

Rental Hours & Fees

Foyer and Atrium

Mondays-Fridays: 6:30 – 9 pm

Saturdays, Sundays and City Hall closed Fridays
and holidays: 6 am – 9 pm *

Other Locations

Mondays-Fridays: 8 am – 9 pm

Saturdays, Sundays and City Hall closed Fridays
and holidays: 6 am – 9 pm *

**City Hall use on holidays and the week
between Christmas and New Year's Day is
subject to availability and review by staff.*

Fees vary by space,
hours and services requested.
Please contact Special Event staff for all
fees and minimum hour usage.

We're here to help!

Thank you for your interest in renting San
Buenaventura City Hall for your special
occasion. Special Event staff is available to
assist in your special event planning. Please
contact the Special Event office with any
additional questions or to make an
appointment to tour City Hall.

City Hall Rental Permit Application

Submitting a completed City Hall Rental
Permit Application including a non-refundable
application fee is required to reserve a date.
Special Event staff then begins the permit
process and notifies applicants of total rental
fees. Payment by installments can be arranged.



***Make City Hall the destination
for your next social event!***

Weddings, Receptions & Special Celebrations
at San Buenaventura City Hall

Ventura's majestic and historic 1913 City Hall
is available for rental for your next gathering.
Its public indoor and outdoor spaces – Atrium,
Patio, Foyer and Community Meeting Room –
have beautiful floors, ceilings and walls of
marble, mahogany, coffered plaster or terra cotta
offering beautiful, intimate and unique settings at
reasonable rates. Kitchen facilities are available.

After reading this brochure please contact
Michelle Godoy-Morales at 805.654.7749 or
mgodoy@cityofventura.net
(M-F 8-5, closed alternate Fridays) for more
information and to schedule an appointment.

In compliance with the Americans with Disabilities
Act, this document is available in alternate formats by
calling 805.658.4726 or by contacting
the California Relay Service.

To download rental applications and fees visit
www.cityofventura.net/permits.

City of San Buenaventura
501 Poli Street
Ventura, California 93001



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COMMUNITY PARTNERSHIPS
www.cityofventura.net



San Buenaventura City Hall



View from the Ventura City Hall Foyer down California Street

Weddings, Receptions & Special Celebrations at Ventura City Hall

Ventura's majestic and historic 1913 City Hall is available for rental for your next gathering.

Foyer



The Foyer or main entrance to City Hall is the favorite setting for wedding ceremonies with its sweeping marble staircase backdrop, and also the perfect backdrop for wedding and special occasion photography sessions.

Foyer rental also includes the use of the marble staircase and the outside front steps of City Hall (see cover photo).

Capacity

20 people with tables & chairs

50 people with chairs only

100 people without tables and chairs

Atrium



The Atrium, wrapped in terra cotta walls with a marble floor, is located below the loggia or bridge between City Hall and City Hall West. The Atrium (photo below) and its adjoining outdoor Patio (photo above) has a greater capacity than the Foyer and is ideal for larger wedding ceremonies, receptions and special occasion celebrations. Atrium rental includes the use of the adjacent kitchen and the outdoor Patio.

Capacity

69 people with tables & chairs *

120 people with chairs only *

210 people without tables & chairs **

*Capacity doubles when using both indoor Atrium and outside Patio

**Combined Atrium and Patio occupancy is not to exceed 299 people without tables and chairs



Other Locations at City Hall

City Hall has conference rooms of many sizes, including the large Community Meeting Room and Santa Cruz Conference Room, to fit an organization's special event needs, available for rental during business and non-business hours. Capacity varies: contact the Special Event office for details.



Equipment

City Hall has a limited number of tables and chairs available for rental but does not offer linens or sound equipment which renting individuals must provide at their own expense.

The City does not have a set vendor list and renting individuals are free to use their own preferred caterers, rental companies, photographers, etc.