



City of Ventura Parks, Recreation and Community Partnerships Department Code of Conduct

The City of Ventura Parks, Recreation and Community Partnerships Department strive to provide an environment that is conducive to the recreation and enjoyment of all patrons utilizing our facilities and participating in our programs. With this in mind, the following rules of conduct have been established. This Code of Conduct was instituted to direct the general behavior of patrons while in our facilities or participating in our programs. However, specific programs and activities may establish and administer additional and/or more specific program rules and guidelines that must be adhered to in addition to compliance with this Code of Conduct.

Please Do:

1. Conduct yourself in a manner that is respectful to other patrons, participants and staff.
2. Follow all posted rules, written and/or verbal program specific rules and/or the request of a staff person.
3. Respect all PRCP property and the property of other patrons. Please check with staff prior to use of any equipment and/or room.
4. Secure all personal belongings. PRCP is not responsible for lost and/or stolen items.
5. Dress appropriately for a public place. This includes wearing a shirt and shoes in the facility at all times.
6. Clean-up after use of the facility including putting all trash and/or recyclables in the proper receptacles.

Please Do Not:

7. Engage in disruptive and/or disorderly behavior or conduct that endangers self or others and/or damages or defaces property.
8. Use profanity or demeaning language, intimidation, taunt, tease and/or ridicule or any other abusive and/or harassing language or behavior.
9. Smoke or use tobacco (in any form) inside the building, breezeways and/or sidewalks or any part of the grounds.
10. Use drugs, alcohol or any other intoxicating substance while at the facility or be under the influence of such substances while patronizing the facility.
11. Play audio equipment at a volume that disturbs others.
12. Bring animals (except for services animals) into the facility or leave animals unattended outside the facility.
13. Use the restroom for purpose of shaving, bathing, hair cutting, washing clothes or other such uses it was not attended for.
14. Use cell phones with photographic capabilities in the locker rooms and/or restrooms.
15. Camp and/or sleep at the facility and/or grounds
16. Possess any weapons, even with a permit.

Ventura Parks, Recreation and Community Partnerships reserve the right to take immediate disciplinary action up to removal and expulsion from the facility for a period of one year for violation(s) of the Code of Conduct. Please be aware that some Code of Conduct violations may also subject the violator to criminal prosecution in addition to any sanctions administered by Ventura Parks, Recreation and Community Partnerships Department.

Conduct Violation Escalation Policy

The purpose of this policy is to provide a general guideline for the City of Ventura Parks, Recreation and Community Partnerships staff to follow in the event a patron is found to be in violation of the Code of Conduct and/or specific Ventura Avenue Adult Center rules/policies. Parks, Recreation & Community Partnerships staff reserve the right to implement disciplinary action based on the nature and severity of the violation.

The incident report is meant to document a violation of a policy/policies and/or the code of conduct. Police may be notified of an incident(s) depending on the nature and severity of said incident.

1. Verbal Warning – Staff notifies Supervisor.
2. Incident report and suspension (1 day)- Staff notifies Supervisor.
3. Incident report and suspension (1 week to 1 month) – Staff notifies Supervisor and Manager.
4. Incident Report and suspension (1 month to 1 year) – Staff notifies Supervisor, Manager, and Department Head.
5. Incident Report and Expulsion – Staff notifies Supervisor, Manager, Department Head and City Attorney.