

Interpretive Outreach Program Registration Form

Email option (preferred): To use this electronic registration form (available at link found at cityofventura.net/interpretive, click on "Registration Form"), download this fillable pdf form and save to your computer, fill in all information, save and attach to an e-mail sent to ioreg@cityofventura.net. Otherwise print and mail form.

Mail-in option, mail to:

City of Ventura, Parks, Recreation & CP Department
Interpretive Outreach Programs
P.O. Box 99, Ventura, CA 93002-0099

Programs are booked on a first come, first served basis.

Registration dates: May 2 - May 20, 2011

(Early registration for Ventura/VUSD schools begins April 11, 2011)

Name of School/Group _____

Teacher Ms. Mrs. Mr. _____ Grade _____

School Address _____

City _____ Zip Code _____

Phone (day) _____ Home phone (rain/emergencies) _____

Email* _____

*All confirmation materials will be sent by email unless otherwise requested.

School Fax _____ School District _____

- As you register, please consider the following: Teacher in-service dates, days of the week, school holidays, vacations and testing dates.
- Please list any dates you cannot schedule programs or attach school event calendar.
(include month and date): _____

Student arrival time: _____ Student dismissal time: _____

Lunch period _____ to _____

You may need to adjust your recess times in order to accommodate classroom presentations.

In compliance with the Americans with Disabilities Act, the City of Ventura will make reasonable accommodations to make programs and services accessible to all participants.

- Please notify us at ioreg@cityofventura.net before your program if any of your students have special needs, including: language (% ESL), visual, hearing, learning or mobility.

Programs Requested

Field Trip:

Indicate number of field trips desired. 1 2 3 4 5

1st choice _____ a.m. or p.m.

preferred months _____, _____, _____

2nd choice _____ a.m. or p.m.

preferred months _____, _____, _____

3rd choice _____ a.m. or p.m.

preferred months _____, _____, _____

4th choice _____ a.m. or p.m.

preferred months _____, _____, _____

5th choice _____ a.m. or p.m.

preferred months _____, _____, _____

Classroom Presentation: One Hour

	Program	Preferred Months	Times
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

Your Registration Notification Letter listing your program date(s) and time(s) and an Acceptance Form will be e-mailed to you within two weeks following the end of the spring registration period. Your program Acceptance Form will be due within two weeks of that time. **Your programs are not confirmed until we receive your Program Acceptance Form and an e-mail confirming that we received your Acceptance form will be sent within 2 business days.**

* Please submit one registration form per teacher. Thank you!