

SPECIAL EVENT PERMIT GRANTS

Funding Application

Application For Event Taking Place: **July 2016-June 2017**

All Applications Must be Received by 5 pm Thursday, May 12, 2016

1. Name of Event: _____

2. Date of Event: _____

3. Name of Organization (if different): _____

Mailing Address: _____

Contact Person: _____

Daytime Phone: _____ Evening Phone: _____

Cell Phone: _____ E-Mail Address: _____

4. Is your organization certified as a 501c3 nonprofit? Yes No (if no go to question 5)

5. **Does your organization have a local (City of Ventura based) nonprofit serving as a nonprofit partner on your behalf?**

Yes No Nonprofit Partner: _____

6. How will the nonprofit benefit from your event and what percentage of event profits will the non-profit organization receive from the event sponsor?

7. Has your organization ever received financial assistance from the City of Ventura? Yes No

If yes, what activities and which fiscal year? _____

8. **Permit Fee Breakdown (provided by the City of Ventura) and amount requested?** _____
(Maximum Award Available: \$2,000)

Application	\$ _____	Park Rental	\$ _____
Police	\$ _____	Facility Staff	\$ _____
Fire Inspection	\$ _____	Traffic Engineering	\$ _____
Facility Rental	\$ _____	Insurance	\$ _____

9. Description of the event (including location, targeted audience and marketing plan)
10. Estimated number of City of Ventura residents to be served by proposed event? _____
11. Estimated Total Attendance _____
12. Estimated total room nights booked and spending generated by the event (including past data, if available)
13. Current City of Ventura Business License: _____
Most special events and filming and photography permits require a current City of Ventura Business License, whether you are a non-profit or commercial applicant. Info: 805/658-4715 or www.cityofventura.net/businesslicense.
14. Attach to Grant Application:
- Event budget (projected revenues and expenses), one page
 - Copy of current State of California Nonprofit Corporation Certification
 - If partnering with a nonprofit organization serving as a nonprofit partner on behalf of your organization for this event, provide a copy of the their current State of California nonprofit corporation certification
 - If partnering with a nonprofit organization, please provide a completed "Nonprofit Partner Commitment Form" with this application. (Must be a City of Ventura based Nonprofit partner which benefits Ventura residents.)

Application For Event Taking Place: **July 2016-June 2017**
All Applications Must be Received by 5 pm Thursday, May 12, 2016

Mail or deliver application and application attachments to:

Mail to: Michelle Godoy-Morales, P.O. Box 99, Ventura, CA 93002

or

Deliver to: Ventura City Hall, 501 Poli Street - Room 226, Ventura CA

Questions: Contact Michelle Godoy-Morales

mgodoy@cityofventura.net

805/654-7749

In compliance with the Americans with Disabilities Act, this document is available in alternate formats by calling 805.658.4726 or through the California Relay Service.