACEMENT - ANN STREET	590,000	3,810,000
71 CIP WASTEWATER	13,902,996	18,383,558
72 CIP WATER		
97896 GOLF COURSE BPS & WELLS UPGRADE	160,000	110,000
97916 WATER STORAGE TANK CIRCULATION IMPROVEMENTS	200,000	0
97921 FOSTER PARK WELLFIELD PRODUCTION RESTORATION	500,000	500,000
97923 MOUND WELL 2	737,430	3,000,000
97924 GOLF COURSE WELL 7	2,500,000	25,000
97932 FIVE PUMP STATIONS - FIXED EMERGENCY POWER	10,000	0
97934 WATER QUALITY REVERSE OSMOSIS - TREATMENT	750,000	745,000
97937 WATERLINE REPLACEMENT - ONDULANDO TRACT PHASE 1	34,734	0
97938 AUTOMATED METER READING INSTALLATION	3,300,000	6,600,000
97939 WATERLINE REPLACEMENT ONDULANDO TRACT - PHASE 2	1,000,000	0
97940 WATERLINE REPLACEMENT ONDULANDO TRACT - PHASE 3	2,000,000	619,309
97941 WATERLINE REPLACEMENT - PIERPONT LANES	358,950	1,000,000
97942 TREATMENT - AVENUE PLANT MEMBRANE MODULE REPL	2,675,000	2,360,000
97944 STORAGE TANKS - INTERIOR COATING	277,163	15,000
97945 WELL - REPAIR AND RESTORATION OF INTAKE STRUCTURE	77,000	518,000
97946 TREATMENT - LAND ACQUISITION - SATICOY COND. FACILITY	50,000	50,000

CAPITAL SPENDING PLAN DETAILS

Fund/Description Project No./Title	2017 Adopted Budget	2018 Spending Plan
97948 WATERLINE REPLACEMENT - ONDULANDO PHASE 4	100,000	270,000
97949 WATERLINE - VENTURA/OXNARD EMERGENCY WATER INTERTIE	100,000	600,000
97950 OLIVAS POTABLE WATER MAIN	155,000	770,000
97951 WELL - MOUND WELL 3	1,450,000	2,000,000
97952 LONG CANYON RESERVOIR WATER CIRCULATION IMPROVEMENTS	49,000	361,000
97953 PUMP STATION - BOOSTER MOTOR CONTROL UPGRADES	80,000	220,000
97954 WATERLINE REPLACEMENT - HARBOR - PENINSULA TO BEACH	0	70,000
97955 WATERLINE - MIDTOWN TO WESTSIDE INTERCONNECTION	500,000	570,000
97956 WATERLINE - EASTSIDE TO MIDTOWN INTERCONNECTION	125,000	203,000
72 CIP WATER	17,189,277	20,606,309
TOTAL	\$43,591,129	\$48,207,784

CAPITAL PROJECT APPROPRIATIONS SUMMARY AND PROJECT DETAIL BY FUND

CAPITAL PROJECT APPROPRIATIONS F2017 ADOPTED CHANGES CIP SUMMARY						
Fund Number	Project Title	Total Appropriations Through 6/6/16	Adopted Appropriation Change	Revised Total Appropriations	Actual Spent + Encumbrances Through 6/6/16	Unencumbered Project Balance
04	CIP General Fund	\$18,532,427	(\$61,641)	\$18,470,786	(\$15,770,617)	\$2,520,169
10	CIP Transportation Fund	16,858,926	1,188,754	18,047,680	(4,222,328)	13,825,352
12	CIP Gas Tax Fund	22,362,851	579,474	22,942,325	(14,206,092)	8,736,233
18	CIP Parks & Rec Improvements	6,705,970	(60,178)	6,645,792	(3,195,033)	2,420,414
19	CIP Public Art Fund	197,507	20,455	217,962	(14,303)	203,659
71	CIP Wastewater Fund	66,090,999	11,808,050	77,899,049	(39,690,550)	38,208,499
72	CIP Ventura Water Fund	81,268,524	3,114,892	84,383,416	(27,783,960)	56,599,456
TOTAL CAPITAL IMPROVEMENT PROJECTS		\$212,017,204	\$16,589,806	\$228,607,010	(\$104,882,883)	\$122,513,782



**CAPITAL PROJECT APPROPRIATIONS
F2017 ADOPTED CHANGES
CIP GENERAL - FUND 04**

Project No.	Project Title	Total Appropriations Through 6/6/16	Adopted Appropriation Change	Revised Total Appropriations	Actual Spent + Encumbrances Through 6/6/16	Unencumbered Project Balance
04	<u>CIP GENERAL</u>					
93014	CEMETERY MEMORIAL PARK IMPROVEMENTS	91,549	0	91,549	(91,549)	0
93035	CEMETERY MEMORIAL PARK IMPROVEMENT	442,375	0	442,375	(418,056)	24,319
93014	CEMETERY MEMORIAL PARK IMPROVEMENTS	533,924	0	533,924	(509,605)	24,319
93020	2013-14 SURFERS POINT COBBLENOURISHMENT	456,824	(17,198)	439,626	(439,626)	0
93020	2013-14 SURFERS POINT COBBLENOURISHMENT	456,824	(17,198)	439,626	(439,626)	0
93023	HVAC CITY HALL WEST	73,571	0	73,571	(73,571)	0
93045	CITY HALL HVAC IMPROVEMENTS	2,367,450	0	2,367,450	(1,219,591)	1,147,859
93023	HVAC CITY HALL WEST	2,441,021	0	2,441,021	(1,293,162)	1,147,859
93031	MARINA PARK BOATING DOCKS RENOVATION	4,700	0	4,700	(4,700)	0
93048	MARINA PARK BOATING DOCKS RENOVATION	172,451	(34,088)	138,363	(138,362)	1
93057	MARINA BOATING DOCKS REPAIR	173,341	0	173,341	(173,342)	(1)
93031	MARINA PARK BOATING DOCKS RENOVATION	350,492	(34,088)	316,404	(316,404)	0
93032	MARINA PARK RESTROOM REPL & PARK IMPR	40,451	0	40,451	(40,451)	0
93049	MARINA PARK RESTROOM REPL & PARK IMPR	448,745	0	448,745	(421,642)	27,103
93032	MARINA PARK RESTROOM REPL & PARK IMPR	489,196	0	489,196	(462,093)	27,103
93059	GREEN STREET - HARTMAN DRIVE	303,000	0	303,000	(301,427)	1,573
93059	GREEN STREET - HARTMAN DRIVE	303,000	0	303,000	(301,427)	1,573
93710	HARBOR AREA PUBLIC SAFETY FACILITY	1,866,702	0	1,866,702	(622,355)	1,244,347
93710	HARBOR AREA PUBLIC SAFETY FACILITY	1,866,702	0	1,866,702	(622,355)	1,244,347
93055	SURFERS POINT IMPROVEMENTS	840,881	(6,474)	834,407	(834,407)	0
93959	SURFERS POINT IMPROVEMENTS	4,339,488	0	4,339,488	(4,339,488)	0
93959	SURFERS POINT IMPROVEMENTS	5,180,369	(6,474)	5,173,895	(5,173,895)	0
93053	PROMENADE REPAIR AND IMPROVEMENTS	1,507,013	0	1,507,013	(1,432,129)	74,884
93980	PROMENADE REPAIR AND IMPROVEMENTS	1,096,065	0	1,096,065	(1,096,065)	0
93980	PROMENADE REPAIR AND IMPROVEMENTS	2,603,078	0	2,603,078	(2,528,194)	74,884
93054	CITY HALL EAST FIRST FLOOR REFURBISHMENT	2,107,133	(3,881)	2,103,252	(2,103,252)	0
93998	CITY HALL EAST FIRST FLOOR REFURBISHMENT	1,901,688	0	1,901,688	(1,901,688)	0
93998	CITY HALL EAST FIRST FLOOR REFURBISHMENT	4,008,821	(3,881)	4,004,940	(4,004,940)	0
93060	KELLOGG STREET IMPROVEMENTS	90,000	0	90,000	(90,000)	0
93060	KELLOGG STREET IMPROVEMENTS	90,000	0	90,000	(90,000)	0
93061	PIER CORROSION REPAIRS	29,000	0	29,000	(28,916)	84
93061	PIER CORROSION REPAIRS	209,000	0	209,000	(28,916)	84
04	<u>CIP GENERAL</u>	18,532,427	(61,641)	18,470,786	(15,770,617)	2,520,169

**CAPITAL PROJECT APPROPRIATIONS
F2017 ADOPTED CHANGES
TRANSPORTATION - FUND 10**

Project No.	Project Title	Total Appropriations Through 6/6/16	Adopted Appropriation Change	Revised Total Appropriations	Actual Spent + Encumbrances Through 6/6/16	Unencumbered Project Balance
10	TRANSPORTATION					
91049	OLIVAS LEVEE	1,411,000	62,880	1,473,880	(740,317)	733,563
91049	OLIVAS LEVEE	1,411,000	62,880	1,473,880	(740,317)	733,563
91052	STREET RESURFACE- JOHNSON DR. - TELEPHONE TO BRISTOL	840,000	60,000	900,000	0	900,000
91052	STREET RESURFACE- JOHNSON DR. - TELEPHONE TO BRISTOL	840,000	60,000	900,000	0	900,000
91053	STREET RESURFACE- NORTH BANK DR. - BRISTOL TO PETIT	635,000	65,000	700,000	(27,303)	672,697
91053	STREET RESURFACE-NORTH BANK DR. - BRISTOL TO PETIT	635,000	65,000	700,000	(27,303)	672,697
91054	STREET RESURFACE- HARBOR BLVD. - CALIF. TO SANJON	575,000	0	575,000	0	575,000
91054	STREET RESURFACE-HARBOR BLVD. - CALIFORNIA TO SANJON	575,000	0	575,000	0	575,000
91019	OLIVAS PARK DRIVE EXTENSION	11,212,024	(280,827)	10,931,197	(1,769,028)	9,162,169
91050	SEWERLINE - OLIVAS INTERCONNECT TO MCSD	1,388,800	0	1,388,800	(1,256,234)	132,566
91051	OLIVAS PARK DRIVE - MCSD PLANT DEMOLITION	418,299	581,701	1,000,000	(50,643)	949,357
91966	OLIVAS PARK DR EXTENSION	378,803	0	378,803	(378,803)	0
91966	OLIVAS PARK DR EXTENSION	13,397,926	300,874	13,698,800	(3,454,708)	10,244,092
91056	STREET RESURFACING - W. MAIN ST. VTA AVE. TO BRIDGE	0	700,000	700,000	0	700,000
91056	STREET RESURFACING - W. MAIN ST. VTA AVE. TO BRIDGE	0	700,000	700,000	0	700,000
10	TRANSPORTATION	16,858,926	1,188,754	18,047,680	(4,222,328)	13,825,352

**CAPITAL PROJECT APPROPRIATIONS
F2017 ADOPTED CHANGES
GAS TAX - FUND 12**

Project No.	Project Title	Total Appropriations Through 6/6/16	Adopted Appropriation Change	Revised Total Appropriations	Actual Spent + Encumbrances Through 6/6/16	Unencumbered Project Balance
12	<u>GAS TAX</u>					
91026	STREET RESURFACING - TELEPHONE KIMBALL TO MONT	1,007,312	0	1,007,312	(725,308)	282,004
91026	STREET RESURFACING - TELEPHONE KIMBALL TO MONT	1,007,312	0	1,007,312	(725,308)	282,004
91027	VENTURA RIVER TRAIL - SHERIDAN WAY BIKE PATHLINK	250,000	0	250,000	(10,350)	239,650
91027	VENTURA RIVER TRAIL - SHERIDAN WAY BIKE PATH LINK	250,000	0	250,000	(10,350)	239,650
91032	TELEGRAPH RD - ANACAPA MIDDLE SCHOOL SRTS - 2011	721,219	0	721,219	(92,221)	628,998
91032	TELEGRAPH RD - ANACAPA MIDDLE SCHOOL SRTS - 2011	721,219	0	721,219	(92,221)	628,998
91033	STREET MAINTENANCE ASPHALT	59,022	-	59,022	(59,022)	0
91040	STREET MAINTENANCE ASPHALT	220,978	70,000	290,978	(212,394)	78,584
91033	STREET MAINTENANCE ASPHALT	280,000	70,000	350,000	(271,416)	78,584
91035	STREET RESURFACING - 2014 SLURRY/CAPE SEAL	1,051,250	468	1,051,718	(1,051,718)	0
91035	STREET RESURFACING - 2014 SLURRY/CAPE SEAL	1,051,250	468	1,051,718	(1,051,718)	0
91036	US 101 - OAK STREET OFFRAMP	1,051,108	0	1,051,108	(1,048,482)	2,626
91036	US 101 - OAK STREET OFFRAMP	1,051,108	0	1,051,108	(1,048,482)	2,626
91039	STREET RESURFACING - 2015 SLURRY/CAPE SEAL	1,281,958	0	1,281,958	(1,281,958)	0
91039	STREET RESURFACING - 2015 SLURRY/CAPE SEAL	1,281,958	0	1,281,958	(1,281,958)	0
91041	ST RESURFACING-TELEPHONE-MONTGOMERY TO CACHU	1,230,600	(140,052)	1,090,548	(1,090,548)	0
91041	ST RESURFACING-TELEPHONE-MONTGOMERY TO CACHU	1,230,600	(140,052)	1,090,548	(1,090,548)	0
91043	STREET RESURFACING - 2016 SLURRY/CAPE SEAL	1,390,176	0	1,390,176	(1,252,039)	138,137
91043	STREET RESURFACING - 2016 SLURRY/CAPE SEAL	1,390,176	0	1,390,176	(1,252,039)	138,137
91044	STREET RESURFACING - LOMA VISTA - MAIN ST TO MILLS	1,045,000	0	1,045,000	0	1,045,000
91044	STREET RESURFACING - LOMA VISTA - MAIN ST TO MILLS	1,045,000	0	1,045,000	0	1,045,000
91045	STREET RESURFACING - VENTURA AVENUE	2,300,000	0	2,300,000	(1,688,033)	611,967
91045	STREET RESURFACING - VENTURA AVENUE	2,300,000	0	2,300,000	(1,688,033)	611,967
91046	STREET RESURFACING - 2017 SLURRY/CAPE SEAL	1,200,000	0	1,200,000	0	1,200,000
91046	STREET RESURFACING - 2017 SLURRY/CAPE SEAL	1,200,000	0	1,200,000	0	1,200,000
91047	SEAWARD AVE BIKE SAFETY IMPROVEMENTS	100,000	0	100,000	(12,641)	87,359
91047	SEAWARD AVE BIKE SAFETY IMPROVEMENTS	100,000	0	100,000	(12,641)	87,359
91048	WESTSIDE PEDESTRIAN / BICYCLE IMPROVEMENT	1,525,000	0	1,525,000	(231,820)	1,293,180
91048	WESTSIDE PEDESTRIAN / BICYCLE IMPROVEMENT	1,525,000	0	1,525,000	(231,820)	1,293,180
91055	KELLOGG SIDEWALK	35,000	0	35,000	(8,804)	26,196
91055	KELLOGG SIDEWALK	35,000	0	35,000	(8,804)	26,196
91007	CALIFORNIA ST BRIDGE UPGRADE	2,153,113	0	2,153,113	(2,104,077)	49,036
91894	CALIFORNIA ST BRIDGE UPGRADE	417,887	0	417,887	(417,887)	0
91894	CALIFORNIA ST BRIDGE UPGRADE	2,571,000	0	2,571,000	(2,521,964)	49,036
91010	FIVE POINTS INTERSECTION IMPROVEMENTS	353,523	0	353,523	(109,597)	243,926
91909	FIVE POINTS INTERSECTION IMPROVEMENTS	28,977	0	28,977	(28,977)	0
91909	FIVE POINTS INTERSECTION IMPROVEMENTS	382,500	0	382,500	(138,574)	243,926
91042	NORTHBANK EXT-CABRILLO VILLAGE	50,000	0	50,000	(22,727)	27,273
91915	NORTHBANK EXT-CABRILLO VILLAGE	50,000	0	50,000	(22,727)	27,273
91013	BICYCLE AMENITIES	46,729	(2,461)	44,268	(44,268)	0
91934	BICYCLE AMENITIES	122,642	0	122,642	(122,642)	0
91934	BICYCLE AMENITIES	169,371	(2,461)	166,910	(166,910)	0

**CAPITAL PROJECT APPROPRIATIONS
F2017 ADOPTED CHANGES
GAS TAX - FUND 12**

Project No.	Project Title	Total Appropriations Through 6/6/16	Adopted Appropriation Change	Revised Total Appropriations	Actual Spent + Encumbrances Through 6/6/16	Unencumbered Project Balance
91014	CALIFORNIA ST/HWY 101	235,205	0	235,205	(85,976)	149,229
91936	CALIFORNIA ST/HWY 101	274,626	0	274,626	(274,626)	0
91936	CALIFORNIA ST/HWY 101	509,831	0	509,831	(360,602)	149,229
91016	HWY 126 HARMON BARRANCA BIKE PATH CONNECTION	1,597,944	(32,403)	1,565,541	(1,565,541)	0
91953	HWY 126 HARMON BARRANCA BIKE PATH CONNECTION	356,749	0	356,749	(356,749)	0
91953	HWY 126 HARMON BARRANCA BIKE PATH CONNECTION	1,954,693	(32,403)	1,922,290	(1,922,290)	0
91029	HWY 126 BIKE PATH GAP CLOSURE	999,963		999,963	(37,981)	961,982
91954	HWY 126 BIKE PATH-PHASE III	131	0	131	(131)	0
91954	HWY 126 BIKE PATH-PHASE III	1,000,094	0	1,000,094	(38,112)	961,982
91017	HARBOR/VISTA DEL MAR IMPROVEMENTS	170,101	0	170,101	(35,613)	134,488
91958	HARBOR/VISTA DEL MAR IMPROVEMENTS	28,399	0	28,399	(28,399)	0
91958	HARBOR/VISTA DEL MAR IMPROVEMENTS	198,500	0	198,500	(64,012)	134,488
91021	BUS CENTER & SHELTERS	474,199	0	474,199	(83,955)	390,244
91973	BUS CENTER & SHELTERS	104,775	0	104,775	(104,775)	0
91973	BUS CENTER & SHELTERS	578,974	0	578,974	(188,730)	390,244
91023	TRAFFIC SIGNAL INFRASTRUCTURE MODERNIZATION	499,378	0	499,378	(253,024)	246,354
91979	TRAFFIC SIGNAL INFRASTRUCTURE MODERNIZATION	9,624	0	9,624	(9,624)	0
91979	TRAFFIC SIGNAL INFRASTRUCTURE MODERNIZATION	509,002	0	509,002	(262,648)	246,354
91002	ST RESURFACING-VICTORIA AVE-HWY 126 TO WOODLAND	700,782	409	701,191	(701,191)	0
91984	ST RESURFACING-VICTORIA AVE-HWY 126 TO WOODLAND	939	0	939	(939)	0
91984	ST RESURFACING-VICTORIA AVE-HWY 126 TO WOODLAND	701,721	409	702,130	(702,130)	0
91024	SAFE ROUTES TO SCHOOL 2010-11	550,438	(216,487)	333,951	(333,951)	0
91989	SAFE ROUTES TO SCHOOL 2010-11	62	0	62	(62)	0
91989	SAFE ROUTES TO SCHOOL 2010-11	550,500	(216,487)	334,013	(334,013)	0
91060	MAIN STREET BRIDGE REPLACEMENT	0	500,000	500,000	0	500,000
91060	MAIN STREET BRIDGE REPLACEMENT	0	500,000	500,000	0	500,000
91061	STREET RESURFACING 2018 SLURRY/CAPE SEAL	0	400,000	400,000	0	400,000
91061	STREET RESURFACING 2018 SLURRY/CAPE SEAL	0	400,000	400,000	0	400,000
12	GAS TAX	22,362,851	579,474	22,942,325	(14,206,092)	8,736,233

**CAPITAL PROJECT APPROPRIATIONS
F2017 ADOPTED CHANGES
PARK & REC IMPROVEMENTS - FUND 18**

Project No.	Project Title	Total Appropriations Through 6/6/16	Adopted Appropriation Change	Revised Total Appropriations	Actual Spent + Encumbrances Through 6/6/16	Unencumbered Project Balance
18	<u>PARK & REC IMPRV</u>					
92901	WESTSIDE COMMUNITY POOL	602,850	0	602,850	(602,850)	0
92909	WESTSIDE COMMUNITY POOL	1,397,150	0	1,397,150	(12,002)	1,385,148
92901	WESTSIDE COMMUNITY POOL	2,000,000	0	2,000,000	(12,002)	1,385,148
92006	COMM PARK ENERGY SAVINGS IMPROVEMENTS	427,495	0	427,495	(130,677)	296,818
92906	COMM PARK ENERGY SAVINGS IMPROVEMENTS	221,176	0	221,176	(221,176)	0
92906	COMM PARK ENERGY SAVINGS IMPROVEMENTS	648,671	0	648,671	(221,176)	0
92910	COMMUNITY PARK SOFTBALL FIELD #1 LIGHTS	303,740	(5,000)	298,740	(298,740)	0
92910	COMMUNITY PARK SOFTBALL FIELD #1 LIGHTS	303,740	(5,000)	298,740	(298,740)	0
92912	KELLOGG/WESTSIDE PARKS	1,849,350	0	1,849,350	(1,257,187)	592,163
92912	KELLOGG/WESTSIDE PARKS	1,849,350	0	1,849,350	(1,257,187)	592,163
92913	COMMUNITY PARK SPORTS FIELDS 3 & 5	872,209	(55,178)	817,031	(817,031)	0
92913	COMMUNITY PARK SPORTS FIELDS 3 & 5	872,209	(55,178)	817,031	(817,031)	0
92914	PARKS PLAYGROUND STRUCTURE IMPROVEMENTS	572,000	0	572,000	(571,827)	173
92914	PARKS PLAYGROUND STRUCTURE IMPROVEMENTS	572,000	0	572,000	(571,827)	173
92915	WESTPARK TURF REPLACEMENT	460,000	0	460,000	(17,070)	442,930
92915	WESTPARK TURF REPLACEMENT	460,000	0	460,000	(17,070)	442,930
18	<u>PARK & REC IMPRV</u>	6,705,970	(60,178)	6,645,792	(3,195,033)	2,420,414

