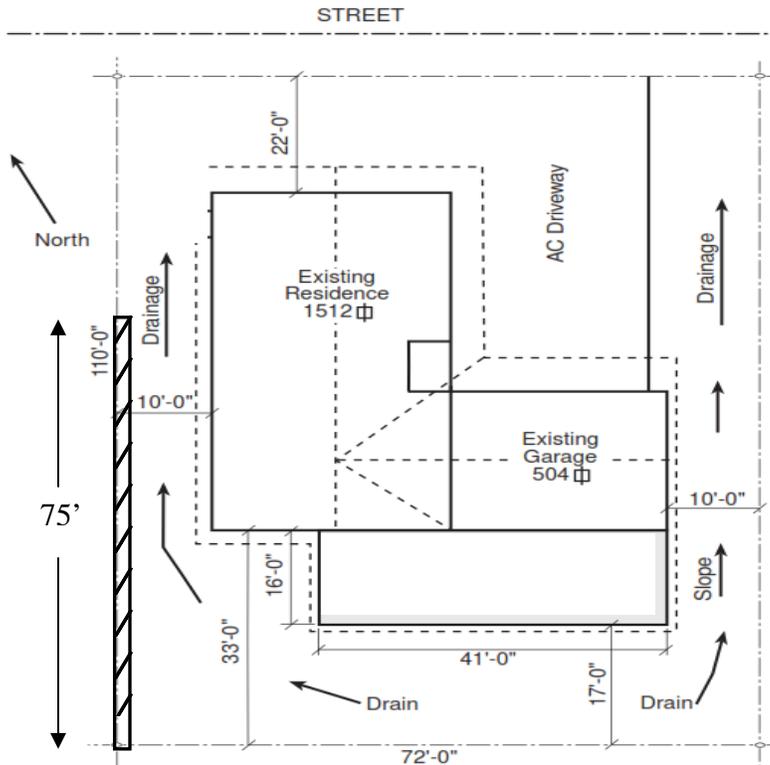


**General Requirements:**

- The minimum paper size is 18" x 24".
- Plans must be complete, legible, accurate and drawn to scale.
- Provide three (3) sets of plans with each submittal.
- Address and owner information must be on plans.
- Signatures on the site plan from all neighbors where walls/fences are being constructed on or within 5' of property lines. When signatures cannot be obtained, a stamped and signed property survey by a licensed surveyor can be used in lieu of the signature; the surveyor will need to perform a final inspection/certification PRIOR to final inspection from Building and Safety. Walls cannot be reconstructed or newly constructed on property lines.
- Include complete scope of work.
- Include all property lines, existing structures, and driveways.
- Location of proposed wall, including length and height, and distance from existing structures.
- No writing/drawing in lower right corner.

**PLOT PLAN FOR ILLUSTRATION ONLY**



Scope of work:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I approve the wall construction location as indicated on this site plan.

Print Name and address \_\_\_\_\_

Sign \_\_\_\_\_

Leave this area clear on site plan.