

ENVIRONMENTAL AND PROJECT INFORMATION

The following information shall be completed by the applicant and submitted with the Planning Application. It will enable City staff to understand the proposed project and prepare the necessary environmental documents. Please contact Planning Staff if you have questions in completing this form. If a question is beyond the scope of your project, please indicate not applicable and why. Attach additional sheets if needed to respond to the following questions.

Notice of Filing and Processing Fees

The following applies to projects requiring preparation of a Negative Declaration (ND) or Environmental Impact Report (EIR) under the California Environmental Quality Act (CEQA). If the proposed project is approved by the city, the applicant must provide the City of Ventura with all environmental filing fees, including the County Clerk processing fee (\$50) and the Department of Fish and Game (DFG) filing fee (\$1,800 for ND or \$2,500 for EIR), within five days of project approval.

Effective January 1, 2007, DFG eliminated the "de minimis" fee exemption for projects determined to have a de minimis effect on wildlife. This is replaced with a fee exemption, issued by DFG, for eligible project that have "no effect on wildlife". A project applicant asserting a project will have no effect on fish and wildlife should contact DFG for their review and determination. Contact should occur during the public review period for the environmental document to allow adequate time for DFG review prior to city action on the project proposal. If DFG determines the project has "no effect", it will provide the applicant with documentation of exemption from the filing fee requirement. (Note: At this time, DFG anticipates less than 5% of projects would qualify for the "no effect" standard.) More information of DFG fees and requirements is available at www.dfg.ca.gov.

General Information:

Date: _____

1. Applicant: _____
2. Project Address/Location: _____
3. Assessor's Parcel Number(s): _____
4. List and describe any other related permits and other public agency approvals required for this project by other local, State, or Federal agencies including: Fish and Game, Water District, EPA, etc. Please attach pertinent information and submit to the Planning Division. _____
5. Is this property identified on the Cortese List? (The updated Cortese List can be found at the following internet website: <http://calepa.ca.gov/SiteCleanup/CorteseList/default.htm>) Yes No

Description of Proposed Project:

6. Project Description: _____
7. Future tenant (if known): _____
8. Site Data: _____

Site Use	Square Feet Existing	Square Feet Proposed	Percentage Existing	Percentage Proposed
Area covered by building (s)				
Area paved for parking or walkways				
Area landscaped				
Total			100%	100%

9. Building Data:

Number of Stories	Number of Buildings	Gross Floor Area	Building Height
One story			
Two Stories			
Three Stories			
Four Stories			
Total			

10. Residential Units:

Type of Unit	Existing Number of Units	Proposed Number of Units	Estimated Range of Sales Price or Rent
Single Family			
Duplex			
Condominium/ Townhouse			
Apartment:			
Studio			
One Bedroom			
Two Bedrooms			
Three Bedrooms or more			
Mobile Home			
Total number of units			

11. Parking information:

Type	Existing spaces on-site	New spaces on-site
Open		
Garage		
Carport		
Total		

12. Interior garage/carport dimensions: _____

13. Dimension of uncovered parking spaces: _____

14. Number of compact parking spaces: _____

15. If commercial, indicate the type and whether neighborhood, City or regionally oriented, and square footage of sales area: _____

16. If commercial, indicate estimated number of employees per shift: _____

17. Indicate the function, and community benefits to be derived from the project: _____

18. Does the project involve any grading or alteration of ground contours? If so what is the amount of soil to be imported and/or exported? _____

19. Will there be changes in bay, creek, or groundwater quality or quantity, or alteration of existing drainage patterns? _____

20. Will the project result in an increase in any dust, ash, smoke, fumes, odors, or other emissions? _____

21. Will the project involve, or result in, increased noise levels to surrounding properties? _____

22. Is special equipment such as generators, compactors, blowers, etc., planned in conjunction with this project?

23. Will the project, or use of this site, involve chemical discharge into the City's sanitary sewer system? If so, please explain. _____

24. Will the project, or use of the site, increase the amount of sewage discharge into the City's sanitary sewer system? If so, please explain. _____

25. Has adequate space been set aside for recycling facilities (e.g., trash separation)? _____

26. Will the project include any new public improvements, such as streets, parkway landscaping, sidewalks, streetlights, etc.? If so, please list the improvements. _____

27. Will the project include a homeowner's association or other incorporated organization for the care and maintenance of common areas? If so, please describe. _____

28. Are there any existing Heritage Trees on this property? If so, please attach an arborist report. _____

Site History

29. State all known or suspected prior uses, operations, or other activities on the site. _____

30. Has the site ever been used for any type of agricultural purpose including, but not limited to, orchards, crops, or greenhouses? _____

31. Has the site ever been used for any type of commercial or industrial operations such as manufacturing, photo processing, dry cleaning, exterminating, plating, use of semiconductor components, etc.? Please specify.

32. Was the site ever occupied by a gas station or auto repair facility? If so when was the operation terminated

33. Has there ever been an operation on this site involving the use, handling, or storage of radioactive, acids, paints, lacquers, solvents, petroleum base products, biological products, or other volatile materials? Please specify.

Hazardous Materials – Current Site Uses

34. Are hazardous materials proposed or currently being used as part of the present business operating on the site?

35. Have all appropriate State and Federal permits been obtained for the use, handling, and storage of these hazardous materials? If so, does the owner/operator have a Hazardous Material Storage Permit? _____

36. List those permits and agencies from which they were obtained. _____

Soil and Groundwater Analysis

37. Are there any abandoned or active water wells on this property? If so, please explain. _____

38. Have any soil/groundwater tests ever been conducted on this property? If so, were they reviewed by any local, State, or Federal agency? _____

39. Was site remediation of hazardous materials ever performed? _____

40. Is there any discharge of contaminated groundwater into the City's sewer system or creeks? If so, has a Liquid Waste Discharge Permit been obtained? _____

Attach any test reports and clearance documents from government agencies.

Environmental Setting:

41. Describe the project site as it exists before the project, including information on topography, soil stability, plants and animals, and any cultural, historical, or scenic aspects. _____

42. Describe all existing structures on the site, and the use of each structure. Attach photographs of the site (snapshots or Poloroid photos will be accepted). _____

43. Describe the surrounding properties, including information on plants and animals, and any cultural historical or scenic aspects. Indicate the type of land use (residential, commercial, etc.) intensity of land use (single-family v. apartment houses, grocery v. department stores, etc.); and scale of development (height, frontage, setback, rear yard, etc.). Attach photos of the vicinity. _____

Certification:

I hereby certify that the information furnished above, and in the attached exhibits, including all data and information required for the project's evaluation, and the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

Signature: _____

To be completed by City Planning Staff

Assigned Case No(s): _____

Date Received: _____

Received By: _____