**CAPITAL PROJECT APPROPRIATIONS
F2017 ADOPTED CHANGES
CIP PUBLIC ART - FUND 19**

Project No.	Project Title	Total Appropriations Through 6/6/16	Adopted Appropriation Change	Revised Total Appropriations	Actual Spent + Encumbrances Through 6/6/16	Unencumbered Project Balance
19	PUBLIC ART					
98165	PUBLIC ART-MISSION PARK	90,000	0	90,000	(12,124)	77,876
98165	PUBLIC ART-MISSION PARK	90,000	0	90,000	(12,124)	77,876
98167	PUBLIC ART-PROMENADE/SURFERSPOINT	2,179	2,821	5,000	(2,179)	2,821
98167	PUBLIC ART-PROMENADE/SURFERS POINT	2,179	2,821	5,000	(2,179)	2,821
98191	PUBLIC ART-BICYCLE RACKS	41,000	(3,500)	37,500	0	37,500
98191	PUBLIC ART-BICYCLE RACKS	41,000	(3,500)	37,500	0	37,500
98192	PUBLIC ART-WELLS NEIGHBORHOOD PARK	64,328	1,134	65,462	0	65,462
98192	PUBLIC ART-WELLS NEIGHBORHOOD PARK	64,328	1,134	65,462	0	65,462
98196	PUBLIC ART - SERVICE AREA PARK BICYCLE RACKS	0	10,000	10,000	0	10,000
98196	PUBLIC ART - SERVICE AREA PARK BICYCLE RACKS	0	10,000	10,000	0	10,000
98197	PUBLIC ART - GENERAL PARK BICYCLE RACKS	0	10,000	10,000	0	10,000
98197	PUBLIC ART - GENERAL PARK BICYCLE RACKS	0	10,000	10,000	0	10,000
19	PUBLIC ART	197,507	20,455	217,962	(14,303)	203,659

**CAPITAL PROJECT APPROPRIATIONS
F2017 ADOPTED CHANGES
CIP WASTEWATER - FUND 71**

Project No.	Project Title	Total Appropriations Through 6/6/16	Adopted Appropriation Change	Revised Total Appropriations	Actual Spent + Encumbrances Through 6/6/16	Unencumbered Project Balance
71	CIP WASTEWATER (CONT'D)					
96884	VWRF LANDSCAPE IMPROVEMENTS	4	249,996	250,000	0	250,000
96884	VWRF LANDSCAPE IMPROVEMENTS	4	249,996	250,000	0	250,000
96894	VWRF MAINTENANCE STORAGE AREA	0	2,260,000	2,260,000	0	2,260,000
96894	VWRF MAINTENANCE STORAGE AREA	0	2,260,000	2,260,000	0	2,260,000
96855	UPGRADE VTA WASTEWATER FAC PHASE II	17,988,537	0	17,988,537	(17,988,537)	0
96900	WASTEWATER PLANT UPGRADES (NUTRIENT IMPROVEMENTS)	2,760,943	(191,645)	2,569,298	(2,569,298)	0
96855	UPGRADE VTA WASTEWATER FAC PHASE II	20,749,480	(191,645)	20,557,835	(20,557,835)	0
96887	VWRF SWITCHGEAR REPLACEMENT	56,263	0	56,263	(56,263)	0
96903	VWRF SWITCHGEAR REPLACEMENT	1,828,790	(30,823)	1,797,967	(1,797,967)	0
96887	VWRF SWITCHGEAR REPLACEMENT	1,885,053	(30,823)	1,854,230	(1,854,230)	0
96888	STATE BEACH LIFT STATION DRYWELL REPLACEMENT	655	0	655	(655)	0
96904	STATE BEACH LIFT STATION DRYWELL REPLACEMENT	485,574	(15,000)	470,574	(470,574)	0
96888	STATE BEACH LIFT STATION DRYWELL REPLACEMENT	486,229	(15,000)	471,229	(471,229)	0
96889	2005 SEWER REHABILITATION - HARBOR & WOOLSEY	258,827	0	258,827	(258,827)	0
96905	2005 SEWER REHABILITATION - HARBOR & WOOLSEY	1,923,173	0	1,923,173	(1,570,418)	352,755
96889	2005 SEWER REHABILITATION - HARBOR & WOOLSEY	2,182,000	0	2,182,000	(1,829,245)	352,755
96892	SEASIDE TRANSFER STATION FORCEMAIN	73,783	0	73,783	(73,783)	0
96907	SEASIDE TRANSFER STATION FORCEMAIN	829,450	(30,000)	799,450	(799,450)	0
96892	SEASIDE TRANSFER STATION FORCEMAIN	903,233	(30,000)	873,233	(873,233)	0
96895	WASTEWATER PLAN UV DISINFECTANT FACILITY	11,089	0	11,089	(11,089)	0
96909	WASTEWATER PLANT DISINFECTION FACILITY	11,588,911	(11,199,478)	389,433	(384,433)	5,000
96895	WASTEWATER PLAN UV DISINFECTANT FACILITY	11,600,000	(11,199,478)	400,522	(395,522)	5,000
96913	AVENUE AREA SEWER REPLACEMENT	2,710,000	0	2,710,000	(1,359,662)	1,350,338
96899	AVENUE AREA SEWER REPLACEMENT	2,710,000	0	2,710,000	(1,359,662)	1,350,338
96914	WASTEWATER PLANT DEWATERING EQUIPMENT REPLACEMENT	11,500,000	(2,100,000)	9,400,000	(8,010,431)	1,389,569
96914	WASTEWATER PLANT DEWATERING EQUIPMENT REPLACEMENT	11,500,000	(2,100,000)	9,400,000	(8,010,431)	1,389,569
96915	RECYCLED WATERLINE - GOLF COURSE DRIVE	950,000	0	950,000	(597,645)	352,355
96915	RECYCLED WATERLINE - GOLF COURSE DRIVE	950,000	0	950,000	(597,645)	352,355
96918	WASTEWATER PLANT - DIGESTER IMPROVEMENT	1,400,000	1,100,000	2,500,000	(91,601)	2,408,399
96918	WASTEWATER PLANT - DIGESTER IMPROVEMENT	1,400,000	1,100,000	2,500,000	(91,601)	2,408,399
96919	WASTEWATER LIFT STATION - NORTH BANK LIFT STATION UPGRA	785,000	135,000	920,000	(74,199)	845,801
96919	WASTEWATER LIFT STATION - NORTH BANK LIFT STATION UPGRA	785,000	135,000	920,000	(74,199)	845,801
96920	SEWERLINE REPLACEMENT - FRONT STREET (HEMLOCK TO ASH)	705,000	(5,000)	700,000	(61,580)	638,420
96920	SEWERLINE REPLACEMENT - FRONT STREET (HEMLOCK TO ASH)	705,000	(5,000)	700,000	(61,580)	638,420
96921	SEWERLINE REPLACEMENT - HWY 126 EAST END SEWER CROSSI	1,290,000	100,000	1,390,000	(19,221)	1,370,779
96921	SEWERLINE REPLACEMENT - HWY 126 EAST END SEWER CROSSI	1,290,000	100,000	1,390,000	(19,221)	1,370,779
96922	TRANSFER STATION - SEASIDE ELECTRICAL EQUIP UPGRADE	800,000	0	800,000	(16,326)	783,674
96922	TRANSFER STATION - SEASIDE ELECTRICAL EQUIP UPGRADE	800,000	0	800,000	(16,326)	783,674
96923	WASTEWATER PLANT LIGHTING IMPROVEMENTS	515,000	0	515,000	(478,931)	36,069
96923	WASTEWATER PLANT LIGHTING IMPROVEMENTS	515,000	0	515,000	(478,931)	36,069
96924	SEWERLINE REPLACEMENT - AURORA DR AREA	1,900,000	0	1,900,000	(137,461)	1,762,539
96924	SEWERLINE REPLACEMENT - AURORA DR AREA	1,900,000	0	1,900,000	(137,461)	1,762,539

**CAPITAL PROJECT APPROPRIATIONS
F2017 ADOPTED CHANGES
CIP WASTEWATER - FUND 71**

Project No.	Project Title	Total Appropriations Through 6/6/16	Adopted Appropriation Change	Revised Total Appropriations	Actual Spent + Encumbrances Through 6/6/16	Unencumbered Project Balance
96925	SEWERLINE REPLACEMENT - MAIN AND BRENT ST AREA	3,950,000	(1,050,000)	2,900,000	(2,792,532)	107,468
96925	SEWERLINE REPLACEMENT - MAIN AND BRENT ST AREA	3,950,000	(1,050,000)	2,900,000	(2,792,532)	107,468
96926	OLIVAS SEWERLINE EXTENSION	0	1,090,000	1,090,000	0	1,090,000
96926	OLIVAS SEWERLINE EXTENSION	0	1,090,000	1,090,000	0	1,090,000
96927	OLIVAS RECLAIMED WATER MAIN	1,280,000	20,000	1,300,000	(47,417)	1,252,583
96927	OLIVAS RECLAIMED WATER MAIN	1,280,000	20,000	1,300,000	(47,417)	1,252,583
96928	WASTEWATER PLANT - AERATION BLOWERS	500,000	3,470,000	3,970,000	(22,250)	3,947,750
96928	WASTEWATER PLANT - AERATION BLOWERS	500,000	3,470,000	3,970,000	(22,250)	3,947,750
96930	WASTEWATER PLANT - HEADWORKS BUILDING DEMOLITION	0	605,000	605,000	0	605,000
96930	WASTEWATER PLANT - HEADWORKS BUILDING DEMOLITION	0	605,000	605,000	0	605,000
96931	SEWERLINE REPLACEMENT - LOMA VISTA AREA	0	2,200,000	2,200,000	0	2,200,000
96931	SEWERLINE REPLACEMENT - LOMA VISTA AREA	0	2,200,000	2,200,000	0	2,200,000
96932	TRANSFER STATION - SEASIDE PUMP REPLACEMENT	0	1,000,000	1,000,000	0	1,000,000
96932	TRANSFER STATION - SEASIDE PUMP REPLACEMENT	0	1,000,000	1,000,000	0	1,000,000
96933	SEWERLINE REPLACEMENT - MAIN ST. AND CORONADO	0	600,000	600,000	0	600,000
96933	SEWERLINE REPLACEMENT - MAIN ST. AND CORONADO	0	600,000	600,000	0	600,000
96934	SEASIDE WASTEWATER FORCE MAIN	0	6,810,000	6,810,000	0	6,810,000
96934	SEASIDE WASTEWATER FORCE MAIN	0	6,810,000	6,810,000	0	6,810,000
96935	ADVANCED WASTEWATER TREATMENT PLANT LAND ACQU	0	110,000	110,000	0	110,000
96935	ADVANCED WASTEWATER TREATMENT PLANT LAND ACQU	0	110,000	110,000	0	110,000
96936	WASTEWATER PLANT - PRIMARY TREATMENT ENHANCEMENT	0	500,000	500,000	0	500,000
96936	WASTEWATER PLANT - PRIMARY TREATMENT ENHANCEMENT	0	500,000	500,000	0	500,000
96937	SEWERLINE REPLACEMENT - MAIN ST. - MILLS TO TELEPHONE	0	300,000	300,000	0	300,000
96937	SEWERLINE REPLACEMENT - MAIN ST. - MILLS TO TELEPHONE	0	300,000	300,000	0	300,000
96938	BRINE LINE OCEAN OUTFALL	0	2,300,000	2,300,000	0	2,300,000
96938	BRINE LINE OCEAN OUTFALL	0	2,300,000	2,300,000	0	2,300,000
96939	WASTEWATER PLANT - WETLANDS IMPROVEMENTS	0	1,830,000	1,830,000	0	1,830,000
96939	WASTEWATER PLANT - WETLANDS IMPROVEMENTS	0	1,830,000	1,830,000	0	1,830,000
96940	RECYCLED WATERLINE - PUREWATER PIPELINES	0	1,750,000	1,750,000	0	1,750,000
96940	RECYCLED WATERLINE - PUREWATER PIPELINES	0	1,750,000	1,750,000	0	1,750,000
71	CIP WASTEWATER	66,090,999	11,808,050	77,899,049	(39,690,550)	38,208,499

**CAPITAL PROJECT APPROPRIATIONS
F2017 ADOPTED CHANGES
CIP WATER - FUND 72**

Project No.	Project Title	Total Appropriations Through 6/6/16	Adopted Appropriation Change	Revised Total Appropriations	Actual Spent + Encumbrances Through 6/6/16	Unencumbered Project Balance
72	CIP WATER (CONT'D)					
97896	GOLF COURSE BPS & WELLS UPGRADE	0	270,000	270,000	0	270,000
97896	GOLF COURSE BPS & WELLS UPGRADE	0	270,000	270,000	0	270,000
97889	WATERLINE HARBOR BLVD	11,497	0	11,497	(11,497)	0
97914	WATERLINE REPLACEMENT - HARBOR BLVD	1,914,871	(14,249)	1,900,622	(1,900,622)	0
97889	WATERLINE HARBOR BLVD	1,926,368	(14,249)	1,912,119	(1,912,119)	0
97890	WTR LN RPLC MONTALVO AREA	117	0	117	(117)	0
97915	WATERLINE REPLACEMENT - MONTALVO AREA	4,349,883	(895,172)	3,454,711	(3,454,711)	0
97890	WTR LN RPLC MONTALVO AREA	4,350,000	(895,172)	3,454,828	(3,454,828)	0
97891	WATER STORAGE TANK CIRCULATION IMPROVEMENTS	106,944	0	106,944	(106,944)	0
97916	WATER STORAGE TANK CIRCULATION IMPROVEMENTS	1,353,056	1,385,000	2,738,056	(552,765)	2,185,291
97891	WATER STORAGE TANK CIRCULATION IMPROVEMENTS	1,460,000	1,385,000	2,845,000	(659,709)	2,185,291
97899	SATICOY WELL 3	477,164	0	477,164	(477,164)	0
97917	SATICOY WELL 3	3,318,773	0	3,318,773	(2,725,481)	593,292
97899	SATICOY WELL 3	3,795,937	0	3,795,937	(3,202,645)	593,292
97904	FOSTER PARK WELLFIELD PRODUCTION RESTORATION	9,385	0	9,385	(9,385)	0
97921	FOSTER PARK WELLFIELD PRODUCTION RESTORATION	1,090,615	0	1,090,615	(567)	1,090,048
97904	FOSTER PARK WELLFIELD PRODUCTION RESTORATION	1,100,000	0	1,100,000	(9,952)	1,090,048
97907	MOUND WELL 2	254,164	0	254,164	(254,164)	0
97923	MOUND WELL 2	6,900,000	(2,299,164)	4,600,836	(265,317)	4,335,519
97907	MOUND WELL 2	7,154,164	(2,299,164)	4,855,000	(519,481)	4,335,519
97908	GOLF COURSE WELL 7	380	0	380	(380)	0
97924	GOLF COURSE WELL 7	5,739,620	(430,000)	5,309,620	(4,214,930)	1,094,690
97908	GOLF COURSE WELL 7	5,740,000	(430,000)	5,310,000	(4,215,310)	1,094,690
97909	WATER SYSTEM PRESSURE MONITORING STATIONS	7,864	0	7,864	(7,864)	0
97925	WATER SYSTEM PRESSURE MONITORING STATIONS	937,136	(180,599)	756,537	(756,537)	0
97909	WATER SYSTEM PRESSURE MONITORING STATIONS	945,000	(180,599)	764,401	(764,401)	0
97911	WATERLINE REPLACEMENT-N. CATALINA NEIGHBORHOOD	109,474	0	109,474	(109,474)	0
97927	WATERLINE REPLACEMENT-N. CATALINA NEIGHBORHOOD	1,635,589	(19,203)	1,616,386	(1,616,386)	0
97911	WATERLINE REPLACEMENT-N. CATALINA NEIGHBORHOOD	1,745,063	(19,203)	1,725,860	(1,725,860)	0
97912	SATICOY COUNTRY CLUB WELL 3	88,891	0	88,891	(88,891)	0
97928	SATICOY COUNTRY CLUB WELL 3	1,558,469	(683)	1,557,786	(1,557,786)	0
97912	SATICOY COUNTRY CLUB WELL 3	1,647,360	(683)	1,646,677	(1,646,677)	0
97931	TANK REPLACEMENT - HALL CANYON TANKS	2,300,000	(800,000)	1,500,000	(1,454,821)	45,179
97931	RETROFIT - HALL CANYON & MARIANO TANKS	2,300,000	(800,000)	1,500,000	(1,454,821)	45,179
97932	FIVE PUMP STATIONS - FIXED EMERGENCY POWER	2,155,000	0	2,155,000	(1,217,892)	937,108
97932	FIVE PUMP STATIONS - FIXED EMERGENCY POWER	2,155,000	0	2,155,000	(1,217,892)	937,108
97933	WELL - FOOTHILL WELL	4,720,000	0	4,720,000	(2,568)	4,717,432
97933	WELL - FOOTHILL WELL	4,720,000	0	4,720,000	(2,568)	4,717,432
97934	WATER QUALITY REVERSE OSMOSIS - TREATMENT	1,500,000	0	1,500,000	0	1,500,000
97934	WATER QUALITY REVERSE OSMOSIS - TREATMENT	1,500,000	0	1,500,000	0	1,500,000
97935	WATERLINE REPLACEMENT - DARLING ROAD	966,000	0	966,000	(966,000)	0
97935	WATERLINE REPLACEMENT - DARLING ROAD	966,000	0	966,000	(966,000)	0
97936	WATERLINE REPLACEMENT - NAVIGATOR DRIVE	1,175,000	(394,038)	780,962	(780,962)	0
97936	WATERLINE REPLACEMENT - NAVIGATOR DRIVE	1,175,000	(394,038)	780,962	(780,962)	0
97937	WATERLINE REPLACEMENT - ONDULANDO TRACT PHASE 1	2,188,632	0	2,188,632	(2,170,453)	18,179

**CAPITAL PROJECT APPROPRIATIONS
F2017 ADOPTED CHANGES
CIP WATER - FUND 72**

Project No.	Project Title	Total Appropriations Through 6/6/16	Adopted Appropriation Change	Revised Total Appropriations	Actual Spent + Encumbrances Through 6/6/16	Unencumbered Project Balance
97937	WATERLINE REPLACEMENT - ONDULANDO TRACT PHASE 1	2,188,632	0	2,188,632	(2,170,453)	18,179
97938	AUTOMATED METER READING INSTALLATION	13,150,000	3,850,000	17,000,000	(98,136)	16,901,864
97938	AUTOMATED METER READING INSTALLATION	13,150,000	3,850,000	17,000,000	(98,136)	16,901,864
97939	WATERLINE REPLACEMENT ONDULANDO TRACT - PHASE 2	2,730,000	(610,000)	2,120,000	(1,883,524)	236,476
97939	WATERLINE REPLACEMENT ONDULANDO TRACT - PHASE 2	2,730,000	(610,000)	2,120,000	(1,883,524)	236,476
97940	WATERLINE REPLACEMENT ONDULANDO TRACT - PHASE 3	2,690,000	0	2,690,000	(33,770)	2,656,230
97940	WATERLINE REPLACEMENT ONDULANDO TRACT - PHASE 3	2,690,000	0	2,690,000	(33,770)	2,656,230
97941	WATERLINE REPLACEMENT - PIERPONT LANES	1,410,000	150,000	1,560,000	(144,444)	1,415,556
97941	WATERLINE REPLACEMENT - PIERPONT LANES	1,410,000	150,000	1,560,000	(144,444)	1,415,556
97942	TREATMENT - AVENUE PLANT MEMBRANE MODULE REPL	1,800,000	3,235,000	5,035,000	0	5,035,000
97942	TREATMENT - AVENUE PLANT MEMBRANE MODULE REPL	1,800,000	3,235,000	5,035,000	0	5,035,000
97943	WATER - ENERGY EFFICIENCY PROJECTS	2,500,000	(2,500,000)	0	0	0
97943	WATER - ENERGY EFFICIENCY PROJECTS	2,500,000	(2,500,000)	0	0	0
97944	STORAGE TANKS - INTERIOR COATING	820,000	0	820,000	(795,073)	24,927
97944	STORAGE TANKS - INTERIOR COATING	820,000	0	820,000	(795,073)	24,927
97945	WELL - REPAIR AND RESTORATION OF INTAKE STRUCTURE	540,000	60,000	600,000	(216)	599,784
97945	WELL - REPAIR AND RESTORATION OF INTAKE STRUCTURE	540,000	60,000	600,000	(216)	599,784
97946	TREATMENT - LAND ACQUISITION - SATICOY COND. FACILITY	500,000	80,000	580,000	(144)	579,856
97946	TREATMENT - LAND ACQUISITION - SATICOY COND. FACILITY	500,000	80,000	580,000	(144)	579,856
97948	WATERLINE REPLACEMENT - ONDULANDO PHASE 4	2,970,000	30,000	3,000,000	0	3,000,000
97948	WATERLINE REPLACEMENT - ONDULANDO PHASE 4	2,970,000	30,000	3,000,000	0	3,000,000
97949	WATERLINE - VENTURA/OXNARD EMERGENCY WATER INTERTIE	2,000,000	0	2,000,000	(3,248)	1,996,752
97949	WATERLINE - VENTURA/OXNARD EMERGENCY WATER INTERTIE	2,000,000	0	2,000,000	(3,248)	1,996,752
97950	OLIVAS POTABLE WATER MAIN	1,290,000	100,000	1,390,000	(60,477)	1,329,523
97950	OLIVAS POTABLE WATER MAIN	1,290,000	100,000	1,390,000	(60,477)	1,329,523
97951	WELL - MOUND WELL 3	4,000,000	(500,000)	3,500,000	(61,250)	3,438,750
97951	WELL - MOUND WELL 3	4,000,000	(500,000)	3,500,000	(61,250)	3,438,750
97952	LONG CANYON RESERVOIR WATER CIRCULATION IMPROVEMENT	0	410,000	410,000	0	410,000
97952	LONG CANYON RESERVOIR WATER CIRCULATION IMPROVEMENT	0	410,000	410,000	0	410,000
97953	PUMP STATION - BOOSTER MOTOR CONTROL UPGRADES	0	450,000	450,000	0	450,000
97953	PUMP STATION - BOOSTER MOTOR CONTROL UPGRADES	0	450,000	450,000	0	450,000
97954	WATERLINE REPLACEMENT - HARBOR - PENINSULA TO BEACH	0	140,000	140,000	0	140,000
97954	WATERLINE REPLACEMENT - HARBOR - PENINSULA TO BEACH	0	140,000	140,000	0	140,000
97955	WATERLINE - MIDTOWN TO WESTSIDE INTERCONNECTION	0	1,070,000	1,070,000	0	1,070,000
97955	WATERLINE - MIDTOWN TO WESTSIDE INTERCONNECTION	0	1,070,000	1,070,000	0	1,070,000
97956	WATERLINE - EASTSIDE TO MIDTOWN INTERCONNECTION	0	528,000	528,000	0	528,000
97956	WATERLINE - EASTSIDE TO MIDTOWN INTERCONNECTION	0	528,000	528,000	0	528,000
72	CIP WATER	81,268,524	3,114,892	84,383,416	(27,783,960)	56,599,456

BUDGET IMPACT DUE TO CAPITAL INVESTMENT SUMMARY AND PROJECT DETAIL BY FUND

CAPITAL PROJECT IMPACT ON OPERATIONS BUDGET F2017 PROPOSED CHANGES SUMMARY OF OPERATIONAL IMPACT									
Fund Number	Project Title	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FUTURE YEARS	PROJECT TOTAL
04	CIP General Fund	\$ -	\$ -	\$ -	\$ -	\$ 1,074,402	\$ 1,074,402	\$1,074,422	\$ 3,223,226
10	CIP Transportation Fund	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 15,000	\$ 15,000	\$ -	\$ 50,000
12	CIP Gas Tax Fund	\$ -	\$ (11,500)	\$ (9,500)	\$ (9,500)	\$ (10,500)	\$ (10,500)	\$ -	\$ (51,500)
18	CIP Parks & Rec Improvements	\$ -	\$ (65,000)	\$ (65,000)	\$ (65,000)	\$ (65,000)	\$ (65,000)		\$ (325,000)
19	CIP Public Art Fund								\$ -
71	CIP Wastewater Fund	\$ -	\$ (5,000)	\$ (5,000)	\$ (17,000)	\$ (57,000)	\$ (57,000)	\$ (40,000)	\$ (181,000)
72	CIP Ventura Water Fund	\$ -	\$ 20,000	\$ 70,000	\$ 110,000	\$ 83,000	\$ 83,000	\$ 15,000	\$ 381,000
TOTAL CAPITAL IMPROVEMENT PROJECTS		\$ -	\$ (61,500)	\$ 500	\$ 28,500	\$ 1,039,902	\$ 1,039,902	\$1,049,422	\$ 3,096,726



Latitudes Fine Art

Operating Budget Impact of the Capital Improvement Projects

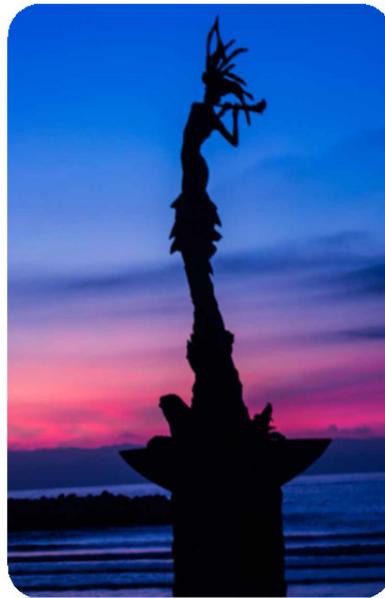
CAPITAL PROJECT IMPACT ON OPERATIONS BUDGET					
Project #	Project Title	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
93710	Harbor Area Public Safety Facility	\$ -	\$ -	\$ -	\$ -
	04-CIP General Fund	\$ -	\$ -	\$ -	\$ -
91019	Olivas Park Drive Extension	\$ -	\$ -	\$ -	\$ -
91052	Street Resurfacing - Johnson Dr, Telephone	\$ -	\$ -	\$ 10,000	\$ 10,000
	10-Transportation	\$ -	\$ -	\$ 10,000	\$ 10,000
91007	California St Bridge Upgrade	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
91023	Traffic Signal Infrastructure Modernization	\$ -	\$ (20,000)	\$ (20,000)	\$ (20,000)
91027	Ventura River Trail Sheridan Way Bike Path	\$ -	\$ 2,500	\$ 2,500	\$ 2,500
91029	Hwy 126 Bike Path closure	\$ -	\$ 2,500	\$ 2,500	\$ 2,500
91032	Telegraph Rd - Anacapa Middle School Safe	\$ -	\$ 2,500	\$ 2,500	\$ 2,500
91048	Westside Pedestrian/Bike Imp.	\$ -	\$ -	\$ 2,000	\$ 2,000
	12-Gas Tax	\$ -	\$ (11,500)	\$ (9,500)	\$ (9,500)
92006	Community Park Energy Savings	\$ -	\$ (65,000)	\$ (65,000)	\$ (65,000)
92909	Westside Community Pool	\$ -	\$ -	\$ -	\$ -
92912	Kellogg/Westside Parks	\$ -	\$ -	\$ 50,000	\$ 50,000
	18-Park & Rec Improvements	\$ -	\$ (65,000)	\$ (15,000)	\$ (15,000)
96914	WW Plant - Dwatering Equip Replacement	\$ -	\$ (5,000)	\$ (5,000)	\$ (5,000)
96918	WW Plant - Digester Improvement	\$ -	\$ -	\$ -	\$ (12,000)
96928	WW Plant - Aeration Blowers	\$ -	\$ -	\$ -	\$ -
	71-CIP Wastewater	\$ -	\$ (5,000)	\$ (5,000)	\$ (17,000)
97896	Well - Golf Course BPS & Wells Upgrade	\$ -	\$ -	\$ -	\$ -
97923	Well - Mound Well 2	\$ -	\$ -	\$ -	\$ 40,000
97924	Well - Golf Course Well 7	\$ -	\$ 40,000	\$ 40,000	\$ 40,000
97931	Storage Tank - Hall Canyon Tank Replace	\$ -	\$ (20,000)	\$ (20,000)	\$ (20,000)
97933	Well - Foothill Well	\$ -	\$ -	\$ -	\$ -
97938	Automated Meter Reading - Citywide	\$ -	\$ -	\$ -	\$ -
97941	Waterline Replacement - Pierpont Lanes	\$ -	\$ -	\$ 10,000	\$ 10,000
97942	Treatment - Avenue Plant Membrane Module	\$ -	\$ -	\$ -	\$ -
97949	Waterline - Ventura/Oxnard Emergency Water	\$ -	\$ -	\$ -	\$ -
97950	Waterline - Olivas Park Drive Extension	\$ -	\$ -	\$ -	\$ -
97951	Well - Mound Well 3	\$ -	\$ -	\$ 40,000	\$ 40,000
	72-CIP Water	\$ -	\$ 20,000	\$ 70,000	\$ 110,000
	Total impact on Operations Budget	\$ -	\$ (61,500)	\$ 50,500	\$ 78,500

Operating Budget Impact of the Capital Improvement Projects

OPERATIONAL IMPACT CONT'D			
FY 2020-21	FY 2021-22	FUTURE YEARS	PROJECT TOTAL
\$ 1,074,402	\$ 1,074,402	\$ 1,074,402	\$ 3,223,206
\$ 1,074,402	\$ 1,074,402	\$ 1,074,402	\$ 3,223,206
\$ 5,000	\$ 5,000	\$ -	\$ 10,000
\$ 10,000	\$ 10,000	\$ -	\$ 40,000
\$ 15,000	\$ 15,000	\$ -	\$ 50,000
\$ -	\$ -	\$ -	\$ 3,000
\$ (20,000)	\$ (20,000)	\$ -	\$ (100,000)
\$ 2,500	\$ 2,500	\$ -	\$ 12,500
\$ 2,500	\$ 2,500	\$ -	\$ 12,500
\$ 2,500	\$ 2,500	\$ -	\$ 12,500
\$ 2,000	\$ 2,000	\$ -	\$ 8,000
\$ (10,500)	\$ (10,500)	\$ -	\$ (51,500)
\$ (65,000)	\$ (65,000)	\$ -	\$ (325,000)
\$ -	\$ 1,000,000	\$ 1,000,000	\$ 2,000,000
\$ 50,000	\$ 50,000	\$ -	\$ 200,000
\$ (15,000)	\$ 985,000	\$ 1,000,000	\$ 1,875,000
\$ (5,000)	\$ (5,000)	\$ -	\$ (25,000)
\$ (12,000)	\$ (12,000)	\$ -	\$ (36,000)
\$ (40,000)	\$ (40,000)	\$ (40,000)	\$ (120,000)
\$ (57,000)	\$ (57,000)	\$ (40,000)	\$ (181,000)
\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (60,000)
\$ 40,000	\$ 40,000	\$ 40,000	\$ 160,000
\$ 40,000	\$ 40,000	\$ -	\$ 200,000
\$ (20,000)	\$ (20,000)	\$ -	\$ (100,000)
\$ -	\$ 40,000	\$ 40,000	\$ 80,000
\$ (22,000)	\$ (22,000)	\$ -	\$ (44,000)
\$ 10,000	\$ 10,000	\$ -	\$ 40,000
\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (75,000)
\$ -	\$ -	\$ 5,000	\$ 5,000
\$ 20,000	\$ 20,000	\$ -	\$ 40,000
\$ 40,000	\$ 40,000	\$ -	\$ 160,000
\$ 63,000	\$ 103,000	\$ 40,000	\$ 406,000
\$ 1,069,902	\$ 2,109,902	\$ 2,074,402	\$ 5,321,706

CITY OF
VENTURA

FISCAL POLICIES





The City's Strategic or Long-range Plan is created under the guidance of the City Manager, and serves as the foundation for the budgeting process. Identified Operational and Capital improvements are then prioritized, and performance measures are developed to track progress of each strategic goal. Resources are allocated to each project, and the proposed budget is developed and presented to the City Council on or before May 1st. There are 2-3 budget workshops scheduled for discussion and input before the budget is adopted on or before June 30th of each year.

The overall budget must be balanced, as well as each fund must be balanced. The Capital Improvement Budget will include annual spending per project, as well as the operating budget impact of these capital expenditures. The City has adopted a two year budget cycle. In 2016, the City will adopt the 2017 budget and the 2018 spending plan.

No. 14.7 - FINANCIAL POLICIES OVERVIEW

CITY OF SAN BUENAVENTURA ADMINISTRATIVE POLICY AND PROCEDURE

Subject: Financial Policies Overview	APP No. 14.7
Issued by: Finance and Technology Department	Approved by: Mark Watkins, City Manager
Date Issued: June 30, 2016	Expiration Date: June 30, 2017
Review/Update Frequency: Annual	Review/Update Responsibility: Finance & Technology Director
Date of this Revision: June 15, 2016	Dates of Previous Revision: June 20, 2015
Departments/Divisions Affected by Policy/Procedure: All City Departments	Authority: City Charter - Section 1202, Financial Administration Ordinance 2009-030, Adopted December 7, 2009 Effective January 6, 2010 Ordinance 2009-031, Adopted December 7, 2009 Effective January 6, 2010 Ordinance 2012-012, Adopted April 23, 2012 Effective May 23, 2012

OVERVIEW OF FINANCIAL POLICIES

1. PURPOSE

The purpose of this Administrative Policy and Procedure is to apply City Charter Article XII, Fiscal Administration and the related Ordinances. It provides an overview of the various documents and defines the related City Financial Policies in order to ensure that the various City departments understand and follow the established policies.

2. SCOPE

The following are policies, goals, requirements, and activities related to:

Section 3. Budget Guidelines

No. 14.7 - FINANCIAL POLICIES OVERVIEW

Section 4. Budget Controls

Section 5. Budget Policies

Section 6: Budget Estimated Year-end Fund Balances

Section 7. Budget Carryover Appropriations and Encumbrances

Section 8. Grants and Donations

Section 9. Purchasing Controls

Section 10. Purchasing Authority and Limits for Goods and Non-Professional Services

Section 11. Purchasing Authority and Limits for Professional Services

Section 12. Purchasing Authority and Limits for Public Works Contracts

Section 13. Independent Audits

Section 14. Internal Services Funds

Section 15. Capital Improvement Policies

Section 16. Debt Management Policies

Section 17. Investments Policies

Section 18. Revenue Policies

Section 19. Expenditure Policies

Section 20. Financial Reserve Policies

Section 21. Surplus Fund Balance Policies

Section 22. Capital Asset Management Policies

3. BUDGET GUIDELINES

- A. General Process and Goals: The budget process is structured each year to achieve the fiscal and policy goals for the upcoming fiscal year while adhering to the timeline defined by the City Charter.

The budget process will be results-based and focused on the achievement of strategic goals by identifying appropriate measurable outcomes and performance indicators.

- B. Strategic Planning: The City uses strategic planning to map its goals and manage the resources necessary for achieving them. The City Strategic Plan defines the direction for the City and provides a framework for the strategies and activities of the departments. The City's strategic business planning and budgeting decisions will be based upon analyses and economic and financial modeling.

- C. Performance Measurements:

1. The City (under the guidance of the City Manager) will create a Strategic Plan that identifies the strategic goals for the following years, with outcomes that measure appropriate results.
2. The department directors will develop performance measures for each strategic goal to monitor and support achieving successful results that should reflect customer needs and

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program performance. Performance measures should include stretch goals to ensure continuous improvement.

3. Periodic performance reports will be presented and distributed.
4. An annual State of the City report will be presented and distributed that summarizes the operation and performance of the City.

D. Timing and Submission of Budget: On or before the first day of May of each year, the City Manager shall submit to the Council a proposed two-year budget for the next year. These budgets will be based upon analyses and economic and financial modeling.

E. Balanced Budget:

1. **Balanced Budget Requirement:** The City shall adopt and maintain a balanced operating budget and an integrated capital budget by the end of each fiscal year. The budget shall be balanced with current revenues (and/or use of fund balance) equal to or greater than current expenditures/expenses.
2. The City will develop an itemized budget for each fund. The form and level of itemization shall be determined by the City Manager as he/she deems desirable or as the City Council may require (Section 1206).
3. The budget will be developed using the following strategies:
 - a. Improve productivity.
 - b. Review City services to realign, reduce, eliminate, or add programs.
 - c. Improve revenues.
 - d. Increase the City tax base.
 - e. Review existing fees and create new service fees for up to 100 percent full cost recovery subject to the City fee policy.
 - f. Establish prudent fund balance use in any fund in which annual expenses shall exceed revenues; operation reserves shall be used to meet the shortfalls.

F. Capital Improvement: The annual capital improvement budget will include estimated annual spending for capital improvement projects based upon the Capital Improvement Plan. The Plan will include estimated costs and projected resources for future capital improvements, such as new parks, facilities, and equipment.

G. Utilities Owned by the City: The budget shall include in a separate section, a revenue and expense projection for the next two years of each utility owned or operated by the City.

H. Risk and Insurance Management: The City will maintain a comprehensive and coordinated policy of risk and insurance management, which provides direction and guidance for the administration of a cost-effective, risk-insurance management program. Appropriate levels of Risk Management reserves shall be developed and maintained.

4. BUDGET CONTROLS

A. Council Approval

1. On or before June 30, Council shall adopt by resolution the budget with any revisions.
2. Budget control is established at the highest level by the City Charter and is to be maintained at the fund and department level. All requests to transfer resources between funds and/or departments shall be submitted to Council for approval. The City Manager has the authority to transfer appropriations within fund and department in any amount, except where Council has expressly established a budget appropriation for a specific project and/or purpose.

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3. Subsequent to adoption, requests to appropriate established reserves and/or designations shall be submitted to Council for approval.

B. Budgetary Financial Reporting

1. Interim budget reports will compare actual revenues and expenditures versus budgeted revenue and expense activity. The City will establish and maintain a standard of accounting and budgeting practices that follow Generally Accepted Accounting Principles and Governmental Accounting Standards.
2. The financial management budget reports will provide information regarding budgetary and financial activity occurring within a particular fund, department, division, project, or account.

C. Budget Appropriation Transfers

1. The City Manager or department directors may transfer unused balances in any amount within the same fund and department, office or agency, unless the City Council has expressly appropriated the balance for a specific object, character, or group in which case the City Manager may transfer unused balances within the same fund and department, office or agency. Only the City Council may transfer unused balances between funds.
2. The City Manager shall report to the City Council annually on any transfer of unused balances of \$50,000 or more.
3. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered. Remaining balances for capital improvement project appropriations and grant appropriations will roll over from one year to the next until the project or grant is complete or City Council has adjusted the appropriations. At any public meeting after the adoption of the budget, the City Council may amend or supplement the budget by motion adopted by the affirmative vote of a majority of the total members of the City Council.
4. Department directors should anticipate the need for appropriation transfers before initiating any action that will cause a department within a fund to go over budget. The need for the effect of appropriation transfers should be projected for the remainder of the fiscal year.
5. The Finance & Technology Department will process appropriation transfers and supplemental appropriations approved by City Council or the City Manager.

5. BUDGET POLICIES

A. Salary and Benefits

For the purposes of estimating, the Operating Budget will include:

1. Employee salaries will be budgeted at each employee's actual salary step or actual salary (depending on the position) and corresponding employee benefit costs for all City Council authorized regular (permanent) positions. If a position is vacant during the time the budget is being developed, the position will be budgeted at the midpoint of the range.
2. A standard merit increase will be budgeted for eligible employees to be available if earned.

B. Light Duty Pay

The City will provide annual funding of light duty pay for employees. This practice is intended to facilitate a speedy recovery from work-related injuries and return employees to regular work status.

C. Grants

In those areas where permanent staffing is funded with ongoing grants, the expenditures and revenues shall be included in the budget. Grants with uncertain funds shall be presented to City Council for approval. If approved, the program elements shall be increased with expenditures and revenues provided for in the grant. (APP 1.2 and 14.7 section 2c)

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D. Contingencies

1. General Fund

- a. The City will annually include in the General Fund operating budget a contingency account in an amount established by the City Council to provide for unbudgeted or unanticipated operating expenses.
- b. In addition, the City will annually include in the City Council operating budget a contingency account in an amount established by the City Council to provide for unbudgeted or unanticipated operating expenses.
- c. Transfer and use of the General Fund's contingency of an amount less than or equal to \$50,000, and within the same fund, shall require the approval of the City Manager. Use of funds greater than \$50,000 requires City Council approval. Staff, in generating budget transfers, may recommend the use of these resources, if necessary and shall identify any remaining balances in the contingency account.
- d. These resources are set aside in addition to the City's general reserve (APP 14.7 section 18)
- e. This contingency will expire at the end of each fiscal year.

2. Other Funds

- a. The City will establish and appropriate contingency accounts in various special funds such as Water, Wastewater, Facility Maintenance, and Fleet Maintenance.
- b. The amount is not to exceed 10 percent of the fund's budget to provide for unbudgeted or unanticipated operating or capital expenses. The contingency amount will be based upon available resources.
- c. Transfer and use of a fund's contingency of less than or equal to \$50,000 and within the same fund and department shall require the approval of the City Manager. Use of funds greater than \$50,000 requires City Council approval.

6. **BUDGET: ESTIMATED YEAR-END FUND BALANCES:**

- A. During the annual development of the Operating and Capital budget, staff will analyze all funds and estimate the year-end balances.

The year-end balances will be staff's most informed estimate based upon up-to-date financial records, forecasted expenditures through year-end, the impact of outstanding encumbrances, and other pertinent information that could affect the year-end balances.

- B. There should be a clear distinction within each fund balance identifying how much of the fund balance is reserved for activities or projects previously appropriated by the City Council, how much is encumbered or otherwise restricted, and how much is available for future City Council appropriation.
- C. The standard date used for the year-ending balance is June 30.
- D. Finance & Technology shall properly classify fund balances based on current GASB requirements, which consider the relative strength of the constraints that control how specific amounts may be spent. These may include:
- i. Nonspendable
 - ii. Restricted
 - iii. Committed
 - iv. Assigned
 - v. Unassigned

No. 14.7 - FINANCIAL POLICIES OVERVIEW

7. BUDGET: BUDGET: CARRYOVER APPROPRIATIONS AND ENCUMBRANCES

- A. Appropriations: An appropriation is defined as the authorization by an act of City Council to permit City Departments to incur obligations, and to pay for them from the Treasury. The City's Charter provides that all appropriations shall lapse at the end of the fiscal year except where they are lawfully encumbered. Annual budget appropriations lapse at year end. The only exceptions are grant funding appropriations and capital improvement project appropriations. At times a carryover may be necessary; however, this is the exception and not the rule and all budget appropriation carryovers must be approved by the Finance & Technology Director.
- B. Encumbrances: An encumbrance is defined as a contingent liability, contract, purchase order, payroll commitment, tax payable or legal penalty this is chargeable to an account. Every purchase order is entered as an encumbrance on a specific fund(s); thereby, reserving the use of those funds for a specific purpose and until the funds are spent.

All encumbrances must have budgeted funds available prior to establishing the commitment.

Operating expenses shall only be encumbered to the extent of those that will be spent in the current fiscal year.

All encumbrances must be closed out when goods and/or services have been received and expensed.

At year-end, all open encumbrances must be reviewed. There are four possible outcomes from this review:

- i. Close the Purchase Order.
 - ii. Keep it open if goods or services will have been received by year-end, but paid in the following fiscal year. (No budget carry over)
 - iii. Keep it open if goods or services will be received the next fiscal year, using next year's budget. (No budget carry over)
 - iv. Keep it open and roll over budget from current year under the following conditions:
 - a. It's a use of one-time money and the project is incomplete or not received.
 - b. It's an on-going capital project, not yet completed.
 - c. Special approval has been received from the City Manager, Assistant City Manager, or Director of Finance & Technology.
- C. Grant Balances: Grant awards often do not coincide with the City's fiscal year end. Therefore, remaining grant appropriations will be carried over from one year to the next. The carryover will include both remaining grant award amounts and supporting City funds. The budgets will be administratively revised upon completion of the fiscal year-end closing, or Council action.

8. GRANTS AND DONATIONS (refer to APP 1.2)

- A. Departments should maximize grant and donation revenue to the extent possible.
- B. City Manager Approval: Application for a grant or donation of \$50,000 or less, which does not require an increase in the approved operating budget appropriations, such as additional personnel, City fund matching, or which requires no formal resolution shall be submitted to the City Manager for approval. The City Manager may elect to delegate this authority to the department director seeking the grant or donation.
- C. Capital Project Grants: Applications for capital improvement project grants will comply with State and Federal grant application guidelines. Funding for grant match requirements must be approved by the City Manager prior to submission of the grant application. The City Manager may elect to delegate this authority to the Public Works Director. Projects considered for capital project grant applications will be guided by the City's approved Capital Improvement Project Plan.

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- D. City Council Approval Over \$50,000: Application for grants sponsorship and donation above \$50,000 shall be submitted to the City Council for approval.
- E. City Council Approval, Other: Grant sponsorships and donations of any amount that requires City matching funds beyond the City Manager's approval level, additional personnel, or a formal resolution, will be submitted to the City Council for approval.
- F. Departments must ensure the City has the capacity to commence spending the funds within the guidelines of the grant or donation agreement prior to application submission or acceptance of any grant or donation. All tracking, reporting, and reimbursement submissions (if applicable) must be completed in a timely manner and within the agreement guidelines to ensure funding is not retracted.

9. PURCHASING AND CONTRACTING CONTROLS

The City Manager shall promulgate written administrative policies and procedures to implement the requirements of the Municipal Code. The interpretive authority from those policies is defined in this section.

A. Types of Contracts Defined

1. Public Works Contracts: A public works contract is a contract paid for in whole or in part out of public funds for the construction, alteration, repair, improvement, reconstruction demolition or maintenance of any public building, street, sidewalk, utility, park or open space improvement, or other public improvement.
2. Contracts for Goods: A contract for goods is a contract for the acquisition of equipment, materials and supplies, including, but not limited to, office supplies, janitorial supplies, furnishings, machinery, tools, vehicles, computer hardware and other personal property, materials or goods. A contract for goods includes blanket purchase order contracts where no specific quantity of units to be purchased is established at the time the contracts are executed. A blanket purchase order contract must establish a maximum dollar amount for the contract and set forth pricing terms for the items to be purchased. A contract for goods may include labor incidental to the purchase of goods, such as set-up, installation, and testing.
3. Non-Professional Services Contract: A non-professional services contract is a contract, with or without the furnishing of supplies or equipment, for work, labor or services including, but not limited to:
 - a. Maintenance of public buildings, streets, parks and playgrounds and other public improvements;
 - b. Repair, modification and maintenance of equipment;
 - c. Licensing, installation and maintenance of computer software;
 - d. Janitorial services, uniform cleaning, tree trimming, street sweeping, power washing and landscape maintenance;
 - e. Leasing of personal property for use by the City; and
 - f. Temporary employment or payroll service contracts.
4. Professional Services Contracts: A professional services contract is a contract for services provided to the City by independent consultants, who meet the definition of an Independent Contractor as defined by the Internal Revenue Service, or by consulting firms that offer such services, that are predominately intellectual and varied in character as opposed to manual or routine in nature, require specialized knowledge of an advanced type generally acquired from study at an institution of higher learning, and entail the exercise of a wide degree of discretion and judgment when performing the services.

Examples of professional services often contracted by the City include the services performed by lawyers, engineers, architects, certified public accountants, information

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technology experts, and land use planners. On the other hand, examples of services often contracted by the City that are not professional services include janitorial services, landscape maintenance services, painters and/or laborers, as well as secretarial and general administrative services.

B. General Contracting Authority

1. Contracting Authority - City Manager

- a. The City Manager or his/her designee shall have authority to approve and execute contracts for the acquisition of equipment, materials, supplies, labor, non-professional services, public works contracts, or other items in an amount not to exceed \$250,000. (Reference Chart B below)
- b. The City Manager or his/her designee shall have authority to approve and execute contracts for professional services in an amount not to exceed \$50,000. (Reference Chart A below)
- c. The City Manager or his/her designee shall have authority to approve and execute contracts for the sale or exchange of surplus City personal property, regardless of the value of the property.
- d. The City Manager, his/her designee, or the manager of any public utility owned, controlled or operated by the City shall have the authority to approve and execute contracts for the sale of products, commodities or services of any public utility owned, controlled or operated by the City upon forms approved by the City Manager and at rates fixed by the Council.

2. Contracting Authority - City Attorney

- a. The City Attorney shall have authority to approve and execute contracts for legal services and litigation support services in an amount not to exceed \$50,000.
- b. The City Attorney shall have authority to approve payment for the following litigation support services in an amount not to exceed \$50,000 collectively per matter:
 - i. Registered process servers, copy services, investigators and court reporters.
 - ii. Experts and medical examinations.
 - iii. Mediators and arbitrators.
 - iv. Expert deposition fees and costs.
 - v. Jury fees, witness fees, exhibits and trial technology costs.

3. Contracting Authority - City Council

- a. The City Council shall have the sole authority to approve, and the Mayor shall execute, contracts for the acquisition of equipment, materials, supplies, labor, non-professional services, public works contracts, or other items when the amount exceeds \$250,000.
- b. The City Council shall have the sole authority to approve, and the Mayor shall execute, contracts for professional services over \$50,000.
- c. The City Council shall have the sole authority to approve, and the Mayor shall execute, contracts for the sale or lease of City-owned real property, regardless of the amount of the contract. Five affirmative votes of the Council shall be required.
- d. The Deputy Mayor shall act as Mayor in the absence or disability of the Mayor.

C. Contracts Approved "As To Form"

The City Attorney shall approve as to form all contracts, purchase orders, documents and other agreements. The City Attorney's approval as to form may be performed on a general basis for

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standardized form contracts or on an individual basis, including vendor or contractor standardized for contracts. No City office or department other than the City Attorney or Finance & Technology Director, with the City Attorney's advice, is authorized to create, modify, or approve for use standardized form contracts.

D. Delegations of Authority to Contract

The City Manager may delegate in writing any authority to contract granted to the City Manager by this chapter to the Assistant City Manager, Finance & Technology Director, Assistant Finance Director, or to any department director. If the Assistant City Manager, Finance & Technology Director, Assistant Finance Director, or department director, as applicable, is unable to exercise the authority delegated to him/her due to legal or physical incapacity, constraint or unavailability, the City Manager may, with the prior concurrence of the City Attorney, delegate authority in writing to another City official or employee. The Finance & Technology Director shall be immediately apprised of any delegations of authority and shall keep a record of current delegations.

E. Authority to Modify and Terminate Contracts not Approved or Awarded by the Council

Each person with contracting authority under this chapter may authorize and sign amendments or change orders to contracts they have awarded under the authority granted in this chapter subject to the following:

- a. All modifications to contracts, including, but not limited to, changes to the scope of work, quantity of goods, price or term shall be made in writing, and accomplished in accordance with the terms of the original contract. The amendment or change orders to a contract shall not cause the contract as modified to exceed the aggregate monetary or term limits of that person's authority as defined in this chapter; and
- b. Each person with authority granted under this chapter to award and sign a contract also has the authority to terminate the contract in accordance with the contract terms and conditions.

F. Authority to Modify Contracts Awarded by the City Council

1. The City Council, at the time it awards a contract or authorizes a City official or employee to award a contract, may also authorize the City official or employee to execute an amendment or change order to a contract in an amount exceeding the monetary and/or term limits of the official's or employee's aggregate contract authority set forth in this chapter. Amendments or change orders made under authority granted by the City Council shall be in writing, accomplished in accordance with the terms of the original contract and shall not cause the contract as modified to exceed the aggregate limits of the authority granted by the City Council.
2. The City Manager or his/her designee is authorized to enter into and execute for and on behalf of the City, without the prior approval of the City Council, any amendment or change order to a contract previously approved by the City Council that does not increase the compensation for the contract to accomplish the following:
 - a. To extend the term of the contract for a period not to exceed six consecutive months from the last Council-approved expiration date; or
 - b. To make minor revisions to the scope of services or schedule; or
 - c. To make clerical corrections.
 - d. In addition, the City Manager may approve and sign assignments of contracts previously approved by the City Council when he or she has determined that the proposed assignee has the ability, capacity, experience and skill and is otherwise qualified to perform the contract.

No. 14.7 - FINANCIAL POLICIES OVERVIEW

10. PURCHASING AUTHORITY AND LIMITS FOR GOODS AND NON-PROFESSIONAL SERVICES

- A. Designated Employee Purchases of Less than \$5,000: Department directors and employees authorized in writing by them may award and sign contracts for goods or non-professional services in an amount less than \$5,000 and with a term of one year or less. All such purchases shall be in accordance with the contract procedures and requirements contained in the administrative policies and procedures. All department directors' written authorizations shall be kept on file in the office of the Finance and Technology Director. These controls may be implemented through electronic data systems.

Departments are not required to submit single/sole source or emergency justification forms for purchases less than \$5,000.

- B. Purchases of \$5,000 or over: Purchases of \$5,000 or more are centralized and made through the Purchasing section unless otherwise authorized on a pre-approved and/or pre-bid Blanket Purchase Order (for "Goods") or an annual Service Agreement (for "Non-professional Services"). Blanket Purchase Orders and Service Agreements are required to be encumbered on an annual basis and shall not exceed one year unless the total amount due and payable by the City over the life of the contract is appropriated at the time the City assumes the obligation to pay.

For purchases in this range and type, departments shall submit a completed Purchase Requisition to the Purchasing section with detailed specifications as required

- C. Quotation/Bid Requirements - Purchases of \$5,000 to \$50,000 - Competitive Informal Procurement Required

Competitive price quotes are required for purchases of \$5,000 to \$50,000, unless otherwise stated in APP 18.1. Either the requesting department or the Purchasing section must obtain informal quotations or formal bids/proposals depending on the complexity of the item(s). If Purchasing determines a formal bid/proposal process is appropriate, the requesting Department shall be notified. Purchasing and the requesting department shall agree upon the process and closing time/date. If Purchasing decides an informal bid/proposal is appropriate, the requesting department may solicit and obtain competitive quotations.

Once received, the Purchasing section shall evaluate all informal quotations and formal bids/proposals for purchases in this price range and re-issue quote requests when necessary. Price quotes not meeting the Purchasing section requirements shall be rejected.

Placement of the order shall be executed by Purchasing upon receipt of a completed purchase order/requisition and review and evaluation of all quotation documentation.

- D. Quotation/Bid Requirements - Purchases Over \$50,000; Competitive Formal Bids or Requests for Proposals Required

Purchases over \$50,000 shall require competitive Formal Bids or Requests for Proposals from two or more vendors unless otherwise stated in APP 18.1.

When final bid procedures have been followed and only a single bid/Request for Proposal is received, the provision requiring two or more bids may be waived as determined by the Assistant Finance Director.

Invoices and/or orders shall not be split to circumvent designated dollar limits. The dollar limit does not include taxes and delivery costs.

11. PURCHASING AUTHORITY AND LIMITS FOR PROFESSIONAL SERVICES

Please refer to APP 8.2 Professional Contracts

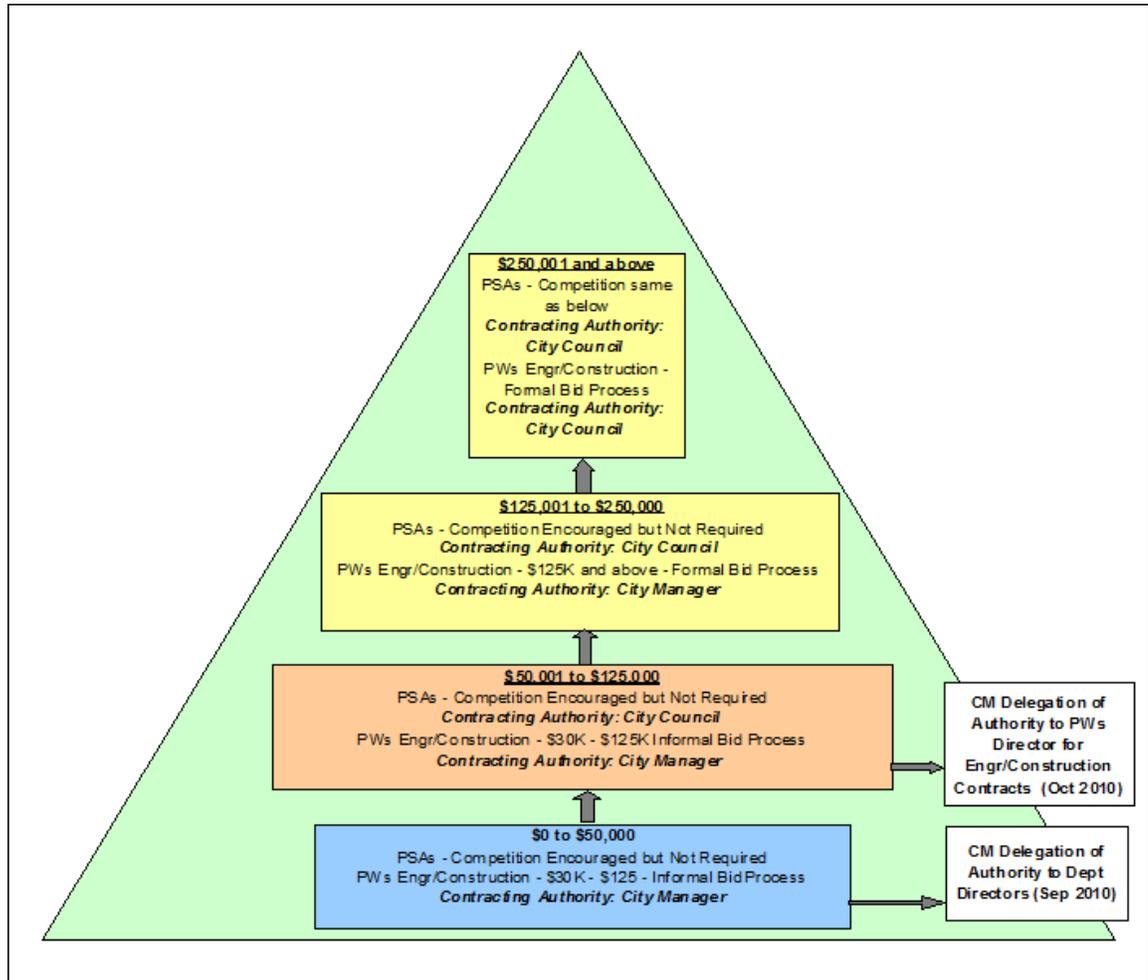
No. 14.7 - FINANCIAL POLICIES OVERVIEW

12. PURCHASING AUTHORITY AND LIMITS FOR PUBLIC WORKS CONTRACTS

In the construction, improvements and repair of all public buildings and public works, excluding maintenance, and in furnishing any supplies or materials for the same, when the expenditures required therefore exceed the sum then set forth in Public Contract Code, the same shall be done by contract in accordance with the City Charter. In the event the expenditure is less than said sum, but more than \$10,000.00, the City Manager shall obtain informal bids from qualified contractors and award the contract to the lowest responsible bidder. The City Manager shall establish administrative policies and procedures for awarding of contracts by informal bid. Notwithstanding the above, water meter installations, fire line installations, connections to the City's water system and back flow prevention installations, regardless of the amount involved, may be performed by the City's Water department without putting such work out to bid.

CHART A

**City of Ventura
Professional Services and Public Works Construction Contracts
Contracting Authority & Bidding Requirements**



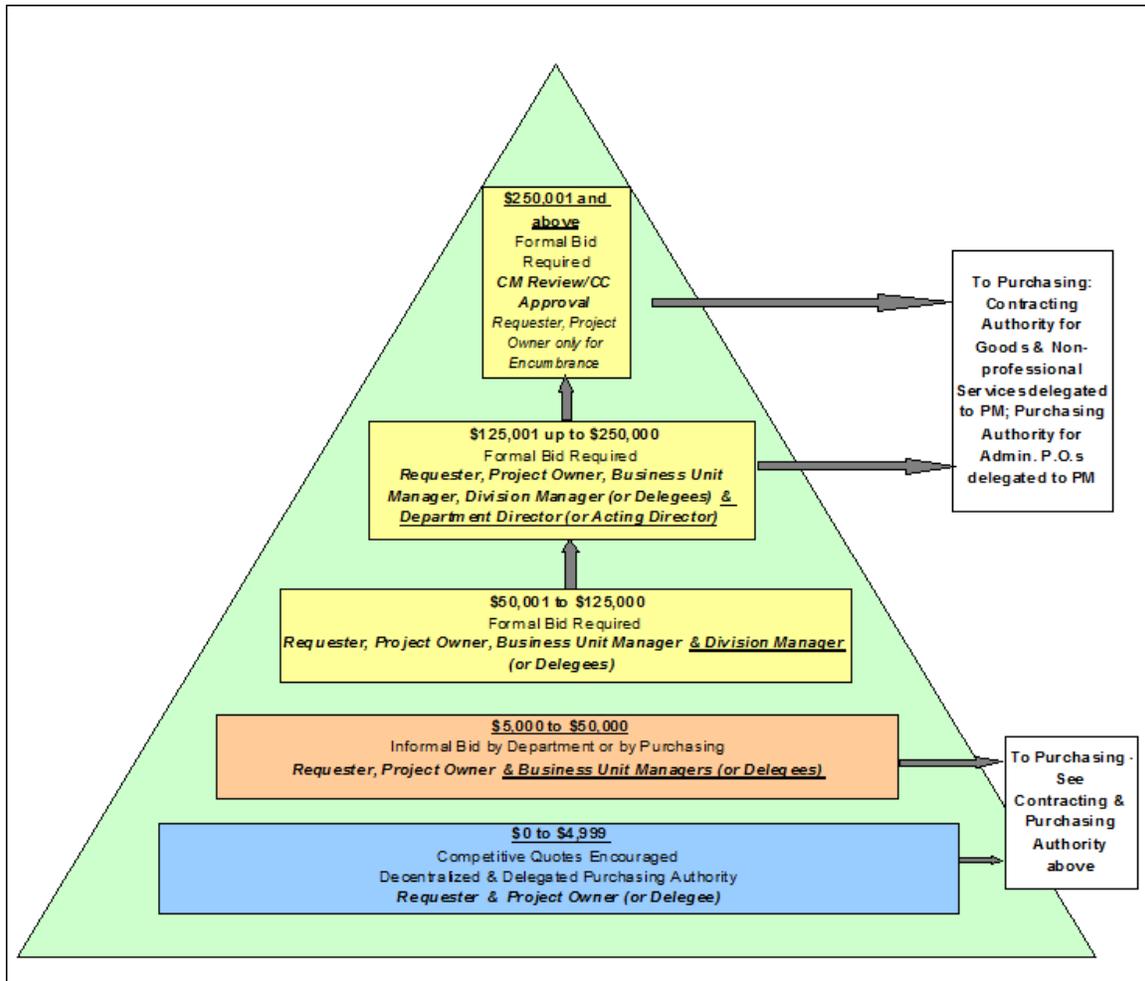
*Change Order Authority and Interpretation by City Attorney's Office (2/2011): "Contracts and agreements awarded after 1/7/10 shall follow the requirements of Chapter 4.600 of the Municipal Code. Contracts awarded prior to 1/7/10 shall follow the Administrative Policies and Procedures, which were in place at the time the contract was awarded."

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CHART B

City of Ventura Goods and Non-professional Services Contracting Authority and Bidding Requirements

("Regular" Purchase Order Issued as Contract)



13. INDEPENDENT AUDIT

- A. The City Council shall employ each year an independent, certified public accountant that shall examine the records, funds, and accounts of the City and make a report to the City Council, the City Manager, and the Finance & Technology Director of the City.
- B. In accordance with the Governmental Finance Officers Association (GFOA) best practices guidelines, the City should enter into multi-year agreements of at least five years in duration when obtaining the services of an independent auditing firm. Such multi-year agreements can take a variety of different forms (e.g., a services of single-year agreements or one multi-year agreement), consistent with applicable legal requirements.
- C. Basic Financial Statements Audit: The scope of the independent audit shall encompass a review of the fair presentation of the basic financial statements and a review of the fair presentation of individual funds and whether the City is in compliance with certain provisions of laws, regulations, contracts, and grant agreements. The auditing firm must also complete a review of internal control over financial reporting and submit a report on any findings of significant or material deficiencies. The auditing firm must conduct the audit in conformance to

No. 14.7 - FINANCIAL POLICIES OVERVIEW

the independence standard promulgated in the General Accounting Office's Government Auditing Standards.

- D. Single Audit: The auditing firm will conduct a single audit to review the City's compliance with the requirements of laws, regulations, contracts, and grants applicable to each major federal program. The auditing firm must also complete a review of internal control over financial reporting and submit a report on any findings of significant or material deficiencies. The auditing firm must conduct the audit in conformance to the independence standard promulgated in the General Accounting Office's Government Auditing Standards.
- E. The Finance & Technology Director will be responsible for initiating a bid process for the services of the independent auditor at least every five years.

14. INTERNAL SERVICE FUNDS

- A. Internal City Services: The City will establish and maintain funds, appropriations and/or reserves sufficient to provide internal City services. At the discretion of the Finance & Technology Director, new Internal Service Funds may be created as the need arises. Current funds exist for the following:
 - 1. Information Technology
 - a. Replacement of the City's computer infrastructure, including telecommunication systems, software and computers, and network support and GIS.
 - b. Necessary cash flow for operating supplies, services, and training to maintain the City's computer infrastructure and technology capability.
 - c. Necessary cash flow for equipment and services required to maintain the City's computer infrastructure.
 - 2. Facilities Maintenance
 - a. Timely facilities maintenance and repairs.
 - b. Adequate cash flows to support annual operations.
 - 3. Fleet Maintenance
 - a. Maintenance and repair of vehicles and equipment in the City's fleet.
 - b. Replacement of fleet vehicles according to City's replacement schedule.
 - c. Adequate cash flows to support annual operations.
 - d. Adequate cash flows and resources for emergency replacement of essential vehicles.
 - 4. Digital Publishing and Mail Services
 - a. Timely replacement of reproduction and print equipment.
 - b. Adequate cash flows to support annual operations.
 - 5. Workers' Compensation Fund
 - a. Account for costs and liabilities related to the Workers' Compensation Program.
 - b. Provide adequate cash flows to cover claims and future liabilities.
 - 6. Employee Benefits Fund
 - a. Account for costs and liabilities related insurance, PERS, federal and state taxes and benefits paid by the City.
 - b. Provide adequate cash flows to cover current and future liabilities.
 - 7. Risk Management Fund
 - a. Account for costs for providing public liability insurance to operating funds.

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b. Provide adequate cash flows to cover current and future claims and liabilities.

B. Internal Service Fund Balance: Reserves for individual funds will be held and established per the Reserves Financial Policy (Section 14 of this Policy).

15. CAPITAL IMPROVEMENT POLICIES

A. Capital Improvement Projects Plan

1. The City Manager is required to submit to City Council a five-year Capital Improvement Plan (CIP) annually. The current practice is to submit a six-year plan to be consistent with the two-year operating budget.
2. The capital improvement program is a needs assessment plan for identifying capital improvements and is presented to City Council for adoption annually and updated every two years. The Capital Improvement Plan may identify future potential projects that occur beyond the scope of the plan. The City's General Plan will guide the development of the City's Capital Improvement Plan.
3. The City will identify the source of revenue or unfunded status of each capital improvement project in the Capital Improvement Plan.

B. Capital Improvement Appropriations

1. The City will adopt capital improvement appropriations based upon the estimated availability of capital funds, capital improvement plan, current project funding needs, an evaluation of capital project needs, and Council actions and directions.
2. Approval of the capital improvement appropriation is the authority for the project to proceed and the spending limit for the projects.
3. The appropriations will remain until spent, revised by Council action, redirected by administrative action, or the capital improvement project is closed.
4. Capital improvement appropriations are carried over from one year to the next or adjusted by Council action until the project is closed.

C. Capital Improvement Budget

1. The City Charter requires a budget for the capital improvement expenditures during the next fiscal year and the proposed method of financing the expenditures.
2. The City will coordinate the development of the capital improvement budget with development of the operating budget. The CIP budget shall include projects that span multiple fiscal years and result in capitalized assets. The CIP budget may include other projects of a capital nature that may not result in an asset and that span multiple fiscal years and have significant cost estimates. Annual allocation projects shall provide for smaller projects that are expected to be completed in a short timeframe.
3. The City will estimate proposed expenditures for the fiscal year capital budget adoption. The estimate will be based upon an evaluation of the next fiscal year spending for capital improvement projects.

D. Capital Assets: The City will maintain all its capital assets at a level adequate to protect the City's investment and to minimize future maintenance and replacement costs.

E. Capital Financing: The City will pursue the most appropriate or least costly financing method for all new projects.

16. DEBT MANAGEMENT POLICIES

A. Debt Review

1. When applicable, the City shall review its outstanding debt annually for the purpose of determining if the financial market place will afford the City the opportunity to refund an issue and lessen its debt service costs.

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2. In order to consider the possible refunding of an issue, a minimum of present value savings of three percent over the life of the respective issue must be attainable.
- B. Long-Term Borrowing
1. The City will confine long-term borrowing to capital improvements or projects that may not be financed from current revenues. Debt financing will be used only for major, non-recurring items with a minimum of four years of useful life for capital improvement, equipment, and projects.
 2. When the City finances capital projects by issuing bonds, the payback period of the bonds will not exceed the estimated useful life of the project.
 3. The City will strive to have the final maturity of debt obligations at, or below thirty years.
 4. The City will not use long-term debt to fund current operations.
- C. Bond Selection: Whenever possible, the City will use special assessment, revenue, or other self-supporting financing arrangements, such as certificates of participation, instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.
- D. Bond Rating and Disclosure
1. The City will maintain good communications with bond rating agencies regarding its financial condition.
 2. The City will follow a policy of full disclosure on every financial report and borrowing prospectus, including the Comprehensive Annual Financial Report (CAFR) and the Annual Disclosure Report. All financial and disclosure reporting will be submitted to the Electronic Municipal Market Access (EMMA) website as required by the Municipal Securities Rulemaking Board.

17. INVESTMENT POLICIES

Note: The following is a summary of some of the City's more significant investment policies. Please refer to the current investment policy for further details.

- A. Pooled Investment Portfolio: The City's Statement of Investment Policy is adopted annually by resolution and applies to the investment of short-term operating funds of the City of Ventura in excess of those funds required to meet current City expenditures. The Policy addresses the pooling of funds, investment objectives, prudence and ethical standards, authorized investments, risk and diversification, performance standards, safekeeping, and reporting. This Policy does not apply to longer-term funds and proceeds from bond issues. Investment criteria related to bond proceeds are identified within the Trust Agreement of each debt issuance.
- B. Investment Guidelines: The Investment Portfolio Guidelines (APP 16.2), addresses the direction and control over investment activities and to assure that the goals established in the City's Statement of Investment Policy are attained. These guidelines further define in more detail the current practices for internal controls set forth in the City's Statement of Investment Policy.
- C. Investment Gains and Losses: The City will use Generally Accepted Accounting Principles (GAAP) and accounting principles as required by the Governmental Accounting Standards Board (GASB).

18. REVENUE POLICIES

- A. Revenue Program: The City will pursue a diversified and stable revenue program to shelter it from unforeseeable short-run fluctuations in any single revenue source.
1. General Revenue Policies: General Fund revenues shall not be earmarked for any particular purpose, unless, required by law, GAAP or GASB. Revenues shall be deposited in the General Fund and appropriated during the budget projects or by a separate City Council action.

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2. One-time Revenues: The City of Ventura shall use one-time revenues such as grants, tax windfall or unrestricted fund balances to pay for one-time expenditures. Furthermore, ongoing expenditures shall be funded by ongoing revenues. When new and ongoing program expenditures are added to the budget, an ongoing revenue source such as an increase in existing revenues or a new revenue source shall be identified to fully support the cost of the program.
- B. Revenue Estimate: The City will annually estimate its operating revenues using analyses and economic and financial modeling. All revenue forecasts shall be well supported by objective external research and internal forecasting methods.
- C. User Fees
1. The City will annually review user fees and charges and make recommendations to adjust for cost recovery as defined in these policies.
 2. Every two years, the City will review the full cost of activities to recognize the impact of inflation and other cost increases. This information will be available to determine cost recovery of direct and indirect cost from user fees associated with specific City activities.
 3. The City will strive to establish all user charges and fees at a level to recover the full cost of providing the services, particularly where the service beneficiary receives full and direct benefit of the identified service.
 4. While it is the City's intent to maintain full cost recovery fees and rates, the City in determining the appropriateness of the charge shall consider the following factors:
 - a. Elasticity of Demand: The relationship of price changes to service demand levels.
 - b. Subsidy Policy: The City may want to make certain services more affordable and thereby more accessible to certain parts of the community such as youth and seniors.
 - c. Economic Incentives: Using pricing signals to encourage or discourage certain market activities.
 - d. Competitive Constraints: Competition for similar service offerings in the same market area such as recreation programs.
 5. The City will set fees and user charges in the following manner:
 - a. Enterprise Funds set fees at a level that fully supports the total direct and indirect costs of the activity as allowed under Proposition 218.
 - b. The Street Lighting Assessment Fund will endeavor to set fees at a level that fully supports the total direct and indirect costs of the activity as allowed under Proposition 218. Any costs not recovered through assessments will be paid by the General Fund.
 - c. Indirect costs will include the cost of annual depreciation and replacement of all capital assets.
- D. Special Revenue Funds
1. Special Revenue Funds are set up to account for the proceeds of specific revenue sources that are legally restricted to cover expenditures for specified purposes.
 2. The City strives to maintain adequate reserves in these funds to provide sufficient cash flow for outstanding obligations.
 3. The City's General Fund may provide working capital for all special revenue funds in the event they are unable to meet their financial obligations or are required to spend funds first in order to be reimbursed by other outside agencies.

19. EXPENDITURE POLICIES

Expenditure Program: The budget process shall weigh all competing requests for City resources within expected fiscal constraints. Requests for new operating expenditures made outside the budget

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process shall be discouraged. New initiatives shall be financed by reallocating existing City resources to programs and services with the highest priorities or through new revenue sources.

20. FINANCIAL RESERVE POLICIES

- A. It is essential that the City maintain adequate levels of fund balance to mitigate current and future risk. Certain amounts of the fund balances may be specifically classified as fund balance reserves. This policy was established to identify and define city reserve levels and replenishing methods.
- B. Schedule: The City will annually produce a schedule of all fund surpluses and deficits, with projections of reserve requirements and a plan for the use of any excess surplus for the current year in preparation of the CAFR. During each annual budget development, projections of reserve requirements will be reviewed.
- C. Compliance: The City will comply with stated policies to analyze total reserves and surplus fund balances to ensure that the City's financial policies, as provided, do not inadvertently create adverse effects.
- D. Reserve Levels
 1. General Fund Reserve
 - a. The City shall maintain a minimum reserve fund of \$12,000,000 and will be classified as committed general fund balance. Committed fund Balance is defined by GASB as amounts that can be used only for the specific purposes determined by a formal action of the City's highest level of decision making authority (City Council approval).
 - b. The reserve fund is intended to equate to approximately 90 days of operating and maintenance budget; however, the reserve may be increased upon Council action.
 - c. The General Fund Reserve may only be used for the following purposes:
 - i. Cash Flow: To temporarily provide a liquidity cushion against variability and timing of expenditures and receipts and must be replenished in full prior to year-end.
 - ii. Emergencies: To provide funding in the event of emergencies, such as natural disasters (which may include but are not limited to, fires, earthquakes, or floods); other non-predictive emergencies; or the replacement of or a portion of City infrastructure should there be an unexpected failure.
 - d. In the event that this reserve is drawn down, the development and implementation of a replenishment plan will be put in place no later than the next fiscal year budget. The plan will include the fixed schedule of reserve replenishment.
 2. Public Liability Reserve
 - a. The City will maintain a reserve to fund annual paid, projected, incurred, but not reported, claims for liability and property insurance. This reserve shall be held in the Public Liability Fund in the minimum amount of \$3.0 million.
 - b. In the event that this reserve is drawn down, the development and implementation of a replenishment plan will be put in place no later than the next fiscal year budget. The plan will include a fixed schedule of reserve replenishment.
 3. Workers' Compensation Reserves
 - a. The City shall maintain prudent funding levels for the costs and liabilities of anticipated claims related to Workers' Compensation claims. This includes the funding of annual outstanding claims and estimated incurred, but not reported, claims. These funds shall be held in the Workers' Compensation Internal Service Fund.

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4. Enterprise Funds
 - a. In general, the City will maintain fund balance reserve levels for the enterprise funds to provide:
 - i. Timely replacement of rolling stock and other equipment and infrastructure repairs and/or replacement.
 - ii. Adequate cash flow.
 - iii. Funds for emergency purchases.
 - iv. Maintenance of a ratio of net operating income to debt service requirements of at least 125 percent (1.25:1).
 - b. Specifically, the Water and Waste Water utilities shall strive to maintain an Operating Reserves target of 3 months (or 25%) of operating expenses and a Capital Reserves target of 50% of average annual replacement of assets, gradually increasing to 100%. The Operating Reserves will provide working capital, allow for unanticipated changes to budgeted expenses, and provide adequate cash flow during disasters or other emergencies. The Capital Reserves will assist in building financial stability to support a healthy replacement program going forward.

21. SURPLUS FUND BALANCE POLICIES

Available Fund Balance Use: The City will establish prudent use of surplus fund balance to first meet reserve policies as set forth in the Financial Reserve Policies (Section 18 of this Policy). Surplus fund balance will then be used for capital replacement and improvement, retirement or refinancing of existing debt, or one-time operational working capital.

22. CAPITAL ASSET MANAGEMENT POLICIES

- A. Capital Assets: The City's assets are capitalized at historical cost or estimated historical cost. Gifts or contributions of capital assets are recorded at fair market value when received.
 1. Assets include capital infrastructure (above and below ground), real property, buildings, equipment, information technology systems, and vehicles and trucks purchased by the City of Ventura or donated to the City. All vehicles and trucks purchased by the City are assigned to the Fleet Maintenance Fund.
 2. The City defines infrastructure as the basic physical assets that allow the City to function.
 - a. These assets include, but are not limited to, streets, water purification and distribution system, sewer collection and treatment system, park and recreation lands and improvement system, storm water conveyance system, and buildings combined with site amenities such as parking and landscaped areas used by the City in the conduct of its business.
 - b. Each major infrastructure system is combined into subsystems. For example, the street system is divided into pavement, curb and gutters, sidewalks, medians, streetlights, traffic control devices (signs, signals and pavement markings), landscaping and land.
- B. Capital Replacement Program: Once purchased, all capital items are maintained in the physical inventory and Capital Replacement Program.
 1. Depreciation of capital assets is recorded on a straight-line basis over the useful lives of the assets as follows:
 - a. Buildings and Improvements10—76 years
 - b. Improvements other than buildings10—75 years
 - c. Machinery and Equipment2—75 years
 - d. Infrastructure5—50 years

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2. Interest accrued during the construction of capital assets is capitalized for the proprietary funds as part of asset cost in accordance with GAAP and GASB guidelines.
- C. Threshold Level: The City's capitalization threshold level for an individual item is \$10,000 with a minimum life of two years.
- D. Inventory Control: An annual inventory list of capital assets assigned to a particular Department will be available for each department director's use.
 1. All above ground items on the inventory list should be physically verified at least biennially.
 2. Inventory Reporting System corrections will be made by the Accounting Division.
 3. Other equipment may be included in the inventory procedures as requested by the Finance & Technology Director or the Assistant Finance Director.

**CITY OF VENTURA
FISCAL YEAR 2016-17 STATEMENT OF INVESTMENT POLICY**

(This Statement of Investment Policy encompasses the following areas of concern to a sound investment and cash management program)

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STATEMENT OF INVESTMENT POLICY

I. POLICY STATEMENT

This Investment Policy (“Policy”) Statement, as set forth by the City of San Buenaventura (“City”), provides the guidelines for prudent investment of the City’s idle or reserve cash and outlines the policies essential to ensuring the safety and financial strength of the City’s investment portfolio.

This Policy is based on the principles of prudent money management and conforms to all applicable Federal and State Laws governing the investment of public funds. In instances in which the Policy is more restrictive than Federal or State Law, the Policy will supersede.

II. SCOPE

In accordance with the Charter of the City of San Buenaventura, and under authority granted by the City Council on in Chapter 2.327.020 of the City’s Municipal Code, the Treasurer is responsible for investing the unexpended cash in the City Treasury. This investment policy applies to all the investment activities of the City of San Buenaventura, except for employees retirement funds, which are administered separately, and the proceeds of certain debt issues which are invested in qualified mutual funds or managed and invested by trustees appointed under indenture agreements. All financial assets of all other funds shall be administered in accordance with the provisions of this policy.

III. PRUDENT INVESTMENT STANDARDS

The standard to be used by investment officials shall be that of a “prudent person” and shall be applied in the context of managing all aspects of the City’s investment portfolio.

The Prudent Person Standard:

Governing bodies of local agencies or persons authorized to make investment decisions on behalf of those local agencies investing public funds pursuant to this chapter are trustees and therefore fiduciaries subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of sections 16429.1 and 53600 through 53684 of the California Government Code and considering individual investments as a part of an overall strategy, a trustee is authorized to acquire investments as authorized by law.

IV. OBJECTIVES

It is the policy of the City to invest public funds in a manner which will provide for the preservation of capital while meeting the daily cash flow requirements of the City, and attaining a market average rate of return within an acceptable and defined level of risk.

STATEMENT OF INVESTMENT POLICY

The Policy has three primary objectives in order of priority:

1. **Preservation of Capital (Safety)** – the protection of principal is the foremost consideration when undertaking investment decisions that affect public funds. The objective is to mitigate credit risk and interest rate risk.

Credit Risk

Credit Risk is the risk of loss of principal due to the failure of the security issuer. Credit Risk can be mitigated by:

- Limiting investments to the safest types of securities.
- Pre-qualifying accountants, auditors, financial institutions, broker/dealers, financial advisors and other outside consultants with which the City does business.
- Diversifying the investment portfolio so that potential losses are minimized.

Interest Rate Risk

Interest rate risk is the risk that the market value of securities will fall due to a rise in general market interest rates. It is the policy of the City to hold individual securities to maturity in an effort to meet liquidity demands. Interest rate risk can be mitigated by:

- Holding individual securities to maturity - Structuring the investment portfolio so that securities mature to meet cash flow requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
 - Employing a laddering strategy whereby staggering maturities of individual securities so that bonds come due in increments assuring an overall liquidity pattern.
 - Limiting maturities of individual securities and the average maturity of the overall portfolio.
2. **Liquidity** – the investment portfolio shall remain sufficiently liquid to meet all daily cash flow and operating requirements that may be reasonably expected or anticipated.
 3. **Return or Yield** – attain a “market average rate of return” consistent with the primary objectives of safety and liquidity, throughout budgetary and economic cycles.

A market-average rate of return is defined as the average return on Treasury securities with a maturity that matches the weighted average maturity of the portfolio as tracked by common fixed income indexes.

V. INVESTMENT PHILOSOPHY

It is the investment philosophy of the City, to make investment decisions based on an overall passive management style that embodies a prudent investor standard and investments are purchased with the intent to hold until maturity.

Accordingly, the City’s conservative philosophy prohibits active trading and speculation; i.e., the purchase of securities with the intent to profit from favorable market changes in market prices or market conditions. Leveraging or borrowing money for the purpose of investing is specifically prohibited. However, the City may elect to sell a security prior to its maturity and record a capital gain or loss in order to improve the quality, liquidity, or yield of the portfolio in response to market conditions or City needs.

STATEMENT OF INVESTMENT POLICY

VI. DELEGATION OF AUTHORITY

Chapter 3.327.20 of the City of San Buenaventura Municipal Code designates the Director of Financial and Technology to also serve as City Treasurer. The Treasurer, or his or her designee, has the authority to manage the City's investment portfolio in accordance with California Government Code Sections 53600 and 53630 et seq. and all related State and Federal laws.

The Treasurer will provide written notification to the City Manager and the Oversight Committee regarding the designation of responsibilities.

The Treasurer shall establish written procedures for the operation and management of the City's investment portfolio consistent with this investment policy. The procedures should include reference to safekeeping, repurchase agreements, wire transfer agreements, banking service contracts, collateral or depository agreements, competitive bid process and due diligence. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the investment procedures established by the Treasurer and approved by the City Manager and the Oversight Committee.

VII. PUBLIC TRUST

All participants in the investment process shall act as custodians of public funds. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of public trust. In a diversified portfolio it must be recognized that occasional measured losses are inevitable, and must be considered in the context of the overall portfolio's investment return, provided that adequate diversification has been implemented.

VIII. ETHICS AND CONFLICTS OF INTEREST

Elected officials and employees of the City involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial decisions under the Political Reform Act and Government Code Section 1090 et seq. Elected officials and employees shall disclose to the City Manager any material interests in financial institutions that conduct business with the City, and they shall further disclose any personal investment position or financial asset that could be related to the performance of the City's investment program. Elected officials and employees shall subordinate their personal investment transactions to those of the City particularly with regard to the time of purchases and sales.

The City has adopted an employee handbook called "Core Ethical Principles to Work By" to encourage high standards of employee behavior, increase public confidence, and to assist employees with the decision making process. Additionally, the officers and employees involved in the investment program are required to complete State of California Form 700, Statement of Economic Interests Disclosure requiring annual disclosure on material financial interests.

All persons, firms, broker/dealers, financial institutions and advisors providing investment services or bond issue assistance shall disclose to the City Manager and the Treasurer all fee sharing, fee-splitting and commission arrangements with other entities or persons prior to the City agreeing to buy an investment or issue bonds..

STATEMENT OF INVESTMENT POLICY

IX. AUTHORIZED FINANCIAL INSTITUTIONS AND BROKER/DEALERS

The Treasurer will maintain a list of qualified financial institutions and broker/dealers authorized to transact business with the City as stated in Appendix "B". The financial entities eligible to transact investment business with the City are:

1. Federal Reserve Bank:

Direct purchase of U.S. Treasury Bills, Notes and Bonds using primary government dealers as designated by the Federal Reserve are exempt from quality requirements and are encouraged due to commission or mark-up discounts.

2. Nationally or State Chartered Banks, Savings and Loans and Credit Unions:

The City may purchase investments offered from Banks, Savings and Loans and Credit Unions provided the institutions are:

- Nationally or State Chartered Institutions.
- Registered as investment securities dealers.
- Ranked in the top 15 percent of institutions within their respective peer group.

The signatures of two individuals shall be required for the opening and closing of any bank account (the Treasurer and City Manager or Assistant City Manager). Accounting, which is independent of the investment function, shall keep a record of all opened and closed accounts.

3. Broker/Dealers:

The City will purchase investments from primary dealers whenever possible, however, if an investment deemed appropriate for the portfolio is not available through the primary market than the Treasurer may use an authorized broker/dealer from the pre-approved list of broker/dealers on record.

For a broker/dealer to be considered for placement on the pre-approved list they must comply with the following:

- Minimum capitalization of \$10,000,000 or more
- Primary or Regional dealers that qualify for SEC Rule 15c3-1
- Provide audited financial statements from the two most frequent years
- A statement certifying that the institution has reviewed the City's Investment Policy and California Government Code Section 53600 et seq. and that all securities offered to the City shall comply fully with all provisions of the Policy and the California Government Code.IX
- The signatures of two individuals shall be required for the opening and closing of any broker/dealer account (the Treasurer and City Manager or Assistant City Manager).
- The Treasurer is responsible for ensuring that settlement occurs in a timely matter and that execution confirmations reflect accurate trade data.

X. SUITABLE INVESTMENTS

Investment of City funds is governed by the California Government Code Sections 53600, 53601, 53601.5, 53601.6, 53635 and 53635.5 *et seq.* Within the context of the limitations, the following

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investments are authorized, as further limited herein:

INVESTMENT TYPE	MAXIMUM MATURITY	MAXIMUM SPECIFIED % OF PORTFOLIO	MINIMUM QUALITY REQUIREMENTS
Local Agency Bonds	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
State Obligations— CA And Others	5 years	None	None
CA Local Agency Obligations	5 years	None	None
U.S Agency Obligations	5 years	None	None
Bankers' Acceptances	180 days	40% ^E	None
Commercial Paper— Select Agencies	270 days	25% of the agency's money	"A-1" if the issuer has issued long-term debt it must be rated "A" without regard to modifiers
Commercial Paper— Other Agencies	270 days	40% of the agency's money ^J	"A-1" if the issuer has issued long-term debt it must be rated "A" without regard to modifiers
Negotiable Certificates of Deposit	5 years	20% (combined with placement service CDs)	None
Placement Service Deposits	5 years	30% (inclusive of placement service CDs)	None
Placement Service Certificates of Deposit	5 years	30% (combined with negotiable CDs)	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements and Securities Lending Agreements	92 days	20% of the base value of the portfolio	None ^M
Medium-Term Notes ^N	5 years	30%	"A" Rating
Mutual Funds And Money Market Mutual Funds	N/A	20% ^O	Multiple
Collateralized Bank Deposits	5 years	None	None
Mortgage Pass-Through Securities	5 years	20%	"A" Rating
Bank/Time Deposits	5 years	None	None
County Pooled Investment Funds	N/A	None	None

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Joint Powers Authority Pool	N/A	None	Multiple
Local Agency Investment Fund (LAIF)	N/A	None	None
Voluntary Investment Program Fund ¹	N/A	None	None

When possible, two ratings should be obtained to determine if an investment meets the Policy’s quality standard. Currently under this Policy, only Standard and Poor’s (S&P), Moody’s Investor Service (Moody’s), and Fitch are recognized investment ratings providers.

Should an investment’s percentage exceeded the Policy limitation due to an incident such as fluctuation in portfolio size, the affected securities may be held to maturity to avoid losses. When no loss is indicated, the Treasurer shall consider reconstructing the portfolio within the Policy established percentage limits.

Investment Pools

Government sponsored investment pools (Pools) are permitted under California Government Code Section 53601 *et seq.* and an excellent short-term investment option for cash management facilities. These pools can provide safety, liquidity and yield in a single diversified investment. However, thoughtful investigation and due diligence are required both initially at time of purchase and ongoing analysis to determine that the investment pool is being managed in a manner consistent with the objectives of the Policy. The following guidelines include, but are not limited to:

- Shall have attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations, or shall be insured by a municipal insurance corporation.
- The Pool marks to market weekly at a minimum.
- The Pool provides a comprehensive, timely monthly reports which include detailed transaction listings, reports realized and unrealized gains and losses, provides accurate market values for each security, provides quality rating for individual securities, takes delivery DVP, provides third party safekeeping of all investments, and for whom an audit is conducted annually by an independent auditor with no relationship to the Pool.

Money market mutual funds

Money market mutual funds provide another safe, liquid and diversified investment option for the City’s surplus capital; however, certain conditions need to be met both initially and on an ongoing basis. The money market may only invest in US Government securities permitted under this policy and under California Government Code Section 53601 *et seq.* with final stated maturities of one year or less “Government Money Market Funds.”

In order to be an eligible money market investment under this section, the primary objective of the money market, as stated in the fund’s prospectus, is to maintain a constant \$1.00 Net Asset Value (NAV). The following additional guidelines include, but are not limited to:

- Only invests in US Government securities, and the weighted average maturity of the portfolio is less than 180 days.
- The fund shall be registered with the SEC.
- The fund shall have a minimum of \$500 million to total asset size of portfolio at time of investment, and should not drop below this threshold.

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- The money market shall have attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations, and shall maintain these ratings for the duration of the investment.

Prohibited Investments

State and Federal laws notwithstanding, any investment not specifically described herein including, but not limited to, reverse repurchase agreements, derivatives, options, futures, zero coupon bonds, inverse floaters, range notes, first mortgages or trust deeds, collateralized mortgage obligations (CMO's), limited partnerships, real estate investments trusts (REIT's), open-end mutual funds, closed-end mutual funds, mutual funds with a weighted average maturity greater than 180 days, unregulated and/or uninsured investment pools, common stock, preferred stock, commodities, precious metals, securities with high price volatility, limited marketability (less than three active bidders), securities that may default on interest payments and any other speculative investment deemed inappropriate under the Prudent Investor standard are strictly prohibited. In addition, any investment transaction that might impair public confidence in the City government is to be avoided.

XI. COLLATERALIZATION

Collateral for Certificates of Deposit (CD) and Negotiated Certificates of Deposit (NCD) must comply with Government Code, Chapter 4, Bank Deposit Law Section 16500 et seq. and the Savings and Loan and Credit Union Deposit Law Government Code Section 16600 et seq. In addition, if the CD is not FDIC insured or goes over the FDIC \$100,000 limit, collateral is required equal to 100 percent of principal of either US Treasury securities or Federal Agency securities.

Collateral for Repurchase Agreements shall be 102 percent of market value of principal and accrued interest. Collateral can be either US Treasury securities or Federal Agency securities. This will provide an addition level of security due to inevitable changes in market conditions.

Collateral will always be held by an independent third party with whom the City has a current custodial agreement. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained. The right of collateral substitution is granted, within the parameters and constraints of this Policy.

XII. SAFEKEEPING AND CUSTODY

To protect against fraud, embezzlement, or losses caused by a collapse of an individual securities dealer, all securities owned by the City shall be held in safekeeping by a third party bank trust department, acting as an agent of the city under the terms of a custody agreement. However, as to the minimum legal requirement per Government Code Sections 53601 and 53608, as long as the securities for safekeeping are held in the name of or under the control of the agency and kept legally separate trust department, they can be held by the same firm from which they were purchased.

Securities held in custody for the City shall be independently audited on an annual basis to verify investment holdings.

XIII. DIVERSIFICATION GUIDELINES AND RISKS

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The City recognizes diversification is an investment strategy that will mitigate risk in the investment portfolio. The City's investment portfolio shall be diversified to avoid incurring unreasonable and avoidable risks with regard to specific investment types. Within investment types, the City shall also maintain a mix of securities to avoid concentrations within individual financial institutions, geographic areas, industry types and maturities.

With the exception of U.S. Treasuries, Agencies, and authorized pools, such as LAIF, no more than 30% of the City's total investment portfolio will be invested in a single security type or with a single issuer. Investments are further limited by specific language relating to each investment type as stated in Section X of this Policy.

XIV. MATURITY LIMITS

The longer the maturity of securities, the greater the market volatility. Therefore, the maximum maturity limit for any given security in the investment portfolio shall not exceed five (5) years.

It is also important to note that specific investments, detailed under the "authorized and suitable investments" section, may be restricted to a shorter maturity.

The weighted average life of the portfolio may not exceed two and a half (2.5) years in duration.

Maturities will be selected based on a sufficiently detailed cash flow projection that facilitates selecting investment maturity dates to approximately match the projected dates of budgeted expenditures.

Extensions in the maximum maturity and average weighted life of the portfolio must be supported by detailed cash flow forecasts demonstrating the adequacy of cash from maturing assets to meet one hundred twenty-five percent (125%) of monthly expenditures for each prospective quarter ending with the current maximum including capital expenditures funded on a pay-as-you-go basis.

XV. INTERNAL CONTROLS

The Treasurer will implement and maintain a system of internal investment controls and segregate responsibilities of investment functions in order to prevent fraud, theft, loss of principal, loss of control over funds, inaccurate reporting and negligence.

- **Annual Management Review and Audit**

An annual audit of the City's Investment Policy, practices, procedures and portfolio status will be conducted by an independent auditor of all items including, but not limited to, items specified in the Audit Checklist provided in the City's Procedure Manual. The auditor will provide the City with written observations and recommendations regarding the adequacy of investment controls.

- **Segregated Investment Execution, Recordkeeping and Reporting**

An independent member of City staff will record the Treasurer's investment records or confirmations to the City's general ledger. In addition, independent staff will perform the monthly reconciliation of bank, broker/dealer and safekeeping confirmations.

- **Secondary Approval Required**

The City Manager will review and approve the establishment of investment accounts,

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broker/dealer and financial institution relationships, and any agreements or contracts related to investments or investment related activity.

- **Wire Transfer Controls**

All City wire transfers will be executed in accordance with a written agreement specifying control procedures required for wire transfers of funds; including the establishment of repetitive wires to pay for securities transactions with approved securities dealers as well as any other routine money transfers. All other non-repetitive wires require City Manager approval prior to release.

Investment Oversight Committee: Established in 1985, the primary purpose of the Committee is to review the City's investment portfolio to ensure that it is in compliance with provisions of the City investment policy and State law. The Committee will provide oversight for investment activity, investment strategies, and to provide recommendations on the type of investments that the City should or should not purchase.

The Finance, Audit, and Budget Committee is the appointing authority and will appoint three qualified citizens of the City of Ventura to the Committee.

The term of service for the public members shall be three years, with a maximum of two terms (six years). One term will expire each year to allow continuity in the committee. The committee will meet quarterly and provide an annual report to the City Council. The following persons will serve on this committee:

- The City Manager/or other designated City employee;
- Finance and Technology Director/Treasurer; and
- Assistant Finance Director/Deputy Treasurer; and
- Three Qualified Citizens.

A qualified citizen has: 1) Residency in the City of Ventura, 2) Preferably a background in treasury operations or financial services, 3) No felonies or convictions for any type of theft, 4) No actual, perceived, or potential conflict of interest, and 5) It is preferred that the appointees have experience in one or more of the following:

- Government investing at the state or local level,
- Corporate treasury functions,
- Brokers or investment professionals,
- Investment advisors,
- Public administration experience (City Manager or similar)
- Bankers, or
- Certified Public Accountant.

XVI. PERFORMANCE STANDARDS

Investment performance is continually monitored and evaluated by the City Treasurer. Investment activity reports are generated on a monthly basis for presentation to the City Manager and Oversight Committee.

The weighted average maturity of the pooled portfolio shall not exceed two and a half years and shall be designated to attain a market average rate of return comparable to the average rate of return comparable to the average one year U.S. Constant Maturity Treasury (CMT).

An annual audit of the City's Investment Policy, practices, procedures and portfolio status will be

STATEMENT OF INVESTMENT POLICY

conducted by an independent auditor of all items including, but not limited to, items specified in the Audit Checklist provided in the City's Procedure Manual. The auditor will provide the City Manager and Oversight Committee with written observations and recommendations regarding the adequacy of investment controls.

XVII. REPORTING

The Treasurer shall submit a "Monthly Treasurer's Report" to the City Manager and Oversight Committee within 30 days following the last day of the month, to be submitted to the Investment Oversight Committee. These reports shall disclose information relevant to the risk characteristics of the City's investment portfolio and shall include the following information:

Monthly Treasurer's Report

- A. Cash receipts, disbursements and balances in total.
- B. A summary of the investment portfolio.
- C. An asset list showing the issuer, type of investment, par value, cost basis, maturity date and interest rate.
- D. Information regarding the amount of interest earnings.
- E. Average rate of return on the City's investment portfolio.
- F. Maturity aging grouped by type of investment and chronologically.
- G. Sector allocation and diversification of investment portfolio.
- H. A reconciliation of all cash disbursements.
- I. A listing of individual investment transactions during the month as required by Government Code section 53607.
- J. A statement of ability to meet upcoming operating expenses and spending requirements for the next six months.
- K. A statement of compliance with the Investment Policy, including a schedule of any transactions or holdings which do not comply with this policy or with the California Government Code, including a justification for their presence in the portfolio, and a timetable for resolution.

Annual Report

The annual report will be prepared by the City Treasurer and submitted to the City Manager each fiscal year to ensure consistency. The annual report will include an overall analysis of the portfolio, return v. benchmarks, and shall suggest policies and improvements to enhance the City's investment program. These enhancements will be annually considered by City Council and the authority to amend the Policy rests with City Council.

XVII. STATEMENT OF INVESTMENT POLICY REVIEW AND ADOPTION

The City Council's primary responsibilities over the investment function includes establishing investment policies, annually reviewing such policies, appointing a City Treasurer, reviewing quarterly investment reports issued by the Treasurer, authorizing bond documents and financing transactions,

STATEMENT OF INVESTMENT POLICY

and adopting recommended changes to the City's Investment Policy as deemed necessary.

The City's investment policy shall be adopted by resolution of the City Council. The policy shall be reviewed annually by the City Council and any modifications made thereto must be approved the City Council. The City Council has charged the Investment Oversight Committee and the Finance, Audit, and Budget Committee with the responsibility to review and to recommend changes to the Policy.

XIX. ATTACHMENT 1- 3 DESCRIPTIONS

The documents described below are attached to and made a part of this Policy (Exhibit A):

XIX.I GLOSSARY (Attachment 1): Except as otherwise provided in this policy, whenever the words defined or described in the Glossary attached to this policy are used in this policy, they shall have the same meaning attributed to them in the Glossary; however, if there is a conflict between a definition contained in the Glossary and a definition of those same words in Sections 53600 et. seq. of the Government Code, the definition in the Government code shall govern.

XIX.II FINANCIAL INSTITUTION QUESTIONNAIRE AND CERTIFICATION (Attachment 2): Each financial institution that wishes to become qualified to become a qualified bidder for investment transactions with the City must provide the information requested in the questionnaire and certification form attached to this policy and must sign the certification contained in that form. The Treasurer and the AFD may require that the financial institution furnish other information relating to the financial institutions' operations and qualifications.

XIX.III BROKER/DEALERS QUESTIONNAIRE AND CERTIFICATION (Attachment 3): Each broker/dealer that wishes to become qualified to become a qualified bidder for investment transactions with the City must provide the information requested in the questionnaire and certification form and must sign the certification contained in that form. The Treasurer and the AFD may require that the broker/dealer furnish other information relating to the broker/dealers' operations and qualifications.

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GLOSSARY OF TERMS

AGENCIES: Federal agency securities and/or Government-sponsored enterprises.

Accrued Interest: Interest earned but not yet received.

Amortization: An accounting practice of gradually decreasing (increasing) an asset's book value by spreading its depreciation (accretion) over a period of time

ASKING PRICE: The price at which securities are offered.

BANKERS' ACCEPTANCE (BA): A draft or bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

BENCHMARK: A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

BID: The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.

Bond: A financial obligation for which the issuer promises to pay the bondholder a specified stream of future cash flows, including periodic interest payments and a principal repayment.

Book Value: The value at which a debt security is shown on the holder's balance sheet. Book value is acquisition cost less amortization of premium or plus accretion of discount

BROKER: A broker brings buyers and sellers together for a commission.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR): The official annual financial report for the City. It includes government wide and fund financial statements prepared in conformity with Generally Accepted Accounting Principals (GAAP).

CONSTANT MATURITY TREASURY (CMT) : An average yield of a specific Treasury maturity sector for a specific time frame. This is a market index for reference of past direction of interest rates for the given Treasury maturity range.

COUPON: (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

CURRENT YIELD: The interest paid on an investment expressed as a percentage of the current price of the security.

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CUSTODY: A banking service that provides safekeeping for the individual securities in a customer's investment portfolio under a written agreement which also calls for the bank to collect and pay out income, to buy, sell, receive and deliver securities when ordered to do so by the principal.

DEALER: A dealer, as opposed to a broker acts as a principal in all transactions, buying and selling for his own account.

DEBENTURE: A bond secured only by the general credit of the issuer.

DELIVERY VERSUS PAYMENT (DVP): Delivery of securities with a simultaneous exchange of payment for the securities.

DERIVATIVES: (1) Financial instruments whose return profile is linked to, or derived from the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts based upon notional amounts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities or commodities).

DISCOUNT: The difference between the cost price of a security and its value at maturity when quoted at lower than face value. A security selling below original offering price shortly after sale is also considered to be at a discount.

DISCOUNT SECURITIES: Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g., U.S. Treasury bills.

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns.

FEDERAL CREDIT AGENCIES: Agencies of the Federal Government set up to supply credit to various classes of institutions and individuals, e.g., Savings and Loans (S&L's), small business firms, students, farmers, farm cooperatives, and exporters.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures bank deposits, currently up to \$250,000 per deposit.

FEDERAL FUNDS RATE: The rate of interest at which Federal funds are traded. The Federal Reserve through open-market operations currently pegs this rate.

FEDERAL HOME LOAN BANKS (FHLB): Government-sponsored wholesale banks (currently 12 regional banks) that lend funds and provide correspondent banking services to member commercial banks, thrift institutions credit unions, and insurance companies. The mission of the FHLBs is to liquefy the housing-related assets of its members who must purchase stock in their district bank.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans in addition to fixed-rate mortgages. FNMA securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of

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principal and interest.

FEDERAL OPEN MARKET COMMITTEE (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

FEDERAL RESERVE SYSTEM: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D. C., 12 regional banks and about 5,700 commercial banks that are members of the system.

HOME-BASED FINANCIAL INSTITUTIONS: A financial institution that receives its charter in the County.

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA or Ginnie Mae): Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, saving and loans associations and other institutions. Security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are backed by FHA, VA or FMHM mortgages. The term “pass-through” is often used to describe Ginnie Maes.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market a security is said to be liquid if the spread between bid and asked prices is narrow and sales of reasonable size can be done at those quotes.

LOCAL AGENCY INVESTMENT FUND (LAIF): The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase - reverse repurchase agreements that establishes each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

MATURITY: The date upon which the principal or stated value of an investment becomes due and payable.

MONEY MARKET: The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

OFFER: The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See Asked and Bid.

OPEN MARKET OPERATIONS: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

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PORTFOLIO: Collection of securities held by an investor.

PRIMARY DEALER: A group of government securities dealers that submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC) registered securities broker-dealers, banks, and a few unregulated firms.

PRUDENT PERSON RULE: An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state - the so-called legal list. In other states, the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

QUALIFIED PUBLIC DEPOSITORIES: A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and, which has been approved by the Public Deposit Protection Commission to hold public deposits.

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

REPURCHASE AGREEMENT (RP OR REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security “buyer” in effect lends the “seller” money for the period of the agreement and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money that is increasing bank reserves.

SAFEKEEPING: See custody.

SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SECURITIES & EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC RULE 15C3-1: See uniform net capital rule.

STRUCTURED NOTES: Notes issued by Government Sponsored Enterprises (FHLB, FNMA, SLMA, etc.) and Corporations that have imbedded options (e.g., call features, step-up coupons, floating rate coupons, derivative-based returns) into their debt structure. Their market performance is impacted by the fluctuation of interest rates, the volatility of the imbedded options and shifts in the shape of the yield curve.

TREASURY BILLS: A non-interest bearing security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY BONDS: Long-term U.S. Treasury securities having initial maturities of more than ten years.

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TREASURY NOTES: Intermediate term coupon bearing U.S. Treasury securities having initial maturities of one to ten years.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as well as non-member broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

YIELD: The rate of annual income return on an investment, expressed as a percentage. (a) **INCOME YIELD** is obtained by dividing the current dollar income by the current market price for the security. (b) **NET YIELD** or **YIELD TO MATURITY** is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

**CITY OF VENTURA
TREASURY DIVISION
FINANCIAL INSTITUTIONS QUESTIONNAIRE AND CERTIFICATION**

1. Firm Name _____
2. Address _____
3. Telephone No. () _____ () _____
4. Primary Representative: _____ Manager: _____
 Name _____ Name _____
 Title _____ Title _____
 Telephone No. _____ Telephone No. _____
5. What is the total of assets of the Bank/Thrift? _____
6. What are the current ratios? _____ Prior year? _____

Net Worth	_____	_____
Tangible Capital	_____	_____
Core-based Capital	_____	_____
Risk-based Capital	_____	_____
Equity-to-Assets	_____	_____
7. Has there been a year during the past three years in which the Bank/Thrift did not make profit? _____
8. What is the education level of the Primary Contact(s)? _____
9. How many years of related experience does the Primary Contact(s) have? _____

10. Where is the collateral for Time Deposits of the Bank/Savings and Loan held?

11. Has there been a period during the past five years when Time Deposits of the Bank/Thrift have not been fully collateralized? If yes, explain. _____

12. Describe the precautions taken by your Bank/Thrift to protect the interest of the public when dealing with government agencies as depositors or investors.

13. What other banking services would you be interested in providing the City of Ventura?

14. What transaction documents and reports would we receive? _____

15. What information would you provide to our Treasurer? _____

16. Please provide your entity's most recent certified financial statement.

17. Please provide your Contract of Deposit of Moneys pre-signed and sealed by your institution as well as any signature cards that you may require.

18. Please provide your wiring instructions. _____

Attached is our Investment Policy. The representatives assigned to the account must acknowledge that they have received, read and understood the Policy, dated _____ by signing below.

Signature

Name and Title

Signature

Name and Title

(Countersigned by company president or person in charge of government security operations)

NOTE: Completion of this questionnaire is only part of the City of Ventura's Certification process and **DOES NOT** guarantee that the applicant will be approved to do business with the City.

CITY OF VENTURA

BROKER/DEALER QUESTIONNAIRE

Firm Name: _____

CRD Number: _____

Office servicing account: _____

Address: _____

Primary Representative: _____

Please attach bio of primary and secondary representatives covering this account.

Telephone: _____

Fax: _____

E-Mail: _____

CRD Number: _____

Secondary Representative or sales assistant: _____

Telephone: _____

E-Mail: _____

CRD Number: _____

Branch Manager: _____

Telephone: _____

Is your firm designated as a *primary dealer* by the Federal Reserve?* _____

If not, does your firm maintain an inventory? (dealer status)* _____

Is the firm registered with the State of _____ State Securities Board?* _____

Is the firm and all its representatives registered with the NASD?* _____

In what market sectors does the account representative specialize? _____

List three comparable public clients currently working with this representative.

Entity name, contact and phone number.

**If the answer to any of these questions is no, please explain each separately.*

Attach complete delivery instructions.

BROKER/DEALER QUESTIONNAIRE

Page 2 to be completed by non-primary broker/dealers only.

Firm Name: _____ CRD #: _____

Years in business at this location: _____ Total years: _____

What are the market sectors in which you and your firm are involved? Please feel free to provide additional information regarding specialization in any of the following market sectors.

	<u>Firm Involvement</u>	<u>Broker Involvement</u>
US Treasuries	_____	_____
US Agencies	_____	_____
Repo	_____	_____
MBS	_____	_____
CP/BA	_____	_____
Corporate	_____	_____
CD	_____	_____
Other	_____	_____

Has this firm, or the representatives assigned to this account, been subject to a regulatory agency, state or federal investigation for alleged improper, disreputable, unfair or fraudulent activities related to the sale of securities or money market instruments that resulted in a suspension or censure? Is there outstanding litigation that would materially affect the firm's financial stability?

Do you provide any fixed income research and economic commentary? _____
Please attach sample.

What portfolio information to you require from your clients? _____

Please provide the firm's most recent audited financial statement.

(The City will require an annual financial statement be provided.)

Describe the precautions taken by your firm to protect the interests of the public when dealing with a public entity.

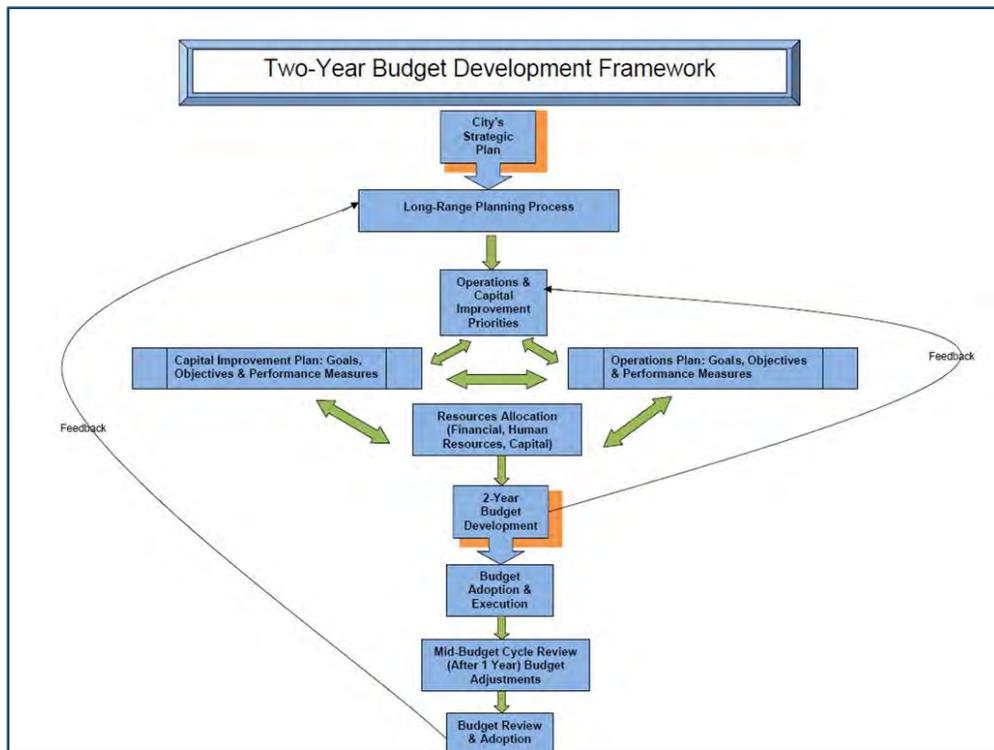
Attached is our Investment Policy. The representatives assigned to the account must acknowledge that they have received, read and understood the Policy, dated _____ by signing below.

Signature

Name and Title

Signature

Name and Title



As illustrated, the City’s Strategic or Long-range Plan is created, under the guidance of the City Manager, and serves as the foundation for the budgeting process. Identified Operational and Capital improvements are then prioritized, and performance measures are developed to track progress of each strategic goal. Resources are allocated to each project, and the proposed budget is developed and presented to the City Council on or before May 1st. There are 2-3 budget workshops scheduled for discussion and input before the budget is adopted on or before June 30th of each year.

The overall budget must be balanced, as well as each fund must be balanced. The Capital Improvement Budget will include annual spending per project, as well as the operating budget impact of these capital expenditures.

The City has adopted a two-year budget cycle. In 2017, the City adopted the 2017 budget, and the 2018 spending plan.



Budget Adoption Schedule
FY 2016-17

No.	Date - 2016	Item	Action	Who	Staff
1	January 25	Capital Projects (CIP)	a. Receive 6 year capital improvement plan	City Council & Department	Public Works
2	January 30	City Council Strategic Goals	a. Update City strategic goals under new Mayor and Deputy Mayor b. Present Needs Assessment	City Council & Department Heads	City Manager
3	February 22	Capital Projects (CIP)	a. Conduct study session	City Council & Department	Public Works
4	February 22	Operating Budget	a. Conduct Budget Workshop #1 b. Receive 2 year forecast c. Present Needs	City Council & Department Heads	Finance & Technology
5	March 21	Capital Projects (CIP)	a. Adopt the 6 year capital improvement plan	City Council & Department	Public Works
6	March 21	Operating Budget	a. Conduct Budget Workshop #2 b. Respond to Council questions from first workshop c. Recommend solutions to funding gaps or available balances	City Council & Department Heads	Finance & Technology
7	April 25	Operating & Capital Project Budget	a. Receive the 2 year Proposed Budget b. Discussion to proceed with Revenue Measure (or	City Council & Department Heads	City Manager, Finance & Technology
8	June 20	Operating & Capital Project Budget	a. Conduct a public hearing b. Adopt 1 year budget and receive the 2nd year spending plan c. Adopt Revenue	City Council & Department Heads	City Manager, Finance & Technology

BASIS OF ACCOUNTING & BUDGETING

The City of Ventura's Basis of Budgeting is the same as the Basis of Accounting in accordance with Generally Accepted Accounting Principles (GAAP), which is described in the following two paragraphs.

The budgets of governmental funds (General Fund, Special Revenue Funds, Debt Service Funds and Capital Projects Funds) are prepared on a modified accrual basis where revenues are recognized when they become measurable and available, and expenditures are recorded when the related liability is incurred; except that principal and interest payments on general long-term debt are recognized when due. Revenue availability criteria are defined as collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period (i.e., sixty days after fiscal year-end).

Budgets for proprietary funds (Internal Service Funds and Enterprise Funds) and fiduciary funds (RDA Successor Agency and Property Based Improvement District Agency (PBID)) are prepared on a full accrual basis where revenues are recognized when earned, and expenses are recognized when they are incurred.

The fund types used by the City are as follows:

Governmental Funds

1. General Fund - The General Fund was established to account for the sources and uses of financial resources traditionally associated with governments which are not required to be accounted for in another fund.

2. Special Revenue Funds – Special Revenue Funds are used to account for and report proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

a. Transportation Development Act Fund - This fund is used to account used for the planning and construction of bicycle and pedestrian facilities and for the development and support of public transportation needs.

b. Transportation Fund - This fund is used to account for transportation and traffic related projects not funded by the State of California with Gas Tax.

c. Gas Tax Capital Projects Fund - This fund is used to account for revenue received from the State of California and other sources to be used for street maintenance and improvements only.

d. Parks and Recreation Capital Projects Fund - This fund is used to account for part and recreation facilities tax revenue to be used for planning, acquisition, improvements, or expansion of public parks, playgrounds, or other recreational facilities.

e. Law Enforcement Funds – These funds are used to account for safety grants.

f. Public Art Funds – These funds are used to account for "in the open air" artwork throughout our community and for conservation to protect the public art collection.

g. Maintenance Assessment District Funds – These funds are used to account for special benefit costs associated to specific property owners.

h. Street Lighting Fund – This fund is used to account for special assessment collected to pay for the street lights within designated areas within the city.

i. Housing and Community Development Block Grant Capital Projects Fund - This fund is used to account for revenue and expenditures related to Federal community development block grants (CDBG).

j. Other Governmental Funds - This is the aggregate of all the other non-major governmental funds.

3. Capital Improvement Projects Funds - This fund is used to account for financial resources to be used for purchase or construction of major capital improvements (other than those funded through proprietary or special revenue funds).

4. Debt Service Funds – Debt Service Funds are used to account for and report of all city debt service.

a. Certificates of Deposit (COPs) Debt Obligation & Debt Service Fund - This fund is used to account for the accumulation of resources and payment of long-term debt, principal and interest, for COP issued by the Public Facilities Financing Authority.

b. Redevelopment Successor Agency Private Purpose Trust Fund - This fund is used to account for the winding down of the former Redevelopment Agency, including disposition of reap properties held by the Agency and the repayment of the Successor Agency's outstanding long-term debt.

Proprietary Funds

1. Enterprise Funds – Funds established to account for business-type activities.

a. Wastewater Fund - This fund is used to account for all wastewater activities and treatment services provided to residents of the City of San Buenaventura, including but not limited to administration, operations, maintenance, laboratory, and debt service.

b. Water Fund - This fund is used to account for all water activities and water treatment services provided to residents of the City of San Buenaventura and some residents of the County. Such activities include, but are not limited to, administration, maintenance, distribution, customer service, production, purification, and debt service.

c. Golf Fund - This fund is used to account for revenues and costs related to the operation of two municipal golf courses for use by the general public.

2. Internal Service Funds - These funds are used to provide goods and services from one department or agency to other departments or agencies of the City on a cost reimbursement basis.

FUND BALANCE

FUND BALANCE reflects the net financial resources of a fund – in other words, assets minus liabilities – in similar terms, dollars available to spend. If some of the fund's resources are not available to spend this would be indicated by "restricting" or "reserving" a portion of fund balance.

The Governmental Accounting Standard Board (GASB) Statement Number 54, Fund Balance Reporting and Governmental Fund Type Definitions, is effective for fiscal years beginning after June 15, 2010. The objective of the statement is to improve the usefulness and understandability of governmental fund balance information. The statement provides clearly defined categories of fund balance to make the nature and extent of the constraints placed on a government's fund balance more transparent.

The GASB 54 classifications of fund balance are as follows:

- **Nonspendable** – The net current financial resources that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. Generally, *not in spendable form* means that an item is not expected to be converted to cash – examples include inventory, prepaid amounts, long-term amounts of loans and notes receivable, and property acquired for resale.
- **Restricted** – The portion of fund balance on which constraints have been placed by creditors, grantors, contributors, laws or regulations of other governments, constitutional provisions, or enabling legislation.
- **Committed** – The portion of fund balance that can only be used for specific purposes pursuant to constraints imposed by formal action of the highest level of decision-making authority – the City Council. These amounts cannot be used for any other purpose unless the City Council removes or changes the specified use by taking the same action it employed to previously commit the amounts.
- **Assigned** – The portion of fund balance that is intended to be used for specific purposes, but is neither restricted nor committed.
- **Unassigned** – The portion of fund balance that represents amounts that are not nonspendable, restricted, committed or assigned to specific purposes.

GASB 54 classification is only required for governmental funds; therefore, no presentation is included on Internal Service Fund or Agency Fund – those balances are fully restricted by their individual purposes.

CITY OF
VENTURA

APPENDICES



APPENDIX A – Administrative Charges & Internal Service Allocations

APPENDIX B – Interfund Activity

APPENDIX C – Debt Schedules

APPENDIX D – Reserves

APPENDIX E – Fund Balance

APPENDIX F – Budget Resolution No. 2016-036

APPENDIX G – Glossary

APPENDIX A - ADMINISTRATIVE CHARGES & INTERNAL SERVICE ALLOCATIONS



**FY 2016-17
ADOPTED BUDGET**

INTERNAL SERVICE CHARGES BY FUND

Fund Number	Fund Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
01	GENERAL	10,269,087	10,921,432	11,467,238	11,378,767	11,378,767
02	GENERAL GRANT & CATEGORICAL	157,943	124,773	122,755	122,790	122,790
03	BUILDING & SAFETY	145,114	0	0	0	0
04	CIP GENERAL	1,612	1,678	0	0	0
06	TDA ART8C & ART4	2,993	3,603	3,603	3,603	3,603
12	GAS TAX	3,418	2,643	0	0	0
18	PARK & REC IMPRV	2,073	0	0	0	0
19	PUBLIC ART	2,749	3,124	814	0	0
30	DOWNTOWN PARKING DISTRICT	49,927	50,351	51,531	68,371	68,371
32	HCDA-ACT OF 1974	16,783	15,477	16,642	16,642	16,642
42	STREET LIGHTING DISTRICT NO 36	101,050	101,050	101,050	101,050	101,050
51	WASTEWATER	2,045,634	2,099,193	2,131,684	2,136,523	2,136,523
52	WATER	2,662,893	2,797,739	2,862,124	2,876,740	2,876,740
53	GOLF	383,466	397,691	397,563	397,563	397,563
61	INFORMATION TECHNOLOGY	105,633	91,258	106,726	161,114	136,442
64	FLEET MAINTENANCE	177,711	189,906	190,541	190,541	190,541
65	FACILITIES MAINTENANCE	136,158	147,018	153,899	159,939	159,939
66	DIGITAL PUBLISHING	30,326	33,527	34,582	34,582	34,582
67	WORKERS COMPENSATION	58,841	60,327	66,209	66,209	66,209
68	EMPLOYEE BENEFITS	23,717	25,068	31,219	31,219	31,219
69	PUBLIC LIABILITY	22,995	25,722	25,472	25,472	25,472
71	CIP WASTEWATER	3,579	5,847	0	0	0
72	CIP WATER	4,041	5,655	0	0	0
73	CIP GOLF	314	300	0	0	0
86	SUCCESSOR AGENCY ADMINISTRATION	113,366	110,964	113,760	113,760	113,760
87	SUCCESSOR HOUSING AGENCY	16	0	73	73	73
	Total ISF Charges	16,521,437	17,214,347	17,877,485	17,884,958	17,860,286

APPENDIX B - INTERFUND ACTIVITY



**FY 2016-17
ADOPTED BUDGET**

TRANSFERS IN BY FUND

Fund Number	Fund Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
01	GENERAL	1,681,097	1,763,261	1,624,772	1,615,530	1,615,530
02	GENERAL GRANT & CATEGORICAL	384,639	447,416	552,119	552,119	552,119
04	CIP GENERAL	1,267,970	396,126	1,278,057	154,867	154,867
07	TDA ART3	171,099	50,000	0	0	0
12	GAS TAX	456,645	621,100	127,910	138,190	0
14	SUPPLEMENTAL LAW ENFORCEMENT S	0	153,375	14,327	12,238	15,097
18	PARK & REC IMPRV	155,079	460,987	341,243	312,172	0
19	PUBLIC ART	91,402	33,185	0	0	0
21	LEASE OBLIGATION-COP	4,319,235	4,429,204	4,471,862	4,471,862	4,471,862
23	LEASE OBLIGATION-PARKING STRUCTURE	884,262	884,262	582,831	582,831	582,831
42	STREET LIGHTING DISTRICT NO 36	407,235	459,264	496,535	496,535	496,535
51	WASTEWATER	0	901,000	156,400	156,400	156,400
52	WATER	1,536,461	1,827,881	3,476,461	3,476,461	3,476,461
61	INFORMATION TECHNOLOGY	600,000	1,000,000	919,000	345,000	345,000
64	FLEET MAINTENANCE	20,151	20,151	20,151	20,151	20,151
65	FACILITIES MAINTENANCE	73,310	0	0	0	0
67	WORKERS COMPENSATION	1,660,000	0	0	0	0
69	PUBLIC LIABILITY	1,403,000	0	0	0	0
71	CIP WASTEWATER	0	12,228	0	0	0
72	CIP WATER	9,123	16,386	4,000,000	1,000,000	3,000,000
73	CIP GOLF	76,495	202,136	0	0	0
	Total Revenues	15,197,202	13,677,962	18,061,668	13,334,356	14,886,853

TRANSFERS OUT BY FUND

Fund Number	Fund Name	2014 Actual	2015 Actual	2016 Adopted	2017 Adopted	2018 Spending Plan
01	GENERAL	9,850,713	6,966,527	7,288,878	5,744,925	5,435,612
02	GENERAL GRANT & CATEGORICAL	286,689	0	0	0	0
03	BUILDING & SAFETY	131,949	0	0	0	0
04	CIP GENERAL	35,834	111,577	0	0	0
07	TDA ART3	196,905	42,194	127,910	138,190	0
08	TDA ART8A	23,466	542,506	0	0	0
12	GAS TAX	406,261	368,381	307,197	0	0
18	PARK & REC IMPRV	157,347	165,416	34,401	0	0
19	PUBLIC ART	150,000	30,000	0	0	0
21	LEASE OBLIGATION-COP	171,878	40,469	0	41,000	41,000
30	DOWNTOWN PARKING DISTRICT	0	0	0	81,800	81,800
40	MAINT ASSMT DISTRICTS	57,023	59,639	58,469	62,845	62,845
44	PORTOBELLO ASSMT DIST-DREDGING	0	0	0	0	0
51	WASTEWATER	1,747,598	2,287,336	3,928,321	3,937,561	3,937,561
52	WATER	445,891	623,762	810,974	822,517	822,517
53	GOLF	1,319,052	1,329,005	1,328,967	1,328,967	1,328,967
64	FLEET MAINTENANCE	84,015	0	0	0	0
65	FACILITIES MAINTENANCE	20,151	20,151	20,151	20,151	20,151
69	PUBLIC LIABILITY	0	190,000	0	0	0
71	CIP WASTEWATER	107,163	0	4,000,000	1,000,000	3,000,000
72	CIP WATER	5,269	0	0	0	0
75	ESTUARY PROTECTION	0	901,000	156,400	156,400	156,400
	Total Expenses	15,197,202	13,677,962	18,061,668	13,334,356	14,886,853

APPENDIX C – DEBT SCHEDULES



Debt Overview

FY 2016-18 Budget

Legal Debt Margin

Under California State law, the City has a legal debt limitation not to exceed 15% of the total assessed valuation of taxable property within the City boundaries. In accordance with the California Government Section 4.3605, the City's general obligation bonds are subject to the legal debt limit. With no outstanding debt subject to the legal debt limit and a legal debt limit of \$1,987,080,901, the City is not at risk of exceeding its legal debt limit.

Computation of Legal Debt Margin as of June 30, 2014

Assessed Valuation (Net) ¹	\$	13,247,206,008
Debt Limit: 15% of assessed value	\$	1,987,080,901
Less Outstanding Debt (Subject to Legal Debt Limit)	\$	-
Legal Debt Limit	\$	1,987,080,901

¹ Source: Ventura County Tax Assessor's Office, as reported in the City of Ventura California, Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2015, p. 151

The City of Ventura has maintained excellent ratings for many years. The city's bond ratings as of the date of issuance are as follows:

Year	Debt Type	Purpose	Moody's Rating	Standard & Poors
2014	Certificates of Participation, Waterwater & Water Series 2014 C	Refund Series & Fund Multiple Capital Improvements	N/A	AA
2012	Certificates of Participation, Water Series 2012A	Refund Series 2004 COPS	N/A	AA
2012	Certificates of Participation, Water Series 2012B	Refund Series 2004 COPS & Water System Improvements	N/A	AA
2012	Certificates of Participation, Wastewater Series 2012A	Refund 2004 WW Revenue COPS	N/A	AA-
2012	Certificates of Participation, Wastewater Series 2012B	Refund 2004 WW Revenue COPS	N/A	AA-
2012	Certificates of Participation, Series 2012A	Refund remainder of Series 2001 Series C & 2002 Series D COPS	N/A	AA
2012	Certificates of Participation, Series 2012B	Refund a portion of the 2010 Series F COPS	N/A	AA
2010	Certificates of Participation, Series 2010F	Refund a portion of 2001 Series A, B, C and Series 2002 Series D COPS	N/A	AAA
2007	Certificates of Participation, Series 2007E	Multiple Capital Improvements	Aaa	AAA/AA-

Redevelopment Successor Agency

2008	RDA, Tax Allocation Bonds	Refunding line of credit	N/A	A
2003	RDA, Tax Allocation Bonds	Refunding line of credit	N/A	A

Moody's bond ratings range from Aaa (highest quality) to C (lowest quality) for long term obligations. Moody's applies numerical modifiers 1-high, 2-mid, and 3-low in each generic rating classification from AA to Caa.

Standard & Poor's top four bond rating categories (AAA, AA, A, BBB) generally are regarded as eligible for bank investment (AAA is the highest rating)

The bond rating process is a comprehensive analysis of the City's financial practices and performances (past and current). Forecasts of future performance and projected long-term planning practices are also reviewed. The following data is typically requested and analyzed by the bond rating agencies:

- | | |
|---|---|
| <ul style="list-style-type: none"> * City Council and City Management goals and objectives * Major employers in the Ventura area * Contingency planning/healthy reserve balances * Budget documents/performance to budget * Trends in demographic/economic indicators * Projection of future performance * Capital improvement program | <ul style="list-style-type: none"> * Strategic planning * Local economic climate * Major programs * Financial policies and practices * Major initiatives * Addition/Retention of business * Financial audits |
|---|---|

Use of Borrowed Funds

Over the years, a number of important capital projects have come to fruition as a result of debt financing. Most recently, renovation of the City Hall offices, the new Community Park was built, the historical City Hall Terra Cotta and the City's two golf courses were refurbished, while critical water and wastewater infrastructure was improved. These debt-financed projects safeguard public health, well being, and prosperity by providing and maintaining facilities throughout the City.

APPENDIX C – DEBT SCHEDULES

COMBINED SCHEDULE OF BOND AND LEASE INDEBTEDNESS

Description	OUTSTANDING	FY 2016-17	FT 2016-17	FY 2016-17	OUTSTANDING
	AT 6/30/16	PRINCIPAL	INTEREST	TOTAL DEBT SVC	AT 6/30/17
Water Fund					
SCWR Loan	\$ 12,642,176	\$ 967,418	\$ 296,402	\$ 1,263,820	\$ 11,674,758
Water Series 2012A Revenue COP	\$ 8,515,000	\$ 880,000	\$ 213,685	\$ 1,093,685	\$ 7,635,000
Water Series 2012B Revenue COP	\$ 34,355,000		\$ 1,614,806	\$ 1,614,806	\$ 34,355,000
Water Series 2014 Revenue Bond Series C	\$ 16,645,000		\$ 774,594	\$ 774,594	\$ 16,645,000
Total Water Debt	\$ 72,157,176	\$ 1,847,418	\$ 2,899,487	\$ 4,746,905	\$ 70,309,758
Wastewater Fund					
Wastewater Series 2012A Revenue COP	\$ 175,000	\$ 175,000	\$ 2,905	\$ 177,905	\$ -
Wastewater Series 2012B Revenue COP	\$ 15,915,000	\$ 465,000	\$ 655,050	\$ 1,120,050	\$ 15,450,000
2014 Wastewater Revenue Bond Series C	\$ 22,595,000	\$ 140,000	\$ 1,069,125	\$ 1,209,125	\$ 22,455,000
Total Wastewater Debt	\$ 38,685,000	\$ 780,000	\$ 1,727,080	\$ 2,507,080	\$ 37,905,000
General Government					
Certificates of Participation					
2012 Series A Refunding	\$ 16,450,000	\$ -	\$ 680,469	\$ 680,469	\$ 16,450,000
2012 Series B Refunding	\$ 1,150,000	\$ 115,000	\$ 31,625	\$ 146,625	\$ 1,035,000
2007 Series E Refunding	\$ 7,810,000	\$ 235,000	\$ 357,831	\$ 592,831	\$ 7,575,000
2010 Series F Refunding	\$ 8,840,000	\$ 3,250,000	\$ 281,813	\$ 3,531,813	\$ 5,590,000
Subtotal Certificates of Participation Loans	\$ 34,250,000	\$ 3,600,000	\$ 1,351,738	\$ 4,951,738	\$ 30,650,000
Loans					
2012 Energy Resources Conservation & Dev Com Loan	\$ 94,050	\$ 72,112	\$ 905	\$ 73,017	\$ 21,938
2004 CEC Loan	\$ 67,566	\$ 15,914	\$ 2,514	\$ 18,428	\$ 51,652
Total Loans	\$ 161,616	\$ 88,026	\$ 3,419	\$ 91,445	\$ 73,590
Total General Govt COPs & Loans	\$ 34,411,616	\$ 3,688,026	\$ 1,355,157	\$ 5,043,183	\$ 30,723,590

APPENDIX D - RESERVES

The City is required to maintain financial reserves per the Administrative Policy & Procedures, in § 14.18. The following minimum reserves are to be maintained.

§18.C.1.b General Fund Reserve	\$12,000,000
§18.C.3.a Workers Compensation	The necessary amount to cover the cost associated of claims
§18.C.5.a Enterprise Funds	Adequate to maintain a ratio of 1.25:1 of net operating income to debt service
§18.C.5.b Enterprise Funds	Operating reserve equal to 3 months operating expenses Capital Reserve equal to 50% of annual replacement costs

CURRENT STATUS

Fund	Description	Fund Balance 6/30/15	Fund Balance Level	FY 17/18 Operating Increase	Structurally Balanced	Long Term Needs Met
F61	Information Technology	\$ 2,830,000	Under	\$ -	Yes	No
F64	Fleet Maintenance	\$ 3,470,000	Minimally	\$ 335,300	Yes	Yes
F65	Facilities Maintenance	\$ 1,080,000	Under	\$ -	Yes	No
F66	Digital Publishing	\$ 430,000	Adequate	\$ -	Yes	Yes
F67	Workers Compensation	\$ 9,050,000	Over	\$ -	Yes	Yes
F68	Employee Fringe Benefits	\$ 260,000	Adequate	\$ -	Yes	Yes
F69	Public Liability	\$ 3,210,000	Adequate	\$ -	Yes	Yes

CHANGES TO BE COMPLETED DURING FY 2016-17

FY 2016-2016 ISF Rebalancing Description	Internal Service Funds				Other Funds	
	Worker Comp	Public Liab	IT	Fleet	Genl Fund	Other Funds
Adj Worker Comp Charges to other funds	\$ (666,900)	\$ -	\$ -	\$ -	\$ -	\$ 666,900
Retire GF Loan	\$ (1,396,500)	\$ -	\$ -	\$ -	\$ 1,396,500	\$ -
Reserve for Litigation Settlement	\$ (2,300,000)	\$ 2,300,000	\$ -	\$ -	\$ -	\$ -
Reserve for Paver replacement	\$ (90,000)	\$ -	\$ -	\$ 90,000	\$ -	\$ -
Reserve for Police Records Mgmt System	\$ (1,000,000)	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
Reserve for ERP replacement	\$ (1,046,600)	\$ -	\$ 1,046,600	\$ -	\$ -	\$ -
Total Amount of ISF Rebalancing	\$ (6,500,000)	\$ 2,300,000	\$ 2,046,600	\$ 90,000	\$ 1,396,500	\$ 666,900

APPENDIX E – FUND BALANCE



FY 2016 -17 ADOPTED BUDGET

2017 BUDGETED SOURCES AND USES OF FUNDS BY FUND TYPE

	General Fund	Special Revenue Funds	Debt Service Funds	Enterprise Funds	Internal Service Funds	Total All Funds
SOURCES OF FUNDS						
Property Tax	23,788,943	255,800	0	0	0	24,044,743
Sales Tax	25,666,531	0	0	0	0	25,666,531
Utility Tax	8,549,901	0	0	0	0	8,549,901
Other Taxes	13,545,832	500,000	0	0	0	14,045,832
Licenses and Permits	2,816,898	619,500	0	0	0	3,436,398
Fines and Forfeitures	1,592,390	527,700	0	0	0	2,120,090
Use of Money and Property	1,135,649	146,521	18,486	350,000	75,856	1,726,512
Other Agencies	9,673,753	6,979,476	0	2,868,550	0	19,521,779
Charges for Services	9,161,059	2,753,726	0	58,024,711	25,789,153	95,728,649
Other Miscellaneous Revenue	2,163,402	1,934,646	1,888,826	440,346	78,466	6,505,686
Internal Transfers	1,611,154	1,511,254	4,989,346	4,632,861	365,151	13,109,766
Prior Year Resources	5,102,188	6,063,469	217,041	36,930,351	2,089,472	50,402,521
TOTAL FINANCIAL RESOURCES	104,807,700	21,292,092	7,113,699	103,246,819	28,398,098	264,858,408

USE OF FUNDS

Personnel Services	67,417,122	2,440,110	117,806	10,757,949	5,806,020	86,539,007
Services and Supplies	16,385,065	5,160,275	119,323	26,968,830	12,322,724	60,956,217
Internal Services	11,378,767	312,456	113,833	5,410,826	7,236,075	24,451,957
Non-Operating	75,044	0	0	5,688,886	1,206,058	6,969,988
Debt Service	0	249,523	6,721,737	7,253,985	3,272	14,228,517
Capital Outlay	123,851	12,558,856	0	31,810,138	1,163,500	45,656,345
Reserves & Contingencies	3,682,926	288,037	0	8,110,763	640,298	12,722,024
Internal Transfers	5,744,925	282,835	41,000	7,245,442	20,151	13,334,353
TOTAL FINANCIAL USES	104,807,700	21,292,092	7,113,699	103,246,819	28,398,098	264,858,408

Net Increase (Decrease) in Fund Balance	0	0	0	0	0	0
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2017 PROJECTED CHANGE IN FUND BALANCE

Beginning Unreserved Fund Balance	8,368,202	17,150,240	11,494,618	56,127,385	4,430,593	97,571,037
Use of Prior Year Resources	(5,102,188)	(6,063,469)	(217,041)	(36,930,351)	(2,089,472)	(50,402,521)
Ending Unreserved Fund Balance	3,266,014	11,086,771	11,277,577	19,197,034	2,341,121	47,168,516

%age Change in Fund Balance:	-61%	-35%	-2%	-66%	-47%
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Notes and Major Changes in Fund Balance:

The "Use of Prior Year Resources" is the use of remaining fund balances accumulated from previous years.

General Fund - There are one-time revenues of \$5.4 million to be used for various projects

Special Revenue Funds - A total of \$1.9 million from previous years fund balance in the Gas Tax fund will be used on streets projects.

Enterprise Funds - A total of \$30.5 million from previous years fund balance in the Water Capital and Wastewater Capital funds will be used for CIP projects.

Internal Service Funds - A total of \$2.1 million from previous years fund balance in the Internal Service Funds will be used for various projects.

RESOLUTION NO. 2016- 036

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA ADOPTING THE OPERATING BUDGET AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2016-17 AND ESTABLISHING ANNUAL APPROPRIATION LIMIT REQUIRED BY ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION

BE IT RESOLVED by the City Council of the City of San Buenaventura as follows:

SECTION 1: Fiscal Year 2016-17 Operating Budget

A. By memorandum dated April 25, 2016, a copy of which is on file in the Office of the City Clerk, the City Manager has submitted to the City Council the Proposed Operating Budget for the City of San Buenaventura for the FY 2016-17 commencing July 1, 2016.

B. The City Council conducted a public hearing on June 20, 2016 and held four budget meetings prior to the public hearing on March 7, March 21, April 11 and April 25.

C. All other proceedings preliminary to the adoption of the Operating Budget have been completed in conformance with the provisions of the City Charter (Article XII- Fiscal Administration Section 1204 through Section 1209).

D. The FY 2016-17 total City Budget is proposed for adoption at \$264,858,408 of which the Operating Budget is \$221,267,279.

E. The Operating Budget for FY 2016-17 as submitted to the City Council is hereby approved and adopted with the revisions identified in Attachment C.

SECTION 2: FY 2016-17 Capital Improvement Budget

A. By memorandum dated January 25, 2016, a copy of which is on file in the Office of the City Clerk, the City Manager has also submitted to the City Council the Proposed Capital Improvement Budget for the City of San Buenaventura for the FY 2016-17, commencing July 1, 2016.

B. The City Council conducted capital project meetings on January 25, and March 21, 2016, which was a public hearing.

C. All other proceedings preliminary to the adoption of the Capital Improvement Budget have been completed in conformance with the provisions of the City Charter (Section 1206(b)).

APPENDIX F – BUDGET RESOLUTION NO. 2016-036

D. The annual Capital Improvement Budget is based upon the 2016-2022 Six-Year Capital Improvement Project (CIP) Plan adopted by the City Council on March 21, 2016.

E. Pursuant to the California Government Code and the San Buenaventura Municipal Code, the Planning Commission of the City of San Buenaventura determined on March 9 2016, that the projects included in the CIP Plan fiscal years 2016 through 2022 are consistent with the General Plan.

F. The FY 2016-17 Capital Improvement Budget is proposed for adoption at \$43,591,129.

G. The Capital Improvement Budget for FY 2016-17 as submitted to the City Council is hereby approved and adopted with revisions identified in Exhibit A.

SECTION 3: Appropriation Limitation Calculation

A. Article XIIB of the California Constitution places a limitation on the annual appropriations from the proceeds of taxes. Subject to certain exceptions, it limits the City Council's authority to make expenditures from the proceeds of taxes, as well as certain state subventions to the City's appropriations for the prior year, adjusted for changes in the cost of living and changes in the City's population. For fiscal years after July 1, 1990, the Appropriations Limit for the City is the limit for FY 1986-87, adjusted for the changes between FY 1986-87 and the year prior to the current fiscal year.

B. Division 9 of the Government Code (commencing with Government Code Section 7900) implements the provision of Article XIIB and requires the City Council to adopt a resolution establishing the City's Appropriation Limit for the forthcoming fiscal year prior to the commencement of the fiscal year. The resolution must be adopted at a duly noticed public meeting and must be based on documentation made available to the public at least 15 days prior to the adoption of the resolution.

C. To determine the City's Appropriation Limit in a manner provided for by the State Constitution and the Government Code, the City Council notes that the City's appropriation limit for the City's previous fiscal year was \$142,703,463.

D. The City Council has also determined that the change in the cost of living, change in the per capita personal income, and change in the county's population were as follows:

Change in the cost of living	1.228%
Change in per capita income	3.82%
Change in the county's population	0.70%

APPENDIX F – BUDGET RESOLUTION NO. 2016-036

E. Based on the foregoing determination, the City Council establishes the City's appropriation limit for fiscal year 2016-17 at \$149,134,278. Documentation used in establishing the appropriation limit was made available for public review in the Finance and Technology Department and the Office of the City Clerk, at least 15 days prior to the date of this Resolution.

F. Data necessary to calculate the inflation factor for "growth" in non-residential assessed valuation for base FY 1990-91 was not available from the County Assessor due to new construction within the City. When this data becomes available, the City Council may need to adjust all of the City's appropriation limits from FY 1990-91 to the present fiscal year.

SECTION 4: Fiscal Year Appropriation Carryover

A. The completion of City work does not necessarily coincide with the calendar dates of the fiscal year, and as such, work is in progress, contracts are in process, or other work will be unavoidably delayed as of June 30.

B. Consequently, the City Council hereby authorizes the carryover appropriations from one budget year to the next to complete the authorized fiscal year work plan, authorized capital projects not to exceed full project appropriation, and other special operating needs. Effective June 30, therefore, before closing the City's financial accounting records for the fiscal year, the City Council:

1. Hereby appropriates the carryover to the General Fund and all other specified City funds for use in the new fiscal year, those appropriations from the old fiscal year budget.
2. Authorizes the carryover of unspent capital project appropriations remaining at year-end into the new fiscal year for use in the new fiscal year not-to-exceed full project appropriation.
3. Authorizes carryover of any unexpired grant funds remaining at year-end into the new fiscal year for use in the new fiscal year.

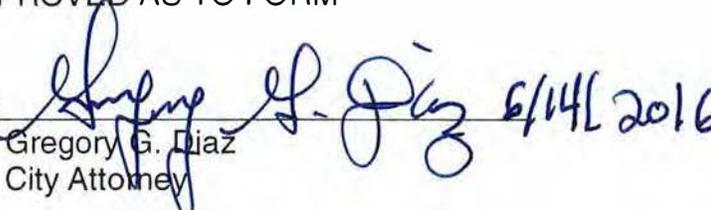
PASSED AND ADOPTED this 20th day of June 2016.



Antoinette M. Mann, MMC, CRM
City Clerk

APPROVED AS TO FORM

By:



Gregory G. Diaz
City Attorney

APPENDIX F – BUDGET RESOLUTION NO. 2016-036

Exhibits:

Exhibit A – Capital Improvement Budget for FY2016-17

Attachments:

Attachment C – Operating Budget for FY2016-17

EXHIBIT A

THERE WERE NO CITY COUNCIL REVISIONS MADE TO THE RESOLUTION AFTER THE PUBLIC HEARING AND ADOPTION PROCEEDINGS HELD ON MARCH 21, 2016.

FY 2016-17 BUDGET CHANGES BY FUND

Fund No.	Fund Description	FY 2015-16 Adopted Budget	Changes	FY 2016-17 Recommended Budget	% Change	Comments
1	General	\$ 96,230,821	\$ 8,576,879	\$ 104,807,700	8.9%	\$3.2 M increase in on-going expenses funded by on-going revenues; \$5.4 M in one-time projects funded by one-time and on-going revenues
2	General Grant & Categorical	4,048,249	-1,333,226	2,715,023	-32.9%	Public Works ENVIRONMENTAL AB939 SERVICES
4	CIP General	1,773,054	-1,714,054	59,000	-96.7%	CITY HALL HVAC IMPROVEMENTS completed F2016
6	TDA Article 8C	253,250	150,442	403,692	59.4%	TDA Bus Shelter capital improvement F2016
7	TDA Article 3	147,910	82,569	230,479	55.8%	BIKE SAFETY EDUCATION (90716) & FIVE POINTS INTERSECTION FUNDS MANAGEMENT (90717)
10	Transportation	0	4,850,000	4,850,000	N/A	Separated Transportation Fund 10 projects from Gas Tax Fund 12
12	Gas Tax	12,388,659	-5,613,437	6,775,222	-45.3%	Separated Transportation Fund 10 projects from Gas Tax Fund 12
14	Supplemental Law Enforcement	192,801	-2,089	190,712	-1.1%	
15	Law Enforcement	50,026	0	50,026	0.0%	
18	Park & Rec Improvement	967,644	-250,472	717,172	-25.9%	COMMUNITY PARK SPORTS FIELDS 3 & 5 completed
19	Public Art	138,994	-41,532	97,462	-29.9%	MISSION PARK, PROMENADE/SURFERS POINT completed, STREETSCAPE MURALS BUS SHELTERS PHASE II completed
21	Lease Obligation-COP	4,480,301	-69,394	4,410,907	-1.5%	
23	Lease Obligation-Parking Structure	596,331	0	596,331	0.0%	
30	Downtown Parking District	999,512	227,232	1,226,744	22.7%	DOWNTOWN PARKING DISTRICT operations, increased security
32	HCD-Act of 1974	1,317,070	115,300	1,432,370	8.8%	
40	Maint Assmt Districts	696,663	25,304	721,967	3.6%	
42	Street Lighting District No 36	1,378,678	-2,455	1,376,223	-0.2%	
45	PBID-Downtown Property Improv	446,000	0	446,000	0.0%	
51	Wastewater	25,826,997	-419,871	25,407,126	-1.6%	
52	Water	34,156,046	2,535,245	36,691,291	7.4%	
53	Golf	5,860,516	620,663	6,481,179	10.6%	BUENAVENTURA & OLIVAS GC CONTRACT OPERATIONS
61	Information Technology	5,789,261	-576,583	5,212,678	-10.0%	Adjustment to Workers Comp/Fleet ISF Rates (Clearsource Fin Cons)
64	Fleet Maintenance	6,257,956	-488,461	5,769,495	-7.8%	
65	Facilities Maintenance	4,273,797	35,929	4,309,726	0.8%	
66	Digital Publishing	481,234	9,286	490,520	1.9%	
67	Workers' Compensation	2,927,376	-348,556	2,578,820	-11.9%	Adjustment to Workers Comp ISF Rates (Clearsource Fin Cons)
68	Employee Benefits	8,120,206	-1,085	8,119,121	0.0%	
69	Public Liability	1,917,738	0	1,917,738	0.0%	
71	CIP Wastewater	21,815,172	-6,912,176	14,902,996	-31.7%	\$-6 M - Decreased spending plan for WASTEWATER PLANT DEWATERING EQUIPMENT REPLACEMENT project \$-3.4 M - Decrease in F2017 spending plan from F2016 projects \$-3 M - Decrease in spending plan for Water Bond 2012 projects \$5.5 M - New CIP Projects F2017
72	CIP Water	25,405,067	-8,215,790	17,189,277	-32.3%	\$-2.7 M - Decreased spending plan for GOLF COURSE WELL 7 project; \$-2 M - Decreased spending plan for TANK REPLACEMENT - HALL CANYON TANKS project; \$-1.8 M - Decreased spending plan for WATERLINE REPLACEMENT - ONDULANDO TRACT PHASE 1 project; \$-6.7 M - Decreased spending plan for AUTOMATED METER READING INSTALLATION project \$5 M - New or additional spending for CIP Projects F2017
75	Estuary Protection	1,936,731	638,219	2,574,950	33.0%	Reserve for future project
85	Redevelopment Obligation	1,861,305	-48,500	1,812,805	-2.6%	
86	Successor Agency Administration	250,000	0	250,000	0.0%	
87	Successor Housing Agency	43,656	0	43,656	0.0%	
	City Total	\$273,029,021	-\$8,170,613	\$264,858,408	-3.0%	

ATTACHMENT C

APPENDIX F – BUDGET RESOLUTION NO. 2016-036

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF VENTURA) SS.
CITY OF SAN BUENAVENTURA)

I, ANTOINETTE M. MANN, City Clerk of the City of San Buenaventura, DO HEREBY CERTIFY that the foregoing is a full, true, and correct copy of Resolution No. 2016-036 which was duly and regularly passed and adopted by said City Council at a regular meeting held June 20, 2016, by the following vote:

AYES: Councilmembers Morehouse, Weir, Tracy, Heitmann, Monahan,
And Deputy Mayor Andrews

NOES: None

ABSENT: Mayor Nasarenko

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Buenaventura, California.

Antoinette M Mann
Antoinette M. Mann, City Clerk
City of San Buenaventura, California

June 28, 2016
Date Attested



APPENDIX G - GLOSSARY

Accounts Payable - Purchase of services and supplies as of, or prior to, June 30, but not yet paid.

Accounts Receivable - General bills due from customers.

Advertising - The City's advertising expenses include publication of legally required notices and notices of City related programs and events.

Appropriation - A specific act by the City Council to formally dedicate the revenue to cover certain expenditures.

Benefits - Employee benefits and benefit savings for permanent employees.

Budget Adoption - On or about June 30, the Council shall adopt by resolution the budget with revisions by the affirmative vote of at least four members of the Council.

Capital Budget - A plan of proposed capital expenditures with the means of financing them. The capital budget is enacted as part of the complete annual budget which includes both operating and capital outlays. The capital budget is based on a capital improvement project plan (CIP).

Capital Improvement Project - A specific undertaking involving the procurement, construction or installation of facilities and related equipment which improves, preserves, enhances or modernizes the City's provision of municipal services, has a useful life of at least five years, and which costs in excess of \$25,000.

Capital Improvement Project Funds - These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities, as approved in the five-year Capital Improvement Plan.

Capital Improvement Project Plan (CIP) - An annually prepared summary plan and list of capital improvement projects proposed during the next five fiscal years such as street or park improvements, building construction, and various kinds of major facility maintenance.

Capital Outlay - Tangible equipment needs (i.e., personal computers, vehicles, photocopiers, pumps, etc.) which are one-time purchases costing \$1,000 or more.

Categorical Grant - A grant typically allocated either to qualifying applicants according to a formula or to applicants competing for project grants through an application process. Categorical grants are the most common form of federal aid.

CIP Carryover - This represents the remaining value of the capital projects approved by Council.

City Charter Requirements - The City Charter requires the City to operate on a fiscal year beginning on the first day of July of each year, and end on the thirtieth day of June the following year. On or before the first day of May of each year, the Manager shall submit to the Council a proposed budget for the next fiscal year. The budget shall provide a complete financial plan of all City funds and activities for the next fiscal year, and the total of proposed expenditures shall not exceed the total of estimated revenue.

In organizing the budget, the Manager shall utilize the most feasible combination of expenditure classification by fund, organization unit, program, purpose or activity, and object.

APPENDIX G - GLOSSARY

The budget shall:

- Begin with a clear general summary of its contents.
- Show in detail all estimated revenue, indicating the proposed property tax levy.
- Show all proposed expenditures (appropriations), including debt service for the next fiscal year detailed by offices, departments, and agencies in terms of their respective work programs, and the method of financing such expenditures.
- Show proposed capital improvement expenditures during the next fiscal year, detailed by offices, departments, and agencies when practicable, and the proposed method of financing each such capital improvement expenditure.
- Be so arranged as to show comparative figures for actual, estimated revenue and expenditures of the current fiscal year, and actual revenue and expenditures of the preceding fiscal year.
- Show anticipated net surplus or deficit for the next fiscal year of each utility owned or operated by the City, and the proposed method of its disposition.

Communication - Communication services include expenses for:

- Telephones
- Internet
- Mobile Telephones
- Network Access Charges

Computer Replacement - This represents the estimated replacement value of existing personal computer equipment. The City management is committed to keeping a level playing field for computer technology and has designated funds to support the computer infrastructure.

Contingencies - Funding set aside for unanticipated needs that are likely to occur.

Contracts Payable - Contract work completed as of June 30, but not yet paid (generally major construction work).

Contributions - Contributions that are City Council approved or legally mandated:

- Contributions to Others - social service agencies, special events promotions and cultural programs.
- Reserve for Future Projects - CIP and South Coast Area Transit (SCAT) contributions.

Debt Financing - Issuance of bonds and other debt instruments to finance municipal improvements and services.

Debt Service - Debt service refers to the interest and principal payments on bond issues and Certificates of Participation, and includes the issuance costs related to bond funding.

Encumbrances - To account for actual purchase contracts issued for supplies, services, and construction; tasks not completed, and not paid for, which the City has legal obligation to fulfill under the payment terms of the contract.

Enterprise Funds - Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. These funds are used where the intent of Council is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis, be financed or recovered primarily through user charges.

APPENDIX G - GLOSSARY

General Fund - The General Fund is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is the primary operating fund for the day-to-day operations of the City.

Governmental Type - Subsidiary funds of the General Fund. These funds are used to account for specific financial resources not required to be accounted for in another fund.

Grants - Contributions of cash or other assets from another governmental agency to be used or expended for a specified purpose, activity or facility.

Improvement – Improvements may be one of the following:

- Real property acquisition or new construction.
- Any alteration, renovation, addition or betterment which extends the design life or alters/upgrades the function of a structure.
- Alteration means any modification of existing space (buildings, structures or other facilities) that changes the use as to function, layout, capacity, or quality.
- Betterment means any modification that increases the designed level of services or life expectancy of a facility or other state infrastructure.
- Fixed and movable equipment needed for initial occupancy of a new facility or space, but only if the new facility is not replacing an existing facility.

Internal Service Funds - Funds used to account for the financing of goods or services provided by one or more departments to other operating departments of the City on a cost reimbursement basis (i.e., Reproduction Services, Fleet, Facilities, and Information Technology).

Internal Transfers - Revenue occurring as a result of a transfer of monies from one City fund (i.e., General Fund), to another City Fund (i.e., Debt Service).

Investments - Represents the difference between cost and market values on certain investments. The City considers this a temporary decline in value and plans to hold all investment securities to maturity or until market value exceeds cost, and does not anticipate any loss on investments. The City is obligated to record this potential loss to be in compliance with reformed investment guidelines as promulgated by the State of California.

Long-term Revenue Strategy - A policy adopted by the City Council in 1997 which provides for a multi-faceted effort to maintain and expand City revenues over time, by fostering business growth, living wage jobs, and cost effective operations.

Maintenance – Capital - A maintenance project that exceeds \$250,000 and requires multiple fiscal years for completion.

Maintenance - Operations – May be one of the following:

- Repairs and maintenance, which are intended to keep a facility functional at its designed level of services and life expectancy.
- Equipment not included in the complement necessary for initial operation of a new construction or renovation project.
- Movable equipment for new employees or new programs that are not part of a capital outlay project.

APPENDIX G - GLOSSARY

- Replacement equipment items (regardless of amount).
- Repair projects, including special repairs, not connected with a construction or improvement project. Examples of special repair projects include repainting, re-roofing, electrical re-wiring, plumbing repairs, replacing old equipment items.

Non-Operating Expenses - City non-operating expenses relate to Taxes and Accounting adjustments (i.e., loss on inventory, sale of assets, depreciation, bad debt, etc.).

Office Supplies - Consumable office supplies and periodicals, maps, and pamphlets.

Operating Supplies - Miscellaneous consumable equipment, tools, and supplies not related to office operations.

Operating Utilities - Utility expenses for City facilities and operations include:

- Gas
- Water
- Waste Disposal
- Ground Water Extraction
- Electric
- Sewer
- Sludge Disposal Fees

Other Agencies Revenues -

- State Shared Revenues
- State Allocated Motor Vehicle License
- State and Federal Grants

Other Operating Expenses - Miscellaneous operating expenses not related to consumable materials.

Other Revenue -

- Miscellaneous Recoverable
- Rent Control Administration Fee
- Special Assessments
- Late Payment Penalties
- Contributions

Other Taxes -

- Franchise Tax
- Business License
- Real Property
- Transient Lodging Tax (TOT)
- Pari-mutuel Wagering
- Card room Tax

Overtime - Overtime salaries for permanent employees which include: call-backs, fire suppression, police administrative/investigation, fire prevention for July 4th festivities, police court time, police and fire training, hazardous material incident callout, paramedic callout, police firearms, etc.

“Pay-As-You-Go” - Concept of paying for capital projects when the initial cost is incurred, rather than over time through the use of debt financing.

APPENDIX G - GLOSSARY

“Pay-As-You-Use” - Concept that debt financing enables the public entity to spread the cost of a capital project over time, as the project is being utilized.

Petty Cash - Petty cash is reserved and not available for budgeting purposes because the funds have already been converted to cash for small dollar purchases. It is a self-balancing revolving fund.

Prepaid Expenses - Amounts paid for services before they are actually incurred, such as prepaid travel or prepaid insurance.

Printing and Binding - Printing and binding includes those services, which are not handled by City staff.

Professional Services - Professional services are generally described in the following service areas:

- Auditing
- Management Consulting
- Engineering and Architectural
- Legal
- Dental
- Medical Treatment for Workers’ Compensation
- Maintenance
- Contract Employee Services
- Employee (Applicant) Medical Examinations
- Landscape Maintenance
- Sweeping Streets and City-Owned Property
- Seismic Technical Assistance
- Laboratory Services
- Termite Inspections for City-Owned Property
- Other services not specifically described above

Repair and Maintenance - This area includes repairs and maintenance on property such as:

- Land, Buildings or Structures
- Improvements Other Than Buildings
- Equipment and Commercial Equipment
- Traffic Signal and Lighting
- Irrigation
- Equipment Service Vehicles
- San Jon Building Maintenance (City Yard)
- Building Maintenance Area (City Yard)
- Parks
- Street Tree Planting
- Computer Hardware and Software

Rentals - Rental expenses include rentals for:

- Land
- Buildings or Structures
- Machinery and Equipment
- Other rentals not specifically described above

APPENDIX G - GLOSSARY

Salaries - Salary costs for full-time and permanent part-time employees.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. They include Debt Service Funds that are used for the accumulation of resources for, and the payment of, general long-term debt, principal, and interest.

Transportation - Transportation expenses for City related business and activities include:

- Travel for conferences, seminars and meetings
- Freight for City purchased goods

Use of Property and Money -

- Interest Earnings on Reserves/Fund Balance
- Rental Income
- Sale of City properties and/or equipment